

I hereby give notice that an ordinary meeting of the Waitākere Ranges Local Board will be held on:

**Date:** Thursday, 18 April 2024  
**Time:** 4.00pm  
**Meeting Room:** Waitākere Ranges Local Board Office  
**Venue:** 39 Glenmall Place  
Glen Eden

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## Waitākere Ranges Local Board OPEN AGENDA

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### MEMBERSHIP

<b>Chairperson</b>	Greg Presland	
<b>Deputy Chairperson</b>	Michelle Clayton	
<b>Members</b>	Mark Allen	Liz Manley
	Sandra Coney, QSO	Linda Potauaine

(Quorum 3 members)

**Nataly Anchicoque**  
**Democracy Advisor**

**12 April 2024**

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**1 Nau mai | Welcome**

**2 Ngā Tamōtanga | Apologies**

At the close of the agenda no apologies had been received.

**3 Te Whakapuaki i te Whai Pānga | Declaration of Interest**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

Specifically, members are asked to identify any new interests they have not previously disclosed, an interest that might be considered as a conflict of interest with a matter on the agenda.

The following are declared interests of the Waitākere Ranges Local Board:

Board Member	Organisation/Position
<b>Mark Allen</b>	<ul style="list-style-type: none"> <li>- Bethells Valley Fire – <i>Life Member</i></li> <li>- Waitākere Licensing Trust – <i>Trustee</i></li> <li>- <i>West Auckland Trusts Services - Director</i></li> </ul>
<b>Michelle Clayton</b>	<ul style="list-style-type: none"> <li>- Glen Eden Residents' Association – <i>Member</i></li> <li>- The Personal Advocacy and Safeguarding Adults Trust – <i>Trustee</i></li> <li>- Glen Eden Returned Services Association (RSA) – <i>Member</i></li> <li>- Glen Eden Railway Trust – <i>Member</i></li> <li>- Te Wahi Ora Charitable Trust – <i>Member</i></li> <li>- Glen Eden Community House - <i>Member</i></li> </ul>
<b>Sandra Coney</b>	<ul style="list-style-type: none"> <li>- Cartwright Collective – <i>Member</i></li> <li>- Women's Health Action Trust – <i>Patron</i></li> <li>- New Zealand Society of Genealogists – <i>Member</i></li> <li>- New Zealand Military Defence Society – <i>Member</i></li> <li>- Pest Free Piha – <i>Partner is the Coordinator</i></li> <li>- Piha Tennis Club – <i>Patron and Partner is the President</i></li> <li>- Piha Wetland Trust – <i>Partner is a Trustee</i></li> </ul>
<b>Greg Presland</b>	<ul style="list-style-type: none"> <li>- Whau Coastal Walkway Environmental Trust – <i>Trustee</i></li> <li>- Glen Eden BID – <i>Member</i></li> <li>- Titirangi Ratepayers and Residents Association – <i>Member</i></li> <li>- Waitākere Ranges Protection Society - <i>Member</i></li> <li>- Titirangi RSA - <i>Member</i></li> </ul>
<b>Liz Manley</b>	<ul style="list-style-type: none"> <li>- Consumer Experiences Council, Te Toka Tumai Auckland, Te Whatu Ora - <i>Co-chair</i></li> <li>- Clinical Ethics Advisory Group, Te Toka Tumai Auckland, Te Whatu Ora - <i>Member</i></li> <li>- Titirangi Community Arts Council Board – <i>Member</i></li> <li>- Titirangi Ratepayers and Residents Association – <i>Member</i></li> <li>- Laingholm District Citizens Association – <i>Member</i></li> <li>- Literacy Waitākere – <i>Board member</i></li> <li>- Waiatarua Community Patrol - <i>Member</i></li> </ul>
<b>Linda Potauaine</b>	<ul style="list-style-type: none"> <li>- Visionwest Community Trust – <i>Employee</i></li> </ul>

Board Member	Organisation/Position
	<ul style="list-style-type: none"> <li>- Henderson Rotary – <i>Member</i></li> <li>- Archtists Limited. – <i>Director</i></li> <li>- Glen Eden Community Patrol - <i>Member</i></li> </ul>

### Member appointments

Board members are appointed to the following bodies. In these appointments the board members represent Auckland Council:

External organisation	Lead	Alternate
Glen Eden Business Improvement District (Glen Eden Business Association)	Michelle Clayton	Greg Presland
Aircraft Noise Community Consultative Group	Mark Allen	Liz Manley
Ark in the Park	Mark Allen	Liz Manley
Friends of Arataki and Waitākere Regional Parkland Incorporated	Michelle Clayton	Sandra Coney
Glen Eden Playhouse Theatre Trust	Mark Allen	Linda Potauaine
Te Uru Waitākere Contemporary Gallery	Linda Potauaine	Mark Allen
Glen Eden Community and Recreation Centre Incorporated	Michelle Clayton	Mark Allen

#### 4 Te Whakaū i ngā Āmiki | Confirmation of Minutes

That the Waitākere Ranges Local Board:

- a) whakaū / confirm the ordinary minutes of its meeting, held on Thursday, 28 March 2024, as true and correct.

#### 5 He Tamōtanga Motuhake | Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

#### 6 Te Mihi | Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

#### 7 Ngā Petihana | Petitions

At the close of the agenda no requests to present petitions had been received.

## 8 Ngā Tono Whakaaturanga | Deputations

Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Waitākere Ranges Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

### 8.1 Deputation: Crescendo - Activities overview

#### Te take mō te pūrongo Purpose of the report

1. To receive a deputation from Crescendo.

#### Whakarāpopototanga matua Executive summary

2. Cat Percy, Chief Executive Officer of Crescendo, and Lisa Carrington, Head of Fundraising and Marketing, on behalf of Crescendo, will be presenting an overview of the organisation's initiatives in engaging rangatahi to the board. The presentation will highlight Crescendo's new Pathways Programme, which provides vocational skills training to help transition rangatahi into paid apprenticeships within the studio. This initiative aims to offer hands-on experience on live jobs and establish links with other employment partners within the creative industries.
3. The deputation aims to emphasize the significance of Crescendo's work and the urgent need for ongoing support to deepen its impact and continue serving the community effectively.

#### Ngā tūhonga Recommendation/s

That the Waitākere Ranges Local Board:

- a) whiwhi / receive the presentation on Crescendo - Activities overview and thank Cat Percy and Lisa Carrington, on behalf of Crescendo for their attendance.

## 9 Te Matapaki Tūmatanui | Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of three minutes per speaker is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

## 10 Ngā Pakihi Autaia | Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-

- (i) The reason why the item is not on the agenda; and
- (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
  - (i) That item is a minor matter relating to the general business of the local authority; and
  - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”



## Waitākere Ward Councillors' Update

File No.: CP2023/17071

Item 11

### Te take mō te pūrongo Purpose of the report

1. To receive an update from Waitākere Ward Councillors' Ken Turner and Shane Henderson.
2. A period of 10 minutes has been set aside for the Waitākere Ward Councillors to have an opportunity to update the Waitākere Ranges Local Board on regional matters.

### Ngā tūtohunga Recommendation/s

That the Waitākere Ranges Local Board:

- a) whakamihi / thank Waitākere Ward Councillors' Ken Turner and Shane Henderson for their verbal update.

### Ngā tāpirihanga Attachments

There are no attachments for this report.

### Ngā kaihaina Signatories

Author	Nataly Anchicoque - Democracy Advisor
Authoriser	Adam Milina - Local Area Manager



## New Telecommunications Licence at Ōkaurirahi / Ceramco Park, 112-122 Glendale Road, Glen Eden

File No.: CP2024/00938

Item 12

### Te take mō te pūrongo Purpose of the report

1. To approve a new commercial licence for the continued use of telecommunications equipment at Ōkaurirahi / Ceramco Park, 112-122 Glendale Road, Glen Eden.

### Whakarāpopototanga matua Executive summary

2. Ōkaurirahi / Ceramco Park is held by Auckland Council and is classified as a recreation reserve therefore is subject to the Reserves Act 1977.
3. The current licence between Auckland Council and Vodafone New Zealand Limited commenced on 1 April 2010, and expired on 31 March 2020. The licence is therefore currently holding over on a month-to-month basis under the same terms and conditions.
4. Aotearoa Towers GP Limited (ATG) have made a formal application to Eke Panuku for a new commercial licence to enable the continuation operations of telecommunications equipment, which is currently installed. The permitted use of the licence will not change and no additional equipment is being installed.

### Ngā tūtohunga Recommendation/s

That the Waitākere Ranges Local Board:

- a) whakaae / approve a new commercial licence between Auckland Council and Aotearoa Towers GP Limited at Ōkaurirahi / Ceramco Park, 112-122 Glendale Road, Glen Eden subject to Eke Panuku completing the required statutory processes, with the following terms:
  - i) commencement date: 1 September 2023
  - ii) term: 20 years without any right of renewal
  - iii) for the purpose of operating and maintaining equipment for telecommunications purposes.

### Horopaki Context

5. The portion of Ōkaurirahi / Ceramco Park where the telecommunications equipment is attached to the building is described as Lot 1 DP 35583 comprising 1.6203 hectares and contained in Part NA58B/145.
6. Lot 1 is currently held by Auckland Council as a classified recreation reserve and subject to the provisions of the Reserves Act 1977.

## Tātaritanga me ngā tohutohu Analysis and advice

7. Telecommunications equipment has been onsite since 4 April 2010.
8. The licensed area is 18 square metres more or less.
9. Equipment cabinets and a security fence exist on the licensed area. This is connected to the South side of the Ceramco Park Function Centre.
10. The new license will be between Auckland Council (Licensor) and ATG (Licensee).
11. A positive working relationship has existed with the Licensee since 1 November 2022.
12. In November 2022 Vodafone New Zealand Limited announced the sale of their passive mobile tower infrastructure business to ATG. ATG are now New Zealand's largest towers business, comprising approximately 1,500 wholly-owned mobile towers across the country.
13. Eke Panuku are satisfied that ATG can meet the obligations of the licence.
14. The rent is being reviewed as part of implementing the new licence.
15. The permitted use of the site will not change.
16. No additional equipment is being installed.
17. In accordance with section 54(2) of the Reserves Act 1977 public notice of the intention to grant a new licence is required to be completed. The council must consider all objections and submissions from the public in relation to the proposed licence. Public notice includes publishing a notice in one local newspaper and on the Auckland Council Have Your Say website.
18. A public notice was published in the Western Leader on 17 August 2023.
19. A public notice was published on the Auckland Council Have Your Say website on 18 August 2023 and was available online for one month.
20. No submissions were received in response to the public notice.

## Tauākī whakaaweawe āhuarangi Climate impact statement

21. There will be no direct climate impact by granting a new licence as no additional equipment is being installed on the site.

## Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

22. Eke Panuku has consulted with the council's Parks and Community Facilities departments and confirms that the lease term and use recommended in this report don't conflict with future plans for the reserve.

## Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

23. Eke Panuku staff attended a workshop with the Waitākere Ranges Local Board on Thursday 3 August 2023 to discuss the new commercial licence.
24. The telecommunications equipment services the Glen Eden area and provides network coverage for residents.
25. This report seeks local board approval for a new licence.

## Tauākī whakaaweawe Māori Māori impact statement

26. Eke Panuku will undertake iwi engagement process as required under the provisions of the Reserves Act 1977.

## Ngā ritenga ā-pūtea Financial implications

27. The annual rent is being reviewed as part of these new licence negotiations.
28. Eke Panuku manages the commercial licence.
29. Under the current local board funding policy 2022, any new or additional revenue generated by the local board, over and above what is budgeted for from a particular service asset, generates an additional budget for the local board to invest in local activities. This additional budget will be after related expenses are deducted.
30. In this situation the revenue has not increased than what is currently budgeted for. There are no additional expenses to this increase in revenue. Hence, the local board will receive no additional benefit to be spent on local activities as decided by the local board.

## Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

31. There is a reputational risk to council if the continued use of the site for telecommunications purposes is not approved. Residents will lose coverage on their mobile network if the equipment were to be removed.
32. Should the new commercial licence not be granted the telecommunications equipment may have to be moved to another site, new site options may be less desirable to the community.

## Ngā koringa ā-muri Next steps

33. Following the local board decision on the new licence term, Eke Panuku will inform ATG and finalise negotiations for the new licence.

## Ngā tāpirihanga Attachments

No.	Title	Page
<a href="#">A</a>	Telecommunication Equipment Location	15
<a href="#">B</a>	Telecommunications Equipment Location Overview	17

## Ngā kaihaina Signatories

Authors	Carlos Rahman - Principal Governance and Engagement Advisor Sue Collis - Property Manager
Authorisers	Shelley Watson - Transport Portfolio Manager Adam Milina - Local Area Manager













## Local Grants and Multi-Board Grants Round Two 2023/2024 grant allocations

File No.: CP2024/03561

Item 13

### Te take mō te pūrongo Purpose of the report

1. To fund, part-fund or decline applications received for the Waitākere Ranges Local Grant and Multi-Board Grants Round Two 2023/2024.

### Whakarāpopototanga matua Executive summary

2. The Waitākere Ranges local board adopted the Waitākere Ranges Local Grants Programme 2023/2024 as presented in Attachment A. The document sets application guidelines for contestable community grants submitted to the Board.
3. This report presents applications received in the Waitākere Ranges Local Grants Round One 2023/2024 (Attachment B) and Multi-Board Grants Round Two 2023/2024 (Attachments C).
4. The Waitākere Ranges local board has set a total community grants budget of \$90,898.00 for 2023/2024. A total of \$5,326.86 was allocated to Quick Response Grants Round One and a total of \$26,999.00 was allocated to Local Grant and Multi-Board Grant Round One.
5. There was an allocation of \$5,435 from 2023/2024 film revenue to the community grants budget on 23 November 2023 (WTK/2023/159).
6. This leaves a total of \$64,007.14 to be allocated to one Local, one Multi-board and one Quick Response Grants rounds.
7. Twenty-Six applications were received for Waitākere Ranges Local Grants Round Two, requesting \$172,710.52. Twenty-Three applications were received for Multi-Board Grants Round Two 2023/2024, requesting \$107,088.41.

### Ngā tūtohunga Recommendation/s

That the Waitākere Ranges Local Board:

- a) whakaae / agree to fund, part-fund, or decline each application in the Waitākere Ranges Local Grants Round Two 2023/2024, listed in the following table:

Application ID	Organisation	Requesting funding for	Amount requested
LG2419-201	Fayora Limited	Towards labour, transport, and candles for free candle making workshops	\$1,646.25
LG2419-202	Badminton New Zealand Incorporated	Towards shuttlecocks and venue hire for badminton coaching	\$3,540.00

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Application ID	Organisation	Requesting funding for	Amount requested
LG2419-203	West Auckland Resource Centre Trust	Towards centre coordinator salary	\$12,000.00
LG2419-204	Act One Productions Limited	Towards tutor fees	\$5,000.00
LG2419-206	Mr D J Minty	Towards supplying traps to new group members	\$1,500.00
LG2419-210	Glen Eden Playhouse Theatre Trust	Towards cleaning costs at the Glen Eden Playhouse Theatre	\$3,060.00
LG2419-212	G W Blake T/A Spontaneous Investments	Towards native plants	\$5,000.00
LG2419-215	Adventure Camp Trust Board Carey Park	Towards flooring costs at One Big Adventure	\$12,000.00
LG2419-216	Royal Forest and Bird Protection Society	Towards project managers salary, event catering, brochure design and printing, and pest traps	\$12,000.00
LG2419-217	Friends of Whatipu Incorporated	Towards building materials and labour	\$10,000.00
LG2419-218	New Zealand Blue Light Ventures Inc	Towards covering entry fees for the Blue Light Life Skills Programme	\$5,000.00
LG2419-219	Mr P Jenkin	Towards scaffolding and electrical insulation	\$2,632.00
LG2419-220	The Helping Paws Charitable Trust	Towards the veterinary of cat desexing	\$9,500.00
LG2419-221	The Laingholm and District Citizens	Towards props, security, van hire, materials, decorations, catering, and gazebo hire	\$7,609.00
LG2419-223	Essentially Men Education Trust	Towards venue hire	\$4,320.00

Application ID	Organisation	Requesting funding for	Amount requested
LG2419-224	Naad Charitable Trust (NZ)	Towards sound hire, stage setup, professional fees, videography, photography, and volunteer vouchers	\$6,600.00
LG2419-225	West Auckland Hospice	Towards staffing costs, brochure design, and print costs	\$11,897.27
LG2419-226	Mr S D Muli	Towards kava, gifts for presenters, catering, and hall hire	\$1,000.00
LG2419-228	Ecomatters Environment Trust	Towards copywriting, videography, events, and a contribution towards the Matuku Link Wetland Education Program	\$12,000.00
LG2419-229	Oratia Bowling Club Incorporated	Towards deck and ramp replacement at Oratia Bowling Club	\$9,000.00
LG2419-231	Tungsten Works Limited	Towards printing costs	\$3,000.00
LG2419-234	Kidz Need Dadz Charitable Trust (Incorporated)	Towards education and training for Auckland staff	\$1,500.00
LG2419-235	Te Wahi Ora Charitable Trust	Towards staff costs, accommodation, facilitators fee, marketing, materials, project admin, cleaning, and event hosting costs	\$7,746.00
LG2419-236	Laingholm Baptist Church - General Fund	Towards youth worker salary, club leader salary, catering, and programme costs	\$6,000.00
LG2419-240	Karekare Ratepayers and Residents Trust	Towards project coordinator, principal interviewer, and sensitive interviewer	\$11,340.00
LG2419-242	Interacting	Towards venue, facilitator fees, volunteer expenses, refreshments, mentoring and training, props, and costumes	\$7,820.00
<b>Total</b>			<b>\$172,710.52</b>

- b) whakaae / agree to fund, part-fund, or decline each application in the Waitākere Ranges Multi-Board Grants Round Two 2023/2024, listed in the following table:

Application ID	Organisation	Requesting funding for	Amount requested
MB2324-202	Youthline Auckland Charitable Trust	Towards contractors' fee for volunteer training and supervision	\$3,000.00
MB2324-205	Waitakere Adult Literacy Inc	Towards library shelving and seating	\$3,190.92
MB2324-206	Unity Community Foundation	Towards venue hire, sports gear, office lease, sports trainers wages, office lease, computers, kitchenware, administrative expenses, furniture, and CEO salary, for establishing sport and recreation hubs across Auckland	\$5,000.00
MB2324-2101	Feelings for Life Charitable Trust	Towards graphic design, videographer, workshop materials, participant resources, facilitator and advisor, administrator and event manager, venue hire, catering, and AV costs for the Kaiako Hauora West Programme	\$4,819.00
MB2324-2106	Interacting	workshop tutors, venue hire, ramp hire, St John, stage manager, comms rental, site manager, portaloos hire, project manager, and shed 2 coordinator for the InterACT Festival 2024 at the Corban Estate Arts Centre	\$7,000.00
MB2324-215	Crescendo Trust of Aotearoa	Towards staff salaries, contractor fee, and operational overheads for delivery of the Crescendo Pathways Programme	\$12,000.00
MB2324-216	Age Concern Auckland Trust	Towards wages at 57 Rosebank road from 1 May 2024 to 30 April 2025	\$1,019.00
MB2324-219	Seed 2 Harvest Trust Limited	Towards catering, guest speakers, marketing, facilitator fees, venue hire, cooking equipment, gardening materials and garden gift vouchers	\$11,840.00
MB2324-221	The Operating Theatre Trust trading as Tim Bray Theatre Company	Towards ticket cost for disabled or disadvantaged children to attend Mrs Wishy Washy show from 21 September 2024 to 26 October 2024	\$4,891.50

Application ID	Organisation	Requesting funding for	Amount requested
MB2324-222	Environmental Education for Resource Sustainability Trust	Towards cost of native trees and classroom recycling bins to deliver Paper4trees Auckland from 1 April 2024 to 31 August 2024	\$2,335.99
MB2324-224	The Re-Creators Limited	Towards cost of rent, tools, equipment, admin, tutor, project management, marketing to deliver Community DIY skills-based upcycling workshops from 1 May 2024 to 27 September 2024	\$3,550.00
MB2324-231	Every Body is a Treasure Charitable Trust	Towards facilitator costs from 1 April 2024 to 28 February 2025	\$7,000.00
MB2324-235	PP Grief Support & Education Charitable	Towards counselling and room hire	\$3,500.00
MB2324-236	The StarJam Charitable Trust	Towards venue hire, tutor fee and Auckland regional programme coordinator salaries and levies to deliver Music Workshops, Community Social Events and Performances deliver from 1 May 2024 to 1 May 2025	\$3,000.00
MB2324-250	Big Buddy Mentoring Trust	Towards accommodation, radio advertising, mentor manager wage and volunteers psychological screening for programme delivery from 30 September 2024 to 30 August 2025	\$6,500.00
MB2324-251	Garden to Table Trust	Towards salaries, mileage, and home office costs for the Garden to Table Food Education Programme	\$4,000.00
MB2324-272	Neuro Connection Foundation	Towards cultural advice, kai, and materials for the Moana Conductive Education project	\$1,000.00
MB2324-273	Auckland Softball Association Inc.	Towards a proportion of annual operating expenses excluding salaries	\$5,000.00
MB2324-275	Fair Food Trust	Towards staff training, facilitation, staff time, and community wananga costs for transitioning to kaupapa Maori	\$3,308.00

Application ID	Organisation	Requesting funding for	Amount requested
MB2324-279	Warriors Community Foundation	Towards rugby league balls from 1 June 2024 to 31 December 2024	\$86.00
MB2324-283	Paradesi Force Charitable Trust	Towards venue hire, stage presentation and equipment, administration, volunteer costs, transport, advertising, workshops, trainers, and coaching costs	\$2,500.00
MB2324-293	Young Workers Resource Centre	Towards wages for employing an education coordinator	\$10,000.00
MB2324-296	Zeal Education Trust - Waitakere	Towards wages, zeal nights, administration, prizes, promotional costs, and data collection, evaluation, and reporting for West Auckland Street Youth Work Project and Community Activations	\$2,548.00
<b>Total</b>			<b>\$107,088.41</b>

## Horopaki Context

8. The local board allocates grants to groups and organisations delivering projects, activities and services that benefit Aucklanders and contribute to the vision of being a world-class city.
9. The local board grants programme sets out:
  - local board priorities
  - lower priorities for funding
  - exclusions
  - grant types, the number of grant rounds, and when these will open and close
  - any additional accountability requirements.
10. The Waitākere Ranges local board adopted the Waitākere Ranges Local Grants Programme 2023/2024 as presented in Attachment A. The document sets application guidelines for contestable community grants submitted to the Board.
11. The community grant programmes have been extensively advertised through the council grants webpage, local board webpages, local board e-newsletters, Facebook pages, council publications, and community networks.

## Tātaritanga me ngā tohutohu Analysis and advice

12. The aim of the local board grants programme is to deliver projects and activities which align with the outcomes identified in the local board plan. All applications have been assessed utilising the Community Grants Policy and the local board grants programme criteria. The eligibility of each application is identified in the report recommendations.



## **Tauākī whakaaweawe āhuarangi** **Climate impact statement**

13. The local board grants programme aims to respond to Auckland Council's commitment to address climate change by providing grants to individuals and groups for projects that support and enable community climate action.
14. Community climate action involves reducing or responding to climate change by local residents in a locally relevant way. Local board grants can contribute to expanding climate action by supporting projects that reduce carbon emissions and increase community resilience to climate impacts.
15. Examples of projects include local food production and food waste reduction; increasing access to single-occupancy transport options; home energy efficiency and community renewable energy generation; local tree planting and streamside revegetation; and educating about sustainable lifestyle choices that reduce carbon footprints.

## **Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera** **Council group impacts and views**

16. The focus of an application is identified as arts, community, events, sport and recreation, environment, or heritage. Based on the focus of an application, a subject matter expert from the relevant department will provide input and advice.
17. The grants programme has no identified impacts on council-controlled organisations and therefore their views are not required.

## **Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe** **Local impacts and local board views**

18. Local boards are responsible for the decision-making and allocation of local board community grants. The Waitākere Ranges local board is required to fund, part-fund or decline these grant applications against the local board priorities identified in the local board grants programme.
19. The Board is requested to note that section 50 of the Community Grants Policy states: "We will also provide feedback to unsuccessful grant applicants about why they have been declined, so they will know what they can do to increase their chances of success next time".
20. A summary of each application received through 2023/2024 Waitākere Ranges Local Grants and Multi-Board Grants Round Two is provided in Attachments B and C.

## **Tauākī whakaaweawe Māori** **Māori impact statement**

21. The local board grants programme aims to respond to the council's commitment to improving Māori wellbeing by providing grants to individuals and groups who deliver positive outcomes for Māori. Auckland Council's Māori Responsiveness Unit has provided input and support towards the development of the community grant processes.

## **Ngā ritenga ā-pūtea** **Financial implications**

22. The Waitākere Ranges local board adopted the Waitākere Ranges Local Grants Programme 2023/2024 as presented in Attachment A. The document sets application guidelines for contestable community grants submitted to the Board.
23. This report presents applications received in the Waitākere Ranges Local Grants Round Two 2023/2024 (Attachment B) and Multi-Board Grants Round Two 2023/2024 (Attachments C).

24. The Waitākere Ranges local board has set a total community grants budget of \$90,898.00 for 2023/2024. A total of \$5,326.86 was allocated to Quick Response Grants Round One and a total of \$26,999.00 was allocated to Local Grand and Multi-Board Grand Round One.
25. There was an allocation of \$5,435 from 2023/2024 film revenue to the community grants budget on 23 November 2023 (WTK/2023/159).
26. This leaves a total of \$64,007.14 to be allocated to one Local, one Multi-board and one Quick Response Grants rounds.
27. Twenty-Six applications were received for Waitākere Ranges Local Grants Round Two, requesting \$172,710.52. Twenty-Three applications were received for Multi-Board Grants Round Two 2023/2024, requesting \$107,088.41.

## Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

28. The allocation of grants occurs within the guidelines and criteria of the Community Grants Policy and the local board grants programme. The assessment process has identified a low risk associated with funding the applications in this round.

## Ngā koringa ā-muri Next steps

29. Following the Waitākere Ranges local board allocating funding for this round, grants staff will notify the applicants of the local board's decision.

## Ngā tāpirihanga Attachments

No.	Title	Page
A	2023/2024 Waitākere Ranges Community Grants Programme ( <i>Under Separate Cover</i> )	
B	2023/2024 Waitākere Ranges Local Grants Round Two Application Summary ( <i>Under Separate Cover</i> )	
C	2023/2024 Waitākere Ranges Multi-Board Grants Round Two Application Summary ( <i>Under Separate Cover</i> )	

## Ngā kaihaina Signatories

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Authorisers	Pierre Fourie - Grants & Incentives Manager Adam Milina - Local Area Manager

## Community Resilience Planning

File No.: CP2024/03382

### Te take mō te pūrongo

#### Purpose of the report

1. To consider the recommendations from the Waitākere Ranges Community Resilience Planning report, prepared by Community Think and to request staff to progress with specific actions as part of future local board work programmes.

### Whakarāpopototanga matua

#### Executive summary

2. This report summarises content from the Waitākere Ranges Resilience Planning report, noting recommendations and requests to the local board from the local communities who contributed to the preparation of the report.
3. Community Think was contracted by the Waitākere Ranges Local Board to talk to communities in the local board area about their resilience planning.
4. In completing the material, Community Think engaged with the following communities:
  - Te Henga Bethells Beach Emergency Resilience Group
  - Anawhata Resilience Planning Group
  - Piha Residents' Association
  - Cornwallis Resilience Group
  - Karekare Resilience Group
  - Henderson Valley Residents' Association
  - Ōrātia Community Patrol
  - Waiatarua Ratepayers' Committee
  - Glen Eden Community House.
5. This report does not include all communities within the Waitākere Ranges local board area; as some were unavailable to talk to Community Think during the timeframe of this project or chose not to participate.
6. There were some common themes to the recommendations and requests identified through the engagement process, notably the provision of funding, assistance with printing, resources and obtaining equipment, brokering better relationships with the council group and the establishment of a network or advisory group for the Waitākere Ranges local board area.
7. It is anticipated recommendations and requests noted in the report, and which are within the local board's remit, can be met by existing budget allocations. Therefore, there will be no financial implications for the Waitākere Ranges local board at this time.
8. Staff are seeking local board direction on the recommendations and requests to be progressed as part of the Waitākere Ranges local board annual work programme budgets.

## Ngā tūtohunga Recommendation/s

That the Waitākere Ranges Local Board:

- a) tono / request staff to progress the recommendations and requests identified in the Waitākere Ranges Resilience Planning report as part of the board's future work programmes (Attachment A to the agenda report).

## Horopaki Context

9. The Waitākere Ranges local board has funded a line item in its annual work programme since 2018/2019 which references 'community resilience', currently #451 - Capacity Building: Community Resilience.
10. The purpose of this activity has been to:
  - a) partner with community groups and Hoani Waititi Marae in collaboration with Auckland Emergency Management (AEM) to engage and empower isolated communities, utilising AEM's suite of tools (e.g. community resilience planning, kia rite kia mau, information resources and Whakaoranga Marae and Whakaoranga Whanau opportunities).
  - b) fund initiatives that help build local communities' social resilience, increase digital literacy, support food and water security and/or address issues relating to housing vulnerability and homelessness.
11. The anticipated outcomes of this activity have been:
  - a) coastal and rural residents are supported to undertake resilience planning and be ready to respond in case of emergencies.
  - b) communities who have already developed community plans will be supported to review and redraft plans as required.
  - c) local urban communities become more connected, self-reliant and sustainable. They develop strategies to improve food security, reduce housing vulnerability and support community wellbeing.
12. Initiatives supported through the Capacity Building: Community Resilience work programme line have been:
  - a) support for the development and distribution of local community plans:
    - Karekare / Te Henga / Henderson Valley plans
    - Piha / Laingholm / Huia / Waiatarua - plans not completed or adopted.
  - b) support for the development and distribution of local wall-charts / info sheets:
    - Te Henga / Karekare.
  - c) support for signage / print materials - hosting of workshops / community meetings.
  - d) funding of equipment through local grants (e.g. radio equipment - Te Henga, generator -Piha / Waiatarua, signage or whiteboards - HSN Valley / Waiatarua).
13. In the wake of the extreme weather events of early 2023, it was suggested a 'stock-take' be done of local communities in the Waitākere Ranges local board area to determine which communities had previously undertaken a Community Resilience Planning (CRP) process.
14. The purpose of this stock-take was to compile an overview of local communities' resilience and preparedness, and develop an understanding of where various communities were in their planning/response process, and the current status of their preparedness, to help inform future direction and decision-making.

15. This exercise was initially proposed to be done by the Community Broker, in partnership with the (then) Head of Resilience, Auckland Emergency Management (AEM). However, due to other workload demands, it was agreed to engage Community Think to undertake the project.
16. Community Think are a team of community development practitioners with a strong West Auckland connection and had previously done work in the Karekare community in relation to the impact of Cyclone Gabrielle. They were asked to engage with local communities in the Waitākere Ranges local board area who had been, currently were, or would be interested in being involved with the Community Resilience Planning process.
17. Community Think asked people the following questions:
  - How is resilience planning currently going within your community? Do you have a plan?
  - What has worked well? What ideas would you like to share with other communities?
  - What would assist you to further build resilience within your community and in the collective communities of the Waitākere Ranges?
18. In completing the material, Community Think engaged with the following communities:
  - Te Henga Bethells Beach Emergency Resilience Group
  - Anawhata Resilience Planning Group
  - Piha Residents' Association
  - Cornwallis Resilience Group
  - Karekare Resilience Group
  - Henderson Valley Residents' Association
  - Ōrātia Community Patrol
  - Waiatarua Ratepayers' Committee
  - Glen Eden Community House.
19. This report does not include all communities within the Waitākere Ranges local board area as some were unavailable to talk to Community Think during the timeframe of this project or chose not to participate.
20. The Waitākere Ranges Resilience Planning report was tabled for discussion at the local board workshop on 1 February 2024.

## Tātaritanga me ngā tohutohu Analysis and advice

21. Themes drawn from the engagement with local residents and groups already active in their communities were:
  - advisory group and resilience network
  - communication lines with emergency services and council
  - resourcing communities to do resilience work
  - training for residents
  - resilience planning needs to connect neighbouring communities
  - inter group hui.

22. Effective emergency response is reliant on the connections and communication flow between groups and individuals in communities. In areas where people don't know one another and trust is low, it is very hard for information to reach people and people become isolated when an emergency occurs.

**Defining terms**

23. There are several parts to the work communities are doing (and need to do) in the space of emergency preparedness—specifically resilience work, emergency planning and recovery work.

**Resilience work**

24. Resilience work involves the background work of building capacity in a community in a variety of ways, such as people being aware of the location and services provided by community hubs, sports centres, churches, marae etc. in their area. It also includes:
- people getting to know their neighbours through local events or campaigns to encourage connection, and knowing who the local leaders are, where resources are available and where to go for information
  - existing community groups having greater connection to one another so they can cooperate and collaborate on emergency planning, response and recovery.

**Emergency planning**

25. Emergency planning involves creating clear plans that effectively communicate to everyone in the community what they should do in various types of emergencies. In addition:
- each community must survey the specific challenges and risks inherent in their physical, social and economic environment to identify what situations need to be addressed in their plan
  - each community needs to consider what services and resources are available (or not) and how they will meet the needs of people and continue the services of local infrastructure (roads, buildings, electricity, telecommunications, food and water supply) affected by the emergency.

**Recovery work**

26. Recovery work is what happens in the aftermath of an emergency. This may involve re-homing people who have been evacuated and can't return to their homes, ongoing provision of food and other resources, as well as disseminating information from authorities. It may also be necessary to provide counselling and emotional support for people who have suffered in the crisis.

**Recommendations and requests for the local board from the Waitākere Ranges Resilience Planning report**

27. The Waitākere Ranges Resilience Planning report (Attachment A to the agenda report) includes the following recommendations and requests for the local board to consider:

**Funding support**

Topic	Detail of requests for local board
<b>Water tank taps</b>	Assist identifying funding or support to have taps installed on people's water tanks so that: a) they can access their water in a power outage and, b) fire service can connect to the tanks to fight fires in the area. (This could be rolled out to other communities also).
<b>Community Connections</b>	Provide funding for community resilience was requested—e.g. community BBQ for people to connect up.

Topic	Detail of requests for local board
<b>Community Emergency Response Plan</b>	Identify funding to resource someone to research and write the updated community emergency response plan.
<b>Radio telephone</b>	Help source funding to implement radio telephones in the event of Telecommunication networks not functioning during a storm.
<b>Satellite phones</b>	Support to identify funding to resource the community with satellite phones and other resources as requested

#### Local Community Resilience Network

Topic	Detail of requests for local board
<b>Disaster response and recovery network</b>	Provide resources and support for the formation of a West Auckland disaster response and recovery network that includes support agencies in the West.
<b>Advisory Board</b>	Support the development of a community resilience advisory board in West Auckland.
<b>Reference Group</b>	Set up an emergency and resilience reference group for West Auckland.

#### Printing and resources

Topic	Detail of requests for local board
<b>Karekare Resilience plan</b>	Offer free printing and support for updating and socialisation of Karekare's Resilience plan, as required.
<b>Resilience guide</b>	Offer printing of the forthcoming resilience guide.
<b>Community noticeboard</b>	Support the reinstatement of the community noticeboard that was on the corner of Mountain Road and Ōpanuku Road.

#### Strengthen Relationships and Advocate

Topic	Detail of requests for local board
<b>Relationship with Auckland Emergency Management (AEM)</b>	Build and advocate for a relationship between AEM and West Coast Resilience Groups. Broker a better relationship between community resilience groups and AEM.
<b>Single point of contact</b>	Support the creation of a single point of contact for Waitākere, based in the community, to work alongside the council resilience role.
<b>Notifying Piha and Ōrātia</b>	“Don’t forget about us”—Piha and Ōrātia get notified when things are happening, but we get told to “look up the website”.
<b>Community Connections</b>	Support resilience work in the community to connect people to existing resources and services, create local networks of

Topic	Detail of requests for local board
	connection and support, and bring existing community groups to work more closely together.

### Planning

Topic	Detail of requests for local board
<b>Resilience planning</b>	Continue to keep resilience planning in mind at the local board level.
<b>Glen Eden Resilience Planning group</b>	Actively support the formation of a resilience planning group in Glen Eden, resourcing a community leader to work towards an emergency response plan and resilience plan, drawing on the networks formed in the above work and creating communications to inform the people of Glen Eden.
<b>Resource allocation</b>	Auckland Council create a strategic plan of how to allocate resources across the Waitākere area in any emergency deployment.
<b>Citizens' Assembly</b>	Convene a citizens' assembly to define the issue the community believes is at stake here and then create a communal, integrated plan for West Auckland communities.
<b>Connect Communities</b>	Encourage communities to include one another in their communications and planning.

28. To note, the following actions are already in train, or have been completed, in response to the recommendations and requests noted in the Waitākere Ranges Resilience Planning report:

Topic	Detail of actions in progress or completed
<b>Karekare's Resilience plan</b>	Karekare's Resilience plan has been updated and reprinted, along with an A3 poster for each household providing key information and contact numbers.
<b>Henderson Valley Emergency Guide</b>	Henderson Valley's Emergency Guide has been updated and reprinted.
<b>CRP network</b>	Initial meeting for proposed Community Resilience Planning network has been held – October 2023.
<b>Recovery Office engagement</b>	Support provided to Recovery Office staff and new AEM officers to assist their engagement with local residents.
<b>Glen Eden Resilience Planning group</b>	Discussion and planning have begun for establishing a resilience planning group in Glen Eden.
<b>Emergency disaster plans</b>	New AEM staff will be preparing emergency disaster plans for the Waitākere Ranges local board area.



Topic	Detail of actions in progress or completed
<b>Neighbours Day</b>	Local board funding has supported Neighbours Day events for local communities to come together and Recovery Office funding has also been provided for similar activities.

## Tauākī whakaaweawe āhuarangi Climate impact statement

29. Auckland Council’s climate goals as set out in Te Tāruke-ā-Tāwhiri: Auckland’s Climate Plan are:
- to reduce greenhouse gas emissions to reach net zero emissions by 2050 and
  - to prepare the region for the adverse impacts of climate change.
30. As climate change increases temperatures and changes rainfall patterns, the likelihood of further intense flooding, land subsidence, slips and damage to infrastructure (roads, power and water supplies, telecommunications) is also elevated.
31. In the face of more frequent adverse weather events and accelerating climate change, the Waitākere Ranges Resilience Planning report provides an opportunity for local communities to consider their level of resilience, how they would respond in an emergency, and what recovery would look like.
32. The report also helps to inform elected members as they grapple with the challenges their communities are facing while trying to manage reducing budgets, providing recommendations as to how they can support local people to prepare for the adverse effects of climate change.

## Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

33. Auckland Emergency Management (AEM) were initially a key partner in the proposed engagement work, subsequently undertaken by Community Think.
34. AEM had agreed to support the development of local Community Resilience Plans for those who had not begun or completed these, through providing material on known local risks, geotechnical mapping of relevant areas, assisting with facilitating workshops and running training sessions.
35. However, with the dis-establishment of the AEM Resilience - Community & Business team, and recent roll out of the new iteration of AEM with a focus on planning and preparedness, it is unclear what role AEM may have in supporting the recommendations, requests and future community resilience planning development outlined in the report.
36. As the focus of the report, and proposed actions, are very much at a community level, led by local people with support from Connected Communities staff, there has not been direct involvement with other areas of Auckland Council group, such as Parks and Community Facilities, as their work does not specifically relate to the outcomes of this report.
37. However, there has already been, and will no doubt continue to be, occasion for council officers working with Auckland Transport, the Healthy Waters team or Recovery Office, to also engage with the communities noted in the report, as repairs continue to be made to infrastructure and plans are developed to mitigate the impact of future emergency events.
38. The Climate Action team have recently included community resilience as a factor in the development and drafting of the Climate Action Plan for the Waitākere Ranges and Henderson-Massey local boards.

## Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

39. Since 2018/2019, the Waitākere Ranges local board has been funding 'community resilience' programming.
40. In 2023/2024 Waitākere Ranges local board increased funding to their Capacity Building: Community Resilience budget line through the reallocation of budget, to enable a timely response to local needs, as a result of the severe weather impact.
41. Local board members have been directly involved in working with and supporting local communities through their recovery. The completion of the work by Community Think has provided the local board with clear recommendations on how they can further support local residents in enhancing their resilience and improve local preparedness, along with the recovery work they are doing.
42. The adoption of the report will show a strong commitment by the local board to continue with their support and advocacy on behalf of communities in the Waitākere Ranges local board area, and is in keeping with opportunities identified in the 2023 Waitākere Ranges Local Board Plan:
  - Waitākere Ranges Climate Action Plan
  - improving how water is managed in the West
  - supporting community resilience initiatives
  - learning from the 2023 storm events to improve our understanding and awareness of climate change risks in the Waitākere Ranges, particularly its vulnerability to landslides
  - making roads and other lifeline infrastructure for resilient.

## Tauākī whakaaweawe Māori Māori impact statement

43. The number of Māori living in the Waitākere Ranges increased by nearly a third between the 2013 and 2018 census, with 13 per cent (6621) of people living in the area identifying as Māori.
44. Te Kawerau ā Maki and Ngāti Whātua are mana whenua in the Waitākere Ranges with a long historical and cultural relationship to the place.
45. While not specially engaged with for the Community Resilience Planning report, Te Kawerau ā Maki have been informed of the work and provided with a copy of the report, which also notes the following in the introduction:

*Te Kawerau ā Maki and Ngāti Whātua are mana whenua of the Waitākere Ranges, an area which is also the site of a large regional park. Hoani Waititi Marae is a local urban marae. Te Kawerau ā Maki acquired land in 2020 to build a marae and papakāinga at Te Henga/Bethells Beach.*
46. Outcomes from the recommendations and requests noted in the report will benefit Māori through engagement with local whanau who have been impacted by extreme weather events and/or are personally involved in their community resilience planning, response or recovery activities.

## Ngā ritenga ā-pūtea Financial implications

47. It is anticipated that most of the recommendations and requests noted in the report, and which are within the local board's remit, can be met by existing budget allocations, with some actions already in train. Therefore, there will be no financial implications for the Waitākere Ranges Local Board at this time.
48. No additional budget is being proposed for the relevant line item (Capacity Building: Community Resilience) in the new annual work programme 2024/2025, which will be adopted in June.
49. In following years, the opportunity to continue supporting these recommendations and requests, or anything additional, will be subject to annual budget considerations as the local board manages constrained budget levels.

## Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

50. The following risks and mitigations have been identified:

Risks identified	Mitigation
<b>Managing community expectations and concerns</b>	Provide clear communications back to report participants, noting requests within local board remit.  Maintain good engagement with local residents and regular communications to update on progress.
<b>Timeframes for delivery</b>	Identify possible partners to assist with delivery and develop a timeline for when outcomes will be achieved.
<b>Funding availability</b>	Review funding allocation available and seek local board direction for prioritising spend.
<b>Duplication of activities within Auckland Council group</b>	Ensure high level of communication across relevant Auckland Council departments to inform about proposed activities and anticipated timeframes.

## Ngā koringa ā-muri Next steps

51. Following the business meeting, Connected Communities staff will:
  - confirm which recommendations and requests can be responded to in the current financial year and develop an outline for delivery of these at the next Connected Communities workshop.
  - develop a project plan which encompasses all recommendations and requests that will be responded to through the development of Waitākere Ranges local board annual work programme budget 2024/2025.
52. Staff will liaise with relevant Auckland Council departments where delivery of the recommendations and requests will benefit from their input or may impact their work. In addition, they will follow up with residents to keep them informed and invite participation, where relevant.

## Ngā tāpirihanga Attachments

No.	Title	Page
A↓	Waitākere Ranges Resilience Planning	37

## Ngā kaihaina Signatories

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Authorisers	Darryl Soljan - General Manager Connected Communities Debbie Ashton – Connected Communities Lead and Coach Adam Milina - Local Area Manager















































# Review of the allocation table recording the allocation of decision-making responsibility for non-regulatory activities

File No.: CP2024/04112

## Te take mō te pūrongo Purpose of the report

1. To seek local board input into the current review of the allocation table, which records the allocation of decision-making responsibility for non-regulatory activities.

## Whakarāpopototanga matua Executive summary

2. The “Decision-making responsibilities of Auckland Council’s Governing Body and local boards” document (Attachment A) records the allocation of decision-making responsibilities for the non-regulatory activities of Auckland Council, as determined by the Governing Body. This document is also sometimes referred to as the “allocation table”.
3. The allocation table is being routinely reviewed as part of the Long-term Plan 2024-2034 process. In 2022, the allocation table was substantially reviewed to give local boards increased decision-making powers.
4. There does not appear to be any need for substantive changes to the allocation table at this time. Feedback suggests that some parts of the current allocations are not clear, and minor amendments can be made to support a better understanding of the respective governance roles and responsibilities between the Governing Body and local boards.
5. However, there is work needed on implementation actions to support the organisation to give better effect to the shared governance model. This is being advanced through the Joint Governance Working Party’s (JGWP) enquiry into the Mayor’s proposal for more empowered local boards.
6. Local boards are being asked to provide feedback on the review of the allocation table that will go to the Governing Body for consideration, prior to being adopted for inclusion in the Long-term Plan 2024-2034.

## Ngā tūtohunga Recommendation/s

That the Waitākere Ranges Local Board:

- a) whakarite / provide its input into the current review of the allocation table, recording the allocation of decision-making responsibility for non-regulatory activities.

## Horopaki Context

7. The Local Government (Auckland Council) Act 2009 (LGACA) provides that both the Governing Body and local boards are responsible and democratically accountable for the decision-making of Auckland Council, and that where responsibility rests depends on the nature of the decision being made.

8. Section 15 of LGACA sets out the classes of decisions that the Governing Body make, and section 16 sets out the classes of decisions that local boards make. Both sections include a class of decisions in respect of non-regulatory activities of the council. LGACA requires that the Governing Body allocate decision-making responsibility for these non-regulatory decisions to either itself or local boards in accordance with the principles set out in section 17.
9. The “Decision-making responsibilities of Auckland Council’s Governing Body and local boards” (also known as the “allocation table”) records the allocation of decision-making responsibilities for the non-regulatory activities of Auckland Council, as determined by the Governing Body. The allocation table is included in the long-term plan and each year’s annual plan. The current allocation table is attached at Attachment A.
10. The overarching intent of the document is to empower local boards to make decisions that reflect the needs and preferences of diverse local communities while ensuring that the Governing Body is able to fulfil its statutory decision-making responsibilities and make decisions regionally, where to do so will better promote the well-being of communities across Auckland.
11. The allocation table is not intended to be an exhaustive list of all allocated decision-making because of the broad range of Auckland Council’s activities and the nuances within those. Allocation of decision-making is therefore applied on a case-by-case basis, with the allocation table used as a starting point.
12. The allocation table was last reviewed in 2022 where substantial updates were made to provide local boards with increased decision-making powers, in alignment with the Governance Framework Review work.
13. The allocation table is routinely reviewed as part of every long-term plan process and included in the final long-term plan. However, changes to decision-making responsibilities can be made at any time via a new allocation decision (by the Governing Body) or a delegation.

### Empowering Local Boards

14. Consequently, allocated decision-making will continue to be considered in the context of the “More Empowered Local Boards” workstream, which is being led by the Joint Governance Working Party (JGWP) and reported recently to local boards. This recognises that empowerment includes allocated decision-making, but that there are other levers to consider, including:
  - delegated and statutory decision-making powers
  - how well information and advice enable governors to utilise their powers
  - the skills and knowledge staff need to give effect to the governance model
  - whether updates are required to other policies, systems and processes to reflect more empowered local boards.
15. Local boards resolved their feedback related to empowerment at their March business meetings and this will be reported to the JGWP’s 6 May meeting. Feedback related to the allocation of decision-making responsibility will be considered within the scope of this current review.

## Tātaritanga me ngā tohutohu Analysis and advice

16. Informal feedback on the current allocation table from elected members and relevant business units was used to identify the scope of the review. Feedback suggests that the allocation table is still leading to confusion around governance roles and responsibilities. In

practice many activities require both regional and local decisions, and there is actual and perceived complexity in giving effect to allocated decision-making.

17. Aside from an anomaly related to disposal decisions, the current review does not recommend any substantive changes to decision-making allocation. Some amendments are proposed to the text to help aid interpretation and flow. These include:
  - refining the introductory text
  - minor wording amendments to help make more explicit the governance roles and responsibilities
  - closely aligning activity descriptions to the Groups of Activities in the long-term plan.
18. A key focus is on implementing the allocation table to help the organisation give better effect to allocated decision-making in practice. This includes:
  - reviewing other relevant documents that may require updates
  - considering training and guidance needs for staff
  - awareness raising through communications and engagement.
19. Local board delegations are also scheduled to be reviewed separately.

**Further consideration is required for some parks disposals**

20. An issue has been raised with decision-making around some parks disposals. Table 1 shows the current position in terms of decision-making around different types of parks-related decisions.

*Table 1: Decision-making responsibility for asset acquisitions and disposals*

Type of decision	Current decision-maker	Basis for decision-making	Current constraints / process
Acquisition			
Acquisition of local community assets (e.g. local parks, local community facilities)	Local boards	Allocation	Subject to budget parameters agreed with Governing Body
Acquisition of regional assets (e.g. stormwater assets, regional parks, regional facilities)	Governing Body	Allocation	Decisions made by relevant committee (as per GB terms of reference)
Disposal			
Disposal as part of land exchange	<i>Needs to be clarified</i>		
Disposal of service properties	Local boards	Delegation (from GB – statutory responsibility)	Service property optimisation framework
Disposal of non-service properties	Governing Body	Statutory responsibility	Asset recycling programme

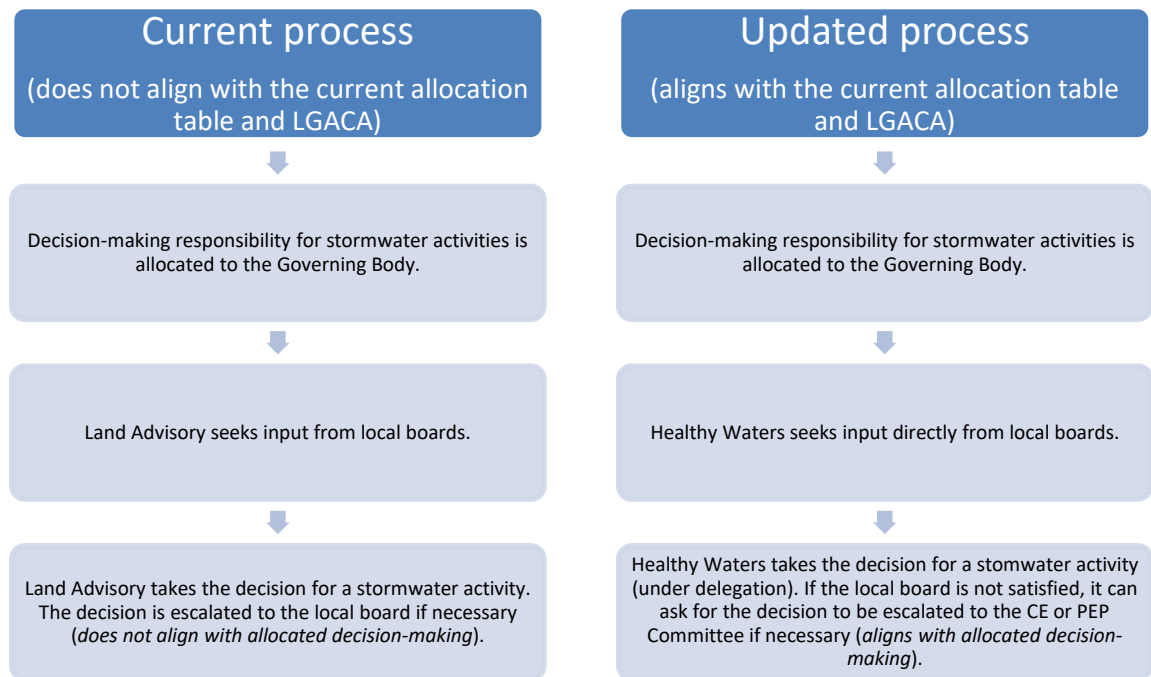
21. The report to the Governing Body in 2021 [GB/2021/67] provided the policy intent of the changes to the current allocation table which was to allow local boards to make decisions relating to acquisition of new assets.

22. Historically, disposal decisions have been treated as sitting with the Governing Body (as a statutory responsibility). But this is difficult in practice where local boards make acquisition decisions as part of a land exchange, but not the related disposal decision.
23. Work is underway to consider whether, from a policy perspective, local boards should be able to make both the acquisition and disposal decision as part of land exchanges, and whether this should be allocated or delegated.

**Clarifying decision-making over stormwater activities in relation to local parks activities**

24. Current landowner approvals processes for council-led stormwater activities do not align with the existing allocation table and the LGACA. This has contributed to inefficiencies where a part of council wants to undertake a stormwater activity on council land.
25. Council's stormwater, flood resilience and water quality activities are generally regional in nature. As per the current allocation table, decision-making for all these activities sits with the Governing Body to ensure a coordinated, consistent approach across the network and integration with other regulatory related decisions. This position remains the same regardless of how the land is held – whether as a regional or local asset.
26. Under the allocation table, local boards are allocated decision-making responsibilities for local parks. Staff are not proposing any changes to the allocated responsibilities of local boards and consider that the explanatory note in the allocation table adequately explains how the overlap in responsibilities will be managed. This states “[t]he decision-making of local boards in relation to local parks may be constrained where decisions relate to council stormwater management activities, including the stormwater network”.
27. Under the local board delegation protocols, Land Advisory staff have been delegated responsibility for land use consents. Staff have interpreted this mandate to be broad, because of the broad responsibilities of local boards for determining ‘use of and activities within local parks’. The delegation protocols require that staff consult with local boards before making these decisions and refer the matter to them if the local board calls the delegation in as the “landowner”.
28. However, this is contrary to the LGACA, where decision-making responsibilities are allocated for particular activities (as opposed to categories of land) and the land remains owned by Auckland Council.
29. Therefore, in line with the allocation table, Healthy Waters, instead of Land Advisory, will now seek the views of local boards before taking a decision on whether to proceed with the proposed stormwater works. The experience of local boards should not be different to consultations over landowner approval applications. The only difference will be the local board's ability to ‘call in’ a decision.
30. This revised process is consistent with the allocation of decision-making responsibility for stormwater activities to the Governing Body (and Healthy Waters under delegation).
31. When a stormwater activity is proposed to occur on a local park, staff will carefully consider the views and preferences of local boards and will be mindful of other local activities on parks when making decisions, consistent with the process previously undertaken by Land Advisory. Similarly, there is still potential for escalation of decision-making where the proposal is not supported by the relevant local board. Diagram 1 outlines this process.

Diagram 1: Decision-making process for stormwater activities



32. Staff recommend that this process be reviewed with local boards in six months' time. Any issues arising will be considered through the next annual review of the allocation table or, through the local board delegation protocols which are due to be reviewed later this year.

### Tauākī whakaaweawe āhuarangi Climate impact statement

33. There are no climate impacts associated with local boards providing their feedback.
34. Climate impacts for individual decisions by way of the application of non-regulatory decision-making are determined on a case-by-case basis.

### Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

35. Feedback was sought from relevant business units who give effect to the allocation of non-regulatory activities through provision of advice.
36. Key themes from their feedback are as follows:
- The need to be more explicit on the extent of the local board / Governing Body role, where there are overlaps and limitations are not made clear.
  - Some activities could be further specified e.g. priority locations for development, place-shaping vs place-making etc.
  - Work to ensure staff understand where decision-making responsibility sits, and how best to give effect to the shared governance principles in practice.
  - More guidance and definitions would help to understand the nature of decision-making.

### Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

37. Local board views are being sought through this report.
38. Local impacts for individual decisions by way of the application of non-regulatory decision-making are determined on a case-by-case basis.

## Tauākī whakaaweawe Māori Māori impact statement

39. There are no Māori impacts associated with local boards providing their feedback.
40. Māori impacts for individual decisions by way of the application of non-regulatory decision-making are determined on a case-by-case basis.

## Ngā ritenga ā-pūtea Financial implications

41. There are no financial implications associated with local boards providing their feedback.
42. Financial implications for individual decisions by way of the application of non-regulatory decision-making are determined on a case-by-case basis.

## Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

43. There are limited risks associated with local boards providing their feedback. The main risks are outlined in Table 2 below.

Table 2: Risk identification and mitigation

Main risks	Consequence	Likelihood	Comments and risks management strategies
Delay in adoption of the refreshed allocation table	Medium	Low	The allocation table must be adopted by the Governing Body by the end of May to meet the LTP timeframes. Careful project management is in place to ensure milestones are met.
Local boards are not satisfied with the scope of their decision-making powers	Medium	Medium	Local board views will continue to be considered as part of the “Empowering Local Boards” workstream. A range of levers will be considered as to how to empower local boards. This includes, but is not limited to, allocated decision-making.

## Ngā koringa ā-muri Next steps

44. Local board feedback will be assessed to inform final recommendations on the review of the allocation table.
45. All feedback will be reported to the Governing Body for their consideration, before the Governing Body is asked to adopt the refreshed allocation table at their meeting on 30 May.
46. The allocation table will be included in volume two of the Long-term Plan 2024-2034.
47. Staff will implement activities that support the organisation to give effect to the allocation table. These activities include developing guidance, considering learning and development needs, and outreach to relevant business units via communications and engagement.

## Ngā tāpirihanga Attachments

No.	Title	Page
<a href="#">A</a>	Decision-making responsibilities of Auckland Council's Governing Body and local boards	65

## Ngā kaihaina Signatories

Author	Christie McFadyen - Principal Advisor Governance Strategy
Authoriser	Louise Mason - General Manager Local Board Services























## Delegated local board feedback on the draft Government Policy Statement on Land Transport 2024-2034

File No.: CP2024/03268

### Te take mō te pūrongo Purpose of the report

1. To inform the Waitākere Ranges Local Board of its feedback on the draft Government Policy Statement on Land Transport 2024-2034.

### Whakarāpopototanga matua Executive summary

2. Timelines for central government consultation processes do not typically align with local board meeting timeframes to allow for matters to be reported to the local board.
3. To ensure there is the opportunity to provide input on matters of interest, at the 8 December 2022 business meeting the Waitākere Ranges Local Board resolved to delegate to the Chair to approve and submit the local board's input into Auckland Council submissions.

Resolution number WTK/2022/1

MOVED by Member L Potauaine, seconded by Member L Manley:

That the Waitākere Ranges Local Board:

- a) tautapa / delegate authority to the Chair to approve and submit the local board's input into Auckland Council submissions on formal consultation from government departments, parliament, select committees and other councils.
- b) tuhi ā-taipitopito / note that the local board can continue to use its urgent decision process to approve and submit the local board's input into Auckland Council submissions on formal consultation from government departments, parliament, select committees and other councils, if the Chair chooses not to exercise the delegation sought in recommendation (a).
- c) tuhi ā-taipitopito / note that this delegation will only be exercised where the timeframes do not allow for local board input to be considered and approved at a local board meeting.
- d) tuhi ā-taipitopito / note all local input approved and submitted for inclusion in an Auckland Council submission is to be included on the next local board meeting agenda for the public record.

CARRIED

4. The Ministry of Transport has released a new draft of the Government Policy Statement on Land Transport 2024 (GPS 2024) for public consultation, replacing the draft GPS 2024 released in August 2023.
5. The GPS sets out the priorities for 10 years to 2034 and is updated every three years. It outlines what the government wants to achieve in land transport, and how it expects to see funding allocated between types of activities across the land transport system.

6. The draft GPS 2024 presents a strategic focus on allocating \$20 billion from the National Land Transport Fund (NLTF) over three years. It emphasizes four key priorities: economic growth and productivity, increased maintenance and resilience, safety, and value for money.
7. The proposed funding changes in the draft GPS 2024 could have significant implications, including concerns about unintended consequences and a shift away from recent trends in integrated transport planning.
8. A report containing detailed information including the draft GPS 2024, significant differences from the previous version, as well as a template for local board feedback, is appended as Attachment A.
9. The deadline for local board feedback to be included in the council's submission was moved up to 26 March 2024 to align with an extraordinary meeting of the Transport and Infrastructure Committee on 27 March 2024, and the next meeting of the Local Board was not until 28 March 2024.
10. This adjustment aimed to ensure that the council's submission met the central government's deadline of 2 April 2024, and incorporated input from the Transport and Infrastructure Committee, Auckland Transport, and the local boards.
11. On 26 March 2024 the Chair and Deputy Chair signed off under delegation feedback from the Waitākere Ranges Local Board for inclusion in Auckland Council's submission on the draft Government Policy Statement on Land Transport 2024-2034.
12. This feedback is appended as Attachment B.

## Ngā tūtohunga Recommendation/s

That the Waitākere Ranges Local Board:

- a) whiwhi / receive the decision made under delegation on 26 March 2024 providing feedback from the Waitākere Ranges Local Board for inclusion in Auckland Council's submission on the draft Government Policy Statement on Land Transport 2024-2034.

## Ngā tāpirihanga Attachments

No.	Title	Page
A	Local board input to Auckland Council Submission on the draft Government Policy Statement on Land Transport 2024/2034, report <i>(Under Separate Cover)</i>	
B <a href="#">↕</a>	Draft Government Policy Statement on Land Transport 2024/2034 - Waitākere Ranges Local Board feedback, 26 March 2024	75

## Ngā kaihaina Signatories

Author	Nataly Anchicoque - Democracy Advisor
Authoriser	Adam Milina - Local Area Manager















## Chair's Report - Greg Presland

File No.: CP2023/17082

Item 17

### Te take mō te pūrongo / Purpose of the report

1. To provide an update on projects, meetings, and other initiatives relevant to the local board's interests.

### Whakarāpopototanga matua Executive summary

2. Local board members are responsible for leading policy development in their areas of interest, proposing and developing project concepts, overseeing agreed projects within budgets, being active advocates, accessing and providing information and advice.

### Ngā tūtohunga / Recommendation

That the Waitākere Ranges Local Board:

- a) whiwhi / receive Chair Greg Presland's April 2024 report.

### Ngā tāpirihanga / Attachments

No.	Title	Page
<a href="#">A</a>	Chair Greg Presland's report - April 2024	83

### Ngā kaihaina / Signatories

Author	Nataly Anchicoque - Democracy Advisor
Authoriser	Adam Milina - Local Area Manager











## Hōtaka Kaupapa / Governance Forward Work Programme

File No.: CP2023/17108

Item 18

### Te take mō te pūrongo Purpose of the report

1. To present the Waitākere Ranges Local Board with its updated Hōtaka Kaupapa / Governance Forward Work Programme calendar (the calendar).

### Whakarāpopototanga matua Executive summary

2. The calendar for the Waitākere Ranges Local Board is in Attachment A. The calendar is updated monthly and reported to business meetings.
3. The calendar is part of Auckland Council's quality advice programme and aims to support local boards' governance role by:
  - ensuring advice on meeting agendas is driven by local board priorities
  - clarifying what advice is expected and when
  - clarifying the rationale for reports.
4. The calendar also aims to provide guidance for staff supporting local boards and greater transparency for the public.

### Ngā tūtohunga Recommendation/s

That the Waitākere Ranges Local Board:

- a) whiwhi / receive the Hōtaka Kaupapa / Governance Forward Work Programme for April 2024.

### Ngā tāpirihanga Attachments

No.	Title	Page
<a href="#">A</a>	Waitākere Ranges Local Board Hōtaka Kaupapa/Governance Forward Work Programme Calendar - April 2024	89

### Ngā kaihaina Signatories

Author	Nataly Anchicoque - Democracy Advisor
Authoriser	Adam Milina - Local Area Manager









## Workshop Records

File No.: CP2023/17121

### Te take mō te pūrongo / Purpose of the report

1. To present records of workshops held by the Waitākere Ranges Local Board.

### Whakarāpopototanga matua / Executive summary

2. A workshop record providing a brief summary of the general nature of the discussion is reported to the next business meeting, along with, where considered appropriate under the Local Government Official Information and Meetings Act 1987, related supporting material.
3. Waitākere Ranges Local Board workshops are open to the public. This means that public and/or media may be in attendance and workshop materials including presentations and supporting documents will be made publicly available unless deemed confidential.
4. The workshop records of the local board workshops are appended to the report.
5. Workshop records and supporting documents are publicly available at this link:  
<https://www.aucklandcouncil.govt.nz/about-auckland-council/how-auckland-council-works/local-boards/all-local-boards/waitakere-ranges-local-board/Pages/waitakere-ranges-local-board-workshops.aspx>

### Ngā tūtohunga / Recommendation/s

That the Waitākere Ranges Local Board:

- a) whiwhi / receive the workshop records for 7, 14, 21 and 28 March 2024.

### Ngā tāpirihanga / Attachments

No.	Title	Page
<a href="#">A</a>	Waitākere Ranges Local Board Workshop Record 7 March 2024	93
<a href="#">B</a>	Waitākere Ranges Local Board Workshop Record 14 March 2024	95
<a href="#">C</a>	Waitākere Ranges Local Board Workshop Record 21 March 2024	97
<a href="#">D</a>	Waitākere Ranges Local Board Workshop Record 28 March 2024	99

### Ngā kaihaina / Signatories

Author	Nataly Anchicoque - Democracy Advisor
Authoriser	Adam Milina - Local Area Manager

















