
Waitākere Ranges Local Board

OPEN MINUTES

Minutes of a meeting of the Waitākere Ranges Local Board held in the Waitākere Ranges Local Board Office, 39 Glenmall Place, Glen Eden on Thursday, 18 April 2024 at 4.00pm.

TE HUNGA KUA TAE MAI | PRESENT

Chairperson	Greg Presland	
Members	Mark Allen	(Online)
	Sandra Coney, QSO	
	Liz Manley	(Online) (Until 5.40pm)
	Linda Potauaine	(Online)

TE HUNGA KĀORE I TAE MAI | ABSENT

Deputy Chairperson	Michelle Clayton
--------------------	------------------

TE HUNGA ĀPITI KUA TAE MAI | ALSO PRESENT

Councillors	Ken Turner
	Shane Henderson

1 Nau mai | Welcome

Chairperson G Presland opened the meeting with a karakia and welcomed those present.

2 Ngā Tamōtanga | Apologies

Resolution number WTK/2024/31

MOVED by Chairperson G Presland, seconded by Member S Coney:

That the Waitākere Ranges Local Board:

a) **whakaae / accept the apology from Deputy Chairperson M Clayton for absence.**

CARRIED

3 Te Whakapuaki i te Whai Pānga | Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

Specifically, members are asked to identify any new interests they have not previously disclosed, an interest that might be considered as a conflict of interest with a matter on the agenda.

The following are declared interests of the Waitākere Ranges Local Board:

Board Member	Organisation/Position
Mark Allen	<ul style="list-style-type: none"> - Bethells Valley Fire – <i>Life Member</i> - Waitākere Licensing Trust – <i>Trustee</i> - <i>West Auckland Trusts Services - Director</i>
Michelle Clayton	<ul style="list-style-type: none"> - Glen Eden Residents' Association – <i>Member</i> - The Personal Advocacy and Safeguarding Adults Trust – <i>Trustee</i> - Glen Eden Returned Services Association (RSA) – <i>Member</i> - Glen Eden Railway Trust – <i>Member</i> - Te Wahi Ora Charitable Trust – <i>Member</i> - Glen Eden Community House - <i>Member</i>
Sandra Coney	<ul style="list-style-type: none"> - Cartwright Collective – <i>Member</i> - Women's Health Action Trust – <i>Patron</i> - New Zealand Society of Genealogists – <i>Member</i> - New Zealand Military Defence Society – <i>Member</i> - Pest Free Piha – <i>Partner is the Coordinator</i> - Piha Tennis Club – <i>Patron and Partner is the President</i> - Piha Wetland Trust – <i>Partner is a Trustee</i>
Greg Presland	<ul style="list-style-type: none"> - Whau Coastal Walkway Environmental Trust – <i>Trustee</i> - Glen Eden BID – <i>Member</i> - Titirangi Ratepayers and Residents Association – <i>Member</i> - Waitākere Ranges Protection Society - <i>Member</i> - Titirangi RSA - <i>Member</i>
Liz Manley	<ul style="list-style-type: none"> - Consumer Experiences Council, Te Toka Tumai Auckland, Te Whatu Ora - <i>Co-chair</i>

Board Member	Organisation/Position
	<ul style="list-style-type: none"> - Clinical Ethics Advisory Group, Te Toka Tumai Auckland, Te Whatu Ora - <i>Member</i> - Titirangi Community Arts Council Board – <i>Member</i> - Titirangi Ratepayers and Residents Association – <i>Member</i> - Laingholm District Citizens Association – <i>Member</i> - Literacy Waitākere – <i>Board member</i> - Waiatarua Community Patrol - <i>Member</i>
Linda Potauaine	<ul style="list-style-type: none"> - Visionwest Community Trust – <i>Employee</i> - Henderson Rotary – <i>Member</i> - Archtists Limited. – <i>Director</i> - Glen Eden Community Patrol - <i>Member</i>

Member appointments

Board members are appointed to the following bodies. In these appointments the board members represent Auckland Council:

External organisation	Lead	Alternate
Glen Eden Business Improvement District (Glen Eden Business Association)	Michelle Clayton	Greg Presland
Aircraft Noise Community Consultative Group	Mark Allen	Liz Manley
Ark in the Park	Mark Allen	Liz Manley
Friends of Arataki and Waitākere Regional Parkland Incorporated	Michelle Clayton	Sandra Coney
Glen Eden Playhouse Theatre Trust	Mark Allen	Linda Potauaine
Te Uru Waitākere Contemporary Gallery	Linda Potauaine	Mark Allen
Glen Eden Community and Recreation Centre Incorporated	Michelle Clayton	Mark Allen

4 Te Whakaū i ngā Āmiki | Confirmation of Minutes

Resolution number WTK/2024/32

MOVED by Chairperson G Presland, seconded by Member S Coney:

That the Waitākere Ranges Local Board:

- a) **whakaū / confirm the ordinary minutes of its meeting, held on Thursday, 28 March 2024, as true and correct.**

CARRIED

5 He Tamōtanga Motuhake | Leave of Absence

There were no leaves of absence.

6 Te Mihi | Acknowledgements

There were no acknowledgements.

7 Ngā Petihana | Petitions

There were no petitions.

8 Ngā Tono Whakaaturanga | Deputations

8.1 Deputation: Crescendo - Activities overview

A brochure and a report were given in support of the item. A copy has been placed on the official minutes and is available on the Auckland Council website as minutes attachments.

Resolution number WTK/2024/33

MOVED by Chairperson G Presland, seconded by Member S Coney:

That the Waitākere Ranges Local Board:

- a) **whiwhi / receive the presentation on Crescendo - Activities overview and thank Cat Percy, Nikkea and David Atai, on behalf of Crescendo for their attendance.**

CARRIED

Attachments

- A 18 April 2024, Waitākere Ranges Local Board Item 8.1 Deputation: Crescendo - Activities overview, Brochure
- B 18 April 2024, Waitākere Ranges Local Board Item 8.1 Deputation: Crescendo - Activities overview, Report

9 Te Matapaki Tūmatanui | Public Forum

9.1 Public Forum: Shadbolt House - Naomi Mcleary, Going West Trust

This item was withdrawn.

9.2 Public Forum: Kevin Murphy - Kauri Dieback

Resolution number WTK/2024/34

MOVED by Chairperson G Presland, seconded by Member L Manley:

That the Waitākere Ranges Local Board:

- a) **whiwhi / receive the presentation on Kauri dieback and thank Kevin Murphy for his attendance.**

CARRIED

10 Ngā Pakihi Autaia | Extraordinary Business

There was no extraordinary business.

11 Waitākere Ward Councillors' Update

Resolution number WTK/2024/35

MOVED by Chairperson G Presland, seconded by Member S Coney:

That the Waitākere Ranges Local Board:

- a) **whakamihi / thank Waitākere Ward Councillors' Ken Turner and Shane Henderson for their verbal update.**

CARRIED

12 New Telecommunications Licence at Ōkaurirahi / Ceramco Park, 112-122 Glendale Road, Glen Eden

Resolution number WTK/2024/36

MOVED by Member L Potauaine, seconded by Member M Allen:

That the Waitākere Ranges Local Board:

- a) **whakaae / approve a new commercial licence between Auckland Council and Aotearoa Towers GP Limited at Ōkaurirahi / Ceramco Park, 112-122 Glendale Road, Glen Eden subject to Eke Panuku completing the required statutory processes, with the following terms:**
- i) **commencement date: 1 September 2023**
 - ii) **term: 3 years**
 - iii) **for the purpose of operating and maintaining equipment for telecommunications purposes.**

CARRIED

A division was called for, voting on which was as follows:

<u>For</u>	<u>Against</u>	<u>Abstained</u>
Member M Allen	Member S Coney	
Member L Manley	Chairperson G Presland	
Member L Potauaine		

The motion was declared **CARRIED** by 3 votes to 2.

13 Local Grants and Multi-Board Grants Round Two 2023/2024 grant allocations

Resolution number WTK/2024/37

MOVED by Chairperson G Presland, seconded by Member S Coney:

That the Waitākere Ranges Local Board:

- a) whakaae / agree to fund, part-fund, or decline each application in the Waitākere Ranges Local Grants Round Two 2023/2024, listed in the following table:

Application ID	Organisation	Requesting funding for	Amount requested	Amount Allocated
LG2419-201	Fayora Limited	Towards labour, transport, and candles for free candle making workshops	\$1,646.25	\$0.00
LG2419-202	Badminton New Zealand Incorporated	Towards shuttlecocks and venue hire for badminton coaching	\$3,540.00	\$0.00
LG2419-203	West Auckland Resource Centre Trust	Towards centre coordinator salary	\$12,000.00	\$1,000.00
LG2419-204	Act One Productions Limited	Towards tutor fees	\$5,000.00	\$0.00
LG2419-206	Mr D J Minty	Towards supplying traps to new group members	\$1,500.00	\$1,000.00
LG2419-210	Glen Eden Playhouse Theatre Trust	Towards cleaning costs at the Glen Eden Playhouse Theatre	\$3,060.00	\$1,500.00
LG2419-212	G W Blake T/A Spontaneous Investments	Towards native plants	\$5,000.00	\$0.00
LG2419-215	Adventure Camp Trust Board Carey Park	Towards flooring costs at One Big Adventure	\$12,000.00	\$0.00
LG2419-216	Royal Forest and Bird Protection Society	Towards project managers salary, event catering, brochure design and printing, and pest traps	\$12,000.00	\$2,500.00
LG2419-217	Friends of Whatipu Incorporated	Towards building materials and labour	\$10,000.00	\$7,000.00
LG2419-218	New Zealand Blue Light Ventures Inc	Towards covering entry fees for the Blue Light Life Skills Programme	\$5,000.00	\$0.00

LG2419-219	Mr P Jenkin	Towards scaffolding and electrical insulation	\$2,632.00	\$0.00
LG2419-220	The Helping Paws Charitable Trust	Towards the veterinary of cat desexing	\$9,500.00	\$1,000.00
LG2419-221	The Laingholm and District Citizens	Towards props, security, van hire, materials, decorations, catering, and gazebo hire	\$7,609.00	\$1,000.00
LG2419-223	Essentially Men Education Trust	Towards venue hire	\$4,320.00	\$0.00
LG2419-224	Naad Charitable Trust (NZ)	Towards sound hire, stage setup, professional fees, videography, photography, and volunteer vouchers	\$6,600.00	\$0.00
LG2419-225	West Auckland Hospice	Towards staffing costs, brochure design, and print costs	\$11,897.27	\$0.00
LG2419-226	Mr S D Muli	Towards kava, gifts for presenters, catering, and hall hire	\$1,000.00	\$0.00
LG2419-228	Ecomatters Environment Trust	Towards copywriting, videography, events, and a contribution towards the Matuku Link Wetland Education Program	\$12,000.00	\$2,500.00
LG2419-229	Oratia Bowling Club Incorporated	Towards deck and ramp replacement at Oratia Bowling Club	\$9,000.00	\$5,000.00
LG2419-231	Tungsten Works Limited	Towards printing costs	\$3,000.00	\$1,000.00
LG2419-234	Kidz Need Dadz Charitable Trust (Incorporated)	Towards education and training for Auckland staff	\$1,500.00	\$0.00
LG2419-235	Te Wahi Ora Charitable Trust	Towards staff costs, accommodation, facilitators fee, marketing, materials, project admin, cleaning, and event hosting costs	\$7,746.00	\$2,000.00

LG2419-236	Laingholm Baptist Church - General Fund	Towards youth worker salary, club leader salary, catering, and programme costs	\$6,000.00	\$0.00
LG2419-240	Karekare Ratepayers and Residents Trust	Towards project coordinator, principal interviewer, and sensitive interviewer	\$11,340.00	\$3,000.00
LG2419-242	Interacting	Towards venue, facilitator fees, volunteer expenses, refreshments, mentoring and training, props, and costumes	\$7,820.00	\$0.00
Total			\$172,710.52	\$28,500.00

b) whakaae / agree to fund, part-fund, or decline each application in the Waitākere Ranges Multi-Board Grants Round Two 2023/2024, listed in the following table:

Application ID	Organisation	Requesting funding for	Amount requested	Amount Allocated
MB2324-202	Youthline Auckland Charitable Trust	Towards contractors' fee for volunteer training and supervision	\$3,000.00	\$0.00
MB2324-205	Waitakere Adult Literacy Inc	Towards library shelving and seating	\$3,190.92	\$2,000.00
MB2324-206	Unity Community Foundation	Towards venue hire, sports gear, office lease, sports trainers wages, office lease, computers, kitchenware, administrative expenses, furniture, and CEO salary, for establishing sport and recreation hubs across Auckland	\$5,000.00	\$0.00
MB2324-2101	Feelings for Life Charitable Trust	Towards graphic design, videographer, workshop materials, participant resources, facilitator and advisor, administrator and event manager, venue hire, catering, and AV costs for the Kaiako Hauora West Programme	\$4,819.00	\$0.00

MB2324-2106	Interacting	workshop tutors, venue hire, ramp hire, St John, stage manager, comms rental, site manager, portaloos hire, project manager, and shed 2 coordinator for the InterACT Festival 2024 at the Corban Estate Arts Centre	\$7,000.00	\$0.00
MB2324-215	Crescendo Trust of Aotearoa	Towards staff salaries, contractor fee, and operational overheads for delivery of the Crescendo Pathways Programme	\$12,000.00	\$3,000.00
MB2324-216	Age Concern Auckland Trust	Towards wages at 57 Rosebank road from 1 May 2024 to 30 April 2025	\$1,019.00	\$0.00
MB2324-219	Seed 2 Harvest Trust Limited	Towards catering, guest speakers, marketing, facilitator fees, venue hire, cooking equipment, gardening materials and garden gift vouchers	\$11,840.00	\$0.00
MB2324-221	The Operating Theatre Trust trading as Tim Bray Theatre Company	Towards ticket cost for disabled or disadvantaged children to attend Mrs Wishy Washy show from 21 September 2024 to 26 October 2024	\$4,891.50	\$0.00
MB2324-222	Environmental Education for Resource Sustainability Trust	Towards cost of native trees and classroom recycling bins to deliver Paper4trees Auckland from 1 April 2024 to 31 August 2024	\$2,335.99	\$1,500.00
MB2324-224	The Re-Creators Limited	Towards cost of rent, tools, equipment, admin, tutor, project management, marketing to deliver Community DIY skills-based upcycling workshops from 1 May 2024 to 27 September 2024	\$3,550.00	\$1,000.00
MB2324-231	Every Body is a Treasure Charitable Trust	Towards facilitator costs from 1 April 2024 to 28 February 2025	\$7,000.00	\$0.00

MB2324-235	PP Grief Support & Education Charitable	Towards counselling and room hire	\$3,500.00	\$0.00
MB2324-236	The StarJam Charitable Trust	Towards venue hire, tutor fee and Auckland regional programme coordinator salaries and levies to deliver Music Workshops, Community Social Events and Performances deliver from 1 May 2024 to 1 May 2025	\$3,000.00	\$0.00
MB2324-250	Big Buddy Mentoring Trust	Towards accommodation, radio advertising, mentor manager wage and volunteers psychological screening for programme delivery from 30 September 2024 to 30 August 2025	\$6,500.00	\$0.00
MB2324-251	Garden to Table Trust	Towards salaries, mileage, and home office costs for the Garden to Table Food Education Programme	\$4,000.00	\$0.00
MB2324-272	Neuro Connection Foundation	Towards cultural advice, kai, and materials for the Moana Conductive Education project	\$1,000.00	\$0.00
MB2324-273	Auckland Softball Association Inc.	Towards a proportion of annual operating expenses excluding salaries	\$5,000.00	\$0.00
MB2324-275	Fair Food Trust	Towards staff training, facilitation, staff time, and community wananga costs for transitioning to kaupapa Maori	\$3,308.00	\$3,000.00
MB2324-279	Warriors Community Foundation	Towards rugby league balls from 1 June 2024 to 31 December 2024	\$86.00	\$0.00
MB2324-283	Paradesi Force Charitable Trust	Towards venue hire, stage presentation and equipment, administration, volunteer costs, transport, advertising, workshops, trainers, and coaching costs	\$2,500.00	\$0.00
MB2324-293	Young Workers	Towards wages for employing an education coordinator	\$10,000.00	\$0.00

	Resource Centre			
MB2324-296	Zeal Education Trust - Waitakere	Towards wages, zeal nights, administration, prizes, promotional costs, and data collection, evaluation, and reporting for West Auckland Street Youth Work Project and Community Activations	\$2,548.00	\$0.00
Total			\$107,088.41	\$10,500.00

CARRIED

14 Community Resilience Planning

Resolution number WTK/2024/38

MOVED by Member M Allen, seconded by Member L Manley:

That the Waitākere Ranges Local Board:

a) **tono / request staff to investigate the recommendations and requests identified in the Waitākere Ranges Resilience Planning report and report back to the local board at a future workshop. The recommendations are as follows:**

i) **encourage communities to include one another in their communications and planning**

Te Henga

ii) **coordinate a bulk purchase of radio communications equipment to be made and distributed to all the Waitākere Ranges communities for emergency use**

iii) **assist in identifying funding or support for installing taps on water tanks to ensure access during power outages and enable fire service connectivity for firefighting purposes. Consider extending this initiative to other communities.**

Anawhata

iv) **provide local board funding for community resilience initiatives, such as organising community BBQs to foster connections**

v) **support to secure funding for researching and updating the community emergency response plan.**

Piha

vi) **assist in sourcing funding for implementing radio telephones as a backup communication option during telecommunication network failures caused by storms.**

Karekare

vii) **support efforts to identify funding for providing satellite phones and other essential resources as requested by the community**

- viii) advocate for and facilitate a relationship between Auckland Emergency Management (AEM) and West Coast Resilience Groups
- ix) provide resources and support for establishing a West Auckland disaster response and recovery network, involving relevant support agencies in the area
- x) offer free printing and support for updating and disseminating Karekare's Resilience Plan as needed
- xi) support the development of a community resilience advisory board in West Auckland.

Henderson Valley

- xii) advocate to supply generators for mobile charging and basic amenities during crisis events
- xiii) collaborate with Auckland Emergency Management (AEM) to develop a system for the community to indicate critical situations, especially regarding areas inaccessible to fire services.
- xiv) support community-led stream clean-up efforts, particularly addressing log blockages that require specialized equipment and disposal to prevent future flooding
- xv) support the reinstatement of the community noticeboard at the corner of Mountain Road and Ōpanuku Road
- xvi) establish an emergency and resilience reference group for West Auckland
- xvii) facilitate relations between community resilience groups and Auckland Emergency Management (AEM) through the Community Broker
- xviii) maintain a focus on resilience planning at the local board level.

Oratia

- xix) develop a strategic resource allocation plan for emergency deployments across the Waitākere area
- xx) support the establishment of a single point of contact for Waitākere-based emergency coordination, complementing the council's resilience role
- xxi) convene a citizens' assembly to define community concerns and collaboratively develop integrated resilience plans for West Auckland
- xxii) clarify available resources for communities, including radios and toolboxes, in partnership with Auckland Council.

Waiatarua

- xxiii) ensure equitable communication with all communities, providing notifications and information beyond online platforms
- xxiv) provide printing support for forthcoming resilience guides.

Glen Eden

- xxv) support community resilience initiatives to connect residents with existing resources, foster local networks, and enhance collaboration among community groups
- xxvi) actively support the formation of a resilience planning group in Glen Eden, providing resources for community leaders to develop emergency response and resilience plans, and facilitate communication efforts within the community.

- b) tono / request the Community Broker to provide an update report in April 2025 on progress.
- c) whakamihi / acknowledge the work done during the Anniversary Day and Cyclone Gabrielle events.

- d) **whakamihi / thank the contributing groups for their input into this plan.**
- e) **whakamihi / acknowledge the work of Lisa Howard-Smith, Community Broker and Community Think to sensitively gather the community contributions into this report.**

CARRIED

Note: Member L Manley retired from the meeting at 5.40pm.

15 Review of the allocation table recording the allocation of decision-making responsibility for non-regulatory activities

Resolution number WTK/2024/39

MOVED by Chairperson G Presland, seconded by Member L Manley:

That the Waitākere Ranges Local Board:

- a) **tinaku / defer consideration of the review of the allocation table recording the allocation of decision-making responsibility for non-regulatory activities until the 2 May extraordinary business meeting.**

CARRIED

16 Delegated local board feedback on the draft Government Policy Statement on Land Transport 2024-2034

Resolution number WTK/2024/40

MOVED by Chairperson G Presland, seconded by Member M Allen:

That the Waitākere Ranges Local Board:

- a) **whiwhi / receive the decision made under delegation on 26 March 2024 providing feedback from the Waitākere Ranges Local Board for inclusion in Auckland Council's submission on the draft Government Policy Statement on Land Transport 2024-2034.**

CARRIED

Note: Under Standing Order 1.9.7, Member L Potauaine requested her dissenting vote be recorded.

17 Chair's Report - Greg Presland

Resolution number WTK/2024/41

MOVED by Chairperson G Presland, seconded by Member S Coney:

That the Waitākere Ranges Local Board:

- a) **whiwhi / receive Chair Greg Presland's April 2024 report.**
- b) **tono / request staff to report back on options for the formation of the Waitākere Ranges Heritage Area Forum.**
- c) **tono / request the opportunity to address the Planning, Environment and Parks Committee on the issue at its next meeting on 23 May 2024.**

CARRIED

Note: Under Standing Order 1.9.7, Member L Potauaine requested her dissenting vote be recorded.

18 Hōtaka Kaupapa / Governance Forward Work Programme

Resolution number WTK/2024/42

MOVED by Chairperson G Presland, seconded by Member S Coney:

That the Waitākere Ranges Local Board:

- a) **whiwhi / receive the Hōtaka Kaupapa / Governance Forward Work Programme for April 2024.**

CARRIED

19 Workshop Records

Resolution number WTK/2024/43

MOVED by Chairperson G Presland, seconded by Member M Allen:

That the Waitākere Ranges Local Board:

- a) **whiwhi / receive the workshop records for 7, 14, 21 and 28 March 2024.**

CARRIED

20 Te Whakaaro ki ngā Take Pūtea e Autaia ana | Consideration of Extraordinary Items

There was no consideration of extraordinary items.

5.44pm

The chairperson thanked members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE WAITĀKERE RANGES
LOCAL BOARD HELD ON

DATE:.....

CHAIRPERSON:.....