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# Devonport-Takapuna Local Board

## OPEN MINUTES

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Minutes of a meeting of the Devonport-Takapuna Local Board held in the Devonport-Takapuna Local Board Office, 1-7 The Strand, Takapuna on Tuesday, 21 May 2024 at 10:00 am.

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### TE HUNGA KUA TAE MAI | PRESENT

<b>Chairperson</b>	Toni van Tonder
<b>Deputy Chairperson</b>	Terence Harpur
<b>Members</b>	Peter Allen ( <i>online</i> )
	Gavin Busch ( <i>online</i> )
	Melissa Powell
	George Wood, CNZM



## 1 Nau mai | Welcome

The meeting was opened with a karakia.

Whakataka te hau ki te uru	Cease o winds from the west
Whakataka te hau ki te tonga	Cease o winds from the south
Kia mākinakina ki uta	Bring calm breezes over the land
Kia mātaratara ki tai	Bring calm breezes over the sea
E hī ake ana te atakura	And let the red-tipped dawn come
He tio	With a touch of frost
He huka	A sharpened air
He hau hū	And promise of a glorious day.
Thei mauri ora	

## 2 Ngā Tamōtanga | Apologies

Resolution number DT/2024/59

MOVED by Chairperson T van Tonder, seconded by Member M Powell:

**That the Devonport-Takapuna Local Board:**

- a) **whakaae / accept the apology from member Gavin Busch for absence.**

**CARRIED**

Note: Member G Busch subsequently joined the meeting online at 11.09am and left the meeting at 12.33pm.

## 3 Te Whakapuaki i te Whai Pānga | Declaration of Interest

Member T Harpur declared an interest in Item 13 – Endorsing Business Improvement District (BID) targeted rate grants for 2024/2025, and Item 15 – Auckland Council’s Quarterly Performance Report: Devonport-Takapuna Local Board for quarter three 2023/2024 as he is an employee of the Takapuna Beach Business Association, and left the room taking no part in discussion or voting on these matters.

## 4 Te Whakaū i ngā Āmiki | Confirmation of Minutes

Resolution number DT/2024/60

MOVED by Chairperson T van Tonder, seconded by Deputy Chairperson T Harpur:

**That the Devonport-Takapuna Local Board:**

- a) **whakaū / confirm the ordinary minutes of its meeting, held on Tuesday, 30 April 2024, as true and correct.**

**CARRIED**

## 5 He Tamōtanga Motuhake | Leave of Absence

There were no leaves of absence.

## 6 Te Mihi | Acknowledgements

There were no acknowledgements.

## 7 Ngā Petihana | Petitions

There were no petitions.

## 8 Ngā Tono Whakaaturanga | Deputations

There were no deputations.

## 9 Te Matapaki Tūmatanui | Public Forum

### 9.1 Castor Bay Ratepayers' and Residents' Association - Kennedy Park Stairs

Documents were tabled. Copies have been placed on the official minutes and are available on the Auckland Council website as a minutes attachment.

Resolution number DT/2024/61

MOVED by Chairperson T van Tonder, seconded by Deputy Chairperson T Harpur:

**That the Devonport-Takapuna Local Board:**

- a) **receive the presentation from the Castor Bay Ratepayers' and Residents' Association and thank them for their attendance.**

**CARRIED**

#### **Attachments**

- A 21 May 2024 - Devonport-Takapuna Local Board Business Meeting - Item 9.1: Castor Bay Ratepayer' and Residents' Association - Presentation on Kennedy Park stairs
- B 21 May 2024 - Devonport-Takapuna Local Board Business Meeting - Item 9.1: Castor Bay Ratepayer' and Residents' Association - Submission on Kennedy Park stairs
- C 21 May 2024 - Devonport-Takapuna Local Board Business Meeting - Item 9.1: Castor Bay Ratepayer' and Residents' Association - Attachment 1 to submission on Kennedy Park stairs
- D 21 May 2024 - Devonport-Takapuna Local Board Business Meeting - Item 9.1: Castor Bay Ratepayer' and Residents' Association - Attachment 2 to submission on Kennedy Park stairs

**9.2 Iain Rea - Devonport Senior Citizens Association**

Resolution number DT/2024/62

MOVED by Chairperson T van Tonder, seconded by Member G Wood:

**That the Devonport-Takapuna Local Board:**

- a) receive the presentation from Iain Rea on behalf of Devonport Senior Citizens Association and thank them for their attendance.

**CARRIED**

**10 Ngā Pakihi Autaia | Extraordinary Business**

There was no extraordinary business.

**11 Proposed new community ground lease for Devonport Senior Citizens Association Incorporated at 4 Wynyard Street, Devonport**

Resolution number DT/2024/63

MOVED by Chairperson T van Tonder, seconded by Deputy Chairperson T Harpur:

**That the Devonport-Takapuna Local Board:**

- a) **tuku / grant, under section 138 of the Local Government Act 2002, a new community ground lease to Devonport Senior Citizens Association Incorporated for approximately 356 square metres (more or less) located at 4 Wynyard Street, Devonport on the underlying land legally described as Deposited Plan 1448, Lot 3 Deposited Plan 30140 and Part Deposited Plan 5273, comprised in record of title NA1081/28 (as per Figure 1 and Attachment A – Site Plan), subject to the following terms and conditions:**
  - i) **term – 10 years commencing 21 May 2024, with one (1) 10-year right of renewal commencing 21 May 2034, effecting final expiry on 20 May 2044**
  - ii) **rent – \$1.00 plus goods and services tax (GST) per annum if demanded**
  - iii) **rent review – two (2) years; on the second anniversary of the commencement date, which is 21 May 2026, the rent increases from \$1.00 plus GST per annum if demanded to \$1,300.00 plus GST per annum, and thereafter every five (5) years, in accordance with the standard rent review provisions for community leases**
  - iv) **community outcomes plan – to be appended to the lease as a schedule of the lease agreement (as per Attachment B – Community Outcomes Plan).**
- b) **whakaae / approve all other terms and conditions to be in accordance with the Local Government Act 2002, the Auckland Council Community Occupancy Guidelines 2012 (Updated July 2023), and the Auckland Council standard form community lease agreement.**
- c) **tuhi ā-taipitopito / note that public notification from 9 November 2023 until 7 December 2023, and mana whenua engagement from 6 December 2023 until 26 January 2024, regarding Auckland Council’s intention to grant a new community ground lease to Devonport Senior Citizens Association Incorporated for its premises identified as Harmony Hall located at 4 Wynyard Street, Devonport has been undertaken.**

- d) tuhi ā-taipitopito / note that no submissions or objections to the notified proposal of the new community ground lease for Devonport Senior Citizens Association Incorporated at Harmony Hall, 4 Wynyard Street, Devonport were received.

**CARRIED**

### Public Excluded

Resolution number DT/2024/64

MOVED by Chairperson T van Tonder, seconded by Member M Powell:

**That the Devonport-Takapuna Local Board:**

- a) **exclude the public from the following part of the proceedings of this meeting.**

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

### 12 Library and community service provision in Takapuna - Attachment C - Financial Summary

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of this part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.  s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

**CARRIED**

### 12 Library and community service provision in Takapuna

Note: 10.50am The public was excluded.  
11.43am The public was re-admitted.  
Resolution number DT/2024/65

MOVED by Chairperson T van Tonder, seconded by Member G Wood:

**That the Devonport-Takapuna Local Board:**

- a) **approve that options 2b and 2c be progressed to the design and costing phase to assist with future decision making on the development of a community hub to deliver integrated library and community services in Takapuna;**
- **Option 2b - renovate the Takapuna Library building into a community hub (3,200m<sup>2</sup>)**

- Option 2c (preferred option) - renovate the Takapuna Library building into a community hub including the addition of a third level, creating a total building size that is no less than 3,500m<sup>2</sup>, and that the third level is as large as the budget allows.
- b) note the cost of the design and costing phase will be funded from the sale proceeds of the Mary Thomas Centre;
- c) note net sale proceeds from the sale of the Mary Thomas Centre (DT/2023/115) and 2 The Strand (DT/2021/122) have been allocated to the Takapuna community hub project funding envelope;
- d) note options 2b and 2c will require the sale of the Takapuna Community Service Building to meet development cost, for which a decision will be sought once the design and costing phase is complete.
- e) request that the design and costings be brought to the Local Board by May 2025 for a political decision to proceed on preferred option.

**CARRIED**

### 13 Endorsing Business Improvement District (BID) targeted rate grants for 2024/2025

Member T Harpur declared an interest in this item as he is an employee of the Takapuna Beach Business Association, and left the room at 11.57am taking no part in the discussion or voting on this matter.

Resolution number DT/2024/66

MOVED by Chairperson T van Tonder, seconded by Member G Wood:

**That the Devonport-Takapuna Local Board:**

- a) recommends to the Governing Body the setting of the 2024/2025 targeted rates for inclusion in the Long-Term Plan for the following Business Improvement District (BID) programmes:
  - i) \$533,291.00 for Takapuna BID
  - ii) \$142,222.50 for Devonport BID
  - iii) \$175,450.00 for Milford BID

**CARRIED**

### Precedence of Business

Resolution number DT/2024/67

MOVED by Chairperson T van Tonder, seconded by Member M Powell:

**That the Devonport-Takapuna Local Board:**

- a) whakaae / agree that Item 15 - Auckland Council's Quarterly Performance Report: Devonport-Takapuna Local Board for quarter three 2023/2024 be accorded precedence at this time.

**CARRIED**

**15 Auckland Council's Quarterly Performance Report: Devonport-Takapuna Local Board for quarter three 2023/2024**

Member T Harpur declared an interest in this item as he is an employee of the Takapuna Beach Business Association, and left the room at 11.57am taking no part in the discussion or voting on this matter.

Resolution number DT/2024/68

MOVED by Chairperson T van Tonder, seconded by Member G Wood:

**That the Devonport-Takapuna Local Board:**

- a) receive the performance report for quarter three ending 31 March 2024 and give thanks to all of our staff and funded partners who are delivering fantastic work in our local area.
- b) approve the reallocation of \$7284.00 of the unspent 2023/2024 community grants budget from Activity ID 100 to the following projects to be committed by 30 June 2024 for delivery this calendar year (December 2024):
  - i) \$2,284.00 towards the Movie in the Square activation of Waiwharariki Square: Takapuna Beach Business Association Partnership
  - ii) \$5,000 towards Takapuna Winter Lights Event: Light installations
- c) request that the remaining funds from the 2023/2024 LDI Opex project: "Investigate the feasibility of adding an additional level on the Takapuna Library" be carried forward to enable the completion of the community consultation section of the project.
- d) request that Parks and Community Facilities replace the beach shower and include a foot shower head and create a small channel to redirect water run off from the beach shower to the adjacent gardens to prevent water pooling under the public BBQ (project 31425).
- e) request from Customer and Community Services more granular usage data of our bookable venues including times of day and days of week, number of unique hirers, purpose of hireage and any other notable trends (ID 96)
- f) request that Parks and Community facilities provide advice around the inclusion of the Sunnynook Community Centre carpark, Kennedy Park Carpark renewal and driveways at 27 Lake Road as part of the 24/25 work programme discussions.

**CARRIED**

Note: Pursuant to Standing Order 1.9.7, Member G Busch requested that their dissenting vote against clause b) ii) be recorded.



**14 Local board appointment to Emergency Readiness and Response Forum**

Resolution number DT/2024/69

MOVED by Chairperson T van Tonder, seconded by Member G Wood:

**That the Devonport-Takapuna Local Board:**

- a) **kopou / appoint Member M Powell and Member P Allen to participate in the Emergency Readiness and Response Forum.**

**CARRIED**

Item - 15. Auckland Council's Quarterly Performance Report: Devonport-Takapuna Local Board for quarter three 2023/2024 - has been moved to another part of the document.

Meeting adjourned at 12.33pm and reconvened at 12.55pm.

**16 Local government elections 2025 – order of names on voting documents**

Resolution number DT/2024/70

MOVED by Member M Powell, seconded by Deputy Chairperson T Harpur:

**That the Devonport-Takapuna Local Board:**

- a) **supports the status quo of having names listed in alphabetical order by surname, to match the list in the information booklet.**
- b) **note the difficulty caused to voters having to match the information booklet that's in alphabetical order by surname, to names that are randomised in the voting paper**

**CARRIED**

**17 Options for voting methods in local elections**

Resolution number DT/2024/71

MOVED by Chairperson T van Tonder, seconded by Member G Wood:

**That the Devonport-Takapuna Local Board:**

- a) **support status quo plus option recommended in this report noting that:**
- i. **Auckland Council is not prepared to deliver booth voting in time for the 2025 elections.**
  - ii. **There needs to be at least 5 special voting centres in each Local Board area to ensure accessibility for residents.**
  - iii. **Auckland Council should be working towards the delivery of a combination of both booth and postal voting for the 2028 elections.**

- iv. **Auckland Council needs to establish an easier system for voters to get new voting papers as many that arrived in letterboxes succumbed to snail infestation or wet weather and were unable to be utilised.**
- v. **There ought to be 'Vote Ambassadors' established wearing recognisable t-shirts walking in highly populated locations (Universities, RTN stations, town centres) pointing voters to their nearest special voting centre or postal box.**

**CARRIED**

**18 Amendment to the 2022-2025 Devonport-Takapuna Local Board meeting schedule**

Resolution number DT/2024/72

MOVED by Member G Wood, seconded by Chairperson T van Tonder:

**That the Devonport-Takapuna Local Board:**

- a) **whakaae / approve an extraordinary meeting of the Devonport-Takapuna Local Board, to be held at 10am on Thursday, 27 June 2024 at the Devonport-Takapuna Local Board office, for the purpose of the local board to provide its formal views on the Regional Land Transport Plan after reviewing public feedback.**

**CARRIED**

**19 Chairpersons' Report**

Resolution number DT/2024/73

MOVED by Chairperson T van Tonder, seconded by Member M Powell:

**That the Devonport-Takapuna Local Board:**

- a) **receive and thank Chairperson van Tonder for her report.**

**CARRIED**

**20 Elected Members' Reports**

Resolution number DT/2024/74

MOVED by Chairperson T van Tonder, seconded by Member M Powell:

**That the Devonport-Takapuna Local Board:**

- a) **receive and thank member Gavin Busch for their written report.**
- b) **receive and thank member Terence Harpur for their written report.**
- c) **receive and thank member Melissa Powell for their written report.**
- d) **receive and thank member George Wood for their written report.**

**CARRIED**

**21 Hōtaka Kaupapa - Policy Schedule**

Resolution number DT/2024/75

MOVED by Chairperson T van Tonder, seconded by Deputy Chairperson T Harpur:

**That the Devonport-Takapuna Local Board:**

- a) **note the Devonport-Takapuna Local Board Hōtaka Kaupapa – Policy Schedule for May 2024 as set out in Attachment A of this agenda report.**

**CARRIED**

**22 Devonport-Takapuna Local Board - Record of Workshops April 2024**

Resolution number DT/2024/76

MOVED by Member G Wood, seconded by Chairperson T van Tonder:

**That the Devonport-Takapuna Local Board:**

- a) **receive the records of the workshops held in April 2024.**

**CARRIED**

**23 Devonport-Takapuna Local Board - Resource Consent Applications - April 2024**

Resolution number DT/2024/77

MOVED by Member M Powell, seconded by Chairperson T van Tonder:

**That the Devonport-Takapuna Local Board:**

- a) **note the list of resource consents applications (Attachment A) related to the Devonport-Takapuna Local Board area received from 31 March 2024 to 4 May 2024.**

**CARRIED**

**24 Resolutions Pending Action report**

Resolution number DT/2024/78

MOVED by Chairperson T van Tonder, seconded by Deputy Chairperson T Harpur:

**That the Devonport-Takapuna Local Board:**

- a) **note the Devonport-Takapuna Local Board resolutions pending action report as at 9 May 2024.**

**CARRIED**

**25 Te Whakaaro ki ngā Take Pūtea e Autaia ana | Consideration of Extraordinary Items**

There was no consideration of extraordinary items.

## 26 Te Mōtini ā-Tukanga hei Kaupare i te Marea | Procedural motion to exclude the public

Resolution number DT/2024/79

MOVED by Chairperson T van Tonder, seconded by Member G Wood:

**That the Devonport-Takapuna Local Board:**

**a) whakaae / agree to exclude the public from the following part(s) of the proceedings of this meeting.**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

### C1 Devonport-Takapuna Local Board feedback on Pools and Leisure Contract Model

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	<p>s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>In particular, the report contains site-specific commercial information, which if released would impact the ability to reasonably negotiate (which is a possible outcome of the report).</p>	<p>s48(1)(a)</p> <p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

**CARRIED**

1.15pm The public was excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

1.32pm The public was re-admitted.

**RESTATEMENTS**

It was resolved while the public was excluded:

**C1 Devonport-Takapuna Local Board feedback on Pools and Leisure Contract Model**

Resolution number DT/2024/80

MOVED by Chairperson T van Tonder, seconded by Member G Wood:

**That the Devonport-Takapuna Local Board:**

- a) agree that the decisions, report and minutes be released following the Revenue, Expenditure and Value committee decision.**

The chairperson closed the meeting with a karakia.

Unuhia, unuhia  
Unuhia mai te urutapu nui  
Kia wātea, kia māmā,  
te ngākau te tinana, te hinengaro  
i te ara takatū  
Koia rā e Rongo  
e whakairia ake ki runga  
Kia tina! Haumi e!  
Hui e! Tāiki e!

Draw on, draw on  
Draw on the supreme sacredness  
To clear and to set free  
the heart, the body and the inner essence  
In preparation for our pathways  
Let peace and humility  
be raised above all  
Manifest this! Realise this!  
Bind together! Affirm!

1.34 pm

The chairperson thanked members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE DEVONPORT-TAKAPUNA  
LOCAL BOARD HELD ON

**DATE:**.....

**CHAIRPERSON:**.....