

I hereby give notice that an ordinary meeting of the Waitematā Local Board will be held on:

Date: Tuesday, 21 May 2024
Time: 1:00 pm
Meeting Room: Town Hall
Venue: Council Chamber
301 Queen
Auckland

Waitematā Local Board

OPEN AGENDA

MEMBERSHIP

Chairperson	Genevieve Sage
Deputy Chairperson	Greg Moyle, (JP, ED)
Members	Alexandra Bonham Allan Matson Richard Northey, (ONZM) Sarah Trotman, (ONZM) Anahera Rawiri

(Quorum 4 members)

Katherine Kang
Democracy Advisor

16 May 2024

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1 Nau mai | Welcome

Chair G Sage will welcome those present and open the meeting with a karakia

2 Ngā Tamōtanga | Apologies

At the close of the agenda no apologies had been received.

3 Te Whakapuaki i te Whai Pānga | Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Te Whakaū i ngā Āmiki | Confirmation of Minutes

That the Waitematā Local Board:

- a) whakaū / confirm the minutes of its ordinary meeting, held on Tuesday, 16 April 2024, and the minutes of its extraordinary meeting, held on Tuesday, 30 April 2024, as true and correct.

5 He Tamōtanga Motuhake | Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

6 Te Mihi | Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

7 Ngā Petihana | Petitions

At the close of the agenda no requests to present petitions had been received.

8 Ngā Tono Whakaaturanga | Deputations

Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Waitematā Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

8.1 Deputation - Neil James and Damaris Kingdon - Ngāti Whātua Ōrākei and Aaiotanga Trust - Mahi in Waitematā

Te take mō te pūrongo

Purpose of the report

1. To deliver a presentation to the board during the deputation segment of the business meeting.

Whakarāpopototanga matua

Executive summary

2. Neil James on behalf of the Ngāti Whātua Ōrākei and Damaris Kingdon on behalf of the Aaiotanga Trust will be in attendance to present to the Local Board on the mahi they have been doing in Waitematā and mahi going forward.

Ngā tūtohunga

Recommendation/s

That the Waitematā Local Board:

- a) receive the presentation on the mahi in Waitematā from the Ngāti Whātua Ōrākei and the Aaiotanga Trust and thank Neil James and Damaris Kingdon for their attendance.

8.2 Deputation - The Auckland Performing Arts Centre – Activities and programme delivered

Te take mō te pūrongo

Purpose of the report

1. To deliver a presentation to the board during the deputation segment of the business meeting.

Whakarāpopototanga matua

Executive summary

2. Sarah Sommerville, and Tricia Read on behalf of The Auckland Performance Arts Centre representative will be in attendance to speak to the board about the activities and programmes delivered.

Ngā tūtohunga

Recommendation/s

That the Waitematā Local Board:

- a) receive the presentation on The Auckland Performance Arts Centre's activities and programmes and thank them for their attendance.

8.3 Deputation - Miriama Tomasi - Mapu Maia - The services provided by Mapu Maia

Te take mō te pūrongo

Purpose of the report

1. To deliver a presentation to the board during the deputation segment of the business meeting.

Whakarāpopototanga matua

Executive summary

2. Miriama Tomasi on behalf of Mapu Maia will be in attendance to speak to the board about the organisation and the services provided by Mapu Maia.
3. Mapu Maia is a by Pacific for Pacific organisation that provides services on harmful gambling, mental health and addictions to individuals, families and communities that is culturally appropriate and effective. Mapu Maia offers free, professional and confidential counselling services and education.
4. Mapu Maia is based in Manukau City and is reaching out to local boards that have great population of Pacific people.
5. According to 2018 Census, 4.9% of the population (approximately 4,000 people) resident in the Waitematā Local Board identified as Pacific Peoples.

Ngā tūhonga

Recommendation/s

That the Waitematā Local Board:

- a) receive the presentation on the Mapu Maia and the services it provides from Miriama Tomasi and thank her for her attendance.

8.4 Deputation - Peter Nicholas - Royal New Zealand Yacht Squadron

Te take mō te pūrongo

Purpose of the report

1. To deliver a presentation to the board during the deputation segment of the business meeting.

Whakarāpopototanga matua

Executive summary

2. Peter Nicholas, Andrew Aitken and Marguerite Delbet on behalf of the Royal New Zealand Yacht Squadron will be in attendance to speak to the board about the organisation.

Ngā tūhonga

Recommendation/s

That the Waitematā Local Board:

- a) receive the presentation on the Royal New Zealand Yacht Squadron from Peter Nicholas, Andrew Aitken and Marguerite Delbet and thank them for their attendance.

8.5 Deputation - Nicola Legat and Mark Lockhart - Friends of Grey Lynn Park - Potential Tree Planting for Grey Lynn Park

Te take mō te pūrongo

Purpose of the report

1. To deliver a presentation to the board during the deputation segment of the business meeting.

Whakarāpopototanga matua

Executive summary

2. Nicola Legat and Mark Lockhart on behalf of the Friends of Grey Lynn Park will in the attendance to speak to the board about a potential new tree planting project for Grey Lynn Park in Grey Lynn, Waitematā Local Board area.
3. This would be a Council/community driven project and will ensure that new planting work is carried out that will enhance the park and contribute to both Auckland's urban ngahere aspirations and combatting climate change.
4. Friends of Grey Lynn Park wishes to discuss this also in the context of remediating winter flooding of paths and the expansion of the park's no mow areas.

Ngā tūtohunga

Recommendation/s

That the Waitematā Local Board:

- a) receive the presentation on the potential tree planting for the Grey Lynn Park from Friends of Grey Lynn Park, and thank Nicola Legat and Mark Lockhart for their attendance.

8.6 Deputation - Suzanne Kendrick - Grey Lynn 2030 – Community Emergency Management

Te take mō te pūrongo

Purpose of the report

1. To deliver a presentation to the board during the deputation segment of the business meeting.

Whakarāpopototanga matua

Executive summary

2. Suzanne Kendrick from Grey Lynn 2030 will be in attendance to speak to the board about the community emergency management.

Ngā tūtohunga

Recommendation/s

That the Waitematā Local Board:

- a) receive the presentation on the community emergency management from Grey Lynn 2030 and thank Suzanne Kendrick for her attendance.
- b) refer the presentation to the Auckland Emergency Management staff for their awareness.

9 Te Matapaki Tūmatanui | Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of three minutes per speaker is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

10 Ngā Pakihi Autaia | Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

Ward Councillor's Update

File No.: CP2024/05849

Item 11

Te take mō te pūrongo

Purpose of the report

1. To provide Waitematā and Gulf Ward Councillor Mike Lee with an opportunity to update the Waitematā Local Board on Governing Body issues.
2. A verbal update will be provided at the meeting.

Whakarāpopototanga matua

Executive summary

3. Waitematā Local Board's Standing Orders clauses 5.1.1 and 5.1.2 provide provision in the local board meeting for Governing Body members to update their local board counterparts on regional matters of interest to the local board, or on any Council business matter the Governing Body member wishes to raise with the local board.

Ngā tūtohunga

Recommendation

That the Waitematā Local Board:

- a) receive the verbal update from Waitematā and Gulf Ward Councillor, Mike Lee, for May 2024.

Ngā tāpirihanga

Attachments

There are no attachments for this report.

Ngā kaihaina

Signatories

Authors	Katherine Kang - Democracy Advisor
Authorisers	Glenn Boyd - Local Area Manager

Endorsing Business Improvement District (BID) targeted rate grants for 2024/2025

File No.: CP2024/02076

Te take mō te pūrongo Purpose of the report

1. To confirm Business Improvement District (BID) annual compliance against the Auckland Council BID Policy (Kaupapa Here ā-Rohe Whakapiki Pakihi) as of 10 March 2024.
2. To consider whether the local board should recommend to the Governing Body the setting of the targeted rates for the Heart of the City, Karangahape Road, Newmarket, Parnell, Uptown and Ponsonby Business Improvement District (BID) programmes for the 2024/2025 financial year.

Whakarāpopototanga matua Executive summary

BID-operating business associations within the local board area

3. Business Improvement Districts (BIDs) are programmes where local business and property owners have agreed to work together to improve their business environment, encourage resilience and attract new businesses and customers.
4. The BID Policy includes a total of 23 Requirements, 19 are the direct responsibility of the Business Improvement District (BID) and inform this report. As part of the 19 Requirements, the BIDs are required to provide annual accountability reports which are due 10 March each year.
5. The BID annual accountability reports on public funds received by the BID within the local board area for the 2022/2023 financial year has a direct link to council's Long-Term Plan 2024/2025 and annual budget 2024/2025 approval process to strike the BID targeted rates for 2024/2025.
6. Waitematā Local Board has six BIDs operating in their local area:

Table 1: shows the amount of targeted rate each BID is seeking in 2024/2025.

<u>Incorporated Society Name</u>	<u>Proposed 2024/2025 Targeted Rate</u>	<u>Met BID Policy annual reporting requirements. (9,11 & 18)</u>
Heart of the City Inc	\$5,021,745	✓
The Karangahape Road Business Association Inc	\$539,358.65	✓
Newmarket Business Association Inc	\$2,006,809.00	✓
Parnell Business Association Inc	\$1,104,395.00	✓
Ponsonby Business Association Inc	\$835,439.00	✓

Uptown Business Association Inc	\$787,500.00	✓

7. Staff recommend that the local board approve Heart of the City, Karangahape Road, Newmarket, Parnell, Uptown and Ponsonby BIDs to receive their targeted rate grant for 2024/2025.

Regional summary across all 51 BIDs for this reporting period

8. Of the 51 BID-operating business associations in Tāmaki Makaurau, 92% (47 BIDs) completed the annual accountability reporting at the time of this report.
9. 36 BIDs (70.5%) increased their targeted rates between 2% to 50% for 2024/2025, while 15 BIDs maintained the fiscal status quo.

Ngā tūtohunga Recommendation/s

That the Waitematā Local Board:

- a) recommends to the Governing Body the setting of the 2024/2025 targeted rates for inclusion in the Long-Term Plan for the following Business Improvement District (BID) programmes:
- i) \$5,021,745 for Heart of the City BID
 - ii) \$539,358.65 for Karangahape Road BID
 - iii) \$2,006,809.00 for Newmarket BID
 - iv) \$1,104,395.00 for Parnell BID
 - v) \$835,439.00 for Ponsonby BID
 - vi) \$787,500.00 for Uptown BID

Horopaki Context

Auckland Council Business Improvement District (BID) Policy and BID targeted rate grant agreement.

10. Auckland Council's Business Improvement District (BID) Policy includes a total of 23 Requirements, 19 are the direct responsibility of the BID-operating business association and inform this annual report. (Attachment A).
11. The remaining four BID Policy Requirements set out the process for establishing, expanding, and discontinuing a BID programme; and determines rating mechanisms. These will be covered within individual BID local board reports.
12. The BID Policy does not prescribe or measure standards for programme effectiveness. That is a matter for business association members to determine. Staff, therefore, cannot base recommendations on these factors, but only on the policy's express requirements.
13. The BID Policy is supported by a BID Targeted Rate Grant Agreement, a three-year agreement signed by both Auckland Council and each BID-operating business association's executive committee. The agreement sets out the relationship between the parties, how payment will be made and that compliance with the BID Policy is mandatory. The agreement confirms the business associations independence from Auckland Council. All 51 BIDs have

signed a BID Targeted Rate Grant Agreement for period 1 December 2022 to 30 December 2025.

14. This report updates the local board on compliance with the 19 BID Policy Requirements that are the responsibility of the Business Improvement District (BID), with a focus on the BIDs annual accountability reporting (BID Policy Requirement 9, 11 and 18) relating to public funds received by the BID for the 2022/2023 financial year.
15. This report includes a copy of the individual BIDs Governance Summary documents, Attachments B, C, D, E, F and G. These documents include the full resolution detailing the amount of BID targeted rate grant approved by association members at their 2023 AGM for the 2024/2025 financial year. The Chair also agrees, by signing this document, to advise council of any perceived or real/current issues that can affect compliance with the BID Policy.

BID Programmes

16. Local BID programmes should provide value to the collective business community by delivering a suite of economic activities that respond to local needs and opportunities and are agreed by the local business community. BID programmes also provide the opportunity to work with the council group and engage with local boards.
17. The BID programme does not replicate services provided by the council but channels the capabilities and knowledge of the private sector to improve economic outcomes and achieve common goals.
18. Each business association operating a BID programme sets the BID targeted rate grant amount at its Annual General Meeting (AGM) when members vote to approve a detailed income and expenditure operational budget and business plan for the following financial year.
19. Responsibility for delivery and outcomes of the BID programme sits with the individual BID-operating business association executive committee (provision of reporting information) and members (reviewing information provided to them by the executive committee).
20. BID-operating business associations operate as independent Incorporated Societies. All BIDs are registered incorporated societies and need to be aware of the requirement to re-register by April 2026 under the updated Incorporated Societies Act 2022.

Waitematā Local Board BID Targeted Rates 2024/2025

21. Waitematā Local Board has six BIDs operating in their local board area. Table 2 shows the amount of targeted rate each BID had approved at their 2023 AGM for the 2024/2025 and linked to the council's Long-Term Plan 2024/2034 and annual budget 2024/2025 approval process.

Table 2: Amount of targeted rate for each BID in 2024/2025

<u>Incorporated Society Name</u>	<u>Proposed 2024/2025 Targeted Rate</u>	<u>Change from previous year dollars/percentage</u>	<u>Last year target rate amount was increased</u>
Heart of the City Inc	\$5,021,745	0%	2023
The Karangahape Road Business Association Inc	\$539,358.65	7%	2020

Newmarket Business Association Inc	\$2,006,809.00	3.5%	2022
Parnell Business Association Inc	\$1,104,395.00	7%	2022
Ponsonby Business Association Inc	\$835,439.00	10%	2022
Uptown Business Association Inc	\$787,500.00	50%	2022

Decision making

Auckland Council

22. The recommendation in this report is put into effect with the Governing Body's approval of the Long-Term Plan 2024/2025 and its striking (setting) of the targeted rates.
23. In accordance with the provisions of the Local Government Act 2002 and the Local Government (Rating) Act 2002, the Governing Body is authorised to make the final decisions on what BID programme targeted rates, if any, to set in any particular year or property (in terms of the amount and the geographic area to be rated).

Local Boards

24. Under the Auckland Council shared governance arrangements, local boards are allocated several decision-making responsibilities in relation to BID programmes. One of these is to annually recommend BID targeted rates to the Governing Body if it is satisfied that the BID is sufficiently complying with the BID Policy.

Tātaritanga me ngā tohutohu Analysis and advice

Regional overview

25. The BID Policy has been in place in Tāmaki Makaurau since 2022 and applies to 51 BIDs across the ā-rohe, up from 50 BIDs reported in the 2023 report to local boards.
26. Across all 51 BID-operating business associations 92% (47 out of 51 BIDs) completed the annual accountability reporting at the time of this report.
27. Annual accountability reporting is a requirement of the BID Policy (Requirement 11). This has meant the BID Team deviated from the BID Policy Requirement providing an extension to the due date to enable BIDs to achieve sufficient compliance for 2024/2025.
28. The BID team observed this year BIDs have paid less attention to providing the required annual accountability documents by the 10 March 2024 due date, compared with the previous year.

Summary of BIDs meeting BID Policy Requirements

29. 51% (26) of BIDs successfully completed their annual accountability reporting by the due date of 10 March 2024.
30. 41% (21) received notification that they had missing information or documents and were provided an extension to the 10 March deadline.

31. 4 of BIDs failed to meet BID Policy Requirement 11 and the 10 March deadline and the provided extension to this deadline.
32. BID targeted rate grants 2024/2025 - 36 increased their targeted rates between 2% to 50% for 2024/2025, while 15 maintained the fiscal status quo.
33. Of the 11 BIDs with income under \$120,000 (BID Policy Requirement 4), two BIDs now met this requirement as of 10 March 2024.
34. Of the remaining nine BIDs, three have made no comment to increase their income. Five BIDs have increased their BID Targeted rate grant and are on track to meet this requirement by 1 July 2028 and one has indicated interest in a BID expansion project.

Regional BID Programme Growth

35. This section provides an overview of BID programme growth across the region.
36. Onehunga BID achieved a successful expansion ballot in February 2024. This will see them evolve from a retail focused BID into a BID encompassing retail, plus commercial and industrial areas, with a significant growth in target rate commencing 1 July 2024.
37. Kingsland BID has confirmed at their 2023 AGM they would implement a BID expansion project in 2024/2025.
38. Grey Lynn Business Association will be holding a ballot later this year towards establishing as a new BID from 1 July 2025.
39. Takanini Business Association is on track to progress their BID establishment project aiming to become a new BID from 1 July 2026.

BID 2024 Accountability Reporting process overview.

40. Upon receipt of individual BID annual accountability documents, staff follow a set process that includes:
 - Reviewing the accountability reporting of the previous accountability period (10 March 2023) to understand if any recommendations or feedback had been made.
 - Review the documents provided for 10 March 2024.
 - Discussion regarding observations relevant to that BID (knowledge, actions taken etc)
 - Communicate to BID (information missing, more information required, completion of reporting).
41. Generic observations from year 10 March 2024 accountability include:
 - limited local board discretionary funding was available which led to BIDs having a greater focus on efficiencies in their own BID budgets.
 - improving quality of annual discussions between local boards and BID-operating business associations. Less emphasis on operational aspects and more discussion on how they could collaborate.

BID Policy – Requirements 9, 11 and 18

42. Requirements 9 and 18 of the BID Policy are focused on BID affiliates having access to BID programme information and the BID targeted rate spend. It specifies a range of information BIDs must ensure are easily and freely accessible on a suitable online platform.
43. This year a one-off 'Website Check List' was added to the annual accountability reporting. This document confirms compliance against BID Policy, Requirements 9 and 18 relating to the transparency of BID information on a public platform.

44. The BID Policy, requirement 11 sets out the documents that form the annual accountability reporting documents for each BID. These documents confirm membership decision-making has taken place regarding the BID programme at the 2023 AGM.
45. Other reporting requirements such as the filing of annual financial statements with the Companies Office under the Incorporated Societies Act are included in this reporting.

Waitematā Local Board BIDs

46. The table below sets out the documents required by 10 March 2024 under BID Policy Requirement 11.

Table 3: Business associations compliance with the BID Policy Requirement 11, 9 and 18.

BID Policy Requirement 11						
Business Associations – documents submitted	Heart of the City Inc	The Karangahape Road Business Association Inc	Newmarket Business Association Inc	Parnell Business Association Inc	Ponsonby Business Association Inc	Uptown Business Association Inc
Statement of financial/ performance reporting 2022/2023	✓	✓	✓	✓	✓	✓
Audited report/review 2022/2023	✓	✓	✓	✓	✓	✓
Audit Management Letter 2022/2023	✓	✓	✓	✓	✓	✓
Chairs report (written) 2022/2023	✓	✓	✓	✓	✓	✓
Treasurers report (written) 2022/2023	✓	✓	✓	✓	✓	✓
Manager's report (written) 2022/2023	✓	✓	✓	✓	✓	✓
Approved business plan for 18 months 2024/2025	✓	✓	✓	✓	✓	✓
Income and expenditure budget 2024/2025	✓	✓	✓	✓	✓	✓
Draft Minutes 2023 AGM	✓	✓	✓	✓	✓	✓

Financial/Audit reports posted to Companies Office website	✓	✓	✓	✓	✓	✓
Mandatory Management Summary – signed by manager	✓	✓	✓	✓	✓	✓
Mandatory Governance Summary – signed by Chair	✓	✓	✓	✓	✓	✓
Strategic Plan *	2024-2029	2020-2025	2021-2026	2023-2026	2023-2028	2020-2024
Website Check List	✓	✓	✓	✓	✓	✓

Note: * Current strategic 3–5-year plans to be available upon request.

Table 4: Business associations compliance with other BID Policy Requirements.

Business Associations	Heart of the City Inc	The Karangahape Road Business Association Inc	Newmarket Business Association Inc	Parnell Business Association Inc	Ponsonby Business Association Inc	Uptown Business Association Inc
BID Policy						
Requirement 3: Increase BID income to \$120,000 by 1 July 2028	N/A	N/A	N/A	N/A	N/A	N/A
Requirement 10: Other Council Funding – accountability reporting* Baseline to be established year ending 2025	N/A	N/A	N/A	N/A	N/A	N/A
Requirement 12: Clear separation between BID governance and management Measure- BID Team advised of issue	Nil	Nil	Nil	Nil	Nil	Nil

within BID. Year ending 10 March 2024						
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Note – BID Policy Requirement 10: * Funding agreements between the BID and local board (or any other part of council) set out the contractual obligations for funds received. These other funds are in addition to the BID targeted rate funding and are not covered in this report.

Waitematā Local Board: observations on BID Operating business associations within the area

- Heart of the City Inc – nothing noted.
 - The Karangahape Road Business Association Inc – nothing noted.
 - Newmarket Business Association Inc – nothing noted.
 - Parnell Business Association Inc – nothing noted.
 - Ponsonby Business Association Inc – nothing noted.
 - Uptown Business Association Inc – nothing noted.
47. Using the documents and information submitted, the BID Team is satisfied that Heart of the City, Karangahape Road, Newmarket, Parnell, Uptown and Ponsonby BIDs have sufficiently met the BID Policy Requirements and the BID Policy for setting of the BID targeted rates for 2024/2025.
48. Staff advise the local board to recommend to the Governing Body the setting of the targeted rates for 2024/2025 as per Table 1.

**Tauākī whakaaweawe āhuarangi
Climate impact statement**

49. Through targeted rate-funded advocacy and activities, BID-operating business associations promote and can facilitate environmental sustainability programmes and climate response where appropriate.

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views**

50. Advocacy is a key service provided by business associations that operate a BID programme. BID-operating business associations ensure the views and ambitions of their members are provided to elected representatives and council teams, including CCOs, on those policies, plans, programmes, and projects that impact them.
51. BIDs work across several Council Controlled Organisations including Auckland Transport, Eke Panuku and Tātaki Auckland Unlimited.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views**

52. The local board’s views are most frequently expressed by its appointed representative on the board of each BID-operating business association. This liaison board member (or alternates) can attend BID board meetings to ensure there is a direct link between the council and the operation of the BID programme.
53. Heart of the City, Karangahape Road, Newmarket, Parnell, Uptown and Ponsonby BID programmes best align with the Waitematā Local Board Plan 2023, Outcome: Our Economy.

Local rohe, local benefit, local funding

54. Recommending that the Governing Body sets the targeted rates for Heart of the City, Karangahape Road, Newmarket, Parnell, Uptown and Ponsonby business associations means that these BID programmes will continue to be funded from targeted rates on commercial properties in their respective rohe. They will provide services in accordance with their members' priorities as stated in their strategic plans.

Tauākī whakaaweawe Māori **Māori impact statement**

55. The BID Policy and the annual accountability process does not prescribe or report on individual BID programme's effectiveness, outcomes, or impacts. However individual BIDs may include this level of detail in other reports provided to their members. This localised project reporting is not a requirement of the BID Policy and is not part of the BID Policy annual accountability reporting.

Ngā ritenga ā-pūtea **Financial implications**

56. There are no financial implications for the local board. Targeted rates for BID-operating business associations are raised directly from business ratepayers in the district and used by the business association for improvements within that rohe. The council's financial role is to collect the BID targeted rates and pass them directly to the associations every quarter.
57. The targeted rate is payable by the owners of the business rated properties within the geographic area of the individual BID programmes.

Ngā raru tūpono me ngā whakamaurutanga **Risks and mitigations**

58. To sustain public trust and confidence in the council, the BID Policy sets out a balance between the independence of the BID-operating business associations and the accountability for monies collected by a public sector organisation.
59. For the council to be confident that the targeted rate grant funds provided to the BID-operating business associations are being used appropriately, it requires the BIDs to fully complete all annual accountability reporting and the 19 BID Policy Requirements that are the responsibility of the BID.
60. The council staff regularly monitor compliance with the BID Policy throughout the year including responding to queries and issues raised by council staff, members of the BID, the public and elected members.
61. We actively grow relationships with council departments that interact with BID programmes to ensure a consistent approach is applied for the programme.
62. The role of the local board representative is a key link between the parties involved in the BID programme in terms of communication and feedback. Local Board representatives on BID programmes are strongly encouraged to contact the BID Team if they have any queries or concerns.
63. This report is part of an active risk management programme to minimise inappropriate use of funds. It provides an annual update that the BIDs operating within the local board area are compliant with the BID Policy.

Ngā koringa ā-muri **Next steps**

64. If the local board supports this report, it will recommend to the Governing Body that the BID targeted rates be set as part of the Long-Term Plan 2024/2034 including the annual budget 2024/2025.

65. After the Annual Budget is approved, the council collects the targeted rate funds and distributes them in quarterly BID grant payments, effective from 1 July 2024 to Heart of the City, Karangahape Road, Newmarket, Parnell, Uptown and Ponsonby BIDs.

Ngā tāpirihanga Attachments

No.	Title	Page
A	BID Policy 2022 - all requirements and responsibilities for accountability	
B	Heart of the City - Governance Summary	
C	Karangahape Road - Governance Summary	
D	Newmarket - Governance Summary	
E	Parnell - Governance Summary	
F	Ponsonby - Governance Summary	
G	Uptown - Governance Summary	

Ngā kaihaina Signatories

Authors	Claire Siddens - Principal Advisor
Authorisers	Alastair Cameron - Manager - CCO Governance & External Partnerships Glenn Boyd - Local Area Manager

Grey Lynn Business Association - Business Improvement District establishment project

File No.: CP2024/05162

Item 13

Te take mō te pūrongo Purpose of the report

1. To approve the proposed Grey Lynn Business Association Business Improvement District programme establishment boundary map.

Whakarāpopototanga matua Executive summary

2. The Grey Lynn Business Association (GLBA) has voted to undertake an establishment process towards becoming a Business Improvement District (BID).
3. The Waitematā Local Board has responsibility to approve the proposed BID establishment map (see Attachment A).
4. If approved, the establishment project will move towards preparing to undertake a ballot. This stage puts the proposal to all businesses and business rated property owners within the boundary map area to seek approval for the establishment.
5. If the ballot is successful, the Waitematā Local Board will be asked to consider the final recommendation of establishment to the Governing Body through a separate report.
6. The proposed Grey Lynn BID programme would include around 400 commercial building-based businesses.

Ngā tūtohunga Recommendation/s

That the Waitematā Local Board:

- a) approve the proposed boundary map for the Grey Lynn Business Improvement District programme (attachment A).

Horopaki Context

7. Under Auckland Council's Business Improvement District Policy (the Policy), the Waitematā Local Board has responsibility to approve the draft BID establishment map which outlines the area that the proposed Grey Lynn BID programme would include.
8. With support and funding from the Waitematā Local Board, the GLBA has undertaken surveying of businesses within the attached map area. The survey sought feedback on what a proposed BID programme would cover.
9. The GLBA has engaged with the Waitematā Local Board and Council's BID team in deciding the boundaries for the proposed BID map area.

Waitematā Local Board funding for the establishment project

10. In February 2024, the Waitematā Local Board provided an additional \$20,000 (WTM/2024/12) in funding to the GLBA BID establishment project to provide experienced resource in the lead-up to, and during, the ballot period.
11. The Waitematā Local Board provided funding over previous financial years including an allocation as per their 2023/2024 Work Programme of:

- \$5000 (WTM/2023/116) – to assist with GLBA administration and the milestone of 100+ financial members
- \$5000 (WTM/2023/116) – to assist with BID establishment and engagement collateral
- \$12,000 (WTM/2023/116) – to cover the cost of the independent election service provider and ballot costs.

Tātaritanga me ngā tohutohu Analysis and advice

GLBA-operated Grey Lynn BID establishment project

12. GLBA has engaged with businesses building relationships, sharing information, and advocating on behalf of the businesses located within the Grey Lynn business community.
13. GLBA presented survey findings to the Waitematā Local Board at the 28 November 2023 workshop. The survey received 187 responses and fielded responses to find out:
 - the activities and services businesses want from a GLBA-operated BID programme
 - what makes Grey Lynn attractive to businesses
 - the challenges facing businesses in Grey Lynn
14. The proposed BID programme would see all business-rated properties within the boundary subject to an additional Grey Lynn BID targeted rate raising approximately \$320,000pa.
15. The information from the survey has been shaped into a business plan and budget for the two-year period commencing 1 July 2025, when the BID programme could commence.
16. The GLBA membership approved the establishment of the BID programme at an SGM held on 27 March 2024 (see Attachment B). At this meeting, members also approved:
 - A 'hybrid' BID targeted rate approach which includes a flat rate of \$500 per business rated property plus a proportion (0.0008952) of the capital value of the business premise
 - the annual targeted rate grant amount of \$320,000 commencing in the 2025/26 financial year
 - approval of income and expenditure budget for the first two years (2025/26 and 2026/27).
 - proposed establishment boundary area map.

Campaign, consultation, and voter engagement

17. The GLBA is developing a campaign strategy with a communications and engagement plan to engage with all eligible voters. The campaign will ensure voters are aware of the establishment proposal including the targeted rating amount and mechanism.
18. The Policy will require GLBA to host a minimum of three public meetings with question-and-answer sessions for voters to hear more about the proposal.
19. Election Services Limited will run the Grey Lynn establishment ballot. To achieve establishment, the Policy mandates a minimum vote return of 25 per cent with a minimum of 51 per cent of the votes in favour.

Tauākī whakaaweawe āhuarangi Climate impact statement

20. There are no implications for Council as the Grey Lynn BID programme establishment has no specific impact on climate.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

21. GLBA has consulted with Council's BID team throughout the establishment project and in creating the proposed boundary map. GLBA has also presented to Waitematā Local Board workshops.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

22. The results of an establishment ballot will determine the support for a Grey Lynn BID programme and the associated targeted rate.
23. As per the Policy, GLBA consulted with neighbouring BIDs on the proposed establishment boundary. No concern was raised by Uptown and Karangahape Road. Ponsonby identified interest in sections of the map for their own potential future boundary expansion.
24. Ponsonby's feedback was taken into the consideration, but their particular request could not be considered under the Policy. Their request followed an earlier letter dated 21 April 2023 stating the support of the Ponsonby Business Association Board for the "GLBA BID proposal proceeding with the agreed boundaries and wished them success in this process" (see Attachment C).
25. The Waitematā Local Board has supported the GLBA throughout the establishment project process. This reflects the local board's support for the BID programme approach which is utilised by Heart of the City, Karangahape Road, Newmarket, Parnell, Ponsonby, and Uptown business associations.

Tauākī whakaaweawe Māori Māori impact statement

26. There is no perceived impact on Māori through the approval of the map for the proposed Grey Lynn BID area. All businesses within the proposed boundary map will be included in the ballot process and enfranchised to vote at GLBA AGMs in the case of establishment.

Ngā ritenga ā-pūtea Financial implications

27. If the Grey Lynn BID ballot is successful, a BID targeted rate will be applied to all businesses-rated properties within the boundary map. The programme will be cost neutral to Council and the Waitematā Local Board.

Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

28. Council officers are satisfied all requirements of the Policy have been met by the GLBA in proposing the BID programme establishment and boundary map.

Ngā koringa ā-muri Next steps

29. Council officers will advise the GLBA of the decision by Waitematā Local Board on the proposed Grey Lynn BID establishment boundary map and continue working with the GLBA going forward.

Ngā tāpirihanga Attachments

No.	Title	Page
A	Proposed Grey Lynn Business Improvement District boundary map	
B	GLBA SGM Minutes, 27 March 2024	
C	Ponsonby Business Association letter of support, 21 April 2023	

Ngā kaihaina Signatories

Authors	Alexander Croft - Senior Advisor
Authorisers	Alastair Cameron - Manager - CCO Governance & External Partnerships Claire Siddens - Principal Advisor Glenn Boyd - Local Area Manager

Waitematā Accommodation Support Fund 2023/2024 grant allocations

File No.: CP2024/04396

Item 14

Te take mō te pūrongo Purpose of the report

1. To fund, part-fund or decline the applications received for Waitematā Accommodation Support Fund 2023/2024.

Whakarāpopototanga matua Executive summary

2. This report presents applications received in Waitematā Accommodation Support Fund 2023/2024 (Attachment A).
3. The Waitematā Local Board adopted the Waitematā Local Grants Programme 2023/2024 on 18 July 2023. The document sets application guidelines for contestable grants submitted to the local board (Attachment B).
4. The local board has set a total Accommodation Support Fund budget of \$125,000.00 for the 2023/2024 financial year.
5. Twenty-four applications have been received for Accommodation Support Fund 2023/2024, requesting a total of \$356,819.62.

Ngā tūtohunga Recommendation/s

That the Waitematā Local Board:

- a) agree to fund, part-fund or decline each application received for the Waitematā Accommodation Support Fund, listed below:

Application ID	Organisation	Accommodation Location	Eligibility	Total Amount Requested
ASF202428	Auckland Pride Incorporated	281 Karangahape Rd Auckland Central Auckland 1010 New Zealand	Eligible	\$20,000.00
ASF202418	Auckland Youth Orchestra Inc.	C/- St Peter's College Music Department 23 Mountain Rd Grafton Auckland 1023 New Zealand	Eligible	\$1,809.00

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ASF202403	Audio Foundation	4 Poynton Ter Auckland Central Auckland 1010 New Zealand	Eligible	\$10,000.00
ASF202426	Basement Theatre	1/323 Queen St Auckland CBD Auckland 1010 New Zealand	Eligible	\$10,000.00
ASF202421	Body Positive	2/3 Poynton Ter Auckland Central Auckland 1010 New Zealand	Eligible	\$20,000.00
ASF202432	CNSST Foundation	15 Clifton Ct Panmure Auckland 1072 New Zealand	Ineligible	\$11,100.00
ASF202419	Foundation for Peace Studies Aotearoa/NZ (The Peace Foundation)	78 Pitt St Level 2 Auckland Central Auckland 1010 New Zealand	Eligible	\$19,422.00
ASF202425	Fun & Games Toy Library Incorporated	446 Parnell Rd Parnell Auckland 1052 New Zealand	Eligible	\$5,820.00
ASF202420	Indian Ink Trust	Level 1, 323 Queen Street Auckland City Auckland 1010 New Zealand	Eligible	\$7,000.00
ASF202431	K' Road Chronicle	Shop 8, 184 Karangahape Road Auckland Central Auckland 1010 New Zealand	Eligible	\$2,990.00

ASF202415	Koha Apparel	8 Cargill St Eden Terrace Auckland 1010 New Zealand	Eligible	\$20,000.00
ASF202427	Nightsong	283 Karangahape Rd Conference Room Auckland Central Auckland 1010 New Zealand	Eligible	\$13,947.60
ASF202402	Objectspace	13 Rose Rd Grey Lynn Auckland 1021 New Zealand	Eligible	\$16,460.00
ASF202430	Raukatauri Music Therapy Trust	5 Carlton Gore Rd Grafton Auckland 1023 New Zealand	Eligible	\$19,990.00
ASF202408	Screen Edge Limited (Doc Edge)	175 Khyber Pass Rd Grafton Auckland 1023 New Zealand	Eligible	\$20,000.00
ASF202429	Show Me Shorts Film Festival Trust	147 Great North Rd Grey Lynn Auckland 1021 New Zealand	Eligible	\$7,360.00
ASF202406	Tenants Protection Association (Auckland) Incorporated	147 Great North Rd Grey Lynn Auckland 1021 New Zealand	Eligible	\$6,000.00
ASF202412	The Charlotte Museum Te Whare Takatāpui- Wāhine o Aotearoa	1A Howe St Freemans Bay Auckland 1011 New Zealand	Eligible	\$20,000.00

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ASF202422	The Lifewise Trust	124 Vincent St Auckland Central Auckland 1010 New Zealand	Eligible	\$20,000.00
ASF202411	The New Zealand Comedy Trust	Level 1, 321 Queen Street Auckland 1010 New Zealand	Eligible	\$18,843.52
ASF202424	The New Zealand Dance Advancement Trust	113 Wellesley St W Auckland Central Auckland 1010 New Zealand	Eligible	\$20,000.00
ASF202410	The Yes And Trust	51 MacKelvie St Cambridge Cambridge Auckland 1021 New Zealand	Eligible	\$26,260.00
ASF202409	Toi Ora Live Art Trust	6 Putiki St Grey Lynn Auckland 1021 New Zealand	Eligible	\$20,000.00
ASF202414	WingspanTrust	60-64 Upper Queen St Eden Terrace Auckland 1010 New Zealand	Eligible	\$19,814.50
			Total	\$356,819.62

Horopaki Context

6. The local board allocates grants to groups and organisations delivering projects, activities and services that benefit Aucklanders and contribute to the vision of being a world class city.
7. Auckland Council Community Grants Policy supports each local board to adopt a grants programme.
8. The local board grants programme sets out:
 - local board outcomes

- lower priorities for funding
 - higher priorities for funding
 - exclusions
 - grant types, the number of grant rounds and when these will open and close
 - any additional accountability requirements.
9. The Waitematā Local Board adopted their grants programme for 2023/2024 on 18 July 2023 and will operate one accommodation grant round for this financial year.
10. Community organisations can apply for Accommodation grant to cover rental and/or lease payments, Auckland Council rates and regular ongoing venue hire costs.
11. Accommodation costs applied for are for the following financial year starting 1 July 2024.
12. The community grant programmes have been extensively advertised through the council grants webpage, local board webpages, local board e-newsletters, Facebook pages, council publications and community networks.

Tātaritanga me ngā tohutohu Analysis and advice

13. The aim of the local board grant programme is to deliver projects and activities which align with the outcomes identified in the local board plan. All applications have been assessed utilising the Community Grants Policy and the local board grant programme criteria. The eligibility of each application is identified in the report recommendations.

Tauākī whakaaweawe āhuarangi Climate impact statement

14. The local board grants programme aims to respond to Auckland Council's commitment to address climate change by providing grants to individuals and groups for projects that support and enable community climate action. Community climate action involves reducing or responding to climate change by local residents in a locally relevant way.
15. Local board grants can contribute to expanding climate action by supporting projects that reduce carbon emissions and increase community resilience to climate impacts. Examples of projects include local food production and food waste reduction; decreasing access to single-occupancy transport options, home energy efficiency and community renewable energy generation; local tree planting and streamside revegetation; and education about sustainable lifestyle choices that reduce carbon footprints.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

16. Based on the main focus of an application, a subject matter expert from the relevant department will provide input and advice. The main focus of an application is identified as arts, community, events, sport and recreation, environment or heritage.
17. The grants programme has no identified impacts on council-controlled organisations and therefore their views are not required.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

18. Local boards are responsible for the decision-making and allocation of local board community grants. The Waitematā Local Board is required to fund, part-fund or decline these grant applications against the local board priorities identified in the local board grant programme.

19. The local board is requested to note that section 48 of the Community Grants Policy states; 'we will also provide feedback to unsuccessful grant applicants about why they have been declined, so they will know what they can do to increase their chances of success next time'.
20. A summary of each application received through Waitematā Accommodation Support Fund 2023/2024 is provided (refer Attachment A).

Tauākī whakaaweawe Māori **Māori impact statement**

21. The local board grants programme aims to respond to Auckland Council's commitment to improving Māori wellbeing by providing grants to individuals and groups who deliver positive outcomes for Māori. Auckland Council's Māori Responsiveness Unit has provided input and support towards the development of the community grant processes.
22. Fourteen applicants applying to the Accommodation Support Fund 2023/2024 have indicated that their organisation targets Māori and/or contribute to Māori outcomes.

Ngā ritenga ā-pūtea **Financial implications**

23. The allocation of grants to community groups is within the adopted Long-term Plan 2021-2031 and local board agreements.
24. The local board has set a total Accommodation Support Fund budget of \$125,000.00 for the 2023/2024 financial year.
25. Twenty-four applications have been received for Accommodation Support Fund 2023/2024, requesting a total of \$356,819.62.
26. Relevant staff from Auckland Council's Finance Department have been fully involved in the development of all local board work programmes, including financial information in this report, and have not identified any financial implications.

Ngā raru tūpono me ngā whakamaurutanga **Risks and mitigations**

27. The allocation of grants occurs within the guidelines and criteria of the Community Grants Policy and the local board grants programme. The assessment process has identified that a low risk associated with funding the applications in this round.

Ngā koringa ā-muri **Next steps**

28. Following the Waitematā Local Board allocation of funding for the Accommodation Support Fund, staff will notify the applicants of the local board's decision.

Ngā tāpirihanga **Attachments**

No.	Title	Page
A⇒	Waitemata Accommodation Support Fund 2024 - application summary	
B⇒	Waitemata Community Grant Programme 2023/2024	

Ngā kaihaina Signatories

Authors	Arna Casey - Grants Advisor
Authorisers	Pierre Fourie - Grants & Incentives Manager Glenn Boyd - Local Area Manager

Waitematā Local Grant Round Two 2023/2024 grant allocations

File No.: CP2024/06259

Te take mō te pūrongo Purpose of the report

- To fund, part-fund or decline the applications received for Waitematā Local Grant round two 2023/2024.

Whakarāpopototanga matua Executive summary

- This report presents applications received in Waitematā Local Grant round two 2023/2024 (Attachment A).
- The Waitematā Local Board adopted the Waitematā Community Grant Programme 2023/2024 on the 18 July 2023. The document sets application guidelines for contestable grants (Attachment B).
- The Waitematā Local Board has set a total community grants budget of \$148,991.00 for the 2023/2024 financial year, with two Local Grant rounds, two Quick Response rounds and one Multi-board round.
- Twenty-eight applications have been received for the Local Grant round two 2023/2024 requesting a total of \$215,739.75.

Ngā tūtohunga Recommendation/s

That the Waitematā Local Board:

- agree to fund, part-fund or decline each application received for the Waitematā Local Grant round two, listed in the following table

Table One: Waitematā Local Grant round two 2023/2024 grant applications

Application ID	Organisation	Main focus	Requesting funding for	Amount requested	Eligibility
LG2420-226	Aaiotanga Peace Place Trust	Community	Towards the cost of website management and monthly wages for collation and writing the Vertical Voice newsletter	\$10,000.00	Eligible
LG2420-239	Auckland and District Pipe Band Incorporated	Arts and culture	Towards the cost of 13 drum harnesses	\$10,000.00	Eligible

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LG2420-240	Auckland Basketball Services Limited	Sport and recreation	Towards the cost of venue hire at the Pitt St YMCA and affiliation fees for Basketball NZ	\$8,000.00	Eligible
LG2420-258	Auckland Pride Centre	Historic Heritage	Towards the cost of resorting images	\$3,000.00	Eligible
LG2420-243	Auckland Pride Incorporated	Arts and culture	Towards the cost of artist fees	\$7,450.00	Eligible
LG2420-246	Auckland Table Tennis Association Incorporated	Sport and recreation	Towards the cost of wages for a Project Manager and Development Coach as well as affiliation fees	\$5,500.00	Eligible
LG2420-252	Bersatu Council 2024	Sport and recreation	Towards the cost of venue hire at the YMCA, audio and sound hire and floor equipment	\$10,000.00	Eligible
LG2420-249	Campus Radio BFM Limited	Arts and culture	Towards the cost of licensing fees and Sky City tower charges	\$10,000.00	Eligible
LG2420-221	Cityside Baptist Church	Arts and culture	Towards the cost of Cityside Baptist Church mural	\$6,748.00	Eligible
LG2420-229	Communities Against Alcohol Harm Incorporated	Community	Towards the cost of monitoring public notices for liquor license applications, renewal and maintaining relationships, engaging with community leaders and community workshops to identify and respond to new applications	\$8,640.00	Eligible

			or renewal of liquor licenses		
LG2420-250	For the Love of Bees Charitable Trust	Environment	Towards the cost of soil and seeds	\$10,000.00	Eligible
LG2420-238	Glass Ceiling Arts Collective Limited	Arts and culture	Towards the cost of tutor fees and venue hire at Freemans Bay Community Centre	\$10,000.00	Eligible
LG2420-256	Grey Lynn Community Centre Trust	Community	Towards the cost of teacher fee, venue hire and equipment dilapidation	\$7,792.00	Eligible
LG2420-230	Koha Apparel	Environment	Towards the cost of a textile reuse programme membership	\$5,575.00	Eligible
LG2420-202	Mass Sport Trust	Sport and recreation	Towards the cost of shirts, flags volleyball nets and balls	\$6,967.80	Ineligible
LG2420-254	Ministry of Inspiration	Events	Towards the cost of venue hire at WestWave in Henderson and wages for programme delivery	\$10,000.00	Eligible
LG2420-223	Open Collective NZ Limited	Arts and culture	Towards the cost of Open Collective hosting fee, RAMII STUDIO marketing and PR fee, catering and installation costs	\$2,719.35	Eligible
LG2420-203	Project Employ Limited	Community	Towards salary costs for a Flourish Cafe in the Waitemata Local Board area	\$10,000.00	Eligible

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LG2420-227	Pupuke Golf Club Incorporated	Sport and recreation	Towards the cost of catering, a Garmin watch, Titlest golf balls, Sun Mountain umbrella, laser pinlock and green fees	\$10,096.60	Ineligible
LG2420-222	Sandi Hall	Arts and culture	Towards the cost of public play reading and dramaturgy (dramatic composition).	\$3,938.00	Eligible
LG2420-209	Small Rave Limited	Events	Towards the cost of dj equipment, dj services, decorations, event production, craft materials and advertising costs	\$10,000.00	Eligible
LG2420-211	Stan PR Ltd	Historic Heritage	Towards the cost of Papaya Stories Limited service and delivery, historian research, voice recording, and image sourcing fees	\$7,550.00	Eligible
LG2420-241	Sustain & Enable Limited	Community	Towards the cost of workshop delivery wages, venue hire and LED light bulbs	\$3,128.00	Eligible
LG2420-242	Tardigrade World Charitable Trust	Arts and culture	Towards the cost of artist fees including travel and research and support for two episodes of the Trash Talk Video Channel	\$9,530.00	Eligible
LG2420-201	The Massive Company Trust	Arts and culture	Towards the cost of artist fees, food from Countdown and digital marketing	\$6,336.00	Eligible
LG2420-248	The Raukauri Music Therapy Trust	Community	Towards salary costs of a Clinical Services Manager	\$8,769.00	Eligible

LG2420-235	The Theatreview Trust	Arts and culture	Towards the cost of editor fees	\$4,000.00	Eligible
LG2420-210	Youth Climate Collective Limited	Environment	Towards koha, social media advertising, catering, plate and cutlery hire, wireless mics and lanyards	\$10,000.00	Eligible
Total				\$215,739.75	

Horopaki Context

6. The local board allocates grants to groups and organisations delivering projects, activities and services that benefit Aucklanders and contribute to the vision of being a world class city
7. Auckland Council Community Grants Policy supports each local board to adopt a grants programme
8. The local board grants programme sets out:
 - local board priorities
 - higher priorities
 - lower priorities for funding
 - exclusions
 - grant types, the number of grant rounds and when these will open and close
 - any additional accountability requirements.
9. The Waitematā Local Board adopted the Community Grant Programme for 2023/2024 on 18 July 2023 and will operate two Quick Response and two Local Grant rounds and one Multi-board round for this financial year.
10. The community grant programmes have been extensively advertised through the council grants webpage, local board webpages, local board e-newsletters, Facebook pages, council publications and community networks.

Tātaritanga me ngā tohutohu Analysis and advice

11. The aim of the local board grant programme is to deliver projects and activities which align with the outcomes identified in the local board plan. All applications have been assessed utilising the Community Grants Policy and the local board grant programme criteria. The eligibility of each application is identified in the report recommendations.
12. In addition to the eligibility criteria outlined in the Community Grants Policy, the Waitematā Local Board have indicated in the Local Board Grants Programme that they will not fund groups who request funding over the maximum amount set.

Tauākī whakaaweawe āhuarangi **Climate impact statement**

13. The Local Board Community Grants Programme aims to respond to Auckland Council's commitment to address climate change by providing grants to individuals and groups for projects that support and enable community climate action. Community climate action involves reducing or responding to climate change by local residents in a locally relevant way.
14. Local board grants can contribute to expanding climate action by supporting projects that reduce carbon emissions and increase community resilience to climate impacts. Examples of projects include local food production and food waste reduction; decreasing access to single-occupancy transport options, home energy efficiency and community renewable energy generation; local tree planting and streamside revegetation; and education about sustainable lifestyle choices that reduce carbon footprints.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera **Council group impacts and views**

15. Based on the main focus of an application, a subject matter expert from the relevant department will provide input and advice. The main focus of an application is identified as arts, community, events, sport and recreation, environment or heritage.
16. The grants programme has no identified impacts on council-controlled organisations and therefore their views are not required.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe **Local impacts and local board views**

17. Local boards are responsible for the decision-making and allocation of local board community grants. The Waitematā Local Board is required to fund, part-fund or decline these grant applications against the local board priorities identified in the local board grant programme.
18. The local board is requested to note that section 48 of the Community Grants Policy states; 'we will also provide feedback to unsuccessful grant applicants about why they have been declined, so they will know what they can do to increase their chances of success next time'.
19. A summary of each application received through Waitematā Local Grant round two 2023/2024 is provided (refer Attachment A).

Tauākī whakaaweawe Māori **Māori impact statement**

20. The local board grants programme aims to respond to Auckland Council's commitment to improving Māori wellbeing by providing grants to individuals and groups who deliver positive outcomes for Māori. Auckland Council's Māori Responsiveness Unit has provided input and support towards the development of the community grant processes.
21. Eighteen applicants applying to the Waitematā Local Grant round two have indicated that their project targets Māori or contribute to Māori outcomes.

Ngā ritenga ā-pūtea **Financial implications**

22. The allocation of grants to community groups is within the adopted Long-term Plan 2021-2031 and local board agreements.
23. The Waitematā Local Board has set a total community grants budget of \$148,991.00 for the 2023/2024 financial year, with two Local Grant rounds, two Quick Response rounds and one Multi-board round.

24. Eighteen applications were received for the Local Grant round one 2023/2024 requesting a total of \$128,927.35 and eleven applications were received for Multi-board Grant round one 2023/2024, requesting a total from the Waitematā Local Board of \$335,806.00 and an overall total of \$655,360.00.
25. On the 24 October 2023 a total of \$51,675.53 was allocated to nineteen grant applications. A remaining budget of \$97,315.47 is left.
26. Twenty-one applications have been received for the Quick Response round one 2023/2024 requesting a total of \$54,325.67.
27. On the 12 December 2023 a total of \$22,987.80 was granted in the Quick Response round one leaving a remaining amount of \$74,327.67.
28. Twenty-eight applications have been received for the Local Grant round two 2023/2024 requesting a total of \$215,739.75.
29. Relevant staff from Auckland Council's Finance Department have been fully involved in the development of all local board work programmes, including financial information in this report, and have not identified any financial implications

Ngā raru tūpono me ngā whakamaurutanga

Risks and mitigations

30. The allocation of grants occurs within the guidelines and criteria of the Community Grants Policy and the local board grants programme. The assessment process has identified that a low risk associated with funding the applications in this round.

Ngā koringa ā-muri

Next steps

31. Following the Waitematā Local Board allocation of funding for the Local Grant round two, staff will notify the applicants of the local board's decision.

Ngā tāpirihanga

Attachments

No.	Title	Page
A⇒	Waitematā Local Grant round two - application summary	
B⇒	Waitematā Local Board Community Grant Programme 2023/2024	

Ngā kaihaina

Signatories

Authors	Arna Casey - Grants Advisor
Authorisers	Pierre Fourie - Grants & Incentives Manager Glenn Boyd - Local Area Manager

Local Board Views on Proposed Plan Change 96 - Open Space and Other Rezoning Matters (2024)

File No.: CP2024/03378

Item 16

Te take mō te pūrongo Purpose of the report

1. To invite local board views on the Council initiated Proposed Plan Change 96 – Open Space and Other Rezoning Matters (2024).

Whakarāpopototanga matua Executive summary

2. Decision-makers on plan changes to the Auckland Unitary Plan must consider local boards' views on plan changes, if the relevant local boards choose to provide their views.
3. The Plan and Places Department prepare open space plan changes every two to three years to update the zoning of open spaces in the AUP. Proposed Plan Change 96 – Open Space and Other Rezoning Matters (2024) (PC96) is the latest such plan change.
4. Typically, there are four categories of change included in these plan changes:
 - i) Rezoning of recently vested or acquired open space
 - ii) Rezoning to correct zoning errors or anomalies
 - iii) Rezoning to better reflect the current or future intended use and/or development of land
 - iv) Rezoning to reflect approved land swaps between Kainga Ora and Auckland Council and/or to enable approved land rationalisation and disposal.
5. PC96 involves 32 changes/groups of changes in 13 Local Board areas. A copy of the proposed plan change is in Attachment A. The changes on Map 5 are relevant to the Waitematā Local Board.
6. A local board can present local views and preferences when expressed by the whole local board. This report is the mechanism for the local board to resolve and provide its views on Proposed Plan Change 96. Staff do not recommend what view the local board should convey.

Ngā tūtohunga Recommendation/s

That the Waitematā Local Board:

- a) provide local board views on Proposed Plan Change 96 – Open Space and Other Rezoning Matters (2024).
- b) appoint a local board member to speak to the local board views at a hearing on Proposed Plan Change 96 – Open Space and Other Rezoning Matters (2024).
- c) delegate authority to the chairperson of the Waitematā Local Board to make a replacement appointment in the event the local board member appointed in resolution b) is unable to attend the plan change hearing.

Horopaki Context

Decision-making authority

7. Each local board is responsible for communicating the interests and preferences of people in its area regarding the content of Auckland Council's strategies, policies, plans, and bylaws. Local boards provide their views on the content of these documents. Decision-makers must consider local boards' views when deciding the content of these policy documents (ss15-16 Local Government (Auckland Council) Act 2009).
8. Local boards must have the opportunity to provide their views at the hearing on proposed plan changes.
9. If the local board chooses to provide its views, the planner includes those views in the hearing report. The hearing report will address issues raised in local board views and submissions by themes.
10. If appointed by resolution, local board members may present the local board's views at the hearing to commissioners, who decide on the plan change.
11. This report provides an overview of the plan change, and a summary of submissions' key themes relevant to the Waitematā Local Board.
12. The report does not recommend what the local board should convey, if the local board expresses its views on Proposed Plan Change 96 – Open Space and Other Rezoning Matters (2024). The planner must include any local board views verbatim in the evaluation of the private plan change. The planner cannot advise the local board as to what its views should be, and then evaluate those views.

Tātaritanga me ngā tohutohu Analysis and advice

Plan change overview

13. The Plan and Places Department prepare open space plan changes every two to three years to update the zoning of open space in the AUP.
14. Typically, there are four categories of change included in these plan changes:
 - i) Rezoning of recently vested or acquired open space
 - ii) Rezoning to correct zoning errors or anomalies
 - iii) Rezoning to better reflect the current or future intended use and/or development of land
 - iv) Rezoning to reflect approved land swaps between Kainga Ora and Auckland Council and/or to enable approved land rationalisation and disposal.
15. Proposed Plan Change 96 involves 32 land parcels or groups of land parcels from across the region. Thirteen local boards are affected. A copy of Proposed Plan Change 96 is in Attachment A.
16. The proposed changes that have received submissions are outlined below, along with the relevant local boards.

Table 1- Proposed changes in PC96 that have received submissions & local boards

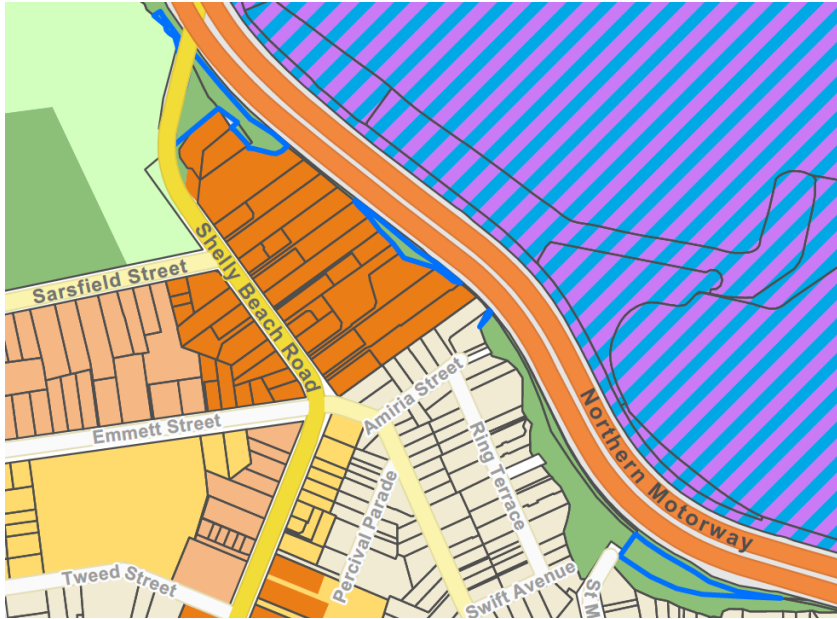
Submissions Received on PC96 Maps/Topics	Local Board
Map 1	Franklin

Map 2	Franklin
Map 3	Hibiscus and Bays
Map 4	Puketapapa
Map 5	Waitematā
Map 7	Maungakiekie – Tamaki
Map 8	Kaipatiki
Map 9	Mangere – Otahuhu
Map 10	Mangere – Otahuhu
Map 11	Maungakiekie – Tamaki
Map 12	Puketapapa
Map 14	Maungakiekie – Tamaki
Map 15	Upper Harbour
Map 18	Howick
Map 19	Howick
Map 21	Rodney
Map 22	Rodney
Map 23	Albert – Eden
Map 25	Maungakiekie
Map 28	Papakura
Map 29	Albert – Eden
Map 30	Maungakiekie – Tamaki
Map 31	Henderson – Massey
Map 32	Franklin

17. No submissions were received for Maps 6, 13, 16, 17, 20, 24, 26, & 27

18. The proposed changes relevant to the Waitematā Local Board are:

Map 5 – 101 St Mary’s Road, Ponsonby – several land parcels shown as road and strategic transport corridor but now part of the St Mary’s Bay Reserve. These are proposed to be rezoned to Open Space – Informal Recreation.



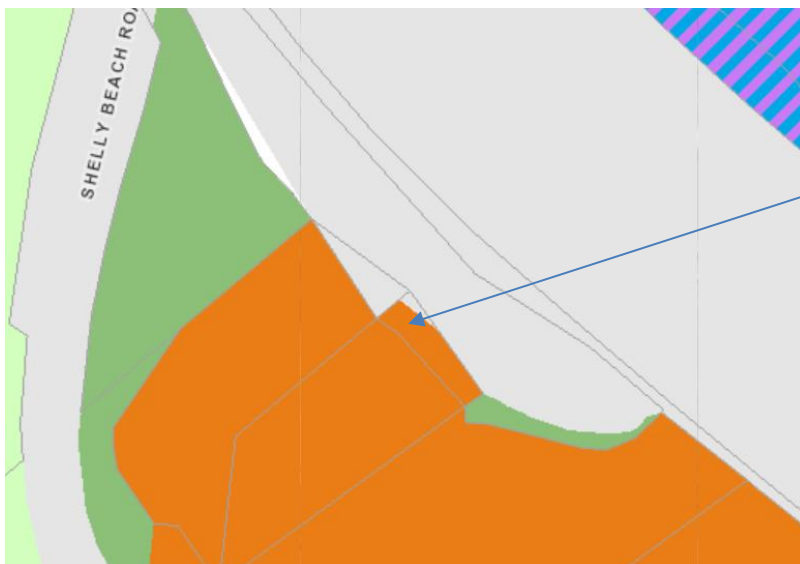
19. In the Section 42A Hearing Report, the Council’s planner, and other experts, will evaluate and report on:
- Submissions and further submissions
 - Views and preferences of the local board, if the local board passes a resolution.

Themes from submissions received

20. Key submission themes are listed below.

Map 5

“Remove the site at 101 St Mary’s Road described as Section 38 Survey Office Plan 464619 from the plan change and retain the site within the Terrace Housing and Apartment Building zone”.



Land parcel
subject to the
submission

21. Submissions were made by 1 person for Map 5

Submissions	Number of submissions
In support	Map 5 – nil
In support, if modifications are made	Map 5 – nil
In opposition	Map 5 – 1
Neutral	Map 5 – nil

22. Information on the summary of all decisions requested by the submitters is in Attachment 2.

Tauākī whakaaweawe āhuarangi Climate impact statement

Context

23. Te Tāruke-ā-Tāwhiri: Auckland's Climate Plan sets out Auckland's climate goals:

- to adapt to the impacts of climate change by planning for the changes we will face (**climate adaptation**)
- to reduce greenhouse gas emissions by 50 per cent by 2030 and achieve net zero emissions by 2050 (**climate mitigation**).

24. The rezoning of land to open space (Map 5) will provide opportunity for recreation and sport in close proximity to where people live; enhance stormwater management; and provide opportunity for revegetation. These actions will assist in mitigating the effects of climate change.

Implications for Local Board Views

25. Table 2 provides guidance as to what the local board may wish to consider in forming any view.

Table 2 Relevance of climate change to RMA decision-making

In scope for RMA decision-making	Out of scope for RMA decision-making
<p>Climate adaption issues such as:</p> <p>How should land be allocated to different activities when considering how climate change may affect our environment?</p> <p>How and where should physical resources be constructed?</p> <p>For example:</p> <ul style="list-style-type: none"> • will sea-level rise cause inundation of land where development is proposed? • is the land in an area susceptible to coastal instability or erosion? • will Auckland be less- or better-prepared for flooding, stress on 	<p>Climate mitigation issues such as:</p> <ul style="list-style-type: none"> • release of greenhouse gas emissions into the atmosphere • increase in emissions from private car use, use of coal fired or natural gas burners

In scope for RMA decision-making	Out of scope for RMA decision-making
<p>infrastructure, coastal and storm inundation?</p> <ul style="list-style-type: none"> is ecosystem resilience improved through ecological restoration or reduced by the loss of indigenous habitats? 	

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

- Council departments and Council-Controlled Organisations involved in open space acquisition and disposal (e.g. Community and Social Policy (Parks and Recreation Policy), Healthy Waters, Eke Panuku and the Development Programme Office) have identified either land purchased for open space that has not gone through a vesting or gazetting process or land that is identified to be disposed of or swapped that requires an alternative zoning.
- Both Parks and Recreation Policy and Healthy Waters (in the case of stormwater reserves) have provided input into the proposed zoning changes.
- WaterCare Services Limited have been involved in the nomination of sites for rezoning.
- Healthy Waters and Parks will review relevant submissions and provide expert input to the hearing report.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

- The proposed changes on Map 5 are within the Waitematā Local Board area.
- Factors the local board may wish to consider in formulating its view:
 - interests and preferences of people in local board area
 - well-being of communities within the local board area
 - local board documents, such as local board plan, local board agreement
 - responsibilities and operation of the local board.
- This report is the mechanism for obtaining formal local board views. The decision-maker will consider local board views, if provided, when deciding on the plan change.

Tauākī whakaaweawe Māori Māori impact statement

- If the local board chooses to provide its views on the plan change it includes the opportunity to comment on matters that may be of interest or importance to Māori, well-being of Māori communities or Te Ao Māori (Māori worldview).
- A draft copy of the plan change was sent to all Auckland's 19 mana whenua entities on 3 November 2023, as required under the Resource Management Act. No feedback was received from iwi.
- In addition, no iwi authorities made a submission on the plan change.
- The hearing report will include analysis of Part 2 of the Resource Management Act which requires that all persons exercising RMA functions shall take into account the principles of the Treaty of Waitangi/Te Tiriti o Waitangi.

Ngā ritenga ā-pūtea Financial implications

37. In terms of land proposed to be rezoned from road/strategic transport corridor to an open space zone (Map 5), the proposed plan change will have financial benefits in terms of enabling the land to be used for its intended open space purpose without the need to obtain a resource consent.
38. With respect to the cost of the plan change itself, this is planned expenditure within the Plans and Places Department's budget. Cost associated with the plan change hearing are covered by the Democracy Services Department's budget.
39. The bundling together of several rezoning proposals (there are 32 separate changes in the plan change) assists in reducing the costs per land parcel of the plan change and hearing processes.

Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

40. There is a risk that the local board will be unable to provide its views and preferences on the plan change, if it doesn't pass a resolution. This report provides:
 - the mechanism for the Waitematā Local Board to express its views and preferences
 - the opportunity for a local board member to speak at a hearing.
41. The local board however, may choose not to pass a resolution at this business meeting.
42. The power to provide local board views regarding the content of a plan change cannot be delegated to individual local board member(s) (Local Government Act 2002, Sch 7, cls 36D(a)). This report enables the whole local board to decide whether to provide its views and, if so, to determine what matters those views should include.

Ngā koringa ā-muri Next steps

43. The planner will include, and report on, any resolution of the local board in the Section 42A hearing report. The local board member appointed to speak to the local board's views will be informed of the hearing date and invited to the hearing for that purpose.
44. A hearing date and the appointment of Independent Hearing Commissioner's has yet to occur.
45. The planner will advise the local board of the hearing date and the decision on the plan change by memorandum, once the decision has been released.

Ngā tāpirihanga Attachments

No.	Title	Page
A⇒	Attachment 1: Proposed Plan Change 96 - Open Space and Other Rezoning Matters (2024)	
B⇒	Attachment 2 - Information on the summary of all decisions requested by the submitter	

Ngā kaihaina Signatories

Authors	Tony Reidy - Team Leader Planning
Authorisers	John Duguid - General Manager - Plans and Places Glenn Boyd - Local Area Manager

Auckland Council's Quarterly Performance Report: Waitematā Local Board for quarter three 2023/2024

File No.: CP2024/05293

Item 17

Te take mō te pūrongo Purpose of the report

1. To provide the Waitematā Local Board with an integrated quarterly performance report for quarter three, 1 January – 31 March 2024.
2. To approve an allocation for the Young Enterprise Scheme (YES) and associated budget of \$5,000 into the 2023/2024 Customer and Community Services Work Programme.

Whakarāpopototanga matua Executive summary

3. This report includes financial performance, progress against work programmes, key challenges the board should be aware of and any risks to delivery against the 2023/2024 work programme.
4. The work programme is produced annually and aligns with Waitematā Local Board Plan outcomes.
5. The key activity updates from this quarter are:
 - **ID 1010: Waitematā Local Board - Activation of parks, places and open spaces** - 697 participants attended 13 activation activities. There are eight activation programmes remaining to be delivered
 - **ID 3982: Local crime prevention fund, safety initiatives investment - Waitematā** – on 20 February 2024, the board resolved to allocate this fund to a variety of safety programmes around the board area
 - **ID 471: Youth: Increased rangatahi voice, participation and initiatives** - a funding agreement has been issued to Karl Bailey and Associates to continue leadership of the Waitematā Rangatahi Leadership initiative and commence leadership of the Waitematā Youth Providers Network
 - **ID 43597: Heard Park – concept plan detailed design and consent** - Parks and Community Facilities staff have completed engagement plan and met with key stakeholder group to discuss project
 - **ID 1256: Good Citizens award Waitematā** - The Good Citizens Awards was held on 29 January 2024 with an attendance of 90 guests from the community and stakeholders
 - **ID 704: Waipapa Stream restoration** - A community regeneration day was held at Waipapa Stream on 24 February releasing native plants
 - **ID 3482: Bike hub – Queens Wharf** - the bike hub was open 43 days, had 643 visitors, 20 volunteer hours and repaired 230 bikes. Eighteen bikes were gifted or sold at low cost to the community
6. All operating departments with agreed work programmes have provided a quarterly update against their work programme delivery. Activities are reported with a status of green (on track), amber (some risk or issues, which are being managed) or grey (cancelled, deferred or merged). There are no activities with a red status this quarter.

7. Funds were set aside for the Young Enterprise Scheme (YES) following the drafting of the 2023/2024 work programme. However, due to changes at Tātaki Auckland Unlimited (TAU), approval was delayed. Auckland Council Grants team has now taken on this work. This report provides the opportunity for the local board to approve the Young Enterprise Scheme (WMT) (Activity ID 1273) and associated budget of \$5,000 into the 2023/2024 Customer and Community Services Work Programme.

Ngā tūtohunga Recommendation/s

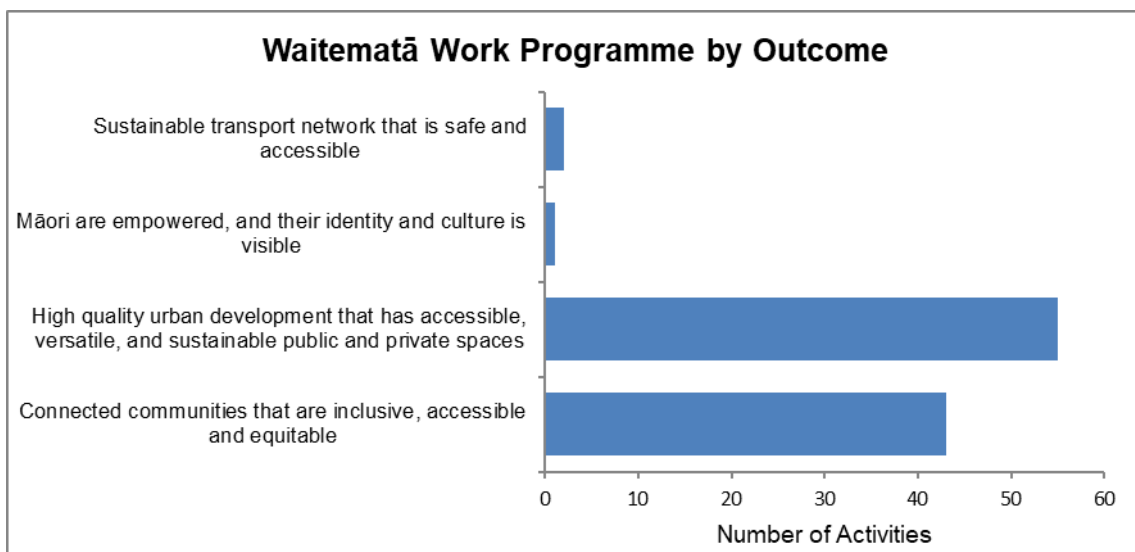
That the Waitematā Local Board:

- a) receive the performance report for quarter three ending 31 March 2024.
- b) approve Young Enterprise Scheme (WMT) (Activity ID 1273) and associated budget of \$5,000 into the 2023/2024 Customer and Community Services Work Programme from unallocated locally driven initiatives (LDI) operational budget.

Horopaki Context

8. The Waitematā Local Board has an approved 2023/2024 work programme for the following:
 - Customer and Community Services
 - Infrastructure and Environmental Services;
 - External Partnerships;
 - Auckland Emergency Management;
9. The graph below shows how the work programme activities meet Local Board Plan outcomes. Activities that are not part of the approved work programme but contribute towards the local board outcomes, such as advocacy by the local board, are not captured in this graph.

Graph 1: Work programme activities by outcome

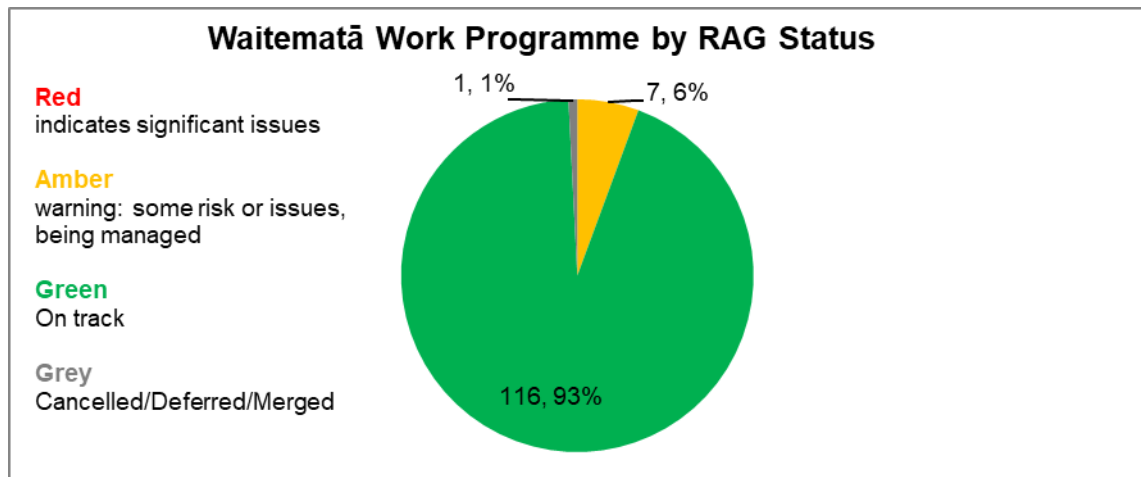


Tātaritanga me ngā tohutohu Analysis and advice

Local Board Work Programme Snapshot

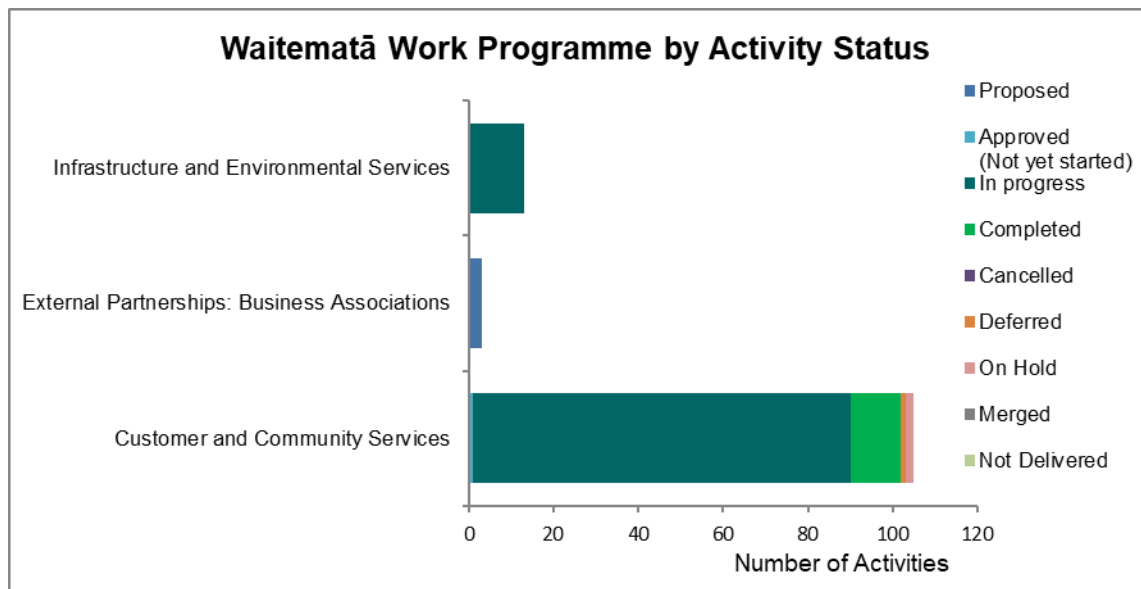
10. The graph below identifies work programme activity by RAG status (red, amber, green and grey) which measures the performance of the activity. It shows the percentage of work programme activities that are on track (green), in progress but with issues that are being managed (amber), activities that have significant issues (red) and activities that have been cancelled/deferred/merged (grey).

Graph 2: Work programme performance by RAG status



11. The graph below shows the stage of the activities in each departments' work programmes. The number of activity lines differ by department as approved in the local board work programmes.

Graph 3: Work programme performance by activity status and department



Key activity updates from quarter three

- ID 1010: Waitematā Local Board - Activation of parks, places and open spaces** - 697 participants attended 13 activation activities. There are eight activation programmes remaining to be delivered. The budget has been fully allocated and a full summary of the programme will be presented to the local board in early 2025

- **ID 3982: Local crime prevention fund, safety initiatives investment - Waitematā** – on 20 February 2024, the board resolved to allocate this fund towards extended security patrols on Karangahape Road, Community Patrol NZ, update for safety videos for international students and those out of Auckland, safe bystander intervention training and CCTV cameras on Ponsonby Road
- **ID 471: Youth: Increased rangatahi voice, participation and initiatives** - a funding agreement has been issued to Karl Bailey and Associates to continue leadership of the Waitematā Rangatahi Leadership initiative and commence leadership of the Waitematā Youth Providers Network
- **ID 43597: Heard Park – concept plan detailed design and consent** - Parks and Community Facilities staff have completed engagement plan and met with key stakeholder group to discuss project. Next steps: Continue with development of design, presenting design options with cost estimates in a workshop with the Local Board April 2024
- **ID 1256: Good Citizens award Waitematā** - The Good Citizens Awards was held on 29 January 2024 with an attendance of 90 guests from the community and stakeholders. Guests included Waitematā Local Board members and the Deputy Mayor
- **ID 704: Waipapa Stream restoration** - A community regeneration day was held at Waipapa Stream on 24 February releasing native plants. Kaipātiki Project have engaged with students from ACG Parnell who have formed an environmental group and they are interested in volunteering at the stream.
- **ID 3482: Bike hub – Queens Wharf** - the bike hub was open 43 days, had 643 visitors, 20 volunteer hours and repaired 230 bikes. Eighteen bikes were gifted or sold at low cost to the community. The hub continues to receive positive reviews on online platforms. Reviews mention the friendly staff, excellent service, and appreciation of this donation-based service

Activities on hold

12. The following work programme activities have been identified by operating departments as on hold:
 - **ID 3395: 52 Hepburn Street, Freeman's Bay: Societa' Dante Alighieri (Italian Society)** – New Lease - The progression of the lease is delayed due to the proposed reconfiguration of the tenancies within the building
 - **ID 1330: Investigate options to develop a multi-purpose community facility in Grey Lynn** - The Portfolio Review work will inform the next steps for this project and as such it is currently on hold. The option analysis will take into account the proposal for the library property to be included as a Site of Significance to Mana Whenua in the Unitary Plan

Changes to the local board work programme

Activities with changes

13. The following work programmes activities have changes which been formally approved by the board.

Table 1: Work programmes change formally approved by the board

ID/Ref	Work Programme Name	Activity Name	Summary of Change	Resolution number
739	Waitematā waste away	To support a local waste minimisation action group to further support local businesses to enable waste reduction	The budget has been reduced to \$21,000 with \$10,000 being redistributed for other initiatives. The contractor has been running events in collaboration with EcoMatters on 'love food hate waste' and the 'Carbon Collective'. She is working on increasing local awareness of the services offered at the Waiōrea Community Recycling Centre.	WTM/2024/1

Item 17

Young Enterprise Scheme (YES)

14. The Waitematā Local Board has previously funded the Young Enterprise Scheme (WMT) (Activity ID 1273) as part of Tātaki Auckland Unlimited's (TAU) 2021/2022 and 2022/2023 financial years' work programme.
15. Due to changes at TAU the approval of the Young Enterprise Scheme (WMT) (Activity ID 1273) into financial year 2023/2024 work programmes was delayed while an alternative team to manage the activity was agreed upon.
16. The responsibility within the Council for the Young Enterprise Scheme (YES) has now been re-allocated from Tātaki Auckland Unlimited to Auckland Council Grants team.
17. The YES event was delivered by the Auckland Business Chamber on behalf of the Young Enterprise Trust in quarter three.
18. The proposed budget for the Young Enterprise Scheme (WMT) (Activity ID 1273) was \$5,000 of the boards locally driven initiatives (LDI) operational budget. This amount remains unallocated and can be accommodated from within the local board's total draft budget for 2023/2024.
19. This report provides the opportunity for the local board to approve the Young Enterprise Scheme (WMT) (Activity ID 1273) and associated budget of \$5,000 into the 2023/2024 Customer and Community Services Work Programme.

Tauākī whakaaweawe āhuarangi Climate impact statement

20. Receiving performance monitoring reports will not result in any identifiable changes to greenhouse gas emissions.
21. Work programmes were approved in June 2023 and delivery is already underway. Should significant changes to any projects be required, climate impacts will be assessed as part of the relevant reporting requirements.

22. The local board is currently investing in a number of sustainability projects, which aim to build awareness around individual carbon emissions, and changing behaviour at a local level. These include:
- **ID: 719 - Climate Action Activator – Waitematā** - The Waitematā Climate activator supported a Touch Aotearoa workshop at the New Zealand Maritime Museum. This workshop was run in collaboration with contemporary fine artist Yaniv Janson, as part of EcoFest 2024, and it aimed to get participants to discuss the changes that can be made to support the environment and mitigate climate change. The Waitematā Climate activator supported a number of business associations to include articles on the changes to the fringe benefits tax for public transport and cycling in their magazines.
 - **ID 725: Low Carbon Lifestyles – Waitematā** - Flyer drops started on 12 February prompting residents to complete a questionnaire online with the incentive of a \$20 PaknSave voucher upon completion. Since then, engagement in Waitematā has been completed resulting in 195 journey plans being delivered. Around 17 per cent of engagements were completed online, which is a noticeably lower online participation rate than achieved in other local board areas. Engagement in Waitematā proved to be more resource consuming to achieve the same level of engagement as other board areas.
 - **ID 726: Climate Action Network – Waitematā** - In quarter three, climate action network brokering included holding 11 climate network pop-up events at the Grey Lynn Farmer's Market and the Parnell Farmer's Market. The network broker has worked with the Auckland Council Waste Solutions department to include e-waste disposal information at regular market stalls. Investigations are underway to hold pop-up events at the Britomart Saturday market and at Auckland Council libraries. Membership of the Waitematā Climate Action Network Facebook page and email list increased by 500 each.
 - **ID 739: Waitematā waste away** - The contractor has been running events in collaboration with EcoMatters on 'love food hate waste' and the 'Carbon Collective'. She is working on increasing local awareness of the services offered at the Waiōrea Community Recycling Centre.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

23. When developing the work programmes council group impacts and views are presented to the local board.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

24. This report informs the Waitematā Local Board of the performance for quarter three ending 31 March 2024.

Tauākī whakaaweawe Māori Māori impact statement

25. **ID 472: Māori Responsiveness: Local Māori aspirations in Waitematā** - Staff presented an update on Te Ara Whakapakari (Māori Expo) to local board on 12 March. This is scheduled to take place on 10 April
26. **ID 473: Local implementation of Ngā Hapori Momoho (Thriving Communities) councils social wellbeing strategy – Waitematā local board-** Matariki programme planning, promotion and delivery

Ngā ritenga ā-pūtea Financial implications

27. This report is provided to enable the Waitematā Local Board to monitor the organisation's progress and performance in delivering the 2023/2024 work programme. There are no financial implications associated with this report.

Financial Performance

28. Net operating performance overall for the Waitematā local board area is four per cent below the budget for the nine months ended 31 March 2024. Operating revenue is seven per cent below budget and operating expenditure is four per cent below budget. Capital expenditure is 27 per cent above year-to-date budget.

Financial comments

- Operating expenditure of \$27.5 million is \$1.2 million below budget for the last nine months. The Asset Based Services (ABS) is nearly \$1.1 million below year-to-date budget and the Locally Driven Initiatives (LDI) is \$88,000 below year to date budget.
- Operating revenue of \$2.2 million is \$159,000 below budget mainly due to entrance fees and other user charges income.
- Capital expenditure of \$6.1 million is over budget by \$1.3 million mainly due to advanced delivery of a number of projects through risk adjusted programmes (RAP) which include asset renewal programme and network plan connections.
- The financial report for the nine months ended 31 March 2024 for Waitematā local board area is in Appendix B attached.

Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

29. While the risk of non-delivery of the entire work programme is rare, the likelihood for risk relating to individual activities does vary. Capital projects for instance, are susceptible to more risk as on-time and on-budget delivery is dependent on weather conditions, approvals (e.g. building consents) and is susceptible to market conditions.
30. The approved Customer and Community Services capex work programme include projects identified as part of the Risk Adjusted Programme (RAP). These are projects that the Community Facilities delivery team will progress, if possible, in advance of the programmed delivery year. This flexibility in delivery timing will help to achieve 100 per cent financial delivery for the financial year if projects intended for delivery in the current financial year are delayed due to unforeseen circumstances.
31. Information about any significant risks and how they are being managed and/or mitigated is addressed in the 'Activities with significant issues' section.

Ngā koringa ā-muri Next steps

32. The local board will receive the next performance update following the end of quarter four (30 June 2024).

Ngā tāpirihanga Attachments

No.	Title	Page
A⇒	Waitematā Quarter 3 Work Programme Attachment 23-24	
B⇒	Waitematā Quarterly Performance Report March 2024 - Financial Appendix	

Ngā kaihaina Signatories

Authors	Ali Keiller - Local Board Advisor
Authorisers	Glenn Boyd - Local Area Manager

Local board appointment to Emergency Readiness and Response Forum

File No.: CP2024/05865

Item 18

Te take mō te pūrongo Purpose of the report

1. To make appointments for participation in a Local Board Emergency Readiness and Response Forum, coordinated by Auckland Emergency Management.

Whakarāpopototanga matua Executive summary

2. The role that local board members play during an emergency is becoming an increasingly important element of emergency management.
3. To support this role, a Local Board Emergency Readiness and Response Forum is proposed.
4. The terms of reference (Attachment A) show that the forum will have no decision-making role or budgetary responsibility. The vision will be “local board members with an interest in emergency management working together to strengthen their role in emergency readiness and response.”
5. The forum will provide participants with opportunities to learn more about readiness and response in a collaborative environment, to increase their capacity to advocate for readiness and response measures, and to provide informal guidance to staff on related issues.
6. After local boards make their appointments, an initial Emergency Readiness and Response Forum will be scheduled for July.
7. Staff recommend the forum meet three times a year. Additional meetings can be arranged if there is urgent content that requires discussion between scheduled forum sessions.

Ngā tūtohunga Recommendation/s

That the Waitematā Local Board:

- a) kopou / appoint up to three members to participate in the Emergency Readiness and Response Forum.

Horopaki Context

8. Following the weather events of January and February 2023, Auckland Emergency Management was subject to several reviews and various recommendations.
9. Part of the implementation of the recommendations included the establishment of a Planning Unit and an associated Community Planning and Readiness Manager, with a team of seven Senior Community Planning and Readiness Advisors, to support readiness and preparedness at the local level.
10. The Head of Planning Unit commenced 15 January 2024, and appointments to the Senior Community Planning and Readiness Advisor roles were made in late 2023, with the last Senior Advisor commencing their role early February 2024.

11. All local boards have expressed a desire to be more involved in readiness and response, and to be upskilled in advance of another catastrophic weather event.

Tātaritanga me ngā tohutohu Analysis and advice

12. Local board members are passionate about ensuring the best outcomes for their communities before, during, and following an emergency.
13. A number of gaps have been identified where, during an emergency, local board members did not have the information they needed to best support their communities and the emergency response. Recent events also highlighted the importance of community readiness, and the role that people played to support each other during a response.
14. In response to this, the Auckland Emergency Management Planning Manager has written terms of reference (Attachment A) to set out the parameters of an Emergency Readiness and Response Forum, intended to provide elected members with opportunities to:
 - learn more about emergency readiness and response
 - share relevant knowledge with other local board members and with their communities
 - improve connections between participants at a governance level
 - encourage collaboration between local boards to support emergency readiness and response outcomes
 - provide informal guidance to staff in regard to emergency readiness and response
 - share relevant insights with other members of their local boards, as appropriate.
15. The vision of the Emergency Readiness and Response Forum is “local board members with an interest in emergency management work together to strengthen their role in emergency readiness and response”.
16. Boards are invited to appoint up to three members to the forum. Participation is at the discretion of local boards, with no obligation to appoint members. Local boards that choose not to appoint any members to the group will receive minutes and be able to watch recording of forum meetings.
17. The group will have no decision-making role or budgetary oversight.
18. The terms of reference set out details of meetings and communication for the Emergency Readiness and Response Forum and provide further information about the roles and responsibilities of participants. Staff advice is for the group to meet three times a year, but the meeting frequency and schedule will be confirmed in consultation with the participating elected members.

Tauākī whakaaweawe āhuarangi Climate impact statement

19. The formation and operation of the Emergency Readiness and Response Forum has no direct climate impact, particularly as the group will meet online only.
20. The impacts of climate change on weather patterns mean that catastrophic weather events are likely to become more frequent. Response and readiness will form a significant part of ensuring that impacts on our communities are mitigated where possible.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

21. The Emergency Readiness and Response Forum will be administered by staff from the council's Auckland Emergency Management team, with support from kaimahi in the Local Board Services department.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

22. Senior Community Planning and Readiness Advisors have been meeting with local boards during Q4 to build relationships and develop Local Board Emergency Readiness and Response Plans.
23. The Emergency Readiness and Response Forum responds to requests from local board members to increase activity in this space and enables development and upskilling that is likely to have a positive impact on the final response plans that are produced.

Tauākī whakaaweawe Māori Māori impact statement

24. Auckland Emergency Management are working with marae to provide support in emergency preparedness activities and to identify marae that may be able to provide support to communities in response.
25. Potential topics for 2024 Readiness and Response Forum include mana whenua engagement and suggestions for improving iwi involvement at the local level.

Ngā ritenga ā-pūtea Financial implications

26. The Emergency Readiness and Response Forum will be delivered internally and will generate no costs. The group will not manage a budget or have a financial mandate.

Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

27. There is a risk that local board members who become members of the Emergency Readiness and Response Forum expect that they will play a central role in emergency response in the event of another weather event.
28. The Emergency Readiness and Response Forum is an information-sharing forum, and the Terms of Reference are intended to clarify this, ensuring participants have a realistic expectation of the roles and responsibilities of membership.
29. The Emergency Management Elected Members' Guide (July 2023) is a key guiding document for elected members, providing detailed information on the role of elected members in emergency reduction, readiness, response and recovery activities.

Ngā koringa ā-muri Next steps

30. Local boards that wish to participate in the Emergency Readiness and Response Forum will confirm which elected members they wish to appoint to the group.
31. An initial Emergency Readiness and Response Forum will be scheduled for July 2024.

Item 18

Ngā tāpirihanga Attachments

No.	Title	Page
A⇒	Terms of Reference for Readiness and Response Forum	

Ngā kaihaina Signatories

Authors	Anna Wallace - Head of Planning
Authorisers	Adam Maggs - Head of Competency and Public Readiness Oliver Roberts - Planning & Operations Manager Glenn Boyd - Local Area Manager

Amendment to the 2022-2025 Waitematā Local Board meeting schedule

File No.: CP2024/04671

Item 19

Te take mō te pūrongo Purpose of the report

1. To seek approval to add an additional to the 2022-2025 Waitematā Local Board meeting schedule, so the local board can review public feedback on the draft Regional Land Transport Plan 2024-2034 before providing formal views.

Whakarāpopototanga matua Executive summary

2. At the beginning of 2024, there was a central government delay to the delivery of the Government Policy Statement on Land Transport 2024. This delay has affected the delivery of the Regional Land Transport Plan (RLTP) 2024-2034.
3. Public engagement data on the RLTP will not be available to local boards until 24 June 2024. Local boards must provide their formal views on the draft RLTP before 3 July 2024 to meet Regional Transport Committee deadlines. These timeframes are outside the local board's normal meeting cycle.
4. To enable local boards to consider public engagement data before providing formal views, this report recommends the local board approve an additional or extraordinary meeting to the 2022-2025 Waitematā Local Board meeting schedule.

Ngā tūtohunga Recommendation/s

That the Waitematā Local Board:

- a) whakaae / approve the addition of one meeting at 4.00pm on Tuesday 2 July 2024 at Council Chambers, Auckland Town Hall to the 2022-2025 Waitematā Local Board meeting schedule to accommodate providing formal views on the Regional Land Transport Plan after reviewing public feedback.

Horopaki Context

5. The Local Government Act 2002 (LGA) and the Local Government Official Information and Meetings Act 1987 (LGOIMA) have requirements regarding local board meeting schedules.
6. In summary, adopting a meeting schedule helps meet the requirements of:
 - clause 19, Schedule 7 of the LGA on general provisions for meetings, which requires the chief executive to give notice in writing to each local board member of the time and place of meetings. Such notification may be provided by the adoption of a schedule of business meetings.
 - sections 46, 46(A) and 47 in Part 7 of the LGOIMA, which requires that meetings are publicly notified, agendas and reports are available at least two working days before a meeting and that local board meetings are open to the public.

7. The Waitematā Local Board adopted its 2022-2025 business meeting schedule during its 22 November 2022 business meeting.
8. At the beginning of 2024, there was a central government delay to delivering the Government Policy Statement on Land Transport 2024. This delay has impacted Auckland Transport's timeframes on delivering the Regional Land Transport Plan (RLTP) 2024-2034.
9. Public engagement on the draft RLTP will run from 17 May 2024 until mid-June 2024. Auckland Transport will provide a summary of public feedback to local boards on 24 June 2024.
10. Local boards must provide formal views on the draft RLTP before 3 July 2024 to meet Regional Transport Committee deadlines.
11. Local boards expect to see public feedback before providing their formal views. Therefore, it is recommended that local boards resolve their formal views on the RLTP after 24 June and before 3 July. These timeframes are outside the board's normal meeting cycle.

Tātaritanga me ngā tohutohu Analysis and advice

12. The local board has two choices:
 - i) Add the meeting as an addition to the 2022-2025 meeting schedule.Or,
 - ii) Add the meeting as an extraordinary meeting.
13. For option one, statutory requirements allow enough time for these meetings to be scheduled as additions to the meeting schedule and other topics may be considered as per any other ordinary meeting. However, there is a risk that if the RLTP timeframes change again or the information is not ready for the meeting, there would need to be an additional extraordinary meeting scheduled.
14. For option two, only the specific topic on the RLTP may be considered for which the meeting is being held.
15. Since there is enough time to meet statutory requirements, staff recommend option one, approving this meeting as an addition to the meeting schedule, as it allows more flexibility for the local board to consider a range of issues. This requires a decision of the local board.

Tauākī whakaaweawe āhuarangi Climate impact statement

16. This decision is procedural in nature and any climate impacts will be negligible. The decision is unlikely to result in any identifiable changes to greenhouse gas emissions. The effects of climate change will not impact the decision's implementation.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

17. There is no specific impact for the council group from this report.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

18. This report requests the local board's decision to schedule additional meetings and consider whether to approve them as extraordinary meetings or additions to the meeting schedule.

Tauākī whakaaweawe Māori Māori impact statement

19. There is no specific impact to mana whenua or mataawaka from this report.

Ngā ritenga ā-pūtea Financial implications

20. There are no financial implications in relation to this report apart from the standard costs associated with servicing a business meeting.

Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

21. There is a risk that local board views on the RLTP will not be informed by public feedback. This risk is mitigated if the local board resolves to add an additional or extraordinary meeting after the public feedback data is made available on 24 June 2024.

Ngā koringa ā-muri Next steps

22. Staff will implement the preferred process when preparing the business meeting schedule.

Ngā tāpirihanga Attachments

There are no attachments for this report.

Ngā kaihaina Signatories

Authors	Macleon Grindell - Senior Advisor Operations and Policy
Authorisers	Louise Mason - General Manager Local Board Services Glenn Boyd - Local Area Manager

Urgent Decision - Auckland Council's submission on the Fast-track Approvals Bill

File No.: CP2024/06021

Item 20

Te take mō te pūrongo Purpose of the report

1. To receive the local board feedback made under Urgent Decision delegation to provide local board input for Auckland Council's submission on the Fast-track Approvals Bills.

Whakarāpopototanga matua Executive summary

2. The government introduced the Fast-track Approvals Bill under urgency on 7 March 2024. The government intends to facilitate infrastructure and major projects with significant regional or national benefits. The Bill is with the Environment Select Committee. Submissions close on 19 April 2024.
3. The Bill upholds existing Treaty settlements and other arrangements such as joint management agreements.
4. The purpose of the Bill takes precedence over considerations in other legislation. Projects that are inconsistent with Resource Management Act national direction can be approved under this Bill, likewise approvals on conservation land inconsistent with conservation strategies.
5. The Bill prevents fast-tracking of certain projects, or projects in certain areas, such as national parks.
6. Projects will become eligible for fast-tracking through one of two ways – either because they are listed in the legislation or by the joint decision of the Ministers of Infrastructure, Regional Development and Transport.
7. The Bill omits any listed projects but the government intends the Bill to pass into law with a list of projects that can go directly on the fast-track. The process to nominate projects for inclusion was announced on 3 April 2024. The government will establish a Fast-track Advisory Group to provide advice on what projects should be included in the legislation.
8. Once a project has been referred into the fast-track process, or it is automatically eligible because it is a listed project, it will be considered by an expert panel. Notification cannot occur although Ministers and panels must seek comments from entities listed in the Bill (e.g. local authorities and Māori groups). Hearings are optional. Each panel must write a recommendation report and recommend relevant conditions (if recommending approval) 25 working days after receiving comments.
9. The joint Ministers will either approve the project (with conditions) or decline the project. Ministers may refer a project back to a panel to clarify any recommendation. The Ministers may commission additional advice or seek further comments from any parties.
10. Appeals on Ministers' decisions will be limited to points of law to the High Court.
11. Applicants (except for listed projects) will be required to engage with relevant local authorities and Māori groups prior to requesting a fast-track process.
12. The council has supported aspects of fast-track processes for infrastructure decision-making in the past. Exploring ways to streamline the approvals process for projects that have significant regional and national benefits makes sense. However, the Bill proposes very different processes to previous fast-track regimes and there are fundamental issues with the

Bill in its current form. Many of those issues could have a detrimental impact on the council group and Auckland more broadly.

13. The fundamental issues that have been identified relate to:
 - natural justice and loss of local voice
 - risk of unplanned development reliant on council infrastructure for which there is no (or inadequate) funding or finance
 - poor environmental outcomes d) adverse impacts on asset management and regulatory management
 - inefficient/impractical processes.
14. Local boards were given the opportunity to provide feedback on the Fast-track Approvals Bill under the Auckland Council's submission.
15. The deadline for local board feedback to be incorporated into the council's submission was 19 April 2024. As this deadline was before the next ordinary business meeting, the Waitematā Local Board provided feedback to council's submission through an urgent decision.

Ngā tūtohunga Recommendation/s

That the Waitematā Local Board:

- a) note the urgent decision to approve the Waitematā Local Board feedback (Attachment A and B to the Agenda Report) on the Fast-track Approvals Bill.

Ngā tāpirihanga Attachments

No.	Title	Page
A⇒	Urgent decision of the Waitematā Local Board: Fast-track Approvals Bill	
B⇒	Waitematā Local Board Feedback on the Fast-track Approvals Bill	

Ngā kaihaina Signatories

Authors	Katherine Kang - Democracy Advisor
Authorisers	Glenn Boyd - Local Area Manager

Chairperson's Report

File No.: CP2024/06028

Item 21

Te take mō te pūrongo

Purpose of the report

1. To provide the opportunity for the Waitematā local board Chair to provide an update on projects, meetings and other initiatives relevant to the local board's interests.

Whakarāpopototanga matua

Executive summary

2. An opportunity for the Waitematā Local Board Chair to update the local board on activities she has been involved in since the last regular meeting.
3. In accordance with Standing Order 2.4.7, the Chair may, by way of report, bring any matter to the attention of a meeting of the local board or its committees that is within their role or function to consider.

Ngā tūtohunga

Recommendation/s

That the Waitematā Local Board:

- a) receive the Waitematā Local Board Chairperson's Report for 5 April 2024 to 9 May 2024.

Ngā tāpirihanga

Attachments

No.	Title	Page
A⇒	Chair G Sage Report May 2024	

Ngā kaihaina

Signatories

Authors	Katherine Kang - Democracy Advisor
Authorisers	Glenn Boyd - Local Area Manager

Board Members' Reports

File No.: CP2024/06030

Item 22

Te take mō te pūrongo

Purpose of the report

1. For local board members to update the public and other local board members of the events attended and activities undertaken throughout the month as a local board member. To inform members, the public, and staff of any relevant news or updates regarding any specific responsibilities that members may have on behalf of the board.

Whakarāpopototanga matua

Executive summary

2. At each business meeting local board members have the opportunity to provide a written report to inform their colleagues and constituents about the work they have undertaken and the results they have achieved since the previous meeting as a local board member.
3. This report will be on the published agenda and available to the public. Producing a board member report is optional, not a requirement.

Ngā tūtohunga

Recommendation/s

That the Waitematā Local Board:

- a) receive the written reports from Member A Bonham and Member R Northey for May 2024, and any verbal reports.

Ngā tāpirihanga

Attachments

No.	Title	Page
A⇒	Member A Bonham Report May 2024	
B⇒	Member R Northey Report May 2024	

Ngā kaihaina

Signatories

Authors	Katherine Kang - Democracy Advisor
Authorisers	Glenn Boyd - Local Area Manager

Waitematā Local Board Workshop Records

File No.: CP2024/06183

Item 23

Te take mō te pūrongo Purpose of the report

- To provide an opportunity for the Waitematā Local Board to receive the records of its recent workshops held since the previous local board business meeting. Attached are the proceeding records taken from the workshops held on:
 - 9 April 2024
 - 23 April 2024
 - 30 April 2024

Whakarāpopototanga matua Executive summary

- In accordance to Standing Order 12.1.4, a record of the proceedings of every Waitematā Local Board workshop held over the past month, including the names of the members attending and the general nature of the matters discussed during the workshop, shall be circulated to the members of the local board.

Ngā tūtohunga Recommendation/s

That the Waitematā Local Board:

- receive the Waitematā Local Board workshop records for the workshops held on 9 April, 23 April and 30 April.

Ngā tāpirihanga Attachments

No.	Title	Page
A⇒	Workshop Record 9 April 2024	
B⇒	Workshop Record 23 April 2024	
C⇒	Workshop Record 30 April 2024	

Ngā kaihaina Signatories

Authors	Katherine Kang - Democracy Advisor
Authorisers	Glenn Boyd - Local Area Manager

Hōtaka Kaupapa / Governance Forward Work Calendar

File No.: CP2024/06163

Item 24

Te take mō te pūrongo

Purpose of the report

1. To present the Waitematā Local Board with the updated Hōtaka Kaupapa/governance forward work calendar.

Whakarāpopototanga matua

Executive summary

2. This report contains the Hōtaka Kaupapa, a schedule of items that will come before the Waitematā Local Board at business meetings and workshops over the coming months.
3. The Hōtaka Kaupapa for the local board is included in Attachment A to the agenda report.
4. The calendar aims to support local boards' governance role by:
 - ensuring advice on agendas and workshop material is driven by local board priorities;
 - clarifying what advice is required and when;
 - clarifying the rationale for reports.
5. The schedule will be updated every month. Each update will be reported back to business meetings and distributed to relevant council staff. It is recognised that at times items will arise that are not programmed.

Ngā tūtohunga

Recommendation/s

That the Waitematā Local Board:

- a) receive the May 2024 governance forward work calendar as attached.

Ngā tāpirihanga

Attachments

No.	Title	Page
A	May Hōtaka Kaupapa / Governance Forward Work Calendar	

Ngā kaihaina

Signatories

Authors	Katherine Kang - Democracy Advisor
Authorisers	Glenn Boyd - Local Area Manager

Exclusion of the Public: Local Government Official Information and Meetings Act 1987

That the **Waitematā Local Board**

- a) whakaae / agree to exclude the public from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 Local Board feedback on Pools and Leisure Contract Model

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. In particular, the report relates to ongoing contract negotiations and should remain confidential until August, to ensure the awarding of contracts has been completed prior.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.