

Whau Local Board

OPEN MINUTES

Minutes of a meeting of the Whau Local Board held in the Whau Local Board Office, 31 Totara Avenue, New Lynn on Wednesday, 22 May 2024 at 1.00pm.

TE HUNGA KUA TAE MAI | PRESENT

| | | |
|---------------------------|-----------------------|---------------------|
| Chairperson | Kay Thomas | |
| Deputy Chairperson | Fasitua Amosa | via electronic link |
| Members | Ross Clow | |
| | Catherine Farmer | |
| | Sarah Paterson-Hamlin | |
| | Warren Piper | |
| | Susan Zhu | via electronic link |

1 Nau mai | Welcome

Chairperson Kay Thomas opened the meeting with a karakia.

2 Ngā Tamōtanga | Apologies

There were no apologies.

3 Te Whakapuaki i te Whai Pānga | Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

The following are declared interests of elected members of the Whau Local Board:

| Member | Organisation | Position |
|----------------------|---------------------------------------------|----------------------------|
| Kay Thomas | New Lynn Citizens Advice Bureau | Volunteer |
| | Citizens Advice Bureau Waitākere Board | Chair |
| | Literacy Waitākere | Board Member |
| | West Auckland Heritage Conference | Committee Member |
| | Whau Wildlink Network | Member |
| Fasitua Aмосa | Equity NZ | Vice President |
| | Massive Theatre Company | Board Member |
| | Avondale Business Association | Family Member is Chair |
| | Silo Theatre Trust | Board Member |
| Ross Clow | Portage Licensing Trust | Trustee |
| | Te Whau Coastal Walkway Environmental Trust | Patron |
| | Bay Olympic Sports Club | Life Member |
| | Forest and Bird Society | Member |
| | Waitākere Ranges Protection Society | Member |
| | New Lynn Heritage Protection Society | Member |
| | Trust Community foundation Limited | Trustee |
| | Karekare Surf Lifesaving Club | Member |
| | Libraries | Family Member is Librarian |

| Member | Organisation | Position |
|------------------------------|------------------------------------------|------------------------|
| Catherine Farmer | Avondale-Waterview Historical Society | Member |
| | Blockhouse Bay Historical Society | Member |
| | Blockhouse Bay Bowls | Patron |
| | Forest and Bird organisation | Member |
| | Grey Power | Member |
| Sarah Paterson-Hamlin | New Zealand Down Syndrome Association | Employee |
| | Raukauri Music Therapy Centre | Employee |
| Warren Piper | New Lynn RSA | Associate Member |
| | New Lynn Business Association | Member |
| Susan Zhu | Chinese Women Association of New Zealand | Member / Legal Advisor |
| | Chinese Medicine Council of New Zealand | Member / Deputy Chair |

| External Organisations | Lead | Alternate |
|----------------------------------------------|---------------------|------------------------------|
| The Avondale Business Association | Kay Thomas | Ross Clow |
| The Blockhouse Bay Business Association | Warren Piper | Sarah Paterson-Hamlin |
| The New Lynn Business Association | Warren Piper | Kay Thomas |
| The Rosebank Business Association | Warren Piper | Fasitua Amosa |
| The Whau Coastal Walkway Environmental Trust | Ross Clow | Sarah Paterson-Hamlin |

4 Te Whakaū i ngā Āmiki | Confirmation of Minutes

Resolution number WH/2024/45

MOVED by Chairperson K Thomas, seconded by Member W Piper:

That the Whau Local Board:

- a) **whakaū / confirm the ordinary minutes of its meeting, held on Wednesday, 24 April 2024, and the minutes of its extraordinary meeting, held on Wednesday, 1 May 2024, as true and correct.**

CARRIED

5 He Tamōtanga Motuhake | Leave of Absence

There were no leaves of absence.

6 Te Mihi | Acknowledgements

There were no acknowledgements.

7 Ngā Petihana | Petitions

There were no petitions.

8 Ngā Tono Whakaaturanga | Deputations

8.1 Deputation: Mapu Maia - Problem Gambling

A PowerPoint presentation was given in support of the item. A copy has been placed on the official minutes and is available on the Auckland Council website as minutes attachments.

Resolution number WH/2024/46

MOVED by Chairperson K Thomas, seconded by Deputy Chairperson F Amosa:

That the Whau Local Board:

- a) **whiwhi / receive the presentation and thank Miriama Tomasi and Yukiko Nikao-Afeaki from Mapu Maia for their attendance.**

CARRIED

Attachments

A Mapu Maia - Problem Gambling, Presentation

8.2 Deputation: Amplifying youth voices in Local Board decision-making

A PowerPoint presentation was given in support of the item. A copy has been placed on the official minutes and is available on the Auckland Council website as minutes attachments.

Resolution number WH/2024/47

MOVED by Chairperson K Thomas, seconded by Member R Clow:

That the Whau Local Board:

- a) **whiwhi / receive the presentation and thank Sarah Finley-Robinson, on behalf of InCommon for her attendance.**

CARRIED

Attachments

A Deputation: Amplifying Youth Voices in Local Board decision-making, Presentation

9 Te Matapaki Tūmatanui | Public Forum

There was no public forum.

10 Ngā Pakihi Autaia | Extraordinary Business

There was no extraordinary business.

11 Whau Ward Councillor's update

Whau Ward Councillor K Leoni was in attendance online to speak to her report.
Resolution number WH/2024/48

MOVED by Chairperson K Thomas, seconded by Member W Piper:

That the Whau Local Board:

- a) **whiwhi / receive the report and thank Whau Ward Councillor Kerrin Leoni, for her update.**

CARRIED

12 Auckland Council's Quarterly Performance Report: Whau Local Board for quarter three 2023/2024

Resolution number WH/2024/49

MOVED by Chairperson K Thomas, seconded by Member W Piper:

That the Whau Local Board:

- a) **receive the performance report for quarter three ending 31 March 2024.**
- b) **reallocate \$3,000 from the Mana Whenua Engagement: project (ID 1406) to Māori Responsiveness: E Tu - responding to the key aspirations and priorities for Māori Whau (ID 493) towards Rūaumoko Marae to establish a programme with Ko Taku Reo for Māori deaf students to reconnect with Te Ao Māori**
- c) **approve the transfer of the Young Enterprise Scheme (Whau) (Activity ID 1272) and associated budget of \$1,000 into the 2023/2024 Customer and Community Services Work Programme from the unallocated locally driven initiatives (LDI) operating budget.**

CARRIED

13 Whau Local Board Grants Programme 2024/2025

Resolution number WH/2024/50

MOVED by Chairperson K Thomas, seconded by Member S Paterson-Hamlin:

That the Whau Local Board:

- a) **whai / adopt the Whau Grants Programme 2024/2025.**
- b) **whakamihi / thank Vincent Marshall, Grants Advisor, for work in preparing the Local Board Grants Programme 2024/2025.**

CARRIED

14 Whau Local and Multiboard Grants Round Two 2023/2024 grant allocations

Chairperson K Thomas declared an interest in application MB2324-205 as she is a Board Member of Literacy Waitākere and took no part in the discussion or voting on the Whau Local and Multiboard Grants Round Two 2023/2024 grant allocations.

Member R Clow declared an interest in application LG2421-241 as he is a Patron of the Whau Coastal Walkway Environmental Trust and took no part in the discussion or voting on the Whau Local and Multiboard Grants Round Two 2023/2024 grant allocations.

Chairperson K Thomas vacated the chair in favour of Deputy Chair F Aмосa.

Resolution number WH/2024/51

MOVED by Deputy Chairperson F Aмосa, seconded by Member W Piper:

That the Whau Local Board:

- a) **approve funding for the 2023/2024 Whau Local Grant Round Two applications as listed in the following table:**

| Applicat ion ID | Organisation | Requesting funding for | Amount allocated |
|----------------------------|-----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|
| LG2421-206 | Green Bay Community House | Towards catering, room hire, staff, supplies, tea trolley, credenza, and cupboards | \$1,500.00 |
| LG2421-213 | Mrs R Lu and Happy House | Funding to cover venue hire and performances for traditional Chinese dance | \$1,000.00 |
| LG2421-214 | Pacific Business Hub | Funding will cover business support services for participating businesses | \$2,000.00 |
| LG2421-216 | Blockhouse Bay Community Church | Towards marquee, table, and chair hire. Waste costs, advertising, sound system, cleaning, tote bags, and toilet hire for the Blockhouse Bay Christmas Market | \$2,000.00 |
| LG2421-217 | Auckland Wu Zhi Xiu Arts Society Incorporated | Towards dance teacher salary, venue hire, and costumes | \$1,500.00 |
| LG2421-221 | Avondale Business Assoc Inc | Towards arborist, engineer support, metal work, and onsite builder for an art sculpture exhibition | \$2,174.00 |

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|------------|---------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|------------|
| LG2421-223 | Auckland Kindergarten Association General Account | Towards plants, compost, oak barrels, gardening tools and materials, and artist fees | \$1,500.00 |
| LG2421-227 | West Auckland Resource Centre Trust | Towards wages for a centre coordinator | \$1,500.00 |
| LG2421-232 | Youthcan Incorporated | Towards basketball court hire, coaching, and Ki o Rahi sessions. | \$1,500.00 |
| LG2421-233 | West Lynn Garden Society Inc | Towards handrails and underplanting | \$2,500.00 |
| LG2421-234 | Momentum Charitable Trust | Towards professional services of a facilitator for delivering life and financial skills programmes | \$1,695.00 |
| LG2421-236 | Show Me Shorts Film Festival Trust | Towards venue hire at The Hollywood in Avondale | \$500.00 |
| LG2421-237 | The Tyla Trust | Towards activity costs including tree adventures, parakai pools, adventure park, food and travel, stardome, and rock climbing | \$2,000.00 |
| LG2421-238 | West Auckland Community Toy Library | Towards rent and a door lock | \$708.00 |
| LG2421-241 | Whau Coastal Walkway Environmental Trust | Towards pathogen tests, planting, heavy metal tests, and oxygen tests | \$2,000.00 |
| LG2421-243 | Action Education Inc | Towards workshop facilitators for delivery of spoken word workshops | \$1,000.00 |

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| LG2421-246 | The Arena West Ltd | Towards gym membership fees | \$1,500.00 |
| Total | | | \$26,577.00 |

b) decline the 2023/2024 Whau Local Grant Round Two applications in the following table:

| Application ID | Organisation | Requesting funding for | Decline Reason |
|----------------|-------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|
| LG2421-201 | Bhartiya Samaj Charitable Trust | Towards counselling, facilitator, venue hire, activity materials, sport services, festival costs, photography, videography, and advertising | Not eligible under the local board grants programme |
| LG2421-202 | Disability Sport Auckland | Towards venue hire and coaching | Not eligible under the local board grants programme |
| LG2421-204 | SportHub Community Trust | Towards badminton court hire | Grant round oversubscribed |
| LG2421-205 | Auckland Seniors Support and Caring Group | Towards venue hire | Previous accountabilities marked as unsatisfactory |
| LG2421-211 | NZMA - Administration & Operations | Towards the cost of two fitness instructors to facilitate weekly group sessions | Lower priority under the local board grants programme |
| LG2421-215 | Chinese Association of West Auckland | Towards costumes, advertisement, performance costs, catering, and venue hire for a Mid-Autumn Festival | Lower priority under the local board grants programme |
| LG2421-220 | Blockhouse Bay Ladies Probus Club | Funding to cover the cost of bus trips | Lower priority under the local board grants programme |
| LG2421-224 | The Moon Dance Group Incorporated | Towards the cost of venue hire for dance practices | Grant round oversubscribed |

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| LG2421-226 | Sustain & Enable Limited | Towards event delivery including wages, marketing, venue hire, refreshments, mileage, accountability report, and energy efficient devices | Application insufficiently developed |
| LG2421-228 | Sports Tamaki Makaurau Incorporated | Towards table tennis court hire, table tennis bats, and balls | Grant round oversubscribed |
| LG2421-230 | The Brain Injury Association (Auckland) Incorporated | Towards community educator and navigator salaries for the provision of navigation services and peer support activities. | Not eligible under the local board grants programme |
| LG2421-231 | Auckland Basketball Services Ltd | Towards venue hire and affiliation fees | Lower priority under the local board grants programme |
| LG2421-235 | NZ Barok Incorporated | Towards contractor fees | Not eligible under the local board grants programme |
| LG2421-239 | Te Pou Theatre Trust | Towards signage and installation costs | Grant round oversubscribed |
| LG2421-242 | Disha New Zealand NZ | Towards decoration, music, koha, gifts, administration costs, and advertising | Items requested lower priority under the local board grants programme |
| LG2421-244 | Lynn-Avon United Association Football Club (Incorporated) | Towards mesh sports bibs | Not eligible under the local board grants programme |

- c) approve funding for the 2023/2024 Whau Multi-board Grants Round Two applications as listed in the following table:

| Applicat ion ID | Organisation | Requesting funding for | Amount allocated |
|-----------------|------------------------------|--------------------------------------|------------------|
| MB2324-205 | Waitakere Adult Literacy Inc | Towards library shelving and seating | \$1,908.17 |

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| MB2324-2102 | YMCA North Incorporated | Towards crew programme & event delivery costs for Raise Up youth development programme from 1 June 2024 to 31 May 2025 | \$1,000.00 |
| MB2324-2106 | Interacting | Towards workshop tutors, venue hire, ramp hire, St John, stage manager, comms rental, site manager, portaloos hire, project manager, and shed 2 coordinator for the InterACT Festival 2024 at the Corban Estate Arts Centre | \$1,000.00 |
| MB2324-215 | Crescendo Trust of Aotearoa | Towards staff salaries, contractor fee, and operational overheads for delivery of the Crescendo Pathways Programme | \$1,000.00 |
| MB2324-218 | New Zealand Eid Day Trust Board | Towards venue hire, entertainment, games, operations, marketing, and misc costs for NZ Eid Al Adha 2024 at Eden Park Stadium | \$1,000.00 |
| MB2324-224 | The Re-Creators Limited | Towards cost of rent, tools, equipment, administration, tutor, project management, marketing to deliver Community DIY skills-based upcycling workshops from 1 June 2024 to 27 September 2024 | \$1,000.00 |
| MB2324-234 | Earth Action Trust | Towards logistic support contractor, container rent, volunteer reimbursement, van cost to deliver TeamUp 2 CleanUp project from 1 June 2024 to 31 May 2024 | \$1,000.00 |
| MB2324-235 | PP Grief Support & Education Charitable | Towards counselling and room hire | \$1,000.00 |
| MB2324-236 | The StarJam Charitable Trust | Towards venue hire, tutor fee and Auckland regional programme coordinator salaries and levies to deliver Music Workshops, Community Social Events and Performances deliver from 1 June 2024 to 1 May 2025 | \$1,000.00 |
| MB2324-251 | Garden to Table Trust | Towards salaries, mileage, and home office costs for the Garden to Table Food Education Programme | \$1,000.00 |

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| MB2324-275 | Fair Food Trust | Towards staff training, facilitation, staff time, and community wananga costs for transitioning to kaupapa Maori | \$1,000.00 |
| MB2324-296 | Zeal Education Trust - Waitakere | Towards wages, zeal nights, administration, prizes, promotional costs, and data collection, evaluation, and reporting for West Auckland Street Youth Work Project and Community Activations | \$1,000.00 |
| Total | | | \$12,908.17 |

d) decline the 2023/2024 Whau Multi-board Grants Round Two applications in the following table:

| Application ID | Organisation | Requesting funding for | Decline Reason |
|----------------|-------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|
| MB2324-202 | Youthline Auckland Charitable Trust | Towards contractors' fee for volunteer training and supervision | Lower priority under the local board grants programme |
| MB2324-204 | David Riley T/A Reading Warrior | Towards book illustration, design, printing, and shipping costs | Not eligible under the local board grants programme |
| MB2324-206 | Unity Community Foundation | Towards venue hire, sports gear, office lease, sports trainers wages, office lease, computers, kitchenware, administrative expenses, furniture, and CEO salary, for establishing sport and recreation hubs across Auckland | Insufficient evidence of specific benefits to the community |
| MB2324-2101 | Feelings for Life Charitable Trust | Towards graphic design, videographer, workshop materials, participant resources, facilitator and advisor, administrator and event manager, venue hire, catering, and AV costs for the Kaiako Hauora West Programme | Insufficient evidence of specific benefits to the community |
| MB2324-216 | Age Concern Auckland Trust | Towards wages at 57 Rosebank road from 1 May 2024 to 30 April 2025 | Lower priority under the local board grants programme |

| | | | |
|------------|-----------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
| MB2324-217 | NZ Council of Victim Support Groups | Towards overall operational expenses | Not eligible under the local board grants programme |
| MB2324-219 | Seed 2 Harvest Trust Limited | Towards catering, guest speakers, marketing, facilitator fees, venue hire, cooking equipment, gardening materials and garden gift vouchers | Not eligible under the local board grants programme |
| MB2324-221 | The Operating Theatre Trust trading as Tim Bray Theatre Company | Towards ticket cost for disabled or disadvantaged children to attend Mrs Wishy Washy show from 21 September 2024 to 26 October 2024 | Insufficient evidence of specific benefits to the community |
| MB2324-228 | Pet Whisperer Rescue Trust | Towards desexing, veterinary care including euthanasia, vet consults, and microchips & registration cost from 1 June 2024 to 1 December 2024 | Grant round oversubscribed |
| MB2324-246 | Auckland Pilipino Trust | Towards wreath, printing, audio system, flowers, cleaning, facilitator, choirs and violin groups, coordinator wage and koha to run Philippine Independence Day event from 12 June 2024 to 17 June 2024 | Not eligible under the local board grants programme |
| MB2324-249 | Aotearoa Resettled Community Coalition Incorporated | Towards camera rental, gear rental, vouchers, multi-media, and filming | Not eligible under the the terms of the Community Grants Policy 2014 |
| MB2324-250 | Big Buddy Mentoring Trust | Towards accommodation, radio advertising, mentor manager wage and volunteers psychological screening for programme delivery from 30 September 2024 to 30 August 2025 | Not eligible under the local board grants programme |
| MB2324-255 | Unlabeled Limited | Towards home office, accountancy, cell phone, developer program, banking, marketing, translations, web hosting app and web hosting site and equipment cost for Rokket - tool adaptation and support for digital inclusion | There is low alignment with the local board's priorities and/ or community outcome(s) |

| | | | |
|------------|----------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|
| | | from 1 May 2024 to 30 April 2025 | |
| MB2324-270 | Habitat for Humanity Northern Region Limited | Towards Healthy Home Programme delivery costs including the purchase of intervention items and contribution to community education from 1 July 2024 to 30 June 2025 | Grant round oversubscribed - duplication of services |
| MB2324-271 | Graeme Dingle Foundation Auckland | Towards programme leaders salaries to deliver Kiwi Can programme from 29 April 2024 to 28 March 2025 | Grant round oversubscribed |
| MB2324-272 | Neuro Connection Foundation | Towards cultural advice, kai, and materials for the Moana Conductive Education project | Not eligible under the Community Grants Policy 2014 |
| MB2324-273 | Auckland Softball Association Inc. | Towards a proportion of annual operating expenses excluding salaries | Not eligible under the Community Grants Policy 2014 |
| MB2324-280 | Support Limited | Towards operational costs for providing mental health services including workshops and a support helpline service | Not eligible under the Community Grants Policy 2014 |
| MB2324-293 | Young Workers Resource Centre | Towards wages for employing an education coordinator | Application insufficiently developed |

CARRIED

Note: Deputy Chairperson F Amosa vacated the chair. Chairperson K Thomas resumed the chair.

15 Endorsing Business Improvement District (BID) targeted rate grants for 2024/2025

Deputy Chairperson F Aмоса declared an interest in this item as he has a family member that is a Chair of the Avondale Business Association and took no part in the discussion or voting on this matter.

Member W Piper declared an interest in this item as he is a Member of the New Lynn Business Association and took no part in the discussion or voting on this matter.

Resolution number WH/2024/52

MOVED by Chairperson K Thomas, seconded by Member C Farmer:

That the Whau Local Board:

- a) **recommends to the Governing Body the setting of the 2024/2025 targeted rates for inclusion in the 2024-2034 Long-Term Plan for the following Business Improvement District (BID) programmes:**
 - i) **\$154,000.00 for Avondale BID**
 - ii) **\$79,860.00 for Blockhouse Bay BID**
 - iii) **\$231,983.08 for New Lynn BID**
 - iv) **\$495,000.00 for Rosebank BID.**

CARRIED

16 Local board appointment to Emergency Readiness and Response Forum

Resolution number WH/2024/53

MOVED by Chairperson K Thomas, seconded by Member C Farmer:

That the Whau Local Board:

- a) **kopou / appoint up to Chairperson K Thomas, Member S Paterson-Hamlin and Member W Piper to participate in the Emergency Readiness and Response Forum.**
- b) **whakamihi / thank Bex Ah Fook, Senior Community Planning and Readiness Advisor, for her work in preparing the Local Board appointment to Emergency Readiness and Response Forum.**

CARRIED

17 Local government elections 2025 – order of names on voting documents

MOVED by Chairperson K Thomas, seconded by Member W Piper:

That the Whau Local Board:

- a) recommend to the Governing Body that candidate names on voting documents should be in random order.

MOVED by Member C Farmer, seconded by Member R Clow
Moved an amendment to the original recommendation as follows:

That the Whau Local Board:

- a) recommend to the Governing Body that candidate names on voting documents should continue to be arranged in alphabetical order of surname.

A division was called for, voting on which was as follows:

| <u>For</u> | <u>Against</u> | <u>Abstained</u> |
|----------------------------|--------------------------|------------------|
| Deputy Chairperson F Amosa | Member S Paterson-Hamlin | |
| Member R Clow | Member W Piper | |
| Member C Farmer | Chairperson K Thomas | |
| | Member S Zhu | |

The amendment was put and declared LOST by 3 votes to 4.

The substantive motion was put

Resolution number WH/2024/54

That the Whau Local Board:

- a) **recommend to the Governing Body that candidate names on voting documents should be in random order**

CARRIED

18 Options for voting methods in local elections

Resolution number WH/2024/55

MOVED by Chairperson K Thomas, seconded by Member R Clow:

That the Whau Local Board:

- a) **recommend to the Governing Body to progress Option Two - postal voting with more special voting centres ('status quo plus') as the preferred voting method for the 2025 elections**
- b) **urge more "One Stop Shops" be provided in such community spaces as Avondale Market where voters can enrol and vote at the same time as was provided in 2019.**
- c) **request that each local board area has several additional special voting centres where people frequently congregate e.g. library, sport clubs, supermarket, marae etc.**

CARRIED

19 Chair's Report - Kay Thomas

Resolution number WH/2024/56

MOVED by Chairperson K Thomas, seconded by Member W Piper:

That the Whau Local Board:

- a) **whiwhi / receive Chair Kay Thomas' May 2024 report.**

CARRIED

20 Hōtaka Kaupapa / Governance Forward Work Programme

Resolution number WH/2024/57

MOVED by Chairperson K Thomas, seconded by Member S Paterson-Hamlin:

That the Whau Local Board:

- a) **whiwhi / receive the Hōtaka Kaupapa / Governance Forward Work Programme for May 2024.**

CARRIED

21 Whau Local Board Workshop Records

Resolution number WH/2024/58

MOVED by Chairperson K Thomas, seconded by Member W Piper:

That the Whau Local Board:

- a) **tuhi ā-taipitopito / note the records of the workshops held on 3, 10 and 24 April 2024.**

CARRIED

22 Te Whakaaro ki ngā Take Pūtea e Autaia ana | Consideration of Extraordinary Items

There was no consideration of extraordinary items.

1.49 pm

The chairperson thanked members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE WHAU LOCAL BOARD HELD ON

DATE:.....

CHAIRPERSON:.....