

I hereby give notice that an ordinary meeting of the Ngāti Whātua Ōrākei Reserves Board will be held on:

Date: Monday, 27 May 2024
Time: 5.00pm
Meeting Room: Ōrākei Marae
Venue: 59b Kitemoana Street
Orakei
Auckland

Ngāti Whātua Ōrākei Reserves Board

OPEN AGENDA

MEMBERSHIP

Chairperson	Marama Royal	
Deputy Chairperson	Deputy Mayor Desley Simpson, JP	
Members	Cr Angela Dalton	Member Wyllis Maihi
	Member Alec Hawke	Member Scott Milne, JP

(Quorum 3 members)

Sonja Tomovska
Kaitohutohu Mana Whakahaere Matua/ Senior
Governance Advisor

7 March 2024

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1.

**Ngāti Whātua Ōrākei Reserves Board
REGISTER OF INTERESTS**

NAME	POSITION	TYPE OF BUSINESS	ORGANISATION	DATE JOINED
HAWKE, Alec	Member	PUBLIC	SPARK ARENA COMMUNITY FUND COMMITTEE	2007
	Member	PUBLIC	AUCKLAND MASTERS RUGBY LEAGUE INC.	2009
MAIHI, Wyllis	Member	PUBLIC	NWO RESERVES BOARD	2018
ROYAL, Marama Jacquiline	Chair	PRIVATE	NGĀTI WHĀTUA ŌRĀKEI TRUSTEE LIMITED	2011
	Trustee	IWI/HAPU	RANGINUI No. 12 TRUST	2003
	Member	PUBLIC	AUCKLAND POLICE TAUMATA	2008
	Member	PUBLIC	JUSTICE OF THE PEACE ASSOCIATION	2002
	Chair	PUBLIC	NWO RESERVES BOARD	2018
	Chair	PUBLIC	SKY CITY COMMUNITY TRUST BOARD	2020
	Member	PUBLIC	AUCKLAND UNIVERSITY OF TECHNOLOGY COUNCIL	2022
	Mana Whenua Representative	PUBLIC	WAITEMATA HARBOUR CROSSING PROJECT ALLIANCE BOARD	2023
	Mana Whenua Representative	PUBLIC	WAITEMATA HARBOUR CROSSING PROJECT STEERING GROUP	2023
<p>All Councillor and Local Board Members declarations of interest are available on the Auckland Council website https://www.aucklandcouncil.govt.nz/about-auckland-council/how-auckland-council-works/elected-members-remuneration-declarations-interest/Pages/elected-members-declarations-search.aspx</p>				

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1 Ngā Tamōtanga | Apologies

2 Te Whakapuaki i te Whai Pānga | Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

3 Te Whakaū i ngā Āmiki | Confirmation of Minutes

That the Ngāti Whātua Ōrākei Reserves Board:

- a) whakaū / confirm the ordinary minutes of its meeting, held on [Monday, 11 March 2024](#), including the confidential section, as a true and correct record.

4 Ngā Pakihi Autaia | Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

Operations Report

File No.: CP2024/06685

Item 5

Te take mō te pūrongo Purpose of the report

1. To update the Ngāti Whātua Ōrākei Reserves Board (reserves board) on the operational work carried out on the whenua by Ngāti Whātua Ōrākei Whai Maiā.

Whakarāpopototanga matua Executive summary

2. Over the past two months, Whenua Maintenance & Ecology operations have seen notable progress and consistent efforts across various workstreams. April marked a resumption of pest control activities with successful trapping and baiting, while both months reported stable apiary operations, including honey harvests and hive health maintenance. Ecological efforts focused on invasive species removal and habitat preparation, demonstrating effective planning and execution.
3. The nursery was busy with plant orders, seed planting, and volunteer activities, reflecting strong demand and proactive management. Turf operations maintained high standards of mowing and edging, with regular machine maintenance ensuring optimal performance. Māra Kai faced weather challenges but achieved a successful kumara harvest and strong community engagement through volunteer programs.
4. Community involvement was a highlight, with successful events and volunteer participation fostering a strong sense of engagement and support for Whenua Maintenance & Ecology initiatives.
5. Overall, the team demonstrated resilience and adaptability, addressing challenges and leveraging community support to achieve operational goals. Future efforts will focus on enhancing consistency in monitoring, expanding outreach programs, and optimizing resource management to sustain and build on this progress.
6. The 12-month maintenance grant arrangement to date, has been successful. An approval for a 12-month maintenance grant for FY24/25 for \$1,050,000 is requested. This is within the 2024-2034 LTP budget allocation.

Ngā tūtohunga Recommendation/s

That the Ngāti Whātua Ōrākei Reserves Board:

- a) **note** the operational updates as detailed in this report.
- b) **approve** the 12-month Maintenance Grant of \$1,050,000 for FY24/25.

Operational Update

Whenua Maintenance & Ecology

Nursery Operations:

7. April was a busy month with plant orders and extensive seed planting for next year's growth, particularly focusing on taonga species. The nursery team actively participated in multiple outings and volunteer events, showcasing strong community involvement. Specific tasks included potting on 338 cells (15,000 plants) and 104 cells (1,500 plants), sowing seeds for vegetables and native plants, and working in the mara for two days to plant vegetable seedlings and harvest ginger.
8. In March, significant potting and seed sowing activities took place, along with team meetings to discuss certification requirements. Ongoing inventory management is crucial to prevent plan loss and ensure quality. Continuous weeding and plant health monitoring were emphasized in both months, highlighting the team's proactive approach.

Māra Kai:

9. April presented challenges with frost slowing growth and pest management issues, yet a successful kumara harvest boosted community morale. Outreach efforts, including volunteer sign-ups and site tours, were highly effective and drew significant community interest.
10. The specific harvest data included 220.1kg of kumara, 39.4kg of tomatoes, 36.8kg of puha hiriwa, and other vegetables.
11. In March, proactive pest management, anticipation of flooding issues, and community satisfaction with garden progress were key highlights. Continuous community engagement and adaptive management are essential for maintaining food production levels, addressing challenges such as frost and pest damage, and ensuring the garden's sustainability.

Turf Report:

12. Both months saw consistent mowing, edging, and rubbish collection across various areas, with land conditions described as dry and firm, ideal for mowing. Regular machine maintenance ensured operational efficiency, with the tractor and ride-on mower serviced as scheduled.
13. Maintained areas included Whenua Rangatira, Ōkahu Bay Reserve and Ōkahu Bay Beach, Watene Crescent, and multiple addresses on Kitemoana Street and Kupe Street, among others.
14. The consistency and reliability of turf management practices are commendable. More proactive land condition monitoring could further enhance these efforts, ensuring all areas remain in optimal condition year-round.

Ecological Restoration – Weed, Plant and Pest Control:

15. April marked the first integration of the new Ko Te Pukaki 2040 plan, which is currently being finalized, and this progress is very exciting. The Toi Taiao team focused on removing honeysuckle and kikuyu, preparing areas for future planting. These activities centered around area WU16 near the Takutai Moana shed and involved manually pulling vines from the ground, cutting them away from trees, and using large black bags to aid in decomposition, which were left onsite hidden in the bush.
16. In March, planning and conducting a give-back day successfully eradicated invasive vines and improved task management. Effective planning and execution in April reflect positive ecological restoration progress, but ongoing monitoring is essential for sustained health and continued success in invasive species management.

Ecological Restoration – Pest Animal Control:

17. In April, pest control activities resumed with trap lines checked and re-baited twice, resulting in the capture of 2 rats, 2 hedgehogs, and 1 bird. March saw no pest control due to absences and adverse weather conditions.
18. The targeted areas included bush lines from Atkin Avenue to Hapimana Road, through the orchard behind the Marae, and across the bush line above Tāmaki Drive/ Kelly Tarlton's to Kitemoana Street.
19. The absence of detailed monitoring data or methodology reviews indicates a need for more consistent reporting and evaluation practices to enhance pest control effectiveness and accountability.

Parakore:

20. In April, 300kg of compost was produced, green waste was efficiently managed, and work began on a Standard Operating Procedure Manual for waste minimisation.
21. In March, 250kg of compost was produced, and the organization participated in the Eastern Bays Sustainable Garden Trail, showcasing its commitment to sustainability.
22. Continuous improvements in composting processes and community involvement in waste management initiatives highlight operational success. Future efforts will focus on optimizing labour-intensive tasks and expanding composting capacity to handle increasing volumes of green waste effectively.

Apiary:

23. April featured a successful honey harvest from Whenua Rangatira, yielding 101 post (300g) of honey with updated labels, now potted in new, smaller glass jars. This enhanced the presentation and potential market value.
24. In March, the focus was on producing kawakawa balm for the whānau and conducting hive inspections, identifying boxes ready for a final harvest before winter.
25. Both months reported 15 active hives with Varroa mite presence but no additional diseases, indicating stable hive health but necessitating ongoing vigilance. Operational improvements in April highlight advancements in honey production and packaging, though continued vigilance in disease management is essential to maintain hive health and productivity.

Volunteers and Visiting Groups

Party	number
Volunteers	40 volunteers recorded
Visitors	120 visitors hosted onsite
Community & Whānau engagement	100
Notable mentions:	Tūpuna Maunga Authority, Glen Innes Lady Group, Blake Trust, AUT, Auckland Council and BECA

Biodiversity

Bio-diversity monitoring:

26. The team consistently re-evaluates this objective to ensure it aligns with goals and values of Ngāti Whātua Ōrākei, aiming to clarify its intended purpose.

Water monitoring:

27. Efforts to test water have focused on the operation at the Parnell Sinkhole within the wider Waitematā region. The team has worked closely with WaterCare to lead the remediation efforts in response to the incident.

Health and Safety

28. There is nothing to report for March and April 2024.

Maintenance Work Outside of Scope

29. There is no maintenance work outside of scope to report.

Kaitiaki Services

30. Kaitiaki Services continues to play a crucial role in the papakāinga and community by effectively managing incidents and maintaining public safety. Their proactive approach addresses various issues, ensuring the harmonious use of public spaces and upholding community standards.
31. The ongoing commitment highlights the importance of vigilant kaitiakitanga in fostering a safe and harmonious environment.
32. The Kaitiaki Hub is currently not weather-tight and is under investigation for replacement with a more suitable and weather-proof building.

Maintenance Grant

33. The Maintenance Grant process first trialled in FY21 has been successful. The 12-month maintenance grant creates a number of efficiencies for both parties. Including ensuring that there is no lag in time between works being completed and payment of contracts.
34. The 12-month Maintenance Grant budget allocation for 2024/25 was approved in the 2024-2034 LTP. Management request approval of the 12-month grant for the 2024/25 Financial Year for \$1,050,000.
35. The grant is audited by Auckland Council to ensure that work is being completed to a high standard.

Ngā tāpirihanga

Attachments

There are no attachments for this report.

Ngā kaihaina

Signatories

Author	Kingi Makoare – Pou Hapai Tikanga/Taiao, Ngāti Whātua Ōrākei Whai Maia
Authorisers	Lisa Davis –Chief Executive, Ngāti Whātua Ōrākei Trust Dominic Wilson – Kaiwhakahaere Te Waka Tai-Ranga-Whenua, Auckland Council

Projects Report

File No.: CP2024/06686

Te take mō te pūrongo Purpose of the report

1. To update the Ngāti Whātua Ōrākei Reserves Board on the active projects underway in relation to the Combined Reserve Management Plan, Urupā, Pourewa Access: Pathways & Signage (Phase 4), Pourewa Nursery Expansion, Whare Waka (Phase 1), Takaparawhau Playground and Events Area, Pourewa Building Projects and Mahi Toi Projects.
2. To seek approval for the Ōkahu Bay Signage project plan and budget.

Whakarāpopototanga matua Executive summary

3. The final design of the Combined Reserve Management Plan is under review with presentation scheduled in August 2024. The aim of seeking ministerial approval has been ongoing and management are taking proactive steps to ensure this can be completed by August 2024.
4. The urupā report provides an update on the development of an urupā site for Ngāti Whātua Ōrākei. Key highlights include the active search for a suitable Project Lead and ongoing groundwater monitoring at Takaparawhau. A summary report is provided for the testing in progress at Takaparawhau. Despite the absence of a consolidated report, stakeholder engagement is set to begin, driven by the Taumata's preference.
5. The Pourewa Pathways Phase 4 project outlines progress on designing and installing pathways and signage for Ngāti Whātua Ōrākei. Key achievements include agreeing on pathway routes and signage locations with Whai Maia teams, completing and revising maps, and producing signage drafts. Upcoming plans involve installing signage at Takaparawhau and Ōkahu and designing bridge structures for Pourewa Phase 4.
6. The Whare Waka: Phase 1 details progress on developing a temporary whare waka for Ngāti Whātua Ōrākei. Key achievements include local government discussions for site approval and concept design development. Upcoming plans focus on securing landowner approval and refining design options. The project faces communication and planning risks but remains on schedule.
7. Key achievements for the Pourewa Nursery Expansion include completing the detailed design and lodging the resource consent application, which is currently in process. The project has incorporated additional features such as larger plant bays, increased water catchment, new raingardens, and a geogrid-reinforced slope. Upcoming plans include securing resource consent, procuring construction contracts, and commencing construction. Delays in resource consent approval due to geotechnical concerns have been escalated for resolution.
8. Takaparawhau Playground and Events Area key updates include preparing a communications and engagement plan, developing a design brief for the playground, and completing low-cost interventions to improve ground conditions for the events area. The next steps involve finalising the design for the events area and confirming the playground design brief.

9. The Mahi Toi project report provides updates on the various cultural and artistic projects. Key highlights include the completion of the design for Te Ao Manatu, with construction set to begin pending cultural induction. The design phase for Te Rua Kaimarie is being finalised, while the designs for Tūwatawata and ngā pouwhakarae await confirmation of new vehicle access layouts by Auckland Transport. Upcoming plans focus on completing the construction of Te Ao Manatu and commencing the next design phases for other projects.
10. The FY24 Ōkahu Signage Project Plan, prepared by Andrew Taylor Consulting Ltd for Ngāti Whātua Ōrākei Whai Maia and the Ngāti Whātua Ōrākei Reserves Board, aims to renew the Ōkahu signage. Initially slated for FY25-26, the project is now urgent due to errors in the previous signage and is doable within the FY23-24 budget. The project, led by cultural experts of Ngāti Whātua Ōrākei, includes installing new information, access, and interpretive signage, consistent with the recent Pourewa signage design. The total budget is \$90,000, with key milestones set from May to August 2024.

Ngā tūtohunga Recommendation/s

That the Ngāti Whātua Ōrākei Reserves Board:

- a) **note** the project update reports
 - i) Combined Reserve Management Plan
 - ii) Urupā
 - iii) Pourewa Pathways & Signage Phase 4
 - iv) Pourewa Nursery Expansion
 - v) Whare Waka Phase 1
 - vi) Takaparawhau Playground and Events Area
 - vii) Pourewa Buildings
 - viii) Mahi Toi
- b) **approve** the FY24 Ōkahu Bay Signage project plan and budget of \$90,000.

Ngā tāpirihanga Attachments

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F	Takaparawhau Playground and Events Area	51
G	Pourewa Buildings	57
H	Mahi Toi	65
I	FY24 Ōkahu Signage PMP	71

Ngā kaihaina Signatories

Authors	Kirsty Hill – Project Manager, Ngāti Whātua Ōrākei Whai Maia Kingi Makoare – Pou Hapai Tikanga/Taiao, Ngāti Whātua Ōrākei Whai Maia Caroline Pihema – Special Projects Lead, Ngāti Whātua Ōrākei Trust
Authorisers	Lisa Davis – Chief Executive Ngāti Whātua Ōrākei Trust Dominic Wilson – Kaiwhakahaere Te Waka Tai-Ranga-Whenua, Auckland Council



NGĀTI WHĀTUA ŌRĀKEI RESERVES BOARD

Combined Reserve Management Plan Project

STATUS REPORT

20 May 2024



PROJECT NAME:	Combined Reserve Management Plan
PROJECT MANAGER:	Tom Irvine
TOTAL BUDGET:	\$115,000
TO DATE COST:	\$59,500
AS AT DATE:	20 May 2024
Prepared by:	Kristy Hill
Authorised by:	Lisa Davis / Dominic Wilson
Date:	27 May 2024

1.1 Highlights and Progress

- Final design is in progress.

1.1.1 Objectives/Deliverables Achieved

- There is nothing to report.

1.1.2 Objectives/Deliverables Not Achieved

- Minister approval.

1.1.3 Plan Schedule for Next 2 Months

- Present final design in August 2024.
- Confirm how to gain Minister approval.
- Gain Minister approval in August 2024.

1.2 Plan Changes

1.3 Performance

1.3.1 Overall	
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1.3.2 Specific Indicators

Project Indicator	Current Status	Previous Status
Schedule.		
Financial.		
Resources.		
Issues.		
Risk.		



Changes.		
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1.4 Issues and Risks

Number	Date Raised	Issue or Risk item	Owner	Due date	Completed
1R	21/02/22	Communication and Engagement Stakeholder Plan – face to face stakeholder engagement limited due to the Covid-19 situation. Risk that stakeholder voices are not heard and or considered. Management to seek options to increase face to face stakeholder engagement.	Dane	31/03/2022	Complete
2R	22/08/22	Legal advice from Auckland Council has not been possible to achieve to date. Management continue to work to secure a time and date to meet to discuss the legal advice on wording. This is causing a delay to finalise the plan and present to the Board.	Kristy	2 weeks before next scheduled meeting	Complete

1.5 Cost and Revenue

	Planned to Date	Actual to Date	Estimate at Completion	Budget at Completion
Combined Reserve Management Plan	\$115,000	\$59,500	\$115,000	\$

Financial Update as at 30 April 2024 and adoption of 2024-2034 LTP

File No.: CP2024/06549

Item 7

Te take mō te pūrongo Purpose of the report

1. To provide Ngāti Whātua Ōrākei Reserves Board (reserves board) an update on financial performance as at 30 April 2024 and to adopt the recently approved 2024-2034 LTP by the council.

Whakarāpopototanga matua Executive summary

2. Net operating expenditure as at end of April was \$1.6m and was \$112k lower than budget, mainly due to the combined reserve management plan mahi still in progress.
3. Management plan budget of \$102k and any underspend operating expenditure will be carried forward into next year.
4. Capital expenditure has progressed well especially in the second half of the financial year and about \$2.4m was approved and paid as at 30 April. Capex projects of about \$1.2m is currently being looked at and being prioritised. Any underspend capex will be carried forward into FY25 to continue with the capital work programme.
5. The council approved the 2024-2034 LTP at the Governing Body hui held on 16 May 2024 which included the reserves boards funding request.
6. It is recommended that the reserves board adopt its 2024-2034 LTP as per Attachment A.

Ngā tūtohunga Recommendation/s

That the Ngāti Whātua Ōrākei Reserves Board:

- a) **receive** the financial report as at 30 April 2024
- b) **approve** any underspend budget from FY24 to be carried into FY25
- c) **adopt** its 2024-2034 LTP as per Attachment A
- d) **approve** grant payment of \$520k from 2024/25 budget for nursery staff (\$200k), management support (\$200k) and kaitiaki services (\$120k).

Financial update

7. An overview of the operational and capital expenditure as at 30 April 2024 is included in table below.

Item 7

Ngāti Whātua Ōrākei Reserves Board Net Operating Expenditure summary As at 30 April 2024	YTD Actual	YTD Budget	YTD Variance	FY24 Budget (incl. c.f.w.d)
Revenue:				
Revenue - nursery				
Revenue - licenses and permits (Vodafone)		14,300	-14,300	14,300
Revenue from events		1,700	-1,700	1,700
Total Revenue		16,000	-16,000	16,000
Expenditure:				
Governance & Administration				
Insurance/Admin Costs	8,130	17,000	8,870	17,000
Audit	6,323	6,000	-323	6,000
Management Support	200,000	200,000		200,000
Total Governance & Administration	214,453	223,000	8,547	223,000
Whenua Protection				
Maintenance – Ngāti Whātua (Whenua Rangatira)	525,000	525,000		525,000
Maintenance – Ngāti Whātua (Pourewa)	525,000	525,000		525,000
Maintenance – Ventia	42,300	63,000	20,700	63,000
Kaitiaki	105,000	105,000		105,000
Total Whenua Protection	1,197,300	1,218,000	20,700	1,218,000
Nursery & Visitor Experience				
Visitor centre / Nursery staffing	200,000	200,000		200,000
Wifi Fibre - Whenua		20,000	20,000	20,000
Events		50,000	50,000	50,000
Total Nursery & Visitor Experience	200,000	270,000	70,000	270,000
Carry forwards				
Management plan				102,000
Ōkahu Bay recover of flooding expenses	11,000	11,000		11,000
Unallocated	5,000	34,026	29,026	34,026
Total carry forwards	16,000	45,026	29,026	147,026
Total Expenses	1,627,753	1,756,026	128,273	1,858,026
Total Net Operating Expenditure	1,627,753	1,740,026	112,273	1,842,026

Ngāti Whātua Ōrākei Reserves Board Proposed Budget allocation Capital Expenditure	YTD Actual	FY24 Budget (incl. c.f.w.d)
Access		
Pathways - Pourewa Creek	250,000	200,000
Pathways - Whenua Rangatira		100,000
Pourewa nursery and pathway upgrades	542,250	542,250
Unallocated		57,750
Buildings		
Education / Visitor Building	595,000	500,000
Whare Waka / Waka Culture (Okahu)	200,000	1,000,000
Recreation & Facilities		
Urupa		500,000
Okahu Playground	575,000	400,000
Mahi Toi		
Okahu	230,000	200,000
Whenua Rangatira		100,000
Total Capital Expenditure	2,392,250	3,600,000

Ngā tāpirihanga Attachments

No.	Title	Page
A	Ngāti Whātua Ōrākei Reserves Board - LTP 2024-2034	81

Ngā kaihaina Signatories

Author	Munen Prakash - Lead Financial Advisor
Authorisers	Lisa Davis – Chief Executive Ngāti Whātua Ōrākei Trust Dominic Wilson – Kaiwhakahaere Te Waka Tai-ranga-whenua, Auckland Council

