

I hereby give notice that an ordinary meeting of the Papakura Local Board will be held on:

**Date:** Wednesday, 12 June 2024  
**Time:** 4:00 pm  
**Meeting Room:** Local Board Chambers  
**Venue:** 35 Coles Crescent  
Papakura  
Auckland

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## Papakura Local Board OPEN AGENDA

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### MEMBERSHIP

<b>Chairperson</b>	Brent Catchpole
<b>Deputy Chairperson</b>	Jan Robinson
<b>Members</b>	Felicity Auva'a George Hawkins Kelvin Hieatt Andrew Webster

(Quorum 3 members)

**Sital Prasad**  
Democracy Advisor

**7 June 2024**

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**1 Nau mai | Welcome**

A board member will lead the meeting in prayer.

**2 Ngā Tamōtanga | Apologies**

At the close of the agenda no apologies had been received.

**3 Te Whakapuaki i te Whai Pānga | Declaration of Interest**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

**4 Te Whakaū i ngā Āmiki | Confirmation of Minutes**

That the Papakura Local Board:

- a) whakaū / confirm the ordinary minutes of its meeting, held on Wednesday, 22 May 2024, including the confidential section, as a true and correct.

**5 He Tamōtanga Motuhake | Leave of Absence**

At the close of the agenda no requests for leave of absence had been received.

**6 Te Mihi | Acknowledgements**

At the close of the agenda no requests for acknowledgements had been received.

**7 Ngā Petihana | Petitions**

At the close of the agenda no requests to present petitions had been received.

**8 Ngā Tono Whakaaturanga | Deputations**

Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Papakura Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

At the close of the agenda no requests for deputations had been received.

## 9 Te Matapaki Tūmatanui | Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of three minutes per speaker is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

## 10 Ngā Pakihi Autaia | Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
  - (i) The reason why the item is not on the agenda; and
  - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
  - (i) That item is a minor matter relating to the general business of the local authority; and
  - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

## Approval for new public and private road names at 257 Park Estate Road, Hingaia

File No.: CP2024/06119

Item 11

### Te take mō te pūrongo Purpose of the report

1. To seek approval from the Papakura Local Board to name one new public road and two new private roads, being commonly owned access lots (COALs), created by way of a subdivision development at 257 Park Estate Road, Hingaia.

Whilst the applicant has identified the road as a JOAL (Joint Owned Access Lot), the more correct terminology is COAL (Commonly Owned Access Lot), and we have used that acronym throughout this report.

### Whakarāpopototanga matua Executive summary

2. The Auckland Council Road Naming Guidelines (the guidelines) set out the requirements and criteria for proposed road names. The guidelines state that where a new road needs to be named as a result of a subdivision or development, the developer shall be given the opportunity of suggesting their preferred new road name/s for the local board's approval.
3. The developer and applicant, Onwards Homes Limited, has proposed the names presented below for consideration by the local board.
4. The proposed road name options have been assessed against the Guidelines and the Australian & New Zealand Standard, Rural and Urban Addressing, AS NZS 4819:2011 and the Guidelines for Addressing in-fill Developments 2019 – LINZ OP G 01245 (the standards). The technical matters required by those documents are considered to have been met and the proposed names are not duplicated elsewhere in the region or in close proximity. Mana whenua have been consulted in the manner required by the guidelines.
5. The proposed names for the new public roads at 257 Park Estate Road, Hingaia are:

	Applicant's Preference	Alternatives
Road 1	Karanga Manu Road	Senio Road Globe Road
COAL 1	Kaipuupuu Road	Baghak Road Uniform Road
COAL 2	Kaipikopiko Place	Crete Place Wales Place

### Ngā tūtohunga Recommendation/s

That the Papakura Local Board:

- a) whakaae / approve the following names for the new public road and COALs created by way of subdivision undertaken by Onwards Homes Limited at 257 Park Estate Road, Hingaia, in accordance with section 319(1)(j) of the Local Government Act 1974 (resource consent references BUN60419460, SUB60419463, road naming reference RDN90114555)
  - i) Karanga Manu Road (Road 1)

- ii) Kaipuupuu Road (COAL 1)
- iii) Kaipikopiko Place (COAL 2).

## Horopaki Context

6. Resource consent reference BUN60419460 (subdivision reference number SUB60419463) was issued in September 2023 for a sixty lots fee simple residential subdivision and the creation of two COALs and one public road to vest in Auckland Council.
7. Scheme and location plans of the development can be found in Attachments A and B to the agenda report.
8. In accordance with the standards, every public road and any private way, COAL, or right of way, that serves more than five lots generally requires a new road name in order to ensure safe, logical and efficient street numbering.
9. In this development, the new public road therefore requires a road name, and the new COALs require a road name because they serve more than five lots. This can be seen in Attachment A, where the roads that require a name are highlighted in yellow.

## Tātaritanga me ngā tohutohu Analysis and advice

10. The guidelines set out the requirements and criteria for proposed road names. These requirements and criteria have been applied in this situation to ensure consistency of road naming across Auckland. The guidelines allow that where a new road needs to be named as a result of a subdivision or development, the subdivider/developer shall be given the opportunity of suggesting their preferred new road name/s for the local board's approval.
11. The guidelines provide for road names to reflect one of the following local themes with the use of Māori names being actively encouraged:
  - a historical, cultural, or ancestral linkage to an area; or
  - a particular landscape, environmental or biodiversity theme or feature; or
  - an existing (or introduced) thematic identity in the area.
12. The road names reflect a link to the landscape or a cultural and/or historical linkage to the local area:

	Proposed name	Meaning (as described by applicant)
ROAD 1	<b>Karanga Manu Road</b> (applicant's preference and preference for Ngaati Te Ata Waiohua)	Karanga manu is a generic term in Te Reo for instruments and techniques used to call birds. This name is a reference to the migratory and wading birds that feed on the estuary (Awa Paheke – Drury Creek). <i>Gifted from Ngaati Te Ata Waiohua</i>
	Senio Road (alternative)	Senio is the name of the river in Italy in which the Māori Battalion fought along during WWII.
	Globe Road (alternative)	Globe Hotel was one of many establishments made by early settler George Cole. Globe Hotel was the first hotel in Papakura.



	Proposed name	Meaning (as described by applicant)
COAL 1	<b>Kaipuupuu Road</b> (applicant's preference and preference for Ngaati Te Ata Waiohua)	Kaipuupuu means "to eat winkles (common cat's eyes)" in Te Reo. This is a delicacy found on the tital edges of Awa Paheke – Drury Creek. <i>Gifted from Ngaati Te Ata Waiohua</i>
	Baghak Road (alternative)	Baghak is the name of a village in Afghanistan and is where the New Zealand Defence Force took part in the Battle of Baghak. The Papakura-Karaka war memorial has memorial tablets in reference to the battle.
	Uniform Road (alternative)	The topography of the road and surrounding site area is relatively 'uniform' and flat.
COAL 2	<b>Kaipikopiko Place</b> (applicant's preference and preference for Ngaati Te Ata Waiohua)	Kaipikopiko means "to eat fronds" in Te Reo, which references Mangapikopiko, the traditional name of the Park Estate area, which was once a significant low-lying wetland landscape. <i>Gifted from Ngaati Te Ata Waiohua</i>
	Crete Place (alternative)	This name is in reference to the island Crete located in Greece, where New Zealand soldiers defended alongside the allied forces during World War II.
	Wales Place (alternative)	Early settler, George Cole, was from Wales. Cole left Wales in the 1840s and settled in Papakura. In later years, he was referred to as the 'father of Papakura' as he had bought 220 acres of land in near present-day Papakura.

13. All the name options listed in the table above have been assessed by the council's Subdivision Specialist team to ensure that they meet both the guidelines and the standards in respect of road naming. The technical standards are considered to have been met and duplicate names are not located in close proximity. It is therefore for the local board to decide upon the suitability of the names within the local context and in accordance with the delegation.
14. Land Information New Zealand (LINZ) has confirmed that all of the proposed names are acceptable for use at this location.
15. 'Road' is an acceptable road type for the new public road, suiting its form and layout. 'Road' and 'Place' are acceptable road types for the new private roads, suiting the form and layout of the COALs.
16. Mana whenua were consulted in line with the processes and requirements described in the Guidelines. Additional commentary is provided in the Tauākī whakaaweawe Māori section that follows.

## Tauākī whakaaweawe āhuarangi Climate impact statement

17. The naming of roads has no effect on climate change. Relevant environmental issues have been considered under the provisions of the Resource Management Act 1991 and the associated approved resource consent for the development.

## Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

18. The decision sought for this report has no identified impacts on other parts of the Council group. The views of council controlled organisations were not required for the preparation of the report's advice.

## Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

19. This report seeks the decision of the local board, and the decision is not likely to have any immediate local impact beyond those outlined in this report.

## Tauākī whakaaweawe Māori Māori impact statement

20. To aid local board decision making, the guidelines include an objective of recognising cultural and ancestral linkages to areas of land through engagement with mana whenua, particularly through the resource consent approval process, and the allocation of road names where appropriate. The guidelines identify the process that enables mana whenua the opportunity to provide feedback on all road naming applications and in this instance, the process has been adhered to.
21. On February 20<sup>th</sup> 2024, the applicant's agent contacted mana whenua with a general interest in the area, seeking feedback on several preferred road names proposed by the applicant.
22. Ngāti Te Ata Waiohua did not accept the names proposed and gifted three names to the applicant. These gifted names have been adopted by the applicant and are proposed as their preferred options.
23. On 6 March 2024 mana whenua were contacted by council on behalf of the applicant, through the Resource Consent department's central facilitation process, as set out in the guidelines. By the close of the consultation period, no additional responses, comments, or feedback were received.
24. Having received the gifted names from Ngaati Te Ata Waiohua, the applicant now wishes to present those names for a decision from the local board.

## Ngā ritenga ā-pūtea Financial implications

25. The road naming process does not raise any financial implications for the council.
26. The applicant has responsibility for ensuring that appropriate signage will be installed accordingly once approval is obtained for the new road names.

## Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

27. There are no significant risks to council as road naming is a routine part of the subdivision development process, with consultation being a key component of the process.

## Ngā koringa ā-muri Next steps

28. Approved road names are notified to LINZ which records them on its New Zealand wide land information database. LINZ provides all updated information to other users, including emergency services.

## Ngā tāpirihanga Attachments

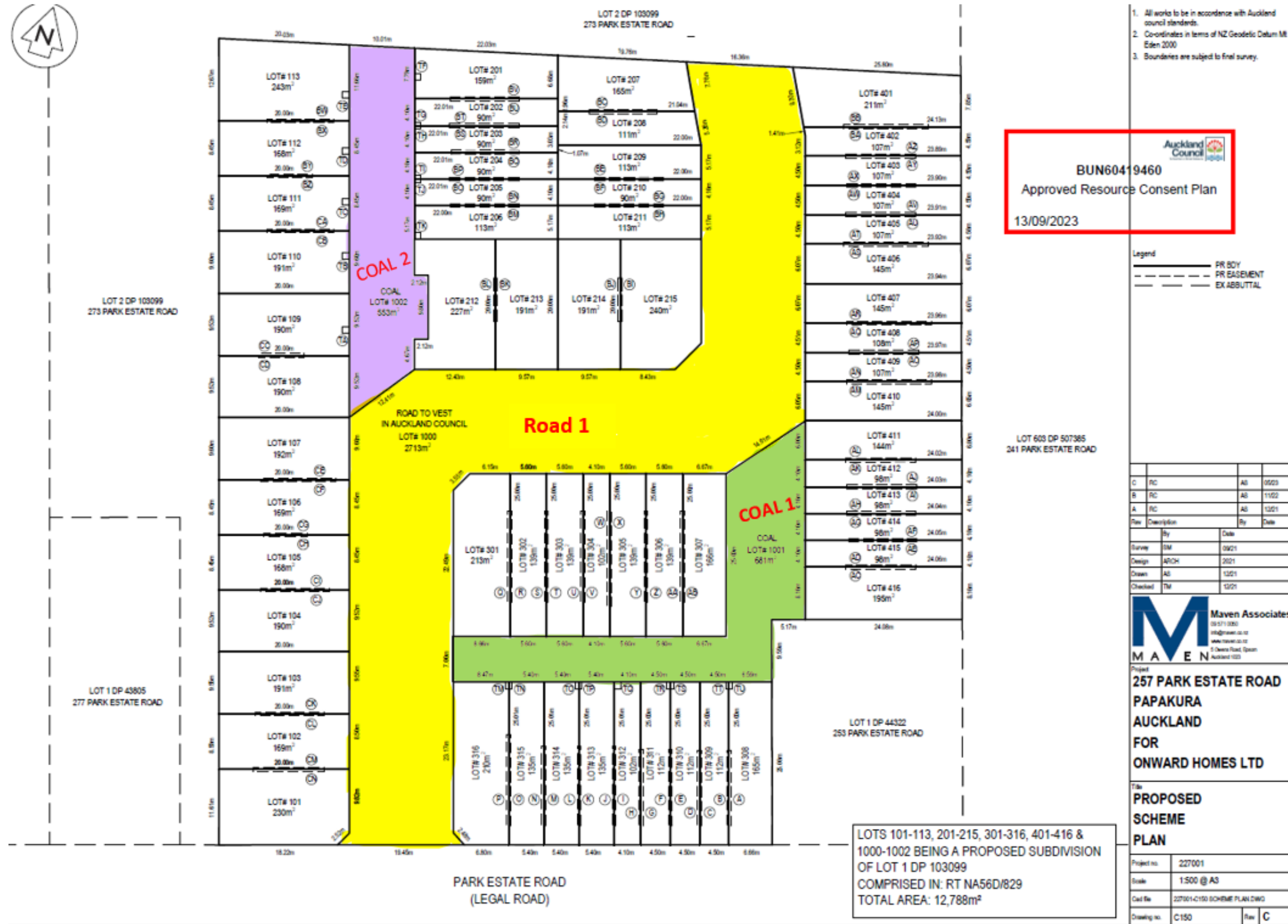
No.	Title	Page
<a href="#">A</a>	Scheme Plan	13
<a href="#">B</a>	Site Location Map	15

## Ngā kaihaina Signatories

Author	Amy Cao - Subdivision Advisor
Authorisers	David Snowdon - Team Leader Subdivision Manoj Ragupathy - Local Area Manager



**Scheme Plan for 257 Park Estate Road, Hingaia**



1. All works to be in accordance with Auckland council standards.
2. Co-ordinates in terms of NZ Geodetic Datum Māori EDEN 2000
3. Boundaries are subject to final survey.

**BUN60419460**  
Approved Resource Consent Plan  
13/09/2023

Legend  
 --- PR BCI  
 --- PR EASEMENT  
 --- EX ABSUTUAL

Rev	Description	Ry	Date
C	RC	AB	05/23
B	RC	AB	11/22
A	RC	AB	12/21



Project  
**257 PARK ESTATE ROAD  
PAPAKURA  
AUCKLAND  
FOR  
ONWARD HOMES LTD**

Title  
**PROPOSED  
SCHEME  
PLAN**

Project no.	227001
Scale	1:500 @ A3
Col No.	227001-C150 SCHEME PLAN DWG
Drawing no.	C150
Rev	C

LOTS 101-113, 201-215, 301-316, 401-416 & 1000-1002 BEING A PROPOSED SUBDIVISION OF LOT 1 DP 103099 COMPRISED IN: RT NA56D/829 TOTAL AREA: 12,788m²



**Site Location Map for 257 Park Estate Road, Hingaia**







## Adoption of the Papakura Local Board Agreement 2024/2025

File No.: CP2024/06779

Item 12

### Te take mō te pūrongo

#### Purpose of the report

1. To adopt the local content for the Long-term Plan 2024-2034 which includes the Papakura Local Board Agreement 2024/2025, the message from the chair, and approved local board advocacy.
2. To adopt a local fees and charges schedule for 2024/2025.

### Whakarāpopototanga matua

#### Executive summary

3. The Local Government (Auckland Council) Act 2009 states that for each financial year, Auckland Council must have a local board agreement (as agreed between the Governing Body and the local board) for each local board area.
4. From 28 February to 28 March 2024, council consulted on the proposed Long-term Plan 2024-2034. Local boards considered the feedback received and then provided feedback to the Budget Committee at a workshop on 8 May 2024 on regional issues, community feedback, and key local board initiatives and advocacy areas.
5. The Papakura Local Board formally resolved its feedback on the Long-term Plan 2024-2034 at its business meeting on Wednesday 1 May 2024 (resolution PPK/2024/45). That feedback was reported to the Budget Committee meeting on 16 May 2024 to be considered as part of the decision-making on the final Long-term Plan.
6. For the council to finalise the Long-term Plan 2024-2034, local boards need to approve the local content for the Long-term Plan 2024-2034. This includes a local board agreement, a message from the chair, the approved local board advocacy, as well as a local fees and charges schedule for 2024/2025.
7. On 27 June 2024, the Governing Body will meet to adopt Auckland Council's Long-term Plan 2024-2034 including 21 local board agreements.

### Ngā tūtohunga

#### Recommendation/s

That the Papakura Local Board:

- a) whai / adopt the local content for the Long-term Plan 2024-2034, which includes the Papakura Local Board Agreement 2024/2025, the message from the chair, and approved local board advocacy provided as Attachment A
- b) whai / adopt a local fees and charges schedule for 2024/2025 provided as Attachment B
- c) tautapa / delegate authority to the Chairperson to make any final minor changes to the local content for the Long-term Plan 2024-2034 (the Papakura Local Board Agreement 2024/2025, message from the chair, and approved local board advocacy)
- d) tuhi ā-taipitopito / note that the Papakura Local Board Agreement 2024/2025, will be included in the Long-term Plan 2024-2034 to be adopted by the Governing Body when it meets on 27 June 2024.

## Horopaki Context

8. The Local Government (Auckland Council) Act 2009 states that for each financial year, Auckland Council must have a local board agreement, as agreed between the Governing Body and the local board, for each local board area.
9. The Papakura local board agreement is informed by the Papakura Local Board Plan 2023. Local board plans are developed every three years and outline the priorities and preferences of the communities within the local board area in respect of the level and nature of local activities to be provided by the Auckland Council in the local board area.
10. Throughout the development of the Long-term Plan 2024-2034, local board chairs (or delegated local board representatives) have had the opportunity to attend Budget Committee workshops on key topics and provide local board views on regional issues being considered as part of the Long-term Plan 2024-2034.
11. Papakura locally held events were held in the Papakura Local Board area to engage with the community and seek feedback on both regional and local proposals.
12. A report analysing the feedback on local board priorities, as well as feedback from those living in the local board area related to the regional issues, was included on the 1 May 2024 business meeting agenda.
13. Local boards considered this feedback, and then provided feedback to the Budget Committee at a workshop on 8 May 2024 on regional issues, community feedback and key local board initiatives and advocacy areas.
14. The Papakura Local Board formally resolved its feedback on the Long-term Plan 2024-2034 at its business meeting on Wednesday 1 May 2024 (resolution PPK/2024/45). That feedback was reported to the Budget Committee meeting on 16 May 2024 to be considered as part of the decision-making on the final Long-term Plan.
15. The Papakura Local Board also approved advocacy initiatives for the Long-term Plan 2024-2034 at the 1 May 2024 business meeting (resolution number PPK/2024/45)

## Tātaritanga me ngā tohutohu Analysis and advice

### Papakura Local Board Agreement

#### Key features of the local board agreement

16. The local content for the Long-term Plan 2024-2034 in Attachment A includes the Local Board Agreement 2024/2025, the message from the chair, and approved local board advocacy
17. Table one below provides an outline of the sections in the local board agreement:

Section	Description
<b>Planned operating and capital spend in 2024/2025</b>	The planned capital spend to renew and develop assets and operating spend to maintain and operate assets as well as deliver local activities.

Section	Description
<p><b>Priorities by activity area</b></p>	<p>Funding priorities, levels of service, and performance measures for local activities which contribute to key community outcomes.</p> <p>These are set out under each local activity area:</p> <ul style="list-style-type: none"> <li>• Local Community Services</li> <li>• Local Planning and Development</li> <li>• Local Environmental Management</li> <li>• Local Governance.</li> </ul>
<p><b>Funding Impact Statement</b></p>	<p>This funding impact statement has been prepared to meet the requirements of Section 21(5) of the Local Government (Auckland Council) Act 2009. It covers the year from 1 July 2024 to 30 June 2025 and outlines the council's sources of funding for local activities in this local board area and the plan to apply them.</p>

Consideration of submissions and feedback

18. The Papakura Local Board has considered the submissions and feedback received as part of consultation on the Long-term Plan 2024-2034.
19. A full analysis of the submissions and feedback on the Long-term Plan 2024 – 2034 for Papakura Local Board can be found here:  
[https://infocouncil.aucklandcouncil.govt.nz/Open/2024/05/20240501\\_PPK\\_AGN\\_12227\\_AT\\_WEB.htm](https://infocouncil.aucklandcouncil.govt.nz/Open/2024/05/20240501_PPK_AGN_12227_AT_WEB.htm)
20. At the 1 May 2024 Papakura Local Board business meeting the board considered submitters' feedback and made no changes to the following priorities consulted on for financial year 2024/2025:
  - Priority 1: We know you value the community being brought together through free events which we will continue to support including the Anzac Day events. This is particularly special to our area given the strong military history in Papakura.
  - Priority 2: We will continue to support Māori-led initiatives and aspirations with Mātauranga Māori (Māori knowledge), including the Māori Wardens. We also are pleased to partner with mana whenua in the delivery of Te Kete Rukuruku project which is the dual naming and storytelling of our parks and reserves.
  - Priority 3: We have recently been working on enhancements to the Te Koiwi Reserve Pond and are looking at further work that can be done in this area.
  - Priority 4: We will continue to support the Takanini Business Association in their Business Improvement District (BID) establishment.
  - Priority 5: Papakura has a talented and culturally rich community, and we will continue to showcase this through the community arts programme.

21. The local board's key advocacy initiatives that sit outside local board decision-making for the 2024/2025 financial year are as follows:

Initiative	Description
<b>Local resource to deliver economic outcomes</b>	Advocating for a council resource for economic development advice.
<b>Investment into the community sport network including Papakura Tennis and Squash</b>	Supporting the Papakura Tennis and Squash application to the Parks, Sport and Recreation Fund for the redevelopment of the facility.
<b>Access to the encumbrance fund and to the legacy parking fund in addition to capital expenditure budgets</b>	In order to optimise the use of Opāheke Sport Park, the Papakura Local Board is advocating for the Opāheke encumbrance fund (\$1.75m) to be released to connect the water and wastewater systems to mains supply and upgrade the playing platforms at the Opāheke Sports Park. Currently the encumbrance fund is not available for release until FY2026/2027.  Advocating for the release the legacy parking fund (\$900,000) to the local board for carparks at Pulman Park as additional funds to the local board's capex budget.
<b>Retention and increase of Local Board Capital Transport Fund (LBCTF)</b>	Retain and increase the Local Board Transport Capital Fund of \$10 million per year across all local boards.

#### Service levels and performance measures

22. As part of the Long-term Plan 2024-2034, the service performance measures framework has been reviewed against council's legislative requirement to have performance measures (and targets) that enable the public to assess the level of service for major aspects of local activities.
23. New performance measures and targets, different to prior years, are proposed for inclusion in the Local Board Agreement 2024/2025. These new measures better reflect local levels of service, but also local boards' increased decision making and their role in setting service levels for local activities.

#### **Local Fees and Charges**

24. The Governing Body has agreed to the setting of baseline fees and charges for Active Communities and venue hire spaces, and therefore these fees have been reflected in the schedule of fees to be adopted by the local board.

#### Pool and leisure centres

25. The review of fees and charges for Active Communities services have been split into two phases due to its size and complexity. The first phase of the fees, bookable spaces for hire at 19 of the 25 council managed sites, were reviewed and adopted as part of the Annual Budget 2023/2024.
26. As part of the consultation on the Long-term Plan 2024-2034, the council consulted on the second phase of the review of fees and charges for Active Communities services, which focused on the appropriate level of cost recovery for all the services provided from pool and leisure centres including memberships, swim schools and entrance fees. The assessment of cost recovery was balanced with enabling the council to provide a service that can be accessed by all parts of the community across the network.

27. The second phase includes both council-managed pool and leisure facilities and memberships and aquatic entrance fees for facilities managed under contract. There are 45 Active Communities sites across the Auckland region, 25 of these are managed directly by Auckland Council.
28. The proposed changes introduce an Auckland wide membership option to allow customers to access all 45 pool and leisure council-managed and contracted sites. It is also proposed to align legacy and discontinued memberships to current membership options over three years.
29. The proposed changes will establish baseline fees for like services across Active Communities activities. This will mean that the impact on each facility will vary. Changes are proposed to the following baseline fees:
  - entrance to all council managed and contracted pools and leisure facilities along with an increased discount rate for qualifying customers
  - swimming lessons to better align to market rates, along with a new discount rate for those who qualify
  - OSCAR before and after school care and holiday programme fees to maximise government subsidies and ensure costs are recovered
  - term programme fees to simplify the fees framework.
30. After reviewing local board feedback, changes have been made to the proposed supervising adult and spectator fees. The proposed fee for these services which was consulted on as part of the consultation document was set to increase however, this fee is now proposed to be retained at previous levels. However, the proposed decrease to the supervising adult fee at Tepid Baths and West Wave Pool and Leisure Centre fee is proposed to proceed as the fees at these facilities were generally much higher than at other sites.
31. Learn to swim fees have also been reviewed following consultation. As the current fees at Manurewa Pool and Leisure Centre (Manurewa Local Board), Moana-Nui-a-Kiwa Pool and Leisure Centre (Mangere-Otahuhu Local Board) and babies fees at Tepid Baths (Waitemata Local Board) and Stanmore Bay (Hibiscus and Bays Local Board) are lower than those for the rest of the network, these fees are now proposed to be moved to a mid-point in financial year 2024/2025 to transition them to full alignment with the network in financial year 2025/2026.

#### Venue hire and bookable spaces

32. Venue hire and bookable spaces incorporates council managed community halls, community centres, art centres and bookable library spaces.
33. The review of this portfolio has been split into two phases. The consultation on the Long-term Plan 2024-2034 included proposals following phase one of the review of baseline fees across similar venues to ensure they are charged appropriately across the portfolio. Fees for 252 bookable spaces at 110 venues are included in this review.
34. The existing pricing frameworks currently in place for bookable spaces contains variations and inconsistencies inherited from legacy councils. The basis for phase one of the review is the Hire Fee Framework which considers the size, condition and quality of each bookable space, the levels of staffing, the amenities available, and current patterns of utilisation of the spaces. Phase one of this review addresses variations within local board and adjacent areas to bring pricing of comparable venues closer together.
35. Fees for around half of the venues reviewed in phase one are not proposed to change as they have been set at an appropriate level when compared to spaces nearby or with similar types of spaces or capacity. While some fees are proposed to increase, a number of fees are proposed to decrease.

36. Phase two, planned for 2025/2026, will assess the appropriate level of cost recovery balancing value to the ratepayer and accessibility for customers and communities.
37. The current discounts framework is not proposed to change, and these will be applied to eligible community groups and regular hirers.

#### Other fees and charges

38. All other local fees and charges are proposed to increase by an inflationary adjustment of 4.7 per cent.

### **Tauākī whakaaweawe āhuarangi Climate impact statement**

39. The decisions recommended in this report are procedural in nature and will not have any climate impacts themselves.
40. Some of the proposed projects in the local board agreement may have climate impacts. The climate impacts of any projects the council chooses to progress with will be assessed as part of the relevant reporting requirements.
41. Some of the proposed projects in the local board agreement will be specifically designed to mitigate climate impacts, build resilience to climate impacts, and restore the natural environment.

### **Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views**

42. Local boards worked with council departments to develop their local board work programmes for 2024/2025 that will be adopted at June business meetings. The draft local board work programmes help inform the local board agreements.

### **Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views**

43. This report seeks local board adoption of its content for the Long-term Plan 2024-2034 and other associated material, including the Local Board Agreement 2024/2025.

### **Tauākī whakaaweawe Māori Māori impact statement**

44. Many local board decisions are of importance to and impact on Māori. Local board agreements are important tools that enable and can demonstrate the council's responsiveness to Māori.
45. Local board plans, which were developed in 2023 through engagement with the community including Māori, form the basis of local priorities. There is a need to continue to build relationships between local boards and iwi, and where relevant, the wider Māori community.
46. Of those who submitted feedback on the Long-term Plan consultation, seven per cent identified as Māori. There were submissions from 23 Māori entities, many of which provided specific feedback on local priorities and advocacy. Of the 23 Māori entities, 12 presented feedback at a Town Hall Have Your Say event specifically for mana whenua and mātāwaka entities. These submissions were provided to the local board for consideration at local board workshops during the development of their local board agreement.
47. Ongoing conversations will assist local boards and Māori to understand each other's priorities and issues. This in turn can influence and encourage Māori participation in the council's decision-making processes.

## Ngā ritenga ā-pūtea Financial implications

48. The local board agreement includes the allocation of locally driven initiatives (LDI) funding and asset-based services (ABS) funding to projects and services for the 2024/2025 financial year.
49. LDI funding is discretionary funding allocated to local boards based on the Local Board Funding Policy, which local boards can spend on priorities for their communities. Local boards can also utilise LDI funding to increase local levels of service if they wish to do so.
50. Funding for ABS is allocated by the Governing Body to local boards based on current levels of service to run and maintain local assets and services including parks, pools and recreation facilities, community facilities, and libraries.
51. As part of the Long-term Plan 2024-2034 decisions the Governing Body adopted to amend the Local Board Funding Policy to take effect from 1 July 2025. As part of this change there will no longer be a differentiation between ABS and LDI funding after 2024/2025 and funding will be allocated to bring 18 local boards to within 5 per cent of funding equity within four years.
52. A local fees and charges schedule for 2024/2025 is adopted alongside the Local Board Agreement 2024/2025. The fees and charges have been formulated based on region-wide baseline service levels and revenue targets. Where fees and charges are amended by a local board that results in lower revenue for the council, the shortfall will need to be made up by either allocating LDI funds or reducing expenditure on other services to balance overall budgets.

## Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

53. Decisions on the local content of the Long-term Plan 2024-2034, including the Local Board Agreement 2024/2025 and a local fees and charges schedule for 2024/2025, are required by 13 June 2024 to ensure the Governing Body can adopt the final Long-term Plan 2024-2034 including each local board agreement, at its 27 June 2024 meeting.

## Ngā koringa ā-muri Next steps

54. The Governing Body will meet on 27 June 2024 to adopt the Long-term Plan 2024-2034, including the 21 local board agreements in volume 3.
55. It is possible that minor changes may need to be made to the attachments before the Long-term Plan 2024-2034 is adopted, such as correction of any errors identified and minor wording changes. Staff therefore recommend that the local board delegates authority to the Chair to make any final changes if necessary.
56. Local board agreements set the priorities and budget envelopes for each financial year. Work programmes then detail the activities that will be delivered within those budget envelopes. Work programmes will be agreed between local boards and operational departments at business meetings in June 2024.

## Ngā tāpirihanga Attachments

No.	Title	Page
<a href="#">A</a>	Papakura Local Board content to support the Annual Budget 2024/2025: <ul style="list-style-type: none"><li>o Local Board Agreement 2024/2025</li><li>o Message from the Chair</li><li>o Local board advocacy</li></ul>	25
<a href="#">B</a>	Papakura Local Board - Local fees and charges schedule 2024/2025	35

## Ngā kaihaina Signatories

Author	Lee Manaia - Local Board Advisor
Authorisers	Manoj Ragupathy - Local Area Manager Louise Mason - General Manager Local Board Services





























