

I hereby give notice that an ordinary meeting of the Puketāpapa Local Board will be held on:

Date: Thursday, 13 June 2024
Time: 10.00am
Meeting Room: Local Board Office
Venue: 560 Mt Albert Road
Three Kings

Puketāpapa Local Board

OPEN AGENDA

MEMBERSHIP

Chairperson	Ella Kumar, JP
Deputy Chairperson	Fiona Lai
Members	Roseanne Hay
	Mark Pervan
	Bobby Shen
	Jon Turner

(Quorum 3 members)

Selina Powell
Democracy Advisor

7 June 2024

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1 Nau mai | Welcome

Mr Smith will lead the meeting in prayer – or whatever set text we decide will appear here.

2 Ngā Tamōtanga | Apologies

At the close of the agenda no apologies had been received.

3 Te Whakapuaki i te Whai Pānga | Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Te Whakaū i ngā Āmiki | Confirmation of Minutes

That the Puketāpapa Local Board:

- a) whakaū / confirm the ordinary minutes of its meeting, held on Thursday, 16 May 2024, including the confidential section, as a true and correct.

5 He Tamōtanga Motuhake | Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

6 Te Mihi | Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

7 Ngā Petihana | Petitions

At the close of the agenda no requests to present petitions had been received.

8 Ngā Tono Whakaaturanga | Deputations

Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Puketāpapa Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

At the close of the agenda no requests for deputations had been received.

9 Te Matapaki Tūmatanui | Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of three minutes per speaker is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

10 Ngā Pakihi Autaia | Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

Adoption of the Puketāpapa Local Board Agreement 2024/2025

File No.: CP2024/06985

Item 11

Te take mō te pūrongo

Purpose of the report

1. To adopt the local content for the Long-term Plan 2024-2034 which includes the Puketāpapa Local Board Agreement 2024/2025, the message from the chair, and approved local board advocacy.
2. To adopt a local fees and charges schedule for 2024/2025.

Whakarāpopototanga matua

Executive summary

3. The Local Government (Auckland Council) Act 2009 states that for each financial year, Auckland Council must have a local board agreement (as agreed between the Governing Body and the local board) for each local board area.
4. From 28 February to 28 March 2024, council consulted on the proposed Long-term Plan 2024-2034. Local boards considered the feedback received and then provided feedback to the Budget Committee at a workshop on 8 May 2024 on regional issues, community feedback, and key local board initiatives and advocacy areas.
5. The Puketāpapa Local Board formally resolved its feedback on the Long-term Plan 2024-2034 at its business meeting on 2 May 2024 (resolutions: PKTPP/2024/1 - PKTPP/2024/69 inclusive). That feedback was reported to the Budget Committee meeting on 16 May 2024 to be considered as part of the decision-making on the final Long-term Plan.
6. For the council to finalise the Long-term Plan 2024-2034, local boards need to approve the local content for the Long-term Plan 2024-2034. This includes a local board agreement, a message from the chair, and the approved local board advocacy, as well as a local fees and charges schedule for 2024/2025.
7. On 27 June 2024, the Governing Body will meet to adopt Auckland Council's Long-term Plan 2024-2034 including 21 local board agreements.

Ngā tūtohunga

Recommendation/s

That the Puketāpapa Local Board:

- a) whai / adopt the local content for the Long-term Plan 2024-2034, which includes the Puketāpapa Local Board Agreement 2024/2025, the message from the chair, and approved local board advocacy (Attachment A).
- b) whai / adopt a local fees and charges schedule for 2024/2025 (Attachment B).
- c) tautapa / delegate authority to the Chair to make any final minor changes to the local content for the Long-term Plan 2024-2034 (the Puketāpapa Local Board Agreement 2024/2025, message from the chair, and approved local board advocacy).
- d) tuhi ā-taipitopito / note that the Puketāpapa Local Board Agreement 2024/2025, will be included in the Long-term Plan 2024-2034 to be adopted by the Governing Body when it meets on 27 June 2024.

Horopaki Context

8. The Local Government (Auckland Council) Act 2009 states that for each financial year, Auckland Council must have a local board agreement, as agreed between the Governing Body and the local board, for each local board area.
9. The Puketāpapa local board agreement is informed by the Puketāpapa Local Board Plan 2023. Local board plans are developed every three years and outline the priorities and preferences of the communities within the local board area in respect of the level and nature of local activities to be provided by the Auckland Council in the local board area.
10. Throughout the development of the Long-term Plan 2024-2034, local board chairs (or delegated local board representatives) have had the opportunity to attend Budget Committee workshops on key topics and provide local board views on regional issues being considered as part of the Long-term Plan 2024-2034.
11. One locally held event was held in the Puketāpapa Local Board area to engage with the community and seek feedback on both regional and local proposals.
12. A report analysing the feedback on local board priorities, as well as feedback from those living in the local board area related to the regional issues, was included on the 2 May 2024 business meeting agenda.
13. Local boards considered this feedback, and then provided feedback to the Budget Committee at a workshop on 8 May 2024 on regional issues, community feedback and key local board initiatives and advocacy areas.
14. The Puketāpapa Local Board formally resolved its feedback on the Long-term Plan 2024-2034 at its business meeting on 2 May 2024 (resolution PKTPP/2024/47- PKTPP/2024/68). That feedback was reported to the Budget Committee meeting on 16 May 2024 to be considered as part of the decision-making on the final Long-term Plan.
15. The Puketāpapa Local Board also approved advocacy initiatives for the Long-term Plan 2024-2034 at the 2 May 2024 business meeting (resolution number PKTPP/2024/69).

Tātaritanga me ngā tohutohu Analysis and advice

Puketāpapa Local Board Agreement

Key features of the local board agreement

16. The local content for the Long-term Plan 2024-2034 (Attachment A), includes the Local Board Agreement 2024/2025, the message from the chair, and approved local board advocacy.
17. Table one below provides an outline of the sections in the local board agreement:

Table One: Outline of the sections in the local board agreement:

Section	Description
Planned operating and capital spend in 2024/2025	The planned capital spend to renew and develop assets and operating spend to maintain and operate assets as well as deliver local activities.

<p>Priorities by activity area</p>	<p>Funding priorities, levels of service, and performance measures for local activities which contribute to key community outcomes.</p> <p>These are set out under each local activity area:</p> <ul style="list-style-type: none"> • Local Community Services • Local Planning and Development • Local Environmental Management • Local Governance.
<p>Funding Impact Statement</p>	<p>This funding impact statement has been prepared to meet the requirements of Section 21(5) of the Local Government (Auckland Council) Act 2009. It covers the year from 1 July 2024 to 30 June 2025 and outlines the council's sources of funding for local activities in this local board area and the plan to apply them.</p>

Consideration of submissions and feedback

18. The Puketāpapa Local Board has considered the submissions and feedback received as part of consultation on the Long-term Plan 2024-2034.
19. A full analysis of the submissions and feedback on the Long-term Plan 2024 – 2034 for Puketāpapa Local Board can be found here:
https://infocouncil.aucklandcouncil.govt.nz/Open/2024/05/20240502_PKTPP_AGN_12179_AT_WEB.htm

Service levels and performance measures

20. As part of the Long-term Plan 2024-2034, the service performance measures framework has been reviewed against council's legislative requirement to have performance measures (and targets) that enable the public to assess the level of service for major aspects of local activities.
21. New performance measures and targets, different to prior years, are proposed for inclusion in the Local Board Agreement 2024/2025. These new measures better reflect local levels of service, but also local boards' increased decision making and their role in setting service levels for local activities.

Local Fees and Charges

22. The Governing Body has agreed to the setting of baseline fees and charges for Active Communities and venue hire spaces, and therefore these fees have been reflected in the schedule of fees to be adopted by the local board.

Pool and leisure centres

23. The review of fees and charges for Active Communities services have been split into two phases due to its size and complexity. The first phase of the fees, bookable spaces for hire at 19 of the 25 council managed sites, were reviewed and adopted as part of the Annual Budget 2023/2024.
24. As part of the consultation on the Long-term Plan 2024-2034, the council consulted on the second phase of the review of fees and charges for Active Communities services, which focused on the appropriate level of cost recovery for all the services provided from pool and leisure centres including memberships, swim schools and entrance fees. The assessment of cost recovery was balanced with enabling the council to provide a service that can be accessed by all parts of the community across the network.

25. The second phase includes both council-managed pool and leisure facilities and memberships and aquatic entrance fees for facilities managed under contract. There are 45 Active Communities sites across the Auckland region, 25 of these are managed directly by Auckland Council.
26. The proposed changes introduce an Auckland wide membership option to allow customers to access all 45 pool and leisure council-managed and contracted sites. It is also proposed to align legacy and discontinued memberships to current membership options over three years.
27. The proposed changes will establish baseline fees for like services across Active Communities activities. This will mean that the impact on each facility will vary. Changes are proposed to the following baseline fees:
 - entrance to all council managed and contracted pools and leisure facilities along with an increased discount rate for qualifying customers
 - swimming lessons to better align to market rates, along with a new discount rate for those who qualify
 - OSCAR before and after school care and holiday programme fees to maximise government subsidies and ensure costs are recovered
 - term programme fees to simplify the fees framework.
28. After reviewing local board feedback, changes have been made to the proposed supervising adult and spectator fees. The proposed fee for these services which was consulted on as part of the consultation document was set to increase however, this fee is now proposed to be retained at previous levels. However, the proposed decrease to the supervising adult fee at Tepid Baths and West Wave Pool and Leisure Centre fee is proposed to proceed as the fees at these facilities were generally much higher than at other sites.
29. Learn to swim fees have also been reviewed following consultation. As the current fees at Manurewa Pool and Leisure Centre (Manurewa Local Board), Moana-Nui-a-Kiwa Pool and Leisure Centre (Mangere-Otahuhu Local Board) and babies fees at Tepid Baths (Waitemata Local Board) and Stanmore Bay (Hibiscus and Bays Local Board) are lower than those for the rest of the network, these fees are now proposed to be moved to a mid-point in financial year 2024/2025 to transition them to full alignment with the network in financial year 2025/2026.

Venue hire and bookable spaces

30. Venue hire and bookable spaces incorporates council managed community halls, community centres, art centres and bookable library spaces.
31. The review of this portfolio has been split into two phases. The consultation on the Long-term Plan 2024-2034 included proposals following phase one of the review of baseline fees across similar venues to ensure they are charged appropriately across the portfolio. Fees for 252 bookable spaces at 110 venues are included in this review.
32. The existing pricing frameworks currently in place for bookable spaces contains variations and inconsistencies inherited from legacy councils. The basis for phase one of the review is the Hire Fee Framework which considers the size, condition and quality of each bookable space, the levels of staffing, the amenities available, and current patterns of utilisation of the spaces. Phase one of this review addresses variations within local board and adjacent areas to bring pricing of comparable venues closer together.
33. Fees for around half of the venues reviewed in phase one are not proposed to change as they have been set at an appropriate level when compared to spaces nearby or with similar

types of spaces or capacity. While some fees are proposed to increase, a number of fees are proposed to decrease.

34. Phase two, planned for 2025/2026, will assess the appropriate level of cost recovery balancing value to the ratepayer and accessibility for customers and communities.
35. The current discounts framework is not proposed to change, and these will be applied to eligible community groups and regular hirers.

Other fees and charges

36. All other local fees and charges are proposed to increase by an inflationary adjustment of 4.7 per cent.

Tauākī whakaaweawe āhuarangi **Climate impact statement**

37. The decisions recommended in this report are procedural in nature and will not have any climate impacts themselves.
38. Some of the proposed projects in the local board agreement may have climate impacts. The climate impacts of any projects the council chooses to progress with will be assessed as part of the relevant reporting requirements.
39. Some of the proposed projects in the local board agreement will be specifically designed to mitigate climate impacts, build resilience to climate impacts, and restore the natural environment.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera **Council group impacts and views**

40. Local boards worked with council departments to develop their local board work programmes for 2024/2025 that will be adopted at June business meetings. The draft local board work programmes help inform the local board agreements.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe **Local impacts and local board views**

41. This report seeks local board adoption of its content for the Long-term Plan 2024-2034 and other associated material, including the Local Board Agreement 2024/2025.

Tauākī whakaaweawe Māori **Māori impact statement**

42. Many local board decisions are of importance to and impact on Māori. Local board agreements are important tools that enable and can demonstrate the council's responsiveness to Māori.
43. Local board plans, which were developed in 2023 through engagement with the community including Māori, form the basis of local priorities. There is a need to continue to build relationships between local boards and iwi, and where relevant, the wider Māori community.
44. Of those who submitted feedback on the Long-term Plan consultation, seven per cent identified as Māori. There were submissions from 23 Māori entities, many of which provided specific feedback on local priorities and advocacy. Of the 23 Māori entities, 12 presented feedback at a Town Hall Have Your Say event specifically for mana whenua and mātāwaka entities. These submissions were provided to the local board for consideration at local board workshops during the development of their local board agreement.
45. Ongoing conversations will assist local boards and Māori to understand each other's priorities and issues. This in turn can influence and encourage Māori participation in the council's decision-making processes.

Ngā ritenga ā-pūtea Financial implications

46. The local board agreement includes the allocation of locally driven initiatives (LDI) funding and asset based services (ABS) funding to projects and services for the 2024/2025 financial year.
47. LDI funding is discretionary funding allocated to local boards based on the Local Board Funding Policy, which local boards can spend on priorities for their communities. Local boards can also utilise LDI funding to increase local levels of service if they wish to do so.
48. Funding for ABS is allocated by the Governing Body to local boards based on current levels of service to run and maintain local assets and services including parks, pools and recreation facilities, community facilities, and libraries.
49. As part of the Long-term Plan 2024-2034 decisions the Governing Body adopted to amend the Local Board Funding Policy to take effect from 1 July 2025. As part of this change there will no longer be a differentiation between ABS and LDI funding after 2024/2025 and funding will be allocated to bring 18 local boards to within 5 per cent of funding equity within four years.
50. A local fees and charges schedule for 2024/2025 is adopted alongside the Local Board Agreement 2024/2025. The fees and charges have been formulated based on region-wide baseline service levels and revenue targets. Where fees and charges are amended by a local board that results in lower revenue for the council, the shortfall will need to be made up by either allocating LDI funds or reducing expenditure on other services to balance overall budgets.

Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

51. Decisions on the local content of the Long-term Plan 2024-2034, including the Local Board Agreement 2024/2025 and a local fees and charges schedule for 2024/2025, are required by 13 June 2024 to ensure the Governing Body can adopt the final Long-term Plan 2024-2034 including each local board agreement, at its 27 June 2024 meeting.

Ngā koringa ā-muri Next steps

52. The Governing Body will meet on 27 June 2024 to adopt the Long-term Plan 2024-2034, including the 21 local board agreements in volume 3.
53. It is possible that minor changes may need to be made to the attachments before the Long-term Plan 2024-2034 is adopted, such as correction of any errors identified and minor wording changes. Staff therefore recommend that the local board delegates authority to the Chair to make any final changes if necessary.
54. Local board agreements set the priorities and budget envelopes for each financial year. Work programmes then detail the activities that will be delivered within those budget envelopes. Work programmes will be agreed between local boards and operational departments at business meetings in June 2024.

Ngā tāpirihanga Attachments

No.	Title	Page
A ¹ o	Local content to support the Annual Budget 2024/2025: Local Board Agreement 2024/2025	15

No.	Title	Page
	o Message from the Chair o Local board advocacy	
B↓	Puketāpapa Fees and Charges	25

Ngā kaihaina Signatories

Authors	Vanessa Phillips - Local Board Advisor
Authorisers	Nina Siers - Local Area Manager Louise Mason - General Manager Local Board Services

Te Poari ā-Rohe o Puketāpapa **Puketāpapa Local Board**

He kōrero mai i te Heamana

Message from the Chair

The Puketāpapa Local Board Agreement 2024/2025 is credited to those who provided their feedback into this consultation and to the continued support we receive from community groups, volunteers and organisations. We are grateful for this support.

This local board agreement sets out our budget and funding for activities in 2024/2025. The region-wide consultation and this agreement are part of the council's Long-term Plan 2024-2034. This sets out the strategic and financial pathway for the council over the next ten years.

This consultation predominantly focused on our financial challenges around adapting to economic fluctuations, the cost for growth, the rising cost of asset ownership, a limited funding system and most importantly, storm response and resilience.

There was clear support for all our proposed priorities, and we appreciate the feedback provided. The environment and the effects of climate change was highly supported and remains a top priority to our community. Last year's weather events are still a key concern, these events showed the effects of climate change becoming more frequent and the big impact they have had on the council's finances and the need to improve our storm response and resilience. Many also shared a sentiment about the importance of community and all organisations fully supported investment in opportunities that support local community leadership. This feedback endorses our investment for 2024/2025 and informs our work programme activities.

Our key advocacy to the Governing Body was for core services to be delivered, improving public transport and footpaths, funding facilities and open space to respond to housing growth. In addition to the repair of flood-damaged parks, coastal infrastructure, and the development of blue-green networks in our area. Creating a greater resilience to flooding, leading to better environmental outcomes.

Ngā mihi,



Ella Kumar

Chair, Puketāpapa Local Board

Puketāpapa Local Board area

50% of our residents identify as Asian, which includes Indian, Chinese, Sri Lankan, Filipino and Korean communities



We are home to almost 100 parks, many linked by greenways, 2 recreation centres, 1 swimming pool, 1 library and numerous community centres.



LEGEND

- Local board office
- Public open space (Unitary Plan)
- Motorway
- Major road
- Arterial road
- Medium road
- Minor road



13 mana whenua have an interest in Puketāpapa

A **unique landscape** including Manukau Harbour, Te Auaunga/Oakley Creek and 2 volcanic cones (Puketāpapa/Pukewāwī/Mt Roskill and Te Tātua o Rū-ki-uta/Big King)



Data sources: Council Growth Scenario AGS23v1 (Feb 2024), StatsNZ Census 2023 (initial release May 2024)

Puketāpapa Local Board Plan 2023

The Puketāpapa Local Board Plan 2023 sets out the aspirations the local board has for the area. The outcomes in the Puketāpapa Local Board Plan are:

Ō Tātou Tāngata

Our People

Our people are thriving and have a strong sense of connection to Puketāpapa and its range of multi-cultural communities. Te ao Māori is valued and reflected in the rohe.

Tō Tātou Taiao

Our Environment

Our natural environment is valued and cared for, and people feel a sense of connection with local parks, rivers, and the harbour. Climate resilience is front of mind and our people can live in environmentally sustainable ways.

Tō Tātou Hapori

Our Community

Our communities have the places and activities that enhance their lifestyles. There is strong local leadership, with resilient, safe and supportive communities, particularly through times of change and challenge.

Ō Tātou Wāhi

Our Places

Our changing neighbourhoods are well-designed, creating places that are safe, accessible and inviting. Transport systems are safe and accessible, and cater for all, including walking, cycling, as well as private and public transport.

Tā Tātou Ōhanga

Our Economy

Puketāpapa thrives as a desirable place for business where people can work and shop locally. Businesses and events contribute to both economic growth and vibrancy, embracing the richness that comes from our varied backgrounds and talents.

The local board agreement outlined in this document reflects how we plan to support these outcomes through agreed activities in the 2024/2025 financial year. In addition, each local board carries out responsibilities delegated by the Governing Body in accordance with the delegated power, and with the general priorities and preferences in the local board plan.

Working with Māori

Delivering on Auckland Council's commitment to Māori at a local level is a priority for local boards. The council is committed to meeting its responsibilities under Te Tiriti o Waitangi / the Treaty of Waitangi and its broader statutory obligations to Māori.

The Board enables delivery of Māori outcomes through objectives within the Puketāpapa Local Board Plan, this guides investment in priority areas identified in the Kia Ora Tāmaki Makaurau framework such as - effective Māori participation, Māori identity and culture and kaitiakitanga.

Initiatives in this Local Board Agreement that focus on these priority areas for Māori are:

- delivering the Manu Aute Kite Day event to celebrate the festival of Matariki that encourages and enables Te Ao Māori to be understood and reflected in Puketāpapa
- Mt Roskill Library promoting Te reo Māori to be widely spoken, understood and celebrated.

Puketāpapa Local Board Agreement 2024/2025

Planned operating and capital spend in 2024/2025

Key areas of spend	Community Services	Environmental Services	Planning Services	Governance	Total
Planned Operating Spend 2024/2025	\$9.6 million	\$155,000	\$0	\$949,000	\$10.7 million
Planned Capital Spend 2024/2025	\$3.2 million	-	-	-	\$3.2 million

Priorities by activity area

Auckland Council’s 2024/2025 funding priorities for local activities which contribute to key community outcomes in the Puketāpapa Local Board area are set out below under each local activity.

Local Community Services

We support strong, diverse, and vibrant communities through libraries and literacy, arts and culture, parks, sport and recreation, and events delivered by a mix of council services, community group partnerships and volunteers.

Our annual budget to deliver these activities includes operating costs of \$9.6 million and capital investment of \$3.2 million.

The key initiatives we have planned for 2024/2025 include:

- delivering play advocacy projects through the development and implementation of diverse play opportunities
- developing placemaking projects that engage diverse communities, promote safety and disaster resilience, increase the connectedness and participation of businesses and community members
- investing in local community leadership, networks and neighbourhood level groups.

The local community services and key initiatives outlined above contribute towards achieving the following outcomes in the Puketāpapa Local Board Plan:

- Our People
- Our Community
- Our Places

Levels of Service

We measure our performance against the following measures for each local priority. The level of service statement is in bold below.

Performance measure	Actual 2022/2023	Annual Plan Target 2023/2024	Long-term Plan Target 2024/2025
Enable a range of choices to access community services and recreation opportunities			
Number of visits to library facilities	198,044	200,806	191,000
Percentage of time physical library services are accessible to the community	New Measure	New Measure	100%
Number of visits to Pool and Leisure centres	New Measure	New Measure	337,000
Percentage of time main Pool and Leisure Centre services are accessible to the community	New Measure	New Measure	95%

Percentage of local community facility asset components that are not in poor or very poor condition	New Measure	New Measure	90%
Number of activities and events delivered which support local communities to be physically active	New Measure	New Measure	20
Provide opportunities for communities to lead and deliver their own initiatives			
Number of partner organisations supported to sustain their governance capacity and capability	New Measure	New Measure	20
Provide urban green spaces (local parks, paths and Ngahere) and access to the coast			
Percentage of local parks, facilities and spaces meeting maintenance quality standards.	New Measure	New Measure	90%
Percentage of local open space asset components that are not in poor or very poor condition	New Measure	New Measure	94%
Number of trees planted in the Urban Ngahere programme	New Measure	New Measure	29

Local Planning and Development

Local planning and development include supporting local town centres and communities to thrive by developing town centre plans and development, supporting Business Improvement Districts (BIDs), and heritage plans and initiatives.

Our annual operating budget to deliver these activities is \$0.

There are no key initiatives planned for 2024/2025. However, work is being done in this space that falls within the Local Community Services priority area such as reviews of open spaces, strategic relationship grants and internal work within the council.

There is no performance measure for this activity.

Local Environmental Management

We support healthy ecosystems and sustainability through local board-funded initiatives such as planting, pest control, stream and water quality enhancements, healthy homes, and waste minimisation projects.

Our annual operating budget to deliver these activities is \$155,000.

The key initiatives we have planned for 2024/2025 include:

- supporting volunteer groups working on local environmental restoration such as the Wairaki Awa to enhance native flora and fauna, biodiversity and natural habitats
- delivering the EcoNeighbourhoods project, a programme where neighbours partake in sustainable, low carbon practices as a way of reducing their ecological footprint
- supporting private landowners living next to high-value parks and reserves to control invasive weeds alongside Te Auaunga / Oakley Creek
- continuing to support the operation of the Manukau Harbour Forum.

The local environmental management activity and key initiatives outlined above contribute towards achieving the following outcome in the Puketāpapa Local Board Plan:

- Our Environment
- Our People

Levels of Service

We measure our performance against the following measures for each local priority. The level of service statement is in bold below.

Performance measure	Actual 2022/2023	Annual Plan Target 2023/2024	Long-term Plan Target 2024/2025
Protect, improve and minimise risks to the natural environments and cultural heritage			
Number of community groups supported in sustainable initiative programmes	New Measure	New Measure	23
Number of properties visited for pest plan control	New Measure	New Measure	60

Local Governance

Activities in this group support the local board to engage with and represent their communities and make decisions on local activities. This support includes providing strategic advice, leadership of the preparation of local board plans, support in developing local board agreements, community engagement including relationships with mana whenua and Māori communities, and democracy and administrative support.

Our annual operating budget to deliver these activities is \$949,000.

Levels of Service

We measure our performance against the following measures for each local priority. The level of service statement is in bold below.

Performance measure	Actual 2022/2023	Annual Plan Target 2023/2024	Long-term Plan Target 2024/2025
Respond to the needs and aspirations of mana whenua and Māori communities			
Number of local activities that deliver moderate to high outcomes for Māori as outlined in 'Kia Ora Tamaki Makaurau' (Council's Māori outcomes framework).	New measure	New measure	Set baseline

Puketāpapa Local Board Strategic Relationship Grants reallocation

File No.: CP2024/06740

Item 12

Te take mō te pūrongo Purpose of the report

1. To approve the allocation of \$20,000 each to Roskill Together and the Waikowhai Community Trust as part of the Puketāpapa Strategic Relationship Grants.

Whakarāpopototanga matua Executive summary

2. The Puketāpapa Local Board offers a Strategic Relationship Grant (SRG) programme to support local community groups and organisations to build the capacity and capability required to support, delivery of local board priorities and outcomes.
3. The local board resolved to fund Roskill Together and Waikowhai Community Trust \$20,000 each for 2023/2024 (Resolution number PKTPP/2024/32).
4. Due to an underspend in the overall work programme for 2023/2024 Puketāpapa Local Board and revenue received, the local board reallocated an additional \$40,000 to the SRG programme in May 2024 (Resolution number PKTPP/2024/76).
5. Staff recommend this additional funding be allocated to the two organisations who receive funding in the 2023/2024 financial year, an additional \$20,000 each:
 - Roskill Together
 - Waikowhai Community Trust.

Ngā tūtohunga Recommendation/s

That the Puketāpapa Local Board:

- a) whakaae / approve the following applicants to receive Puketāpapa Strategic Relationship Grants:
 - i) Waikowhai Community Trust with \$20,000 for their third and final year.
 - ii) Roskill Together Trust with \$20,000 for their second year, and \$20,000 in principle for their third year.

Horopaki Context

6. The Puketāpapa Local Board offers a Strategic Relationship Grant (SRG) programme to support local community groups and organisations to build the capacity and capability required to support, delivery of local board priorities and outcomes.
7. Local community groups and organisations can apply for up to \$30,000 per year, and up to a total of \$60,000 (Attachment A to the agenda report) for multi-year funding for up to three years. This includes contributions to wages and salaries, ongoing operational costs and access to organisational capacity and capability building support throughout implementation.

8. Recipients are required to participate in the capacity and capability programme for the duration of the three-year term. This commitment will allow the development of a cohort of groups who will work together over the funding term, developing a stronger network and the opportunities to collaborate.
9. The local board resolved to fund Roskill Together and Waikowhai Community Trust \$20,000 each for 2023/2024 (Resolution number PKTPP/2024/32).

Tātaritanga me ngā tohutohu Analysis and advice

10. The SRG programme is intended to be a three-year programme of funded support but was varied in 2022/2023 because of financial pressures. As a result, fewer groups received proportionately more investment to maintain the fund's impact, with two organisations receiving \$32,500 for year one.
11. Due to an underspend in the overall work programme for Puketāpapa Local Board work programme and revenue received for the 2023/2024 financial year, the local board reallocated an additional \$40,000 to the SRG programme in May 2024 (Resolution number PKTPP/2024/76).
12. Staff recommend this additional funding be allocated to the two organisations who receive funding in the 2023/2024 financial year, an additional \$20,000 each:
 - Roskill Together
 - Waikowhai Community Trust.

Roskill Together

13. The additional funding will support Roskill Together (RT) to participate in the first two years (2023/2024 and 2024/2025) of the SRG programme, with an additional anticipated allocation in the future of \$20,000 for year three of the programme, demonstrated in Table one below.

Waikowhai Community Trust

14. The Waikowhai Community Trust (WCT) were granted an initial \$32,500 in year one (2022/2023) and \$20,000 for year two (2023/2024).
15. As a result of the increased funding in year one, it was initially envisioned that a reduced grant of \$7,500 for their third year would be allocated as the maximum funding amount a group can receive over three years is \$60,000, outlined in the terms of reference.
16. The proposed additional \$20,000 that staff recommend allocating to WCT will lead to \$72,500 across the three years of the SRG programme.
17. During their first year, WCT received intensive capacity-building support from an external expert and staff, resulting in the successful achievement of key milestones. The organisation has a solid track record of service delivery in the area and continues to serve a community of geography and location, rather than interest or identity, with a focus on pre-schoolers and their families. The community who are participating in services are locals, some from lower socio-economic families.
18. Based on the WCT commitment to the programme and the significant progress made, staff believe the additional \$12,500 for year three of SRG programme will result in significant benefits for the organisation and outcomes for the local community.
19. The \$20,000 would be used in the current financial year as well as in 2024/2025, which is their third and final year in the SRG programme, demonstrated in Table one below.
20. The additional funds will further support the organisation to increase its impact in Roskill South, an area currently undergoing significant disruption from construction and growth due to the Kāinga Ora Mt Roskill Large Scale Development.

Table one: Organisations in Strategic Relationship Grant programme / years funded:

Groups in SRG	2022/2023	2023/2024	2024/2025	2025/2026
Puketāpapa Business Voice	X			
Waikowhai Community Trust	X	X	X	
Roskill Together		X	X	X

Tauākī whakaaweawe āhuarangi Climate impact statement

21. Mana Taiao (Environment) is one of the key local board outcomes noted in the SRG Terms of Reference, including support for groups that promote active modes of transportation, reduction in carbon and other vehicle emissions and environmental and ecological sustainability.
22. Building the capacity and capability of local community organisations will have a positive impact on climate change as it reduces the need for people to travel to reach the services they offer. The two recipients are helping to develop community resilience and adaptation including in the kai space, and supporting initiatives that encourages local people and groups to take climate action.
23. Local community engagement supported by local organisations also develops community resilience and adaptation. This will broadly contribute toward community readiness for changes in the future such as those caused by climate change.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

24. The Puketāpapa Local Board SRG programme is delivered in line with the Community Grants Policy 2014. This policy guides the allocation of local and regional grants to groups and organisations delivering projects, activities and services that benefit Aucklanders.
25. The Community Impact Team at Auckland Council was engaged in the development of this advice to ensure alignment with current processes, and best practice.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

26. The local board is responsible for the decision-making and allocation of the Puketāpapa Local Board SRG funding and the reallocation of underspent Operating Expenses (Opex) from their work programme.
27. The aim of the SRG is to support local community groups and organisations to build capacity and capability, upskill staff and volunteers so that the entity becomes more sustainable and can leverage the investment and attract diverse funding opportunities to achieve outcomes identified in the Puketāpapa Local Board Plan 2023.
28. The funding and delivery approach for Roskill Together and Waikowhai Community Trust were presented to the local board at a workshop on 8 February 2024 outlining their alignment with the local board's priorities and outcomes for the grant round.
29. Verbal advice regarding the ability to reallocate underspent Opex and revenue received to the Strategic Relationship Grants was received by the local board at their business meeting of 16 May 2024.

Tauākī whakaaweawe Māori Māori impact statement

30. Māori make up six per cent of the local board population.
31. The Puketāpapa Strategic Relationship Grant programme 2023/2024 aims to respond to council's commitment to improving Māori wellbeing by providing grants to local community groups and organisations who deliver positive outcomes for Māori.
32. Both organisations receiving funding demonstrate an understanding of the importance of the Treaty of Waitangi and Te ao Māori for inclusivity, connectedness and decision making and have identified outcomes for Māori. Their mahi is underpinned by values of aroha, manākitanga, rangatiratanga, kotahitanga, whanaungatanga and kaitiakitanga.
33. The Waikowhai Community Trust has collaborated with local Māori to help define the strategic direction of their organisation. They operate from the Roskill South Hub and engage in collaborative efforts with agencies that support local rangatahi and whānau. Additionally, the hub provides space for Auckland District Health Board Māori Midwives. Tikanga and Mātauranga Māori are embedded in their programmes as a tool for wellness and transformation. They are also looking at building relationships with local iwi.
34. Principles of the Treaty of Waitangi are supported and implemented in the Roskill Together kaupapa.

Ngā ritenga ā-pūtea Financial implications

35. The 2023/2024 Puketāpapa Local Board Strategic Relationship grants work programme line 376 was allocated a total budget of \$120,000. This included \$80,000 to support the delivery of the programme and \$40,000 in grant allocation to successful applications.
36. An additional \$40,000 was reallocated to the 2023/2024 Strategic Relationship Grants work programme line at the local board's May 2024 Business meeting, as follows:

Auckland Council's Quarterly Performance Report: Puketāpapa Local Board for quarter three 2023/2024

Resolution number PKTPP/2024/76

MOVED by Chairperson E Kumar, seconded by Member B Shen:

That the Puketāpapa Local Board:

- a) **whiwhi / receive the performance report for quarter three ending 31 March 2024.**
- b) **tuhi ā taipitopito / note the amounts available for reallocation of Opex (totalling \$90,209) are:**
 - i) **ID 3681 Waikōwhai Coast - pine trees removal FY2023 underspend of \$32,000**
 - ii) **ID 371 Local civic events – Puketāpapa underspend of \$2,000**
 - iii) **Revenue received from Watercare - \$54,000**
 - iv) **Revenue received from filming applications - \$2,209**
- c) **whakaae / approve the reallocation of \$90,209 to the following activities:**
 - i) **ID 376 Build Capacity: Strategic Relationship Grants Puketāpapa - \$40,000**
 - ii) **ID 384 Community grants Puketāpapa - \$50,209**

CARRIED

37. Staff recommend allocating this \$40,000 across the two organisations funded from the FY2023/2024 Strategic Relationship Grants round, Roskill Together and Waikowhai Community Trust.

Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

38. The assessment process has identified a low risk associated with funding the two organisations. There is a low risk of setting a precedent by allocating more funds over the three years year term of the SRG programme. Staff believe that this is an acceptable risk given the specific circumstances of the Kāinga Ora development and the role that WCT is taking in the stakeholder engagement.
39. The initial assessment process took into consideration organisations history, structure, kaupapa, track record of successful delivery, and demonstration of partnering and collaboration and recommendations on allocation were made to the local board.
40. Outcomes and benefits from the additional \$12,500 allocated to WCT will be managed by staff through additional clear objectives and KPI's within the funding agreement.

Ngā koringa ā-muri Next steps

41. Staff will develop and execute additional funding agreements for the two organisations.
42. The recipients of the multi-year grants will provide progress reports to demonstrate how they met key performance indicators during the funding period. The local board will receive an accountability update at a future workshop, highlighting how each recipient has used the grant to achieve funded outcomes.
43. Staff will develop and deliver advice for the local board in quarter one on the SRG, reviewing funding allocation and the number of participating groups for the 2024/2025 financial year.

Ngā tāpirihanga Attachments

No.	Title	Page
A ↓	Puketapapa Strategic Relationship Grants Terms of Reference - Attachment A	33

Ngā kaihaina Signatories

Author	Kat Teirney - Community Broker, Connected Communities
Authorisers	Monique Nathur - Acting Head of Community Delivery Central East Nina Siers - Local Area Manager

Options for voting methods in local elections

File No.: CP2024/06541

Te take mō te pūrongo

Purpose of the report

1. To receive feedback from local boards on a range of voting method options following the Governing Body's 27 April 2023 decision asking staff to investigate options of postal, booth or a combination voting method for the 2025 elections.

Whakarāpopototanga matua

Executive summary

2. Postal voting is the current voting method for Auckland Council elections.
3. Following the review of the 2022 elections, several short and long-term issues were identified. These include:
 - some eligible voters not receiving voting documents
 - few special voting centres
 - general consequences of a declining postal service
 - general decline in voter turnout.
4. In March 2023 local boards were asked for their feedback on whether council should move from a 'postal only' voting method to a 'combination' (postal and booth) voting method. (Attachment A)
 - 14 supported combination voting (postal, with booth on election day).
 - One supported postal and online voting.
 - One supported online voting, and booth voting on election day.
 - One supported retaining postal only.
 - Four did not provide feedback on this issue.
5. In April 2023 the Governing Body supported staff to investigate options of postal, booth or a combination method of voting for the 2025 election. The council can change its voting method through resolution.
6. Local boards are being consulted on this topic again, as the option for a booth only voting method is now also under consideration.
7. Staff are investigating the feasibility of five options:
 - Option One - postal voting with limited special voting centres (status quo)
 - Option Two - postal voting with more special voting centres (status quo plus)
 - Option Three - booth voting
 - Option Four - combination voting (postal, with booth on election day only)
 - Option Five - combination voting (booth and postal).
8. The management of postal voting is relatively straightforward. The short-term issues identified at the 2022 election can be remedied through the addition of more special voting centres on election day (status quo plus option).

9. The management of booth voting is more complex and comes with risks and higher costs. The organisation will need to build capacity to manage a booth voting election with up to 630 voting places, and to hire and train up to 3000 temporary staff.
10. Booth voting has not been used in local elections since 1992 and the current booth voting regulations have not been tested since that time. No recent policy work has been done to determine if any amendments to the regulations are necessary to ensure their workability in the modern context. The Department of Internal Affairs (DIA) has stated it may be challenging for policy work to be completed and ready for the 2025 local elections.
11. A combination method will be costly (estimated between \$10.7-\$17.1 million) with the separate costs for postal and booth operations. Additionally, the close of voting on election day for postal is 12 noon, and 7pm for booth. This could lead to the confusion and frustration of voters.
12. Staff recommend that the postal voting method should be retained, with an increase of special voting centres to avoid queues on election day (status quo plus option).

Ngā tūtohunga Recommendation/s

That the Puketāpapa Local Board:

- a) whakarite / provide feedback on their preferred voting method provided in this report and on the staff recommendation for the status quo plus option.

Horopaki Context

13. Auckland Council appoints an Electoral Officer to conduct its elections for mayor, councillors and local board members. The Electoral Officer also conducts the elections for five licensing trusts.
14. The Chief Executive is responsible to the council for “facilitating and fostering representative and substantial elector participation in elections and polls held under the Local Electoral Act 2001”. For this reason, a small team of seconded, fixed term and sometimes volunteer staff work alongside the Electoral Officer to ensure all eligible voters are well informed and motivated to vote and that voters have a diverse range of candidates to choose from.
15. The Governing Body can make decisions about specified matters relating to elections, including the voting method.
16. The Local Electoral Act 2001 allows a council, through resolution, to change the voting method of its elections. The authorised methods are:
 - postal voting (current method)
 - booth voting
 - a combination method.
17. Attachment B provides details of the different methods of voting. Attachment C provides three flow charts outlining how voters would interact with each of the three distinct voting processes (postal, booth and combination) and how each process interacts with the others.
18. Online voting is not an option within the Local Electoral Act 2001. The Governing Body has not previously considered a change from postal voting.
19. Voter turnout has declined from 59 per cent at the first Auckland City Council postal method election (1986), down to 35.5 per cent at the 2022 Auckland Council election. Although Auckland Council’s result was up 0.3 per cent from the 2019 election it still does not compare favourably with other parts of New Zealand. The average voter turnout at the 2022 elections across local governments was 42 per cent.

20. An evaluation of the Auckland Council 2022 elections was provided to the Governing Body in April 2023 (Attachment D). This review outlined several short and long-term issues with the postal voting method from Auckland voters including:
 - some voters not receiving voting documents. This is largely because the Electoral Commission have difficulties getting eligible voters to enrol or update their enrolment information when they shift to another residential location. This information needs to be up to date so that eligible voters can receive their voting pack in the mail.
 - the need to travel far for a special voting centre
 - having to queuing at a special voting centre on election day
 - the challenge of voting paper security.
21. Long-term issues were also identified, including:
 - the declining and costly postal service
 - the general decline in voter turnout.
22. One of the options in the 2022 evaluation is to consider moving from postal voting to a combination method (postal and booth) at the 2025 election, whereby booths are staffed on election day and do not close until 7pm. Postal voting would be available as has been past practice, closing at 12 noon on election day. Including this option, staff are investigating the feasibility of five options:
 - Option One - postal voting only (status quo)
 - Option Two - postal voting with more special voting centres ('status quo plus')
 - Option Three - booth voting only
 - Option Four - combination voting (postal, with booth on election day only)
 - Option Five - combination voting (booth and postal).
23. The Department of Internal Affairs (DIA), in their 2023 Briefing to the Incoming Minister, has signalled changes to current voting method regulations. They describe the need to modernise a system that 'relies heavily on traditional postal services and has not kept up with many improvements to parliamentary election processes.' DIA believe these changes might happen in time for the 2028 elections.
24. This report provides a staff recommendation that responds to the short-term issues described above and outlines current risks with options that respond to the long-term issues.

Tātaritanga me ngā tohutohu Analysis and advice

Option One – Status quo – postal voting with limited special voting centres

25. Postal voting is used in every council in New Zealand and is widely supported by Electoral Officers across local governments who are a mixture of both independent and council staff. It is relatively cost effective, and a system known to those who are involved so there is a high probability of achieving a clear and defensible election result.
26. It does have some problems however which are contained in Attachment D and noted above which has led to improvements being made in recent years such as the provision of special voting centres.
27. To overcome people not receiving their voting papers, special voting centres have been used to ensure eligible voters can cast a vote during the electoral period.

28. At the 2022 election the eight special voting centres had lines out the door, with some voters queuing on the last hours of the last day.
29. New Zealand Post have previously advised that postage costs will rise in the order of 30 per cent per annum meaning that the estimate of the 2025 election costs of postage is likely to be around 100 per cent more than the 2022 elections, with mailer printing set to increase by 25 per cent over the same period.

Option Two – Status quo plus – postal voting with more special voting centres

30. Despite its drawbacks, postal voting is a straightforward and relatively cost-effective method for Auckland Council to administer and has a high likelihood of a clear and defensible election result, compared to booth only voting. A postal voting election, with increased special voting centres would provide a short-term response to some of the issues from the 2022 election. An increase in the number of special voting places (minimum one per local board area) will reduce travel and wait times and ensure those who do not receive or lose their voting documents can easily vote.

Option Three - Booth voting

31. The main perceived benefit to Auckland Council running booth voting for the next election is that it would be similar to Parliamentary elections which is something that voters are very used to and attracts nationwide media coverage. Booth voting also would overcome the issue of a declining postal service and address perceptions about postal ballots being stolen and/or misused.
32. There are some drawbacks however:
 - Booth voting has no provision for voters outside of Auckland. Currently, the Local Electoral Regulations 2001 do not give voters who are overseas and outside of Auckland voters an option to return their vote electronically. DIA has stated that they have started early policy work to allow the return of votes electronically for overseas voters but if any changes are made, they may not be ready for the 2025 local elections.
 - To be comparable to a booth voting experience provided by the Electoral Commission for Parliamentary elections, up to 3000 temporary staff would need to be hired and up to 630 voting places would need to be managed over the voting period. This resource has not been budgeted for. The capacity and capability of the organisation to manage this large undertaking is a risk. The financial and reputational cost to re-run a booth voting election is extremely high.
 - Auckland Council and Independent Election Services (our contracted service provider) have not run a booth voting election before.
 - Voter turnout might be impacted. Dale Ofoske, the Auckland Council Electoral Officer, suggests there could be up to a 10 per cent decrease in voter turnout. This is based on the last booth voting election undertaken by a local authority in New Zealand, where Hutt City Council adopted booth voting for their 1992 election and achieved a 26 per cent turnout compared to the previous postal voting election where a 45 per cent turnout was achieved. Although there may be other circumstances relating to that case, it is worth bearing in mind that a shift of this nature has risks.
 - Time taken to cast a vote is not conducive to booth voting. Voters in a general election have to make only two choices; one for an electorate vote and one party vote. This is in contrast to the number of choices for an Auckland local election where a mayor, councillor, up to nine local board members and five licensing trusts are decided. The regulations state that candidate profiles must be provided when a voting document is issued. The time it will take for voters to review candidate profiles and make their decision could cause long wait times at polling places. This was evidenced at special voting places in 2022.

Options Four and Five - Combination postal and booth voting

33. The benefits of a combination method, of postal and booth voting, are that these options overcome the known problems of postal and booth voting as follows:
- a combination voting method provides a process (postal voting) for overseas and outside of Auckland voters with a way to return their votes, which booth voting only does not.
 - a combination voting method, reduces reliance on and responds to the declining postal service, while giving voters more options for casting and returning their votes.
34. There are additional risks however:
- The risk with a combination of voting methods is the potential for widespread confusion and frustration. Conveying to voters a combination method, and the different closing times of postal and booth voting, 12 noon and 7pm, respectively, is not straightforward. This could also impact on a later release of election results.
 - Because turnout trends for election methods are mixed, the potential level of confusion could decrease turnout.
 - Managing and running two discrete election method processes (plus special voting) is a capability and capacity risk. Council and independent election providers in New Zealand do not have sufficient experience to run a booth voting election.
 - If systems fail and an election result is not clear, the financial and reputational cost to re-run an election is high (above \$10million).
 - The cost of running the postal voting method will have increased by approx. \$2.6 million since 2022 by the time council runs the 2025 election, the addition of a booth voting method in addition to postal will further increase costs. This is covered further in the financial analysis section.

Staff recommendation

35. Staff recommend retaining the postal voting method with an increase in special voting centres (the 'status quo plus' option).

Tauākī whakaaweawe āhuarangi Climate impact statement

36. This report discusses booth voting. The climate impact of people travelling to a booth is likely to be mixed, depending on where they are located.
37. Voting documents for postal and booth method elections rely on the use of paper. A more climate friendly option would be online voting. However, online voting is currently not an authorised voting method in the legislation.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

38. A decision about the voting method affects how voters elect the mayor, councillors and local board members. It does not have major impacts on the council group.
39. In some options, libraries and volunteer staff may be engaged. Libraries have been consulted and are able to help. Volunteer staff will be engaged if necessary.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

40. In March 2023 local boards were asked for their feedback on whether council should move from a 'postal only' voting method to a 'combination' (postal and booth) voting method.
- 14 supported combination voting (postal, with booth on election day).

- One supported postal and online voting.
- One supported online voting, and booth voting on election day.
- One supported retaining postal only.
- Four did not provide feedback on this issue.

41. Local communities have not been consulted regarding voting methods.

Tauākī whakaaweawe Māori Māori impact statement

42. Demographic data shows that turnout for electors of Māori descent was lower than the average turnout. [Further analysis conducted by RIMU about who voted in the 2022 local elections](#) suggested that a range of interrelated factors may be contributing to these discrepancies, including:

- differences in the perceived relevance of local government to the everyday life of different communities
- differences in family and work commitments and an ability to pay attention to local politics in light of other life priorities
- the complexity of the local government system and voting process, along with differences in knowledge about local government across communities in Auckland
- for some communities, a lack of identification with and ability to see one's identity reflected in the local governance system
- a distrust of and disengagement from the local government system, particularly amongst Māori
- the existence of a social norm of non-voting in some families, neighbourhoods and communities.

43. The impact of a different voting method on Māori voter turnout is not known and difficult to estimate. This is also true for non-Māori voter turnout.

Ngā ritenga ā-pūtea Financial implications

44. Of the options considered, the estimated financial implications run between \$10,060,390 and \$19,849,574. Only options One and Two have sufficient budget provided for in the Long-term Plan. Any other option would require additional funding to be made available by making further trade-offs in another budgetary allocation.

45. The costs below are estimates. This is especially true for options which include booth voting as not all costs are known.

Option	Description	Cost (estimate)
Option One - Postal voting only (Status quo)	Same as 2022, with 8 special voting centres	\$10,060,390
Option Two - Postal voting, plus more special voting centres (Status quo plus)	Same as 2022, with a minimum of one special voting centre per LB	\$10,160,390
Option Three - Booth only	20 places per LB, 7 days	\$11,377,653
	30 places per LB, 7 days	\$13,714,734

Option	Description	Cost (estimate)
	20 places per LB, 14 days (same voting period as Parliamentary elections)	\$15,467,546
	30 places per LB, 14 days	\$19,849,574
Option Four - Combination: Postal voting, with booth voting on election day	Postal, with 20 places per LB on election day	\$10,673,874
Option Five - Combination: Booth and Postal voting	30 places per LB, 7 days	\$17,071,634

Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

46. Staff have taken the short-term issues from the findings of the 2022 election to provide a recommendation to maintain postal voting, with more special voting centres (status quo plus).
47. In consideration of the declining postal service and voter turnout, staff will continue to work with DIA, the Electoral Commission, and other entities to inform policy work for any potential changes for the 2028 elections.
48. The analysis in the body of this report includes information on the risks of each option and Attachment E describes these in more detail. This analysis shows that Option Two 'status quo plus' has the least risks. The risks noted include:
 - voter fraud
 - voter intimidation
 - technical issues
 - long queues and voter suppression
 - misinformation and disinformation
 - security concerns
 - accessibility issues
 - logistical challenges
 - communication of results
 - postal service
 - fit for purpose.

Ngā koringa ā-muri Next steps

49. Your feedback will be provided to the Governing Body in June where a decision on the voting method for the 2025 local elections will be sought.

Ngā tāpirihanga Attachments

No.	Title	Page
A	2022 local board feedback	45
B	Types of voting methods	73
C	Voting method flow charts	77
D	Evaluation of 2022 election method	81
E	Risk analysis	101

Ngā kaihaina Signatories

Authors	Liam Davies - Graduate Warwick McNaughton - Principal Advisor
Authorisers	Rose Leonard - Manager Governance Services Louise Mason - General Manager Local Board Services Nina Siers – Local Area Manager

Amendment to the 2022-2025 Puketapapa Local Board Meeting Schedule

File No.: CP2024/07205

Te take mō te pūrongo Purpose of the report

1. The Puketāpapa Local Board adopted its 2022-2025 meeting schedule on Thursday, 17 November 2022 (PKTPP/2022/1).

DATE	TIME	VENUE
Business Meeting Thursday, 16 February 2023	10.00am	Puketāpapa Local Board, 560 Mt Albert Road, Three Kings.
Business Meeting Thursday, 16 March 2023	10.00am	Puketāpapa Local Board, 560 Mt Albert Road, Three Kings.
Recess week Monday, 10 April – 14 April 2023		
Business Meeting Thursday, 20 April 2023	10.00am	Puketāpapa Local Board, 560 Mt Albert Road, Three Kings.
Business Meeting Thursday, 18 May 2023	10.00am	Puketāpapa Local Board, 560 Mt Albert Road, Three Kings.
Business Meeting Thursday, 15 June 2023	10.00am	Puketāpapa Local Board, 560 Mt Albert Road, Three Kings.
Recess week Monday, 10 July – 14 July 2023		
Business Meeting Thursday, 20 July 2023	10.00am	Puketāpapa Local Board, 560 Mt Albert Road, Three Kings.
Business Meeting Thursday, 17 August 2023	10.00am	Puketāpapa Local Board, 560 Mt Albert Road, Three Kings.
Business Meeting Thursday, 21 September 2023	10.00am	Puketāpapa Local Board, 560 Mt Albert Road, Three Kings.
Business Meeting Thursday, 19 October 2023	10.00am	Puketāpapa Local Board, 560 Mt Albert Road, Three Kings.
Business Meeting Thursday, 16 November 2023	10.00am	Puketāpapa Local Board, 560 Mt Albert Road, Three Kings.
Business Meeting Thursday, 07 December 2023	10.00am	Puketāpapa Local Board, 560 Mt Albert Road, Three Kings.

Business Meeting Thursday, 01 February 2024	10.00am	Puketāpapa Local Board, 560 Mt Albert Road, Three Kings.
Business Meeting Thursday, 21 March 2024	10.00am	Puketāpapa Local Board, 560 Mt Albert Road, Three Kings.
Business Meeting Thursday, 18 April 2024	10.00am	Puketāpapa Local Board, 560 Mt Albert Road, Three Kings.
Recess week Monday, 22 April – 26 April		
Business Meeting Thursday, 16 May 2024	10.00am	Puketāpapa Local Board, 560 Mt Albert Road, Three Kings.
Business Meeting Thursday, 20 June 2024	10.00am	Puketāpapa Local Board, 560 Mt Albert Road, Three Kings.
Recess week Monday, 08 July – 12 July 2024		
Business Meeting Thursday, 18 July 2024	10.00am	Puketāpapa Local Board, 560 Mt Albert Road, Three Kings.
Business Meeting Thursday, 15 August 2024	10.00am	Puketāpapa Local Board, 560 Mt Albert Road, Three Kings.
Business Meeting Thursday, 19 September 2024	10.00am	Puketāpapa Local Board, 560 Mt Albert Road, Three Kings.
Business Meeting Thursday, 17 October 2024	10.00am	Puketāpapa Local Board, 560 Mt Albert Road, Three Kings.
Business Meeting Thursday, 21 November 2024	10.00am	Puketāpapa Local Board, 560 Mt Albert Road, Three Kings.
Business Meeting Thursday, 05 December 2024	10.00am	Puketāpapa Local Board, 560 Mt Albert Road, Three Kings.
Business Meeting Thursday, 20 February 2025	10.00am	Puketāpapa Local Board, 560 Mt Albert Road, Three Kings.
Business Meeting Thursday, 20 March 2025	10.00am	Puketāpapa Local Board, 560 Mt Albert Road, Three Kings.
Business Meeting Thursday, 17 April 2025	10.00am	Puketāpapa Local Board, 560 Mt Albert Road, Three Kings.
Recess week Monday, 21 April – 25 April 2025		
Business Meeting Thursday, 15 May 2025	10.00am	Puketāpapa Local Board, 560 Mt Albert Road, Three Kings.

Business Meeting Thursday, 19 June 2025	10.00am	Puketāpapa Local Board, 560 Mt Albert Road, Three Kings.
Recess week Monday, 30 June – 04 July 2025 10.00am		
Business Meeting Thursday, 17 July 2025	10.00am	Puketāpapa Local Board, 560 Mt Albert Road, Three Kings.
Business Meeting Thursday, 21 August 2025	10.00am	Puketāpapa Local Board, 560 Mt Albert Road, Three Kings.
Business Meeting Thursday, 18 September 2025	10.00am	Puketāpapa Local Board, 560 Mt Albert Road, Three Kings.

Whakarāpopototanga matua Executive summary

- The Puketāpapa Local Board resolved at its Thursday, 16 May 2024 ordinary business meeting to hold a one-off additional meeting at 10.00am Thursday, 27 June 2024, in order to receive a formal report and provide its feedback regarding the Regional Land Transport Plan [PKTPP/2024/97]
- This report seeks the board's approval to cancel the Puketāpapa Local Board ordinary business meeting scheduled at 10am Thursday, 20 June as well as recommending that the local board rescinds decision [PKTPP/2024/97] and resolve to replace it with an ordinary (rather than an 'Additional') meeting to be held at 10.00am, on Thursday, 27 June 2024.
- The local board's approval to hold an ordinary meeting on Thursday, 27 June 2024, will enable the board to receive and resolve on reports that were expected to be received during the previously scheduled meeting of the 20 June 2024.

Ngā tūtohunga Recommendation/s

That the Puketāpapa Local Board:

- whakaae / approve the cancelling of the ordinary business meeting scheduled 10.00am, Thursday, 20 June 2024.
- whakaae / approve the convening of an ordinary business meeting scheduled at 10.00am, Thursday, 27 June 2024 to be held at the Puketāpapa Local Board office, 560 Mt Albert Road, Three Kings and on-line via Microsoft Teams.

Ngā tāpirihanga Attachments

There are no attachments for this report.

Ngā kaihaina Signatories

Author	Selina Powell - Democracy Advisor
Authoriser	Nina Siers - Local Area Manager

Item 14