
Papakura Local Board

OPEN MINUTES

Minutes of a meeting of the Papakura Local Board held in the Local Board Chambers, 35 Coles Crescent, Papakura, Auckland on Wednesday, 26 June 2024 at 4:00 pm.

TE HUNGA KUA TAE MAI | PRESENT

Chairperson	Brent Catchpole
Deputy Chairperson	Jan Robinson
Members	Felicity Auva'a
	George Hawkins
	Kelvin Hieatt
	Andrew Webster

TE HUNGA ĀPITI KUA TAE MAI | ALSO PRESENT

Councilor	Daniel Newman	From 4.00pm
Councilor	Angela Dalton	From 4.00pm

1 Nau mai | Welcome

Member George Hawkins led the meeting in prayer.

2 Ngā Tamōtanga | Apologies

There were no apologies.

3 Te Whakapuaki i te Whai Pānga | Declaration of Interest

Member Brent Catchpole declared a conflict of interest with item 19 Papakura Small Grants round two 2023/2024 grants allocation in relation to application QR2414-238 Pūmanwa Āwhina Limited.

Member Andrew Webster and Member Felicity Auva'a declared a conflict of interest with item 19 Papakura Small Grants round two 2023/2024 grants allocation in relation to application QR2414-204 Harvest Community Church (HCC General).

4 Te Whakāū i ngā Āmiki | Confirmation of Minutes

Resolution number PPK/2024/70

MOVED by Chairperson B Catchpole, seconded by Member G Hawkins:

That the Papakura Local Board:

- a) **whakāū / confirm the ordinary minutes of its meeting, held on Wednesday, 12 June 2024, as true and correct record.**

CARRIED

5 He Tamōtanga Motuhake | Leave of Absence

There were no requests for leave of absence.

6 Te Mihi | Acknowledgements

6.1 Acknowledgement - Anne Candy, QSO, JP

Resolution number PPK/2024/71

MOVED by Chairperson B Catchpole, seconded by Deputy Chairperson J Robinson:

That the Papakura Local Board:

- a) **acknowledge Anne Candy for being awarded a Companion of the New Zealand Order of Merit in the King's Birthday Honours 2024, for services to Māori and local government.**

Ms Anne Candy (Ngāiterangi, Waikato-Tainui) was a Manukau City Councillor from 1995 until 2010 and Deputy Mayor of Manukau from 1998 to 2007.

Ms Candy chaired the Manukau City Council's Environmental Hearings Committee from 2007 to 2010 and was an elected member of the Counties

Manukau District Health Board from 2008 to 2010. She has been a member of Manurewa Local Board since 2019. She was a Review Panel member for the External Review of Maternity Care in the Counties Manukau District for the DHB in 2012. She has contributed in various ways to Ngati Te Ata, supporting parents and whānau in education, health, housing, te reo Māori, cultural heritage, the wellbeing of tamariki, and environmental protection. She was appointed by the Māori Women's Welfare League as an inaugural Trustee of the Water Utility Consumer Assistance Trust in 2011. She co-founded in 2005 and has chaired the Taonga Education Centre Charitable Trust, helping establish the Potiki Early Childhood Centre and Parents Unit in 2006 and Te Kopu Inc's Te Kahui Iiti Nei Early Childhood Centre in 2008. She served as Bishop's Commissary to Te Pihopa o Te Tai Tokerau from 2002 to 2023. Mrs Candy was patron of the Manurewa RSA from 1998 to 2018 and has been patron of the Manukau National Council of Women since 2002.

HONOURS

Companion of the Queen's Service Order for Public Services, New Year 2002

CARRIED

6.2 Acknowledgement – Joan Withers

Resolution number PPK/2024/72

MOVED by Chairperson B Catchpole, seconded by Member G Hawkins:

That the Papakura Local Board:

- a) acknowledge Joan Withers for being awarded a Companion of the New Zealand Order of Merit in the King's Birthday Honours 2024, for services to business, governance and women.

Mrs Joan Withers is one of New Zealand's leading governance experts and a champion for women in business, with more than 20 years' experience in the media industry and numerous governance roles in significant New Zealand businesses.

Mrs Withers held senior roles in both newspaper and radio and was the Chief Executive of Fairfax New Zealand and The Radio Network of New Zealand. She has been a Director and Chairperson of numerous private and state sector companies. These have included chairing The Warehouse Group since 2016, Chair of Mighty River Power (later Mercury), Auckland International Airport and TVNZ. She is a former Director of Meridian Energy and Counties Manukau District Health Board. She is currently Director of Sky Network TV, ANZ New Zealand and Origin Energy. She was a foundation member of Global Women and the 25 Percent Group, which worked to achieve diversity of thought at senior management level and in New Zealand boardrooms. She co-founded OnBeingBold, which convenes an annual event empowering women leaders, with a similar event provided freely to Year 13 girls. She is a Trustee of the Louise Perkins Foundation and previously of Royal New Zealand Ballet and Counties Manukau Pacific Trust. She chaired the Steering Group of Grow Our Own Workforce from 2009 until recently. Mrs Withers is the author of 'A Girl's Guide to Business' (1998) and 'A Woman's Place' (2017).

CARRIED

7 Ngā Petihana | Petitions

There were no petitions.

8 Ngā Tono Whakaaturanga | Deputations

Note: At the Chair's discretion item 8.3 was taken before item 8.1 and 8.2

8.3 Deputation - Papakura Marae Māori Wardens

Resolution number PPK/2024/73

MOVED by Chairperson B Catchpole, seconded by Member A Webster:

That the Papakura Local Board:

- a) **whakamihi / thank Richard Noble and Jan Piahana from the Papakura Marae Māori Wardens for their presentation and attendance.**

CARRIED

Attachments

- A 26 June 2024:Papakura Local Board- Item 8.3 Deputation- Papakura Marae Maori Wardens Presentation

8.1 Deputation - Papakura Youth Council

Resolution number PPK/2024/74

MOVED by Chairperson B Catchpole, seconded by Member A Webster:

That the Papakura Local Board:

- a) **whakamihi / thank Kritika Selach and Sanna Sood from the Papakura Youth Council for their attendance and presentation.**

CARRIED

Attachments

- A 26 June 2024: Papakura Local Board- Item 8.1 Deputation- Papakura Youth Council Presentation

8.2 Deputation - Takanini Business Association

Resolution number PPK/2024/75

MOVED by Chairperson B Catchpole, seconded by Member K Hieatt:

That the Papakura Local Board:

- a) **whakamihi / thank Gary Holmes for his presentation and attendance.**

CARRIED

9 Te Matapaki Tūmatanui | Public Forum

There was no public forum.

10 Ngā Pakihi Autaia | Extraordinary Business

There was no extraordinary business.

11 Governing Body Members' Update

Resolution number PPK/2024/76

MOVED by Chairperson B Catchpole, seconded by Member G Hawkins:

That the Papakura Local Board:

- a) **whiwhi / receive verbal updates from Councillors Angela Dalton and Daniel Newman.**

CARRIED

12 Chairperson's Update

Resolution number PPK/2024/77

MOVED by Chairperson B Catchpole, seconded by Member A Webster:

That the Papakura Local Board:

- a) **whiwhi / receive the verbal report from the Papakura Local Board Chairperson.**

CARRIED

13 Auckland Transport Update for the Papakura Local Board – June 2024

Resolution number PPK/2024/78

MOVED by Chairperson B Catchpole, seconded by Deputy Chairperson J Robinson:

That the Papakura Local Board:

- a) **whiwhi / receive the Auckland Transport Update – June 2024.**

Hingaia / Oakland Intersection

- b) **whakamihi / thank Auckland Transport for finding an option to avoid a stop/go restriction by shifting the road and construction closer to the vacant land so that one lane in each direction can be maintained. The board looks forward to the completion of this project and will continue to advocate for stage 2, the widening of Hingaia Road to alleviate traffic congestion for vehicles accessing the motorway.**

Waihoehoe Road Upgrade Project

- c) **tuhi ā-taipitopito / note that NZTA WakaKotahi has advised that following the government's 'roads of significance' announcement, funding for projects currently in the planning phase, including Waihoehoe Road, have had budget restrictions, resulting in the mitigations proposed for the left in and out of Tui Street no longer being options, ie:**

- i) relocation of the playground to allow additional carparking on Great South Road
- ii) covered walkway from the Great South Road carpark to the Drury Domain
- d) request Auckland Transport convey to NZTA the local board's concern that there is no safe method for traffic to turn right into or out of Tui Street, noting the additional parking on Great South Road was the option to mitigate these safety concerns
- e) request an update from Auckland Transport and NZTA, as requested at the last workshop, on the option for the ability to access Tui Street as part of the intersection for Waihoehoe Road and Great South Road

Papakura Town Centre seating

- e) whakamihi / thank Auckland Transport for expediting the removal of two public seats located outside K'Shoes on Great South Road in the Papakura Town Centre, noting that the Papakura Business Association is working with the relevant agencies to try to address loitering and anti-social behaviour in the town centre

Gurdwara Sikh Temple safety measures

- f) request Auckland Transport to investigate why the safety measures put in place at the Gurdwara Sikh Temple are inconsistent with what was explained at the site meeting, ie: the road markings put in place allow vehicles to park on Takanini School Road right up to the Temple entrance way creating sight line safety issues, particularly if the vehicles parked are large.

CARRIED

14 Approval of Customer and Community Services local board work programme 2024-2025

Resolution number PPK/2024/79

MOVED by Chairperson B Catchpole, seconded by Member F Auva'a:

That the Papakura Local Board:

- a) **whai / approve the 2024/2025 Customer and Community Services work programme and its associated budget in Attachment A with the following additions:**
 - i) **add a new work programme line for the Te Kete Rukuruku team to implement signage for the Hingaia Park Sculpture in consultation with mana whenua with a budget of \$5,000 reallocated from the Parks and Community Facilities work programme line ID42749 Papakura – LDI minor capex fund 2024/2025**
 - ii) **add a new Customer and Community Services work programme line for Regional Services and Strategy to provide local board line of sight of the investigation and advice for the optimisation project of 8 – 10 Averill Street**

(Papakura Art Gallery), noting this work is being funded from a regional budget

- b) whai / approve in principle the 2025/2026 and 2026/2027 Customer and Community Services – Parks and Community Facilities work programme in Attachment A
- c) whai / approve the Risk Adjusted Programme projects identified in the 2024/2025 Customer and Community Services work programme in Attachment A
- d) whakarite / provide the following projects feedback for consideration by the Planning, Environment and Parks Committee on projects funded from the Slips Prevention, Local Parks and Sports Field Development budgets and discrete local board projects funded from regional budgets in Attachment D

ID	Activity Name	Programme	Total Value	Fiscal Year and Budget Source
46191	Opāheke Park – detailed design and construct freshwater and wastewater system	ABS: Capex – Growth, Encumbrance release (Bellfield Road SHA), Locally Driven Initiatives (LDI) Capex	\$2,417,000	2025 - \$100,000 – growth 2025 - \$0 - encumbrance 2026 - \$600,000 – growth 2026 - \$200,000 – encumbrance 2027 - \$0 – growth 2027 - \$1,500,000 – encumbrance 2027 - \$17,000 – LDI capex
36941	Papakura Leisure Centre – undertake seismic strengthening and general renewal of the building	ABS: Capex – Local Renewal, Development Capex (Seismic)	\$2,500,067	
30165	71 Twin Parks Rise – develop new neighbourhood park	ABS: Capex – Growth (regional)	\$1,630,000	
ID	Activity Name	Programme	Total Value	Fiscal Year and Budget Source
30818	Kai-pāwhara – develop new neighbourhood park	ABS: Capex – Growth (regional)	\$1,332,716	2025 - \$650,990 - growth

- e) tuhi ā-taipitopito / note that funding for the Coastal Renewals, Slips Prevention, Local Parks and Sports Field Development and Local Board Discrete Project budgets is subject to approval by the Planning, Environment and Parks Committee

- f) recommend to the Planning, Environment and Parks Committee that investigation is undertaken for local boards to have greater decision making in how growth funding is allocated within an area of growth and intensification in line with increased decision-making responsibilities, and noting that these investment decisions have direct implications for local boards and local communities.

CARRIED

15 Approval of the 2024/2025 Papakura Local Board Local Environmental Work Programmes

Resolution number PPK/2024/80

MOVED by Chairperson B Catchpole, seconded by Member F Auva'a:

That the Papakura Local Board:

- a) whakaae / approve its 2024/2025 Local Environmental Work Programme and associated budget allocation, as summarised in the table below and in Attachment A:

Activity name	2024/2025 budget for approval
Bruce Pulman Park Reserve - pond enhancement	\$35,000
Manukau Harbour Forum	\$11,000
Papakura Waste Minimisation	\$26,000
Papakura Stream Restoration Programme	\$14,000
Pest Free South Auckland – Papakura	\$56,000
Te Koiwi Pond Enhancement	\$33,000
Wai Care Papakura Programme	\$32,000
Total	\$207,000

CARRIED

16 Approval of the 2024/2025 Papakura Local Board Governance Work Programme

Resolution number PPK/2024/81

MOVED by Chairperson B Catchpole, seconded by Member A Webster:

That the Papakura Local Board:

- a) approve the Papakura Local Governance work programme 2024/2025 and associated budgets as summarised in the table below:

Activity name	2024/2025 budget for approval
Achieving Māori Outcomes Papakura: Ara Kōtui	\$6,000

Papakura Local Board Engagement	\$5,000
Total	\$11,000

CARRIED

17 Endorsement for the Pahurehure Inlet Shoreline Adaptation Plan

Resolution number PPK/2024/82

MOVED by Chairperson B Catchpole, seconded by Member G Hawkins:

That the Papakura Local Board:

- a) **ohia / endorse the Pahurehure Inlet Shoreline Adaptation Plan in Attachment A.**

CARRIED

18 Approval of the Papakura Local Board External Partnerships-Business Associations work programme 2024/2025

Resolution number PPK/2024/83

MOVED by Chairperson B Catchpole, seconded by Member K Hieatt:

That the Papakura Local Board:

- a) **approve the External Partnerships-Business Associations work programme 2024/2025 presented in Attachment A.**

CARRIED

19 Papakura Small Grants round two 2023/2024 grants allocation

Member Brent Catchpole, member Andrew Webster and member Felicity Auva'a declared an interest in this item and took no part in the discussion or voting on the matter.

Chairperson Brent Catchpole vacated the chair in favour of Deputy Chairperson Jan Robinson at 5.46pm.

Resolution number PPK/2024/84

MOVED by Deputy Chairperson J Robinson, seconded by Member G Hawkins:

That the Papakura Local Board:

- (a) **agree to fund, part-fund or decline the Papakura Small Grants round two 2023/2024 applications as follows:**

Application ID	Organisation	Main focus	Requesting funding for	Amount requested	Decision
QR2414-203	School Start First Impressions	Community	Towards school starter bags and equipment for 5 year olds in need from 1 July 2024 to 1 November 2024	\$2,000.00	\$2,000.00 Approved
QR2414-204	Harvest Community Church (HCC General)	Arts and culture	Towards overhead cost for Carols In The Park Papakura 2024 from 28 November 2024 to 30 November 2024	\$40,000.00	\$40,000.00 Approved
QR2414-205	Disability Sport Auckland Incorporated	Sport and recreation	Towards the outdoor speaker cost from 24 June 2024 to 31 July 2024	\$520.87	\$0.00 Declined
QR2414-208	PHAB Association Inc contracts Operations Account	Community	Towards guitar, speaker and large wooden game from 22 July 2024 to 27 June 2025	\$849.18	\$849.18 Approved
QR2414-209	Counties Manukau Gymnastics Inc	Sport and recreation	Towards purchase of chalk blocks for Pulman Recreation Centre on 5 July 2024	\$2,000.00	\$2,000.00 Approved
QR2414-212	Valerie Wei Yi Ong	Arts and culture	Towards artist fees,	\$1,000.00	\$1,000.00 Approved

			material and venue hire from 1 August 2024 to 12 November 2024		
Application ID	Organisation	Main focus	Requesting funding for	Amount requested	Decision
QR2414-214	Sustainable Papakura	Community	Towards induction booklets, branded keep cups, volunteer retreat, T-Shirts for Supporting Eco Volunteers from 1 July 2024 to 30 March 2025	\$2,000.00	\$2,000.00 Approved
QR2414-216	Bhangra Roots - C S R Club Inc	Arts and culture	Towards folk dress for enhancing cultural practices via folk dance from 20 May 2024 to 19 August 2024	\$2,000.00	\$0.00 Declined
QR2414-218	South Auckland Choral Soc. Inc	Arts and culture	Towards venue hire, marketing, programme, ticket production, soloist and accompanist, conductor and accompanist cost from 1 September 2024 to 15 December 2024	\$2,000.00	\$2,000.00 Approved

QR2414-219	Papakura High School Bot	Arts and culture	Towards printing of Tau Board, Tau/Chess Pieces and PS5 from 2 September 2024 to 6 September 2024	\$2,000.00	\$2,000.00 Approved
Application ID	Organisation	Main focus	Requesting funding for	Amount requested	Decision
QR2414-222	Totara Hospice Account	Community	Towards slide sheets from 1 July 2024 to 31 December 2024	\$1,887.00	\$1,887.00 Approved
QR2414-223	Momentum Charitable Trust	Community	Towards facilitated fees for four one-day life and financial skills programmes at Papakura Probation Centre from 3 June 2024 to 31 July 2024	\$1,695.00	\$1,695.00 Approved
QR2414-225	NEW ZEALAND RUGBY LEAGUE INCORPORATED	Sport and recreation	Towards marquee hireage, power generator, activity/inflatable hireage, artificial grass, picnic tables, bean bags and catering from 6 September 2024 to 8 September 2024	\$2,000.00	\$2,000.00 Approved

Application ID	Organisation	Main focus	Requesting funding for	Amount requested	Decision
QR2414-226	New Zealand Blue Light Ventures Inc	Community	Towards rainbow's end entry tickets from 7 September 2024 to 8 September 2024	\$1,865.50	\$1,865.50 Approved
QR2414-227	The Kiwanis Club of Drury Charitable Trust	Community	Towards whitcoulls vouchers from 1 July 2024 to 30 June 2025	\$600.00	\$600.00 Approved
QR2414-228	E C Sampaio & R Dos Santos Carvalho	Community	Towards materials, reusable resources, artist fee for self-reflection project 12 October 2024 to 12 November 2024	\$1,000.00	\$0.00 Declined
QR2414-229	Rotary Club of Papakura Inc	Community	Towards first aid, advertising, traffic management, overhead costs, performance, event management, catering and prizes for the Santa Parade on 1 December 2024	\$35,000.00	\$35,000.00 Approved

Application ID	Organisation	Main focus	Requesting funding for	Amount requested	Decision
QR2414-230	Drury United Football Club	Sport and recreation	Towards footballs purchase for the Junior football team (ages 4-9) from 1 August 2024 to 31 August 2024	\$1,975.00	\$1,975.00 Approved
QR2414-231	Literacy Aotearoa Charitable Trust	Community	Towards driving license fees from 20 July 2024 to 21 July 2025	\$1,922.00	\$0.00 Declined
QR2414-232	Roskill Together/Janani Mohanakrishnan	Environment	Towards marketing, running the workshops and reporting/publish cost for EcoPlay Challenge Explorer project from 1 August 2024 to 20 December 2024	\$2,000.00	\$0.00 Declined
QR2414-234	Squash Auckland Incorporated	Sport and recreation	Towards window signage 1 July 2024 to 30 June 2025	\$672.75	\$0.00 Declined
QR2414-237	Papakura Community Trust Redhill Community Centre	Community	Towards youth group facilitation cost and facility subsidy at Redhill Community Centre from 1 July 2024 to 31 December 2024	\$34,292.00	\$15,000.00 Approved

Application ID	Organisation	Main focus	Requesting funding for	Amount requested	Decision
QR2414-238	Pūmanwa Āwhina Limited	Community	Toward dissemination on information hand outs booklets, update website, equipment, coordinator fees, food activation nights and community workshops from 1 July 2024 to 31 December 2024	\$40,000.00	\$30,442.32 Approved
QR2414-221	Badminton New Zealand Incorporated	Sport and recreation	Towards venue hire and shuttlecocks from 26 July 2024 to 28 July 2024	\$2,000.00	Application Withdrawn
Total				\$181,279.30	\$142,314.00

CARRIED

Note: Deputy Chairperson Jan Robinson vacated the chair. Chairperson Brent Catchpole resumed the chair at 5.49pm.

20 Papakura Local Board Grants and Youth Grants programmes 2024/2025

Resolution number PPK/2024/85

MOVED by Chairperson B Catchpole, seconded by Member K Hieatt:

That the Papakura Local Board:

- a) adopt the Papakura Local Board Grants Programme 2024/2025 provided as Attachment A
- b) adopt the Papakura Youth Grants Programme 2024/2025 provided as Attachment B.

CARRIED

21 Local board feedback on the draft Mahere Hukihuki mo te Whakahaeretanga me te Whakaitinga o te Para / Waste Management and Minimisation Plan 2024

Resolution number PPK/2024/86

MOVED by Chairperson B Catchpole, seconded by Member A Webster:

That the Papakura Local Board:

- a) **whakarite / provide the following feedback on the draft Waste Management and Minimisation Plan 2024, including the Hauraki Gulf Islands Waste Plan 2024**
 - i) **The Papakura Local Board requests more communication for those affected by the removal of the rubbish tag system in Papakura**
 - ii) **The board does not support the reduction in frequency of household rubbish collection service to fortnightly**
 - iii) **The board believes a fortnightly service will exacerbate illegal dumping**
 - iv) **The board expresses concern that there is no place for disposable nappies to go which will lead to smelly bins. In the middle of summer the odour from the rubbish is not going to work and will certainly lead to illegal dumping. Lower socio-economic areas will be heavily impacted**
 - v) **A product stewardship approach is required encouraging overseas suppliers to use paper packaging and alternatives to polystyrene and plastic bags**
 - vi) **The board believes data collection on a “per house” approach would provide better insight into people’s behaviour in relation to waste.**

CARRIED

22 Auckland Citizens Advice Bureaux Funding Model Options

Resolution number PPK/2024/87

MOVED by Chairperson B Catchpole, seconded by Member F Auva'a:

That the Papakura Local Board:

- a) **provide the following feedback, if any, on the preferred option for a new strategic funding model for Auckland Citizens Advice Bureaux.**
 - i) **The Papakura local board note concerns expressed to it from the Papakura CAB about the funding decisions and lack of engagement from ACABX**
 - ii) **The Papakura local board provisionally supports option two subject to further engagement with the Papakura CAB**
 - iii) **Requests that the chair speaks at the Governing Body on behalf of the board and the Papakura CAB when this matter is considered.**

CARRIED

23 Permanent changes to landowner approval process for filming activities

Resolution number PPK/2024/88

MOVED by Chairperson B Catchpole, seconded by Member G Hawkins:

That the Papakura Local Board:

- a) Do not agree to permanently waive the requirement (in the Local Board Delegation Protocols) for staff consultation with the local board on landowner approvals, for low and medium impact film shoot permit applications, as defined in the Auckland Film Protocol 2019 Impacts Table on the following basis:
- i) Do not consider it appropriate to delegate decision-making to staff for activities that do not align with local community benefit. The board welcomes screen production in the Papakura Local Board area on balance with local community interests and believe that it is a local board's role to monitor this balance, and provide constructive input
 - ii) Members have demonstrated that Papakura Local Board consideration of land owner approvals (film permit applications) do not create risk to filming activities i.e. that Papakura Local Board representatives are consistently responsive to approvals requests.

CARRIED

24 Resolutions Pending Action - June 2024

Resolution number PPK/2024/89

MOVED by Chairperson B Catchpole, seconded by Member A Webster:

That the Papakura Local Board:

- a) tuhi ā-taipitopito / note the Resolutions Pending Action report for the period of August 2023 to June 2024.

CARRIED

25 Papakura Local Board Hōtaka Kaupapa / Governance Forward Work Calendar - June 2024

Resolution number PPK/2024/90

MOVED by Chairperson B Catchpole, seconded by Member K Hieatt:

That the Papakura Local Board:

- a) tuhi ā-taipitopito / note the Hōtaka Kaupapa / Governance Forward Work Calendar.

CARRIED

26 Papakura Local Board Workshop Records

Resolution number PPK/2024/91

MOVED by Chairperson B Catchpole, seconded by Member A Webster:

That the Papakura Local Board:

- a) **tuhi ā-taipitopito / note the Papakura Local Board workshop records held on:**
 - i) **1 May 2024**
 - ii) **8 May 2024**
 - iii) **15 May 2024**
 - iv) **22 May 2024**
 - v) **29 May 2024.**

CARRIED

27 Te Whakaaro ki ngā Take Pūtea e Autaia ana | Consideration of Extraordinary Items

There was no consideration of extraordinary items.

6.10 pm

The chairperson thanked members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE PAKAKURA LOCAL BOARD
HELD ON

DATE:.....

CHAIRPERSON:.....