

I hereby give notice that an ordinary meeting of the Devonport-Takapuna Local Board will be held on:

**Date:** Tuesday, 16 July 2024  
**Time:** 10:00 am  
**Meeting Room:** Devonport-Takapuna Local Board Office  
**Venue:** 1-7 The Strand  
Takapuna

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## Devonport-Takapuna Local Board OPEN AGENDA

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### MEMBERSHIP

|                           |   |
|---------------------------|---|
| <b>Chairperson</b>        | Toni van Tonder   |
| <b>Deputy Chairperson</b> | Terence Harpur  |
| <b>Members</b>            | Peter Allen<br>Gavin Busch<br>Melissa Powell<br>George Wood, CNZM |

(Quorum 3 members)

**Henare King**  
**Democracy Advisor**

**11 July 2024**

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## 1 Nau mai | Welcome

The meeting will be opened with a karakia.

|                              |                                  |
|------------------------------|----------------------------------|
| Whakataka te hau ki te uru   | Cease o winds from the west      |
| Whakataka te hau ki te tonga | Cease o winds from the south     |
| Kia mākinakina ki uta        | Bring calm breezes over the land |
| Kia mātaratara ki tai        | Bring calm breezes over the sea  |
| E hī ake ana te atakura      | And let the red-tipped dawn come |
| He tio                       | With a touch of frost            |
| He huka                      | A sharpened air                  |
| He hau hū                    | And promise of a glorious day.   |
| Tīhei mauri ora              |                                  |

## 2 Ngā Tamōtanga | Apologies

Apologies from Member P Allen and Chairperson T van Tonder have been received.

## 3 Te Whakapuaki i te Whai Pānga | Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

## 4 Te Whakaū i ngā Āmiki | Confirmation of Minutes

That the Devonport-Takapuna Local Board:

- a) whakaū / confirm the extraordinary minutes of its meeting, held on Thursday, 27 June 2024, as a true and correct.

## 5 He Tamōtanga Motuhake | Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

## 6 Te Mihi | Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

## 7 Ngā Petihana | Petitions

At the close of the agenda no requests to present petitions had been received.

## 8 Ngā Tono Whakaaturanga | Deputations

Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Devonport-Takapuna Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

At the close of the agenda no requests for deputations had been received.

## 9 Te Matapaki Tūmatanui | Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of three minutes per speaker is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

## 10 Ngā Pakihi Autaia | Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
  - (i) The reason why the item is not on the agenda; and
  - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
  - (i) That item is a minor matter relating to the general business of the local authority; and
  - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

## Kōkiri Agreement 2024-2025 - A plan for Auckland Transport project and programme engagement

File No.: CP2024/10003

Item 11

### Te take mō te pūrongo Purpose of the report

1. To seek endorsement for the Devonport-Takapuna Local Board Kōkiri Agreement 2024-2025, which provides a plan for Auckland Transport work programme engagement.

### Whakarāpopototanga matua Executive summary

2. The Auckland Transport Local Board Relationship Project (LBRP) aims to create a more structured and effective process for local boards to engage with and influence Auckland Transport projects and programmes.
3. Developing a Kōkiri Agreement is an annual process within the LBRP. It involves providing advice on Auckland Transport's plans, seeking feedback from the local board, responding to this feedback, and establishing an endorsed plan for engaging on work in the local board area.
4. This report presents the first annual Kōkiri Agreement (Attachment A) to the local board. Auckland Transport is seeking endorsement of the agreement.
5. Auckland Transport will report quarterly on the Kōkiri Agreement starting in September 2024.

### Ngā tūtohunga Recommendation/s

That the Devonport-Takapuna Local Board:

- a) endorse the levels of engagement established by Auckland Transport in the Devonport-Takapuna Local Board Kōkiri Agreement 2024-2025.

OR

- b) endorse the levels of engagement established by Auckland Transport in the Devonport-Takapuna Local Board Kōkiri Agreement 2024-2025 with the following comments or requests:

- i) XYZ

OR

- c) does not endorse the levels of engagement established by Auckland Transport in the Devonport-Takapuna Local Board Kōkiri Agreement 2024-2025 and provides the following comments or requests:

- i) XYZ

### Horopaki Context

*Project Kōkiri*

6. In mid-2023, Project Kōkiri was initiated to build a more structured and supportive relationship between local boards and Auckland Transport (AT).

7. Project Kōkiri is part of the Auckland Transport Local Board Relationship Project (LBRP) work, which responds to the *2020 Review of Auckland Council’s Council-controlled Organisations*. The review highlighted the need for local boards and AT to work more meaningfully and collaboratively.
8. Since 2020, AT has taken steps to improve information flow and local board decision-making, including:
  - instituting an annual forward works programme briefing for all local boards
  - increasing the number of updates sent to local boards
  - providing local board insights in all project engagement
  - reporting on the CCO Joint Engagement Plan (2022-2023).
9. AT established the LBRP in mid-2023 to improve engagement with local boards. AT started an annual programme of interaction that provides a better basis for communication and for understanding roles, responsibilities, limitations, and opportunities.
10. The new process – outlined in Table One – takes learnings from the CCO Joint Engagement Plan and builds an annual engagement structure, with levels of engagement captured in the local board’s Kōkiri Agreement (local board transport agreement).

**Table One: Process for delivering Kōkiri Agreements**

|              |   |
|--------------|---|
| Oct-Nov 2023 | AT provided local boards with advice about AT’s work programme in the 2024-2025 financial year (forward work programme brief).  |
| March 2024   | Local boards provided formal feedback on AT’s work programme, including stating: <ol style="list-style-type: none"> <li>a) the level of engagement preferred on a particular project or programme</li> <li>b) any projects that were not presented in the forward works programme that the local board would like AT to consider</li> <li>c) if there are projects that the local board does not believe the community will support.</li> </ol> |
| May 2024     | AT responded to these requests in a memo (Attachment B).  |
| July 2024    | This report seeks endorsement of the local board’s Kōkiri Agreement (Attachment A).   |
| Ongoing      | AT will provide quarterly progress reports about the projects and programmes in the Kōkiri Agreement, starting September 2024.  |

11. Auckland Transport aims for local boards to have a clear structure for engagement. This provides opportunities for local boards to influence Auckland Transport’s work programme through organised formal feedback.

## Tātaritanga me ngā tohutohu Analysis and advice

12. The Kōkiri Agreement prioritises the projects or programmes that are most important to the local board. This clear prioritisation provides Auckland Transport with valuable insights into the local board’s transport-related objectives, in addition to the objectives provided in the local board plan. AT reviews this input to inform its planning and, if necessary, to offer better explanations for why certain projects or programmes cannot be delivered.



13. Auckland Transport's planning has some flexibility, and with clear information about expectations, the organisation can better meet the needs of local boards and the communities they serve.
14. The LBRP and Kōkiri Agreements aim to enhance communication between Auckland Transport and local boards, fostering better relationships and improved local outcomes. Endorsement by the local board signifies mutual commitment to the project. If a local board chooses not to endorse the agreement, AT will continue to deliver upon the expectations established in the agreement, including reporting quarterly on progress.
15. Local boards will have opportunity to provide formal views on the contents of the Kōkiri Agreement through this report and subsequent quarterly reports.

## **Tauākī whakaaweawe āhuarangi**

### **Climate impact statement**

16. Auckland Transport engages closely with the council on developing strategy, actions and measures to support the outcomes sought by the Auckland Plan 2050, Te-Tāruke-ā-Tāwhiri: Auckland's Climate Plan and the council's priorities.
17. AT reviews the potential climate impacts of all projects and works hard to minimise carbon emissions. AT's work programme has been influenced by council direction through Te-Tāruke-ā-Tāwhiri: Auckland's Climate Plan.

## **Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**

### **Council group impacts and views**

18. Project Kōkiri was developed working closely with local board staff from the Auckland Council's Governance and Engagement Department.
19. Project Kōkiri is a product of the Local Board Relationship Project which was in response to a 2022 'Letter of Expectation' directive from the mayor that stated in part that:  
*"The Statement of Intent 2023-2026 must set out how AT will achieve closer Local Board involvement in the design and planning stage of local transport projects that affect their communities."*
20. Project Kōkiri aims to meet this direction and seeks local board feedback regularly. AT also surveys local board members quarterly about engagement, providing an indication of satisfaction. Auckland Transport has reported regularly on the project to the Local Board Chair's Forum.
21. Further, this work relies on historical engagement with both Auckland Council and with other CCOs and builds off the Joint CCO Engagement Plans 2022-2023.
22. AT will use the Kōkiri Agreement to inform internal teams delivering projects and programmes about the local board's priorities and expectations for engagement.

## **Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

### **Local impacts and local board views**

23. AT provided the local board with a forward works programme briefing on 26 March 2024 to receive quality advice on the work programme.
24. The response from both elected members and staff supporting local boards has been positive. Local boards have been specifically supportive of the large amount and quality of information provided in the briefings, the detailed discussion with subject matter experts, and attendance at workshops by AT executive leaders.
26. This local board provided its feedback on the proposed programme and their priorities in a business meeting report on 16 April 2024.
27. AT responded to this formal feedback by memorandum (Attachment B).

## Tauākī whakaaweawe Māori Māori impact statement

28. Auckland Transport is committed to meeting its responsibilities under Te Tiriti o Waitangi and its broader legal obligations in being more responsible or effective to Māori.
29. AT's Māori Responsiveness Plan outlines the commitment to 19 mana whenua iwi in delivering effective and well-designed transport policy and solutions for Auckland. We also recognise mataawaka and their representative bodies and our desire to foster a relationship with them. This plan is available on the Auckland Transport website - <https://at.govt.nz/about-us/transport-plans-strategies/maori-responsiveness-plan/#about>

## Ngā ritenga ā-pūtea Financial implications

30. This decision has no financial implications for the local board because Auckland Transport funds all projects and programmes.
31. Local boards do have a discretionary transport budget through the local board transport capital funds, and these projects are included in the Kōkiri Agreement. However, their financial implications are reported separately.

## Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

32. Delays in making decisions on this programme of work could result in significant financial costs for Auckland Transport and consequently, for the ratepayer.

## Ngā koringa ā-muri Next steps

33. Auckland Transport will use the Kōkiri Agreement to inform internal teams delivering projects and programmes about the local board's priorities and expectations for engagement.
34. AT will report on the Kōkiri Agreement quarterly, starting in September 2024.
35. In October or November 2024, AT will conduct its annual forward work programme process to develop the Kōkiri Agreement 2025-2026.

## Ngā tāpirihanga Attachments

| No.               | Title   | Page |
|-------------------|---|------|
| <a href="#">A</a> | Devonport-Takapuna Local Board Kōkiri Agreement 2024-2025   | 11   |
| <a href="#">B</a> | AT memo: Response to local board feedback towards development of local board transport plan Kōkiri Agreement) | 19   |

## Ngā kaihaina Signatories

|             |   |
|-------------|---|
| Author      | Ben Stallworthy - Principal Advisor Strategic Relationships (Auckland Transport)                                |
| Authorisers | Lou-Ann Ballantyne - General Manager Governance and Engagement<br>Maureen Buchanan – Senior Local Board Advisor |



























## Approval of the Devonport-Takapuna Local Board Auckland Emergency Management work programme 2024/2025

File No.: CP2024/10006

Item 12

### Te take mō te pūrongo

#### Purpose of the report

1. To approve the 2024/2025 Devonport-Takapuna Local Board Auckland Emergency Management work programme and its associated budget.

### Whakarāpopototanga matua

#### Executive summary

2. This report presents the board's Auckland Emergency Management work programme and associated budgets for approval for delivery within the 2024/2025 financial year (see Attachment A).
3. The work programme responds to the following objective that the local board identified in the Devonport-Takapuna Local Board Plan 2023:
  - Our People – We value inclusivity, diversity and resilience.
4. The board provided feedback to staff on the projects it would like to fund in a series of workshops. The board indicated its support for the following regionally-funded project:
  - Local Board, community and business emergency response plans and resilience programme.
5. Updates on the delivery of this work programme will be provided through the board's quarterly performance reports.

### Ngā tūtohunga

#### Recommendation/s

That the Devonport-Takapuna Local Board:

- a) approve the Auckland Emergency Management work programme 2024/2025 (Attachment A to the agenda report).

### Horopaki

#### Context

6. Each year, the local board decides which activities to allocate its annual budget toward, through a series of workshops. The local board feedback in these workshops have informed the work programme.
7. The work programme responds to the outcomes and objectives that the local board identified in the Devonport-Takapuna Local Board Plan 2023. The specific objective reflected in the work programme is:
  - Our People – We value inclusivity, diversity and resilience.

## Tātaritanga me ngā tohutohu Analysis and advice

8. The proposed activities for delivery as part of the board's Auckland Emergency Management work programme 2024/2025 are detailed below. See Attachment A for further detail.

### Devonport-Takapuna Local Board, community and business emergency response plans and resilience programme

9. To increase disaster awareness, adopt readiness and response plans and implementation after approval, and in collaboration with the Devonport-Takapuna Local Board and the community.
10. The benefits of this activity are identified as people within the local board rohe understand their hazard risks, have mitigated these risks, are prepared and have strong social networks to better support each other during an emergency.

## Tauākī whakaaweawe āhuarangi Climate impact statement

11. Table 1 outlines the activities in the 2024/2025 work programme that have an impact on greenhouse gas emissions or contribute towards climate change adaptation.

**Table 1: Climate impact assessment of proposed activities**

| Activity name  | Climate impact  |
|--|---|
| Devonport-Takapuna Local Board, community and business emergency response plans and resilience programme | Positive impact on our resilience to climate change, as this works increases community readiness to respond emergencies and the impacts of climate change |

## Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

12. The work programme was developed through a collaborative approach by operational council departments, with each department represented in the integrated team that presented the draft work programme to the local board at a series of workshops.

## Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

13. The proposed Auckland Emergency Management work programme has been considered by the local board in a series of workshops from October 2023 to May 2024. The views expressed by local board members during the workshops have informed the recommended work programme.
14. The activities in the proposed work programme align with the Devonport-Takapuna Local Board Plan 2023 outcomes.

## Tauākī whakaaweawe Māori Māori impact statement

15. Where aspects of the proposed work programme are anticipated to have a significant impact on activity of importance to Māori then appropriate engagement will be undertaken.



## Ngā ritenga ā-pūtea Financial implications

16. The proposed Auckland Emergency Management work programme budget for 2024/2025 is regionally funded so does not need to be accommodated within the board's total draft budget for 2024/2025.

## Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

17. Where a work programme activity cannot be completed on time or to budget, due to unforeseen circumstances, this will be signalled to the local board at the earliest opportunity.

## Ngā koringa ā-muri Next steps

18. Delivery of the activity in the approved work programme will commence on 1 July 2024 and continue until 30 June 2025. Activity progress will be reported to the local board on a quarterly basis.
19. Where the work programme identifies further decisions and milestones for each activity, these will be brought to the local board when appropriate.

## Ngā tāpirihanga Attachments

| No.                 | Title   | Page |
|---------------------|---|------|
| A <a href="#">↓</a> | Auckland Emergency Management Work Programme 2023/2024 - Devonport-Takapuna Local Board | 27   |

## Ngā kaihaina Signatories

|             |  |
|-------------|--|
| Author      | Zoe Marr – Community Planning and Readiness Manager  |
| Authorisers | Anna Wallace – Head of Planning<br>Lou-Ann Ballantyne - General Manager Governance and Engagement<br>Maureen Buchanan – Senior Local Board Advisor |







## Elected Members' Reports

File No.: CP2024/09871

### Te take mō te pūrongo Purpose of the report

1. To provide the opportunity for the members of the Devonport-Takapuna Local Board to provide updates on the projects and issues they have been involved in since the 18 June 2024 business meeting.

### Ngā tūtohunga Recommendation/s

That the Devonport-Takapuna Local Board:

- a) receive and thank member Gavin Busch for their written report.
- b) receive and thank member Terence Harpur for their written report.
- c) receive and thank Chairperson Toni van Tonder for their written report.
- d) receive and thank member George Wood for their written report.

### Ngā tāpirihanga Attachments

| No.               | Title   | Page |
|-------------------|---|------|
| <a href="#">A</a> | Gavin Busch - Members Report - 16 July 2024     | 31   |
| <a href="#">B</a> | Terence Harpur - Members Report - 16 July 2024  | 33   |
| <a href="#">C</a> | Toni van Tonder - Members Report - 16 July 2024 | 35   |
| <a href="#">D</a> | George Wood - Members Report - 16 July 2024     | 39   |

### Ngā kaihaina Signatories

|            |   |
|------------|---|
| Author     | Henare King - Democracy Advisor               |
| Authoriser | Maureen Buchanan - Senior Local Board Advisor |























































































































































































































































## Resolutions Pending Action report

File No.: CP2024/09882

### Te take mō te pūrongo

#### Purpose of the report

1. To provide the Devonport-Takapuna Local Board with the status and update of all resolutions that are pending action from staff.

### Whakarāpopototanga matua

#### Executive summary

2. This is a regular information-only report which aims to provide greater visibility of actions that the local board have requested of operational staff.
3. Note that, unlike an agenda report, staff will not be present to answer questions about the items referred to in this report. Local board members should direct any questions to the local board support staff.

### Ngā tūtohunga

#### Recommendation/s

That the Devonport-Takapuna Local Board:

- a) note the Devonport-Takapuna Local Board resolutions pending action report as at 9 July 2024.

### Ngā tāpirihanga

#### Attachments

| No.               | Title   | Page |
|-------------------|---|------|
| <a href="#">A</a> | Resolutions Pending Action report - July 2024 | 141  |

### Ngā kaihaina

#### Signatories

|            |   |
|------------|---|
| Author     | Henare King - Democracy Advisor               |
| Authoriser | Maureen Buchanan - Senior Local Board Advisor |







## Devonport-Takapuna Local Board - Resource Consent Applications - June 2024

File No.: CP2024/09885

### Whakarāpopototanga matua Executive summary

Attached is the list of resource consent applications related to the Devonport-Takapuna Local Board area received from to 1 June 2024 to 29 June 2024.

### Ngā tūtohunga Recommendation

That the Devonport-Takapuna Local Board:

- a) note the list of resource consents applications (Attachment A) related to the Devonport-Takapuna Local Board area received from 1 June 2024 to 29 June 2024.

### Ngā tāpirihanga Attachments

| No.                 | Title  | Page |
|---------------------|--|------|
| A <a href="#">↓</a> | Devonport-Takapuna Local Board - Resource Consent Applications - June 2024 | 145  |

### Ngā kaihaina Signatories

|            |   |
|------------|---|
| Author     | Henare King - Democracy Advisor               |
| Authoriser | Maureen Buchanan – Senior Local Board Advisor |









## Devonport-Takapuna Local Board - Record of Workshops June 2024

File No.: CP2024/09953

Item 16

### Te take mō te pūrongo Purpose of the report

1. To provide a record of Devonport-Takapuna Local Board workshops held during June 2024.

### Whakarāpopototanga matua Executive summary

2. At the workshop held on 4 June 2024, the board was briefed on:
  - Connected Communities
    - Monthly Update
  - Auckland Transport
    - Forrest Hill Rd / Tristram Ave intersection proposed safety improvements
  - Resilient Land and Coast Team
    - Shoreline Adaptation Plan Tranche 4
  - Parks & Community Facilities
    - Bayswater Changing Room
3. At the workshop held on 11 June 2024, the board was briefed on:
  - Parks & Community Facilities
    - Urban Ngahere
  - Auckland Emergency Management
    - Emergency Response and Readiness Plan
4. Records of these workshops are attached to this report. The full workshop records are available on the Auckland Council website [here](#).

### Ngā tūtohunga Recommendation/s

That the Devonport-Takapuna Local Board:

- a) receive the records of the workshops held in June 2024.

### Ngā tāpirihanga Attachments

| No.               | Title                        | Page |
|-------------------|------------------------------|------|
| <a href="#">A</a> | 4 June 2024 Workshop Record  | 149  |
| <a href="#">B</a> | 11 June 2024 Workshop Record | 235  |

Item 16

## Ngā kaihaina Signatories

|            |   |
|------------|---|
| Author     | Henare King - Democracy Advisor               |
| Authoriser | Maureen Buchanan – Senior Local Board Advisor |























































































































































































































































































































## Hōtaka Kaupapa - Policy Schedule

File No.: CP2024/09902

### Te take mō te pūrongo Purpose of the report

1. To provide an update on reports to be presented to the Board for 2024.

### Whakarāpopototanga matua Executive summary

2. The Hōtaka Kaupapa – Policy Schedule (formerly known as the Governance Forward Work Calendar) was introduced in 2016 as part of Auckland Council's quality advice programme. The schedule aims to support local boards' governance role by:
  - ensuring advice on meeting agendas is driven by the local board priorities.
  - clarifying what advice is expected and when it will be provided.
  - clarifying the rationale for reports.
3. The schedule also aims to provide guidance to staff supporting local boards and greater transparency for the public. The schedule is updated monthly, reported to local board business meetings, and distributed to council staff.
4. The July 2024 Hōtaka Kaupapa – Policy Schedule for the Devonport-Takapuna Local Board is provided as Attachment A. The information contained within this attachment is as accurate as possible at the time of reporting.

### Ngā tūtohunga Recommendation/s

That the Devonport-Takapuna Local Board:

- a) note the Devonport-Takapuna Local Board Hōtaka Kaupapa – Policy Schedule for July 2024 as set out in Attachment A of this agenda report.

### Ngā tāpirihanga Attachments

| No.               | Title                                      | Page |
|-------------------|--|------|
| <a href="#">A</a> | Hōtaka Kaupapa – Policy Schedule July 2024 | 289  |

### Ngā kaihaina Signatories

|            |   |
|------------|---|
| Author     | Henare King - Democracy Advisor               |
| Authoriser | Maureen Buchanan – Senior Local Board Advisor |





