

I hereby give notice that an ordinary meeting of the Henderson-Massey Local Board will be held on:

**Date:** Tuesday, 16 July 2024  
**Time:** 4.00pm  
**Meeting Room:** Council Chamber  
**Venue:** Civic Building L2  
1 Smythe Road  
Henderson

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## Henderson-Massey Local Board

### OPEN AGENDA

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#### MEMBERSHIP

<b>Chairperson</b>	Chris Carter
<b>Deputy Chairperson</b>	Dr Will Flavell
<b>Members</b>	Brenda Brady, JP
	Peter Chan, JP
	Dan Collins
	Oscar Kightley
	Brooke Loader
	Ingrid Papau

(Quorum 4 members)

**Laura Hopkins**  
**Democracy Advisor**

**11 July 2024**

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**1 Nau mai | Welcome**

**2 Ngā Tamōtanga | Apologies**

At the close of the agenda no apologies had been received.

**3 Te Whakapuaki i te Whai Pānga | Declaration of Interest**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

Member	Organisation	Position
Chris Carter (Chair)	1. St Lazarus Trust 2. Waitākere Badminton Club	Member Member
Peter Chan, JP	1. Cantonese Opera Society of NZ 2. Asian Leaders Forum 3. NZ-Hong Kong Business Association 4. NZ-China Business Association 5. Te Whau Pathway Environmental Trust	Member Member Member Member Trustee
Dan Collins	1. Rānui Action Project	Chair
Dr Will Flavell (Deputy Chair)	1. Asia New Zealand Leadership Network 2. Te Atatū Tennis Club 3. Waitākere Literacy Board 4. Te Kura	Member Board Member Board Member Member
Brooke Loader	1. Waitākere Licensing Trust 2. UDL Energy Complaints Scheme Advisory 3. Neighbourhood Support 4. Te Atatū Glendene Community Patrol 5. Real Estate Authority New Zealand	Member Member Member Volunteer Member
Ingrid Papau	1. Liberty Impact Community Trust 2. #WeLoveTuvalu Community Trust 3. Neighbourhood Support 4. Liberty Church 5. Rutherford Primary Board of Trustees	Board Member Member Street Contact Member Member

### Member appointments

Board members are appointed to the following bodies. In these appointments the board members represent Auckland Council:

External organisation	Lead	Alternate
Massey Matters	Will Flavell	Peter Chan
Central Park Henderson Business Association	Chris Carter	Dan Collins
Heart of Te Atatū South	Brooke Loader	Brenda Brady
Ranui Advisory Group	Dan Collins	Brooke Loader
Te Atatū Peninsula Business Association	Ingrid Papau	Brenda Brady
Waitākere Ethnic Board	Peter Chan	Brooke Loader
Waitākere Healthlink	Ingrid Papau	Brenda Brady
Te Whau Pathway Environmental Trust	Chris Carter	Dan Collins

#### 4 Te Whakaū i ngā Āmiki | Confirmation of Minutes

That the Henderson-Massey Local Board:

- a) whakaū / confirm the ordinary minutes of its meeting, held on Tuesday, 18 June 2024, and minutes of its extraordinary meeting, held on Tuesday, 2 July 2024, as true and correct.

#### 5 He Tamōtanga Motuhake | Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

#### 6 Te Mihi | Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

#### 7 Ngā Petihana | Petitions

At the close of the agenda no requests to present petitions had been received.

#### 8 Ngā Tono Whakaaturanga | Deputations

Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Henderson-Massey Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

## 8.1 Deputation: Establishment of a West Auckland (Henderson-Massey) Youth Council

### Te take mō te pūrongo Purpose of the report

1. To receive a deputation on establishing a West Auckland (Henderson-Massey) Youth Council from Ada Kim and Harriet Barter (Massey High School), Behrad Etemadipour (Macleans College), Isabelle Nash and Delara Elavia (St Dominic's Catholic College).

### Whakarāpopototanga matua Executive summary

2. To discuss setting up a Henderson-Massey Youth Council.

### Ngā tūhonga Recommendation/s

That the Henderson-Massey Local Board:

- a) whiwhi / receive the presentation and thank Ada Kim, Harriet Barter, Behrad Etemadipour, Behrad Etemadipour and Delara Elavia for their attendance.

## 9 Te Matapaki Tūmatanui | Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of three minutes per speaker is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

## 10 Ngā Pakihi Autaia | Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
  - (i) The reason why the item is not on the agenda; and
  - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
  - (i) That item is a minor matter relating to the general business of the local

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authority; and

- (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”



## Ward Councillors' Update

File No.: CP2024/09183

Item 11

### Te take mō te pūrongo

#### Purpose of the report

1. To receive a verbal update from the Waitākere Ward Councillors.

### Whakarāpopototanga matua

#### Executive summary

2. A period of 10 minutes has been set aside for the Waitākere Ward Councillors to have an opportunity to update the Henderson-Massey Local Board on regional matters.

### Ngā tūtohunga

#### Recommendation/s

That the Henderson-Massey Local Board:

- a) whakamihi / thank Councillors Shane Henderson and Ken Turner for their verbal update.

### Ngā tāpirihanga

#### Attachments

There are no attachments for this report.

### Ngā kaihaina

#### Signatories

Authors	Laura Hopkins - Democracy Advisor
Authorisers	Adam Milina - Local Area Manager



## Kōkiri Agreement 2024-2025 - A plan for Auckland Transport project and programme engagement

File No.: CP2024/09824

Item 12

### Te take mō te pūrongo

#### Purpose of the report

1. To seek endorsement for the Henderson-Massey Local Board Kōkiri Agreement 2024-2025, which provides a plan for Auckland Transport work programme engagement.

### Whakarāpopototanga matua

#### Executive summary

2. The Auckland Transport Local Board Relationship Project (LBRP) aims to create a more structured and effective process for local boards to engage with and influence Auckland Transport projects and programmes.
3. Developing a Kōkiri Agreement is an annual process within the LBRP. It involves providing advice on Auckland Transport's plans, seeking feedback from the local board, responding to this feedback, and establishing an endorsed plan for engaging on work in the local board area.
4. This report presents the first annual Kōkiri Agreement (Attachment A) to the local board. Auckland Transport is seeking endorsement of the agreement.
5. Auckland Transport will report quarterly on the Kōkiri Agreement starting in September 2024.

### Ngā tūtohunga

#### Recommendation/s

That the Henderson-Massey Local Board:

- a) endorse the levels of engagement established by Auckland Transport in the Henderson-Massey Local Board Kōkiri Agreement 2024-2025.

### Horopaki

#### Context

##### *Project Kōkiri*

6. In mid-2023, Project Kōkiri was initiated to build a more structured and supportive relationship between local boards and Auckland Transport (AT).
7. Project Kōkiri is part of the Auckland Transport Local Board Relationship Project (LBRP) work, which responds to the *2020 Review of Auckland Council's Council-controlled Organisations*. The review highlighted the need for local boards and AT to work more meaningfully and collaboratively.
8. Since 2020, AT has taken steps to improve information flow and local board decision-making, including:
  - instituting an annual forward works programme briefing for all local boards
  - increasing the number of updates sent to local boards
  - providing local board insights in all project engagement
  - reporting on the CCO Joint Engagement Plan (2022-2023).

9. AT established the LBRP in mid-2023 to improve engagement with local boards. AT started an annual programme of interaction that provides a better basis for communication and for understanding roles, responsibilities, limitations, and opportunities.
10. The new process – outlined in Table One – takes learnings from the CCO Joint Engagement Plan and builds an annual engagement structure, with levels of engagement captured in the local board’s Kōkiri Agreement (local board transport agreement).

**Table One: Process for delivering Kōkiri Agreements**

Oct-Nov 2023	AT provided local boards with advice about AT’s work programme in the 2024-2025 financial year (forward work programme brief).
March 2024	Local boards provided formal feedback on AT’s work programme, including stating: <ol style="list-style-type: none"> <li>a) the level of engagement preferred on a particular project or programme</li> <li>b) any projects that were not presented in the forward works programme that the local board would like AT to consider</li> <li>c) if there are projects that the local board does not believe the community will support.</li> </ol>
May 2024	AT responded to these requests in a memo (Attachment B).
July 2024	This report seeks endorsement of the local board’s Kōkiri Agreement (Attachment A).
Ongoing	AT will provide quarterly progress reports about the projects and programmes in the Kōkiri Agreement, starting September 2024.

11. Auckland Transport aims for local boards to have a clear structure for engagement. This provides opportunities for local boards to influence Auckland Transport’s work programme through organised formal feedback.

## Tātaritanga me ngā tohutohu Analysis and advice

12. The Kōkiri Agreement prioritises the projects or programmes that are most important to the local board. This clear prioritisation provides Auckland Transport with valuable insights into the local board’s transport-related objectives, in addition to the objectives provided in the local board plan. AT reviews this input to inform its planning and, if necessary, to offer better explanations for why certain projects or programmes cannot be delivered.
13. Auckland Transport’s planning has some flexibility, and with clear information about expectations, the organisation can better meet the needs of local boards and the communities they serve.
14. The LBRP and Kōkiri Agreements aim to enhance communication between Auckland Transport and local boards, fostering better relationships and improved local outcomes. Endorsement by the local board signifies mutual commitment to the project. If a local board chooses not to endorse the agreement, AT will continue to deliver upon the expectations established in the agreement, including reporting quarterly on progress.
15. Local boards will have opportunity to provide formal views on the contents of the Kōkiri Agreement through this report and subsequent quarterly reports.

## Tauākī whakaaweawe āhuarangi Climate impact statement

16. Auckland Transport engages closely with the council on developing strategy, actions and measures to support the outcomes sought by the Auckland Plan 2050, Te-Tāruke-ā-Tāwhiri: Auckland's Climate Plan and the council's priorities.
17. AT reviews the potential climate impacts of all projects and works hard to minimise carbon emissions. AT's work programme has been influenced by council direction through Te-Tāruke-ā-Tāwhiri: Auckland's Climate Plan.

## Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

18. Project Kōkiri was developed working closely with local board staff from the Auckland Council's Governance and Engagement Department.
19. Project Kōkiri is a product of the Local Board Relationship Project which was in response to a 2022 'Letter of Expectation' directive from the mayor that stated in part that:  
*"The Statement of Intent 2023-2026 must set out how AT will achieve closer Local Board involvement in the design and planning stage of local transport projects that affect their communities."*
20. Project Kōkiri aims to meet this direction and seeks local board feedback regularly. AT also surveys local board members quarterly about engagement, providing an indication of satisfaction. Auckland Transport has reported regularly on the project to the Local Board Chair's Forum.
21. Further, this work relies on historical engagement with both Auckland Council and with other CCOs and builds off the Joint CCO Engagement Plans 2022-2023.
22. AT will use the Kōkiri Agreement to inform internal teams delivering projects and programmes about the local board's priorities and expectations for engagement.

## Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

23. AT provided the local board with a forward works programme briefing on 2 April 2024 and 14 May 2024 to receive quality advice on the work programme.
24. The response from both elected members and staff supporting local boards has been positive. Local boards have been specifically supportive of the large amount and quality of information provided in the briefings, the detailed discussion with subject matter experts, and attendance at workshops by AT executive leaders.
25. There were additional workshops on 26 March 2024 with the AT Elected Member Relationship Manager to discuss the proposed programme and help support local boards to develop their views.
26. This local board provided its feedback on the proposed programme and their priorities in a business meeting report on 16 April 2024.
27. AT responded to this formal feedback by memorandum (Attachment B).

## Tauākī whakaaweawe Māori Māori impact statement

28. Auckland Transport is committed to meeting its responsibilities under Te Tiriti o Waitangi and its broader legal obligations in being more responsible or effective to Māori.
29. AT's Māori Responsiveness Plan outlines the commitment to 19 mana whenua iwi in delivering effective and well-designed transport policy and solutions for Auckland. We also

recognise mataawaka and their representative bodies and our desire to foster a relationship with them. This plan is available on the Auckland Transport website - <https://at.govt.nz/about-us/transport-plans-strategies/maori-responsiveness-plan/#about>

## Ngā ritenga ā-pūtea Financial implications

30. This decision has no financial implications for the local board because Auckland Transport funds all projects and programmes.
31. Local boards do have a discretionary transport budget through the local board transport capital funds, and these projects are included in the Kōkiri Agreement. However, their financial implications are reported separately.

## Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

32. Delays in making decisions on this programme of work could result in significant financial costs for Auckland Transport and consequently, for the ratepayer.

## Ngā koringa ā-muri Next steps

33. Auckland Transport will use the Kōkiri Agreement to inform internal teams delivering projects and programmes about the local board's priorities and expectations for engagement.
34. AT will report on the Kōkiri Agreement quarterly, starting in September 2024.
35. In October or November 2024, AT will conduct its annual forward work programme process to develop the Kōkiri Agreement 2025-2026.

## Ngā tāpirihanga Attachments

No.	Title	Page
<a href="#">A</a>	Henderson-Massey Local Board Kōkiri Agreement 2024-2025	15
<a href="#">B</a>	AT memo: Response to local board feedback towards development of local board transport plan (Kōkiri Agreement)	25

## Ngā kaihaina Signatories

Authors	Ben Stallworthy, Principal Advisor Strategic Relationships, Auckland Transport
Authorisers	Lou-Ann Ballantyne - General Manager Governance and Engagement Adam Milina - Local Area Manager











































## Urgent decision - Auckland Council submission on draft Land Transport Rule: Setting of Speed Limits 2024

File No.: CP2024/09549

Item 13

### Te take mō te pūrongo Purpose of the report

1. To note that an urgent decision was made to provide feedback on the Auckland Council submission on draft Land Transport Rule: Setting of Speed Limits 2024.

### Whakarāpopototanga matua Executive summary

2. On 6 December 2022 the Henderson-Massey Local Board delegated authority to the local board Chairperson and Deputy Chairperson to make urgent decisions on behalf of the local board if the local board is unable to meet (resolution number HM/2022/151) as follows:

Resolution number HM/2022/151

MOVED by Chairperson C Carter, seconded by Member D Collins:

**That the Henderson-Massey Local Board:**

- a) **tautapa / delegate authority to the chairperson and deputy chairperson, or any person acting in these roles, to make urgent decisions on behalf of the local board, if the local board is unable to meet**
- b) **whakaū / confirm that the Local Area Manager, chairperson, and deputy chairperson (or any person/s acting in these roles) will authorise the use of the local board's urgent decision mechanism by approving the request for an urgent decision in writing**
- c) **tuhi ā-taipitopito / note that all urgent decisions made, including written advice which supported these decisions, will be included on the agenda of the next ordinary meeting of the local board.**

**CARRIED**

3. A memorandum was circulated on 18 June 2024 (Attachment A), which provided a summary of the draft Land Transport Rule: Setting of Speed Limits 2024, released on 13 June 2024 by the Ministry of Transport. The proposed rule replaces the previous Land Transport Rule: Setting of Speed Limits 2022 and the Setting of Speed Limits Amendment 2023.
4. Public consultation on the draft Speed Rule closed on 11 July 2024. The consultation documents can be found on the Waka Kotahi website via [this link](#).
5. Auckland Council and Auckland Transport worked together to develop a joint submission for consideration at the Transport and Infrastructure Committee on 4 July 2024.
6. The deadline for local board feedback to be considered and included in the staff report to the Governing Body meeting was 1 July 2024.
7. On 1 July 2024, the Chairperson and the Deputy Chairperson signed off an urgent decision providing feedback from the Henderson-Massey Local Board on Auckland Council submission on draft Land Transport Rule: Setting of Speed Limits 2024.
8. This feedback is appended as Attachment B.

## Ngā tūtohunga Recommendation/s

That the Henderson-Massey Local Board:

- a) tuhi ā-taipitopito / note the urgent decision made on 1 July 2024 providing feedback from the Henderson-Massey Local Board on the draft Land Transport Rule: Setting of Speed Limits 2024.

## Ngā tāpirihanga Attachments

No.	Title	Page
<a href="#">A</a>	18 June 2024: Memo - Release of the draft Land Transport Rule: Setting of Speed Limits 2024	35
<a href="#">B</a>	1 July 2024: Urgent Decision of the Henderson-Massey Local Board - Draft Land Transport Rule: Setting of Speed Limits 2024.	39

## Ngā kaihaina Signatories

Authors	Laura Hopkins - Democracy Advisor
Authorisers	Adam Milina - Local Area Manager



















## Chair's Report - Chris Carter

File No.: CP2024/09184

Item 14

### Te take mō te pūrongo / Purpose of the report

1. To provide an update on projects, meetings, and other initiatives relevant to the local board's interests.

### Whakarāpopototanga matua Executive summary

2. Local board members are responsible for leading policy development in their areas of interest, proposing and developing project concepts, overseeing agreed projects within budgets, being active advocates, accessing and providing information and advice.

### Ngā tūtohunga / Recommendation

That the Henderson-Massey Local Board:

- a) whiwhi / receive Chair Chris Carter's July 2024 report.

### Ngā tāpirihanga / Attachments

No.	Title	Page
<a href="#">A</a>	Chair Chris Carter's report - July 2024	45

### Ngā kaihaina / Signatories

Authors	Laura Hopkins - Democracy Advisor
Authorisers	Adam Milina - Local Area Manager







## Hōtaka Kaupapa (Policy Schedule)

File No.: CP2024/09185

### Te take mō te pūrongo / Purpose of the report

1. To present the Henderson-Massey Local Board Hōtaka Kaupapa (Policy Schedule).

### Whakarāpopototanga matua / Executive summary

2. The Hōtaka Kaupapa (Policy Schedule) was previously the governance forward work programme calendar for the Henderson-Massey Local Board (Attachment A). The policy schedule is updated monthly, reported to business meetings and distributed to council staff.
3. The policy schedule aims to support local boards' governance role by:
  - ensuring advice on meeting agendas is driven by local board priorities
  - clarifying what advice is expected and when
  - clarifying the rationale for reports.
4. The policy schedule also aims to provide guidance for staff supporting local boards and greater transparency for the public.

### Ngā tūtohunga / Recommendation/s

That the Henderson-Massey Local Board:

- a) whiwhi / receive the Hōtaka Kaupapa (Policy Schedule) for July 2024.

### Ngā tāpirihanga / Attachments

No.	Title	Page
A↓	Henderson-Massey Local Board Hōtaka Kaupapa (Policy Schedule) - July 2024	49

### Ngā kaihaina / Signatories

Authors	Laura Hopkins - Democracy Advisor
Authorisers	Adam Milina - Local Area Manager









## Confirmation of Workshop Records

File No.: CP2024/09186

### Te take mō te pūrongo / Purpose of the report

1. To present records of workshops held by the Henderson-Massey Local Board.

### Whakarāpopototanga matua / Executive summary

2. Briefings/presentations provided at the workshops held are as follows:

#### 4 June 2024

1. Eke Panuku Unlock Henderson update
2. Draft Waste Management and Minimisation Plan (WMMP) 2024: summary of submissions
3. Police Visit and Michael Alofa

#### 11 June 2024

1. Local Board Quick Response Grants
2. Shoreline Adaptation Plan: Waitematā Harbour West

#### 25 June 2024

1. Parks and Community Facilities update
2. Auckland Transport Monthly Update

### Ngā tūtohunga / Recommendation/s

That the Henderson-Massey Local Board:

- a) note the workshop records for 4, 11 and 25 June 2024.

### Ngā tāpirihanga / Attachments

No.	Title	Page
A <a href="#">↓</a>	Henderson-Massey Local Board workshop records for 4, 11 and 25 June 2024.	53

### Ngā kaihaina / Signatories

Authors	Laura Hopkins - Democracy Advisor
Authorisers	Adam Milina - Local Area Manager









