

I hereby give notice that an ordinary meeting of the Kaipātiki Local Board will be held on:

Date: Wednesday, 17 July 2024
Time: 10.00am
Meeting Room: Kaipātiki Local Board Office
Venue: 90 Bentley Avenue
Glenfield

Kaipātiki Local Board

OPEN AGENDA

MEMBERSHIP

Chairperson	John Gillon
Deputy Chairperson	Danielle Grant, JP
Members	Paula Gillon
	Erica Hannam
	Melanie Kenrick
	Tim Spring
	Dr Janet Tupou
	Adrian Tyler

(Quorum 4 members)

Jacinda Gweshe
Democracy Advisor

12 July 2024

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1 Nau mai | Welcome

The meeting will be opened with a karakia.

Whakataka te hau ki te uru	Cease o winds from the west
Whakataka te hau ki te tonga	Cease o winds from the south
Kia mākinakina ki uta	Bring calm breezes over the land
Kia mātaratara ki tai	Bring calm breezes over the sea
E hī ake ana te atakura	And let the red-tipped dawn come
He tio	With a touch of frost
He huka	A sharpened air
He hau hū	And promise of a glorious day.
Thei mauri ora	

2 Ngā Tamōtanga | Apologies

At the close of the agenda no apologies had been received.

3 Te Whakapuaki i te Whai Pānga | Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

The Auckland Council Code of Conduct for Elected Members (the Code) requires elected members to fully acquaint themselves with, and strictly adhere to, the provisions of Auckland Council's Conflicts of Interest Policy. The policy covers two classes of conflict of interest:

- i) A financial conflict of interest, which is one where a decision or act of the local board could reasonably give rise to an expectation of financial gain or loss to an elected member; and
- ii) A non-financial conflict of interest, which does not have a direct personal financial component. It may arise, for example, from a personal relationship, or involvement with a non-profit organisation, or from conduct that indicates prejudice or predetermination.

The Office of the Auditor General has produced guidelines to help elected members understand the requirements of the Local Authority (Member's Interest) Act 1968. The guidelines discuss both types of conflicts in more detail, and provide elected members with practical examples and advice around when they may (or may not) have a conflict of interest.

Copies of both the Auckland Council Code of Conduct for Elected Members and the Office of the Auditor General guidelines are available for inspection by members upon request.

Any questions relating to the Code or the guidelines may be directed to the Local Area Manager in the first instance.

4 Te Whakaū i ngā Āmiki | Confirmation of Minutes

That the Kaipātiki Local Board:

- a) whakaū / confirm the ordinary minutes of its meeting, held on Wednesday, 26 June 2024, including the confidential section, as true and correct.

5 He Tamōtanga Motuhake | Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

6 Te Mihi | Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

7 Ngā Petihana | Petitions

At the close of the agenda no requests to present petitions had been received.

8 Ngā Tono Whakaaturanga | Deputations

Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Kaipātiki Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

At the close of the agenda no requests for deputations had been received.

9 Te Matapaki Tūmatanui | Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of three minutes per speaker is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

10 Ngā Pakihi Autaia | Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

Proposed deed of additional premises for Kaipātiki Project Incorporated for land at Eskdale Reserve, 76 Eskdale Road, Birkdale

File No.: CP2024/07972

Item 11

Te take mō te pūrongo Purpose of the report

1. To seek approval from the Kaipātiki Local Board to grant a deed of additional premises to Kaipātiki Project Incorporated for land located at Eskdale Reserve, 76 Eskdale Road, Birkdale.

Whakarāpopototanga matua Executive summary

2. The Kaipātiki Project Incorporated (the group) currently holds a community lease for council-owned land and building at 17 Lauderdale Road, Birkdale. This land parcel is adjacent to 76 Eskdale Road, Birkdale.
3. This piece of land at 17 Lauderdale Road includes the recently renewed and improved council-owned building, which the Kaipātiki Local Board resolved in 2017 to rebuild (resolution number KT/2017/147).
4. During the construction period, Auckland Council's leasing team supported the group with alternative accommodation. A landowner approval for a portion of land at Eskdale Reserve was granted to the group for a temporary set up of a nursery to continue the delivery of their restoration programmes.
5. The current lease to the group for the land and building at 17 Lauderdale Road is due to expire in March 2026. The lease does not include the current nursery area that was set up under the landowner approval for the group at Eskdale Reserve.
6. The proposed deed of additional premises comprises of 2,400 square metres (more or less). The proposed extension of the deed of additional premises would be on part of the Eskdale Reserve land at 76 Eskdale Road, Birkdale.
7. The land for additional premises at Eskdale Reserve is classified as Recreation Reserve Vested and is held in fee simple by Auckland Council under the Reserves Act 1977.
8. In September 2022, the council delivered the renewed building facility at 17 Lauderdale Road, and the group is now back in the new building. However, the group does not have enough space for all their nursery activities within their existing lease footprint.
9. The group has applied to formalise, via a lease, their continued use of the temporary nursery area at Eskdale Reserve.
10. Staff have assessed the application; relevant council specialists have provided input and are supportive of the proposal.
11. Staff recommend the additional land being added to their existing lease with the same terms and conditions.
12. The proposed deed of additional premises to the group for the land at Eskdale Reserve was publicly notified. The notification appeared in the North Shore Times on 16 November 2023 and the Auckland Council website with a submission deadline for 15 December 2023. No submissions or objections were received.

13. Staff conducted a site visit on 15 March 2023 to see the renewed building and nursery area where it was found both site and improvements are kept well and fit for purpose.
14. On 25 October 2023, staff presented at a Mana Whenua Forum with Iwi groups identified as having an interest in the land in the Kaipātiki Local Board area. No objections or requests for hui or kaitiaki site visit were received from the iwi and mana whenua groups who attended the forum.
15. Iwi were informed about the intention to grant a community lease for additional land premises legally described as Lot 11 DP 51228 is held in fee simple by Auckland Council as a classified Recreation Reserve subject to the Reserves Act 1977. The community garden/ecological nursery aligns with the land classification.
16. This report recommends that a new community lease for additional land premises be granted to the group for a term of one (1) year and 10 months. This term will align with their existing community lease at 17 Lauderdale Road which will expire in March 2026.
17. If the local board decides to grant this deed of additional land premises to the group, staff will work with the lessee to finalise the lease agreement.

Ngā tūtohunga Recommendation/s

That the Kaipātiki Local Board:

- a) whakaae / approve a new community lease for an additional 2,400 square metres (more or less) of land legally described as Lot 11 DP 51228 to Kaipātiki Project Incorporated, marked B, on Attachment A – Site plan – Eskdale Reserve, 76 Eskdale Road, Birkdale, subject to the following terms and conditions:
 - i) term – one (1) year and 10 months, commencing on 1 June 2024, with final expiry on 31 March 2026.
 - ii) rent – \$1.00 plus GST per annum if demanded.
- b) whakaae / approve all other terms and conditions for a new community lease for an additional 2,400 square metres (more or less) of land to Kaipātiki Project Incorporated as per the existing community lease agreement at 17 Lauderdale Road, signed on 1 April 2006.

Horopaki Context

18. Local boards have the allocated decision-making authority relating to local recreation, sport and community facilities, including community leasing matters.
19. The group has applied to extend their current leased area, to a portion of the land at Eskdale Reserve to continue running their community garden/ecological nursery programmes for the local community.
20. Information of this proposal of deed of additional premises was provided to the local board through a memorandum on 1 June 2023 seeking its feedback and direction.
21. The new deed of additional premises to the group for Eskdale Reserve, 76 Eskdale Road, Birkdale is an additional item to the approved local board work programme, as the additional land premises was not captured in the original lease area.

Land, building/s and lease

22. The group currently holds a community lease for the entire land parcel at 17 Lauderdale Road which is due to expire on 31 March 2026. This lease includes the recently built new EcoHub building on the site.
23. The current lease to the group is on land legally described as Lot 164 DP 48720 held under the Reserves Act 1977 as a classified local purpose (community building) reserve.
24. The current lease area is 819 square meters (more or less), marked A, as outlined in Attachment A – Site plan – Eskdale Reserve, 76 Eskdale Road, Birkdale.
25. The group are funded via membership fees, fundraising, private hire, and contracts to undertake ecological work.
26. Eskdale Reserve is located at 76 Eskdale Road, Birkdale. The land is legally described as Lot 11 DP 51228 and is held in fee simple by Auckland Council as a classified recreation reserve subject to the Reserves Act 1977.
27. The proposed deed of additional premises is comprised of 2,400 square metres (more or less). The proposed extension of the lease of additional land premises would be on part of the Eskdale Reserve, marked B on Attachment A of the agenda report.
28. The group has been using this land parcel for community garden/ecological nursery purposes which is compatible with the current land classification.

Kaipātiki Project Incorporated

29. The group is an innovative EcoHub, growing a sustainable future for people and nature. The group empower people, inspiring connection with nature and enable sustainable living.
30. Along with over 800 volunteers annually, the group runs a thriving native plant nursery where they grow more than 40,000 native plants every year and plant them back in the local reserves.
31. The group facilitates forest, stream and estuary regeneration days, promotes zero waste and encourages local food initiatives.
32. Every year they deliver sustainable living events and experiences providing educational opportunities for everyone.
33. They have a reciprocal relationship with Ngāti Whātua Ōrākei, with a shared methodology to grow plant nurseries, and shared learning programmes for staff, volunteers, and community.
34. Eskdale Reserve is classified as a 'high value' site and a significant ecological area under the Auckland Council Unitary Plan and it serves as one of the group's main sites for their restoration activities, growing plants from seeds collected in the reserve and then planting in the reserve to increase native biodiversity and provide forest candy for birds and bugs.
35. They are also part of the growing Hāpu Community Nurseries Network, supported by Auckland Council who focus on the facilitation of support networks between nurseries within Tāmaki Makaurau to develop nursery capability in management and operations, and to enrich native plant diversity through sourcing, and growing the full complexity of plant ecosystems.
36. The EcoHub centre is used as a base for ecological restoration activities. Many different education courses and events are held at the centre, such as youth holiday programmes, guest speakers, video evenings, major working bees and community courses. Education is aimed at heightening the public awareness of the principles and practices of ecological restoration. All activities at the centre are aimed at restoring the natural ecology of the area. This is a place where the community can come to learn about and enjoy being part of a worthwhile project.
37. The group maintains a community-driven, eco-sourced and chemical-free Kaupapa.

Tātaritanga me ngā tohutohu Analysis and advice

38. In 2017, the Kaipātiki Local Board resolved to rebuild the EcoHub centre at 17 Lauderdale and bring it up to today's standards (resolution number KT/2017/147).
39. During the construction period the council supported the group with alternative accommodation, and they were granted a landowner approval for a temporary set up of a nursery for a portion of land at Eskdale Reserve to continue delivering their restoration programmes.
40. The group have been utilising the temporary nursery space within the Eskdale Reserve since 2017.
41. In September 2022, the council delivered the new building, and the group is now back at Lauderdale Reserve in the new building. With the new build, the group does not have enough space for all their nursery activities within their existing lease footprint.
42. The group's current lease for the entire land parcel at 17 Lauderdale Road does not expire until March 2026. Their current lease does not include this ecological nursery area at Eskdale Reserve.

Assessment of the application for additional premises

43. The group wishes to formalise their use of the additional land via a lease so they can continue to run their ecological nursery at Eskdale Reserve. A community lease for the additional land premises at Eskdale Reserve was requested for exclusive use by the group in March 2023.
44. Staff conducted a site visit on 15 March 2023 and inspected the nursery area where it was found the site and improvements are kept well, fit for purpose, and very well used.
45. In this particular case, a lease is better suited as the nursery, although open to anyone to walk through, there are permanent type strictures such as storage structures, shade structures, water barrels, composting, etc. that the group own and manage to run their restorations programmes.
46. In March 2024, the Kaipātiki Local Park Management Plan was adopted by the local board (resolution number KT/2024/15). It describes Lauderdale Reserve as a park containing a green building, the EnviroHub, and a native plant nursery at 17 Lauderdale Road. These facilities are supported by the group, who undertake voluntary work in a number of local parks. Their work includes pest management, environmental restoration and education programmes. It also describes Eskdale Reserve with a management focus on recreation and ecological linkage, supporting principles of 'value the input of the community in enhancing park outcomes and creating a shared sense of responsibility for parks' and 'focus on environmentally sustainable practices in managing and improving parks'.
47. Any new leases/licences granted to the group for the Eskdale Reserve would be aligned to the provision of its recreation values for the use of nature-based activities like environmental and ecological restoration opportunities at this reserve.
48. The activities of both the nursery and building are contemplated in the Kaipātiki Local Park Management Plan.

Public notification and engagement

49. At the time of application, the Kaipātiki Local Park Management Plan was still under development and had not been adopted. The group was mentioned in the Eskdale Reserve Network Management Plan 2000, however it was only for their use of land at 17 Lauderdale Road at Lauderdale Reserve. Therefore, public notification was required under the Reserves Act 1977 prior to any extension of lease being granted. Staff presented at the North/West Mana Whenua Forum on 25 October 2023 to all iwi identified as having an interest in the

area and no objections or requests for hui or kaitiaki site visit were received from the iwi and mana whenua groups who attended the forum.

50. The proposed new community lease to the group for additional land premises at Eskdale Reserve was publicly notified. The notification appeared in the North Shore Times on 16 November 2023 and the Auckland Council website's Have Your Say webpage with a submission deadline for 15 December 2023.
51. The cost of the public notification was met by the Parks and Community Facilities department of the council.
52. No submissions or objections to the notified proposal were received.

Staff recommendation

53. Leasing staff consulted with appropriate council experts to provide their advice and recommendations with regards the proposal for a deed of additional premises for the group's nursery area.
54. All relevant experts agree and recommend that this group should formalise their exclusive use of part of the land at Eskdale Reserve to align with their current community lease of their use of the centre as an EcoHub office and the nursery land.
55. Staff recommend that a new community lease for part of the land at Eskdale Reserve be granted to the group for use as an ecological nursery. This will align with the groups' activities at their current lease at 17 Lauderdale Road.

Tauākī whakaaweawe āhuarangi Climate impact statement

56. It is anticipated that activation of the park will not increase greenhouse gas emission. A shared community space will however decrease overall energy use, as users will not consume energy while visiting the nursery. The shared space for the nursery and the green building, the EnviroHub, will provide opportunities to enable people to enjoy positive healthy lifestyles and will increase capability and connections within local community, in addition to learning opportunities in ecological and environmental skills.
57. To improve environmental outcomes and mitigate climate change impacts, the council advocates that the lease holder:
 - use sustainable waste, energy and water efficiency systems
 - use eco labelled products and services
 - seek opportunities to reduce greenhouse gas emissions from lease-related activities.
58. All measures taken are aimed at meeting council's climate goals, as set out in Te Tāruke-ā-Tāwhiri: Auckland's Climate Plan, which are:
 - to reduce greenhouse gas emissions to reach net zero emissions by 2050 and
 - to prepare the region for the adverse impacts of climate change.
59. Climate change has a potential to impact the lease, as the proposed leased area is in a nearby flood-plain zone as shown in Attachment B – Kaipātiki Project Incorporated – Climate Impact location (Eskdale Reserve). The proposed lease will be:
 - near a flood prone area (floodplains) at 10 to 18 meters (more or less) of distance
 - near an overland flow path area between 2000m² to 4000m² and 4000m² to 8000m²
 - not in a coastal inundation area.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

60. Council staff from the Area Operations, Park Specialists team from Parks and Community Facilities, as well as the Community Broker from Connected Communities have been consulted. They are supportive of the proposed deed of additional premises as it will benefit the local community in creating healthy lifestyles for the community. The benefits will also include activities for social, cultural and ecological development for locals of all ages, cultures and skills.
61. The proposed new community lease for additional land premises has no identified impact on other parts of the council group. The views of Council-Controlled Organisations were not required for the preparation of this report's advice.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

62. The assessment of the application was provided to the local board via a memorandum on 1 June 2023. The local board indicated its in principle support of the proposed community lease for additional land to group.
63. The activities delivered by the group align with the Kaipātiki Local Board Plan 2023 priority areas:
 - **Environment** – our natural environment is restored and protected for future generations to enjoy.
 - Our people are environmentally aware and live sustainably.
 - Our community are prepared for the impacts of a changing climate.
 - **Places and Spaces** – our built environment is vibrant, well-maintained, reflects the culture and heritage of Kaipātiki, meets our people's needs, and has a low impact on our climate.
 - Our parks, playgrounds, and public spaces are fit-for-service, accessible, SunSmart, well maintained, and cost-effective.
 - Our aquatic, recreational, art and community facilities are fit-for-service and meet the needs of our growing and changing population.
 - Quality and sustainable urban development occurs that creates spaces that are safe, healthy, multi-functional and have a low impact on the climate.

Tauākī whakaaweawe Māori Māori impact statement

64. Iwi engagement about the council's intention to grant a deed of additional premises for a portion of the land at Eskdale Reserve, 76 Eskdale Road, Birkdale was undertaken in October 2023 via a Mana Whenua Forum to Iwi groups identified as having an interest in land in the Kaipātiki Local Board area. The engagement involved:
 - i) a power point presentation at the North/West Mana Whenua Forum on 25 October 2023 to all iwi identified as having an interest in the area as captured in Attachment C – Eskdale Reserve Mana Whenua interests.
 - ii) detailed information on the land, the lessee and the lease proposal was provided at the forum as per Section 4 of the Conservation Act 1987.
65. No objections or requests for hui or kaitiaki site visit were received from the iwi and mana whenua groups who attended the forum.

66. Auckland Council is committed to meeting its responsibilities under Te Tiriti o Waitangi and its statutory obligations and relationship commitments to Māori. The council recognises these responsibilities are distinct from the Crown's Treaty obligations and fall within a local government Tāmaki Makaurau context.
67. These commitments are articulated in the council's key strategic planning documents the Auckland Plan, the Long-term Plan 2021-2031, the Unitary Plan (operative in part), individual local board plans and in Whiria Te Muka Tangata, Auckland Council's Māori Responsiveness Framework.
68. Community leasing aims to increase Māori wellbeing through targeted support for Māori community development projects.
69. Community leases support a wide range of activities and groups. Leases are awarded based on an understanding of local needs, interests and priorities. The activities and services provided by leaseholders create benefits for many local communities, including Māori.

Ngā ritenga ā-pūtea **Financial implications**

70. All costs relating to the advertisement of the council's intention to grant the proposed deed of additional land premises will be borne by the Parks and Community Facilities Department of Auckland Council.
71. There are no financial implications or concerns associated with the proposed new community lease to the group for additional land premises at Eskdale Reserve.
72. On the 8 June 2023, the Annual Budget 2023/2024 was approved by the Governing Body including changes to the Community Occupancy Guidelines. The changes include increase to the rent fee for a community lease from \$1 per annum to \$1,300 plus GST per annum and the maintenance fee for over 500sqm site from \$1,000 to \$10,000 plus GST per annum, taking effect from 1 July 2023.
73. As the group applied for the proposed new deed of additional premises prior to June 2023, prior to the annual budget change, staff recommend that the group be charged rent at \$1 per annum as per the Community Occupancy Guidelines 2012 which was operative at the time of the application. This will align with the current terms and conditions of their existing lease which was originally signed on 1 April 2006.
74. These charges can be reviewed at the final expiry of the lease, which is due to expire in March 2026, allowing the group to adjust to the increase.
75. This means that when a new community lease to the group for their exclusive use of the EcoHub council-owned building and use of land of their nursery area needs to be negotiated, all new rent charges and maintenance fee charges will be applicable.
76. If the local board chooses to retain the level of rent at \$1, there will be no requirement for the local board to top up the community lease revenue budget.
77. Ongoing maintenance of the land will be covered by the lessee who has provided all required information, including financials showing that it has sufficient funds and is being managed appropriately.
78. There are no cost implications for the local board approving a deed of additional premises to this group.

Ngā raru tūpono me ngā whakamaurutanga **Risks and mitigations**

79. Should the local board resolve to decline the recommended deed of additional premises to the group at Eskdale Reserve, 76 Eskdale Road, Birkdale, the group's ability to undertake all

current and future activities will be negatively impacted as they currently use this part of the reserve's land for their nursery activities.

80. The deed of additional premises affords the group's security of tenure, enabling them to attend to the caring and ongoing maintenance of the nursery and ecological garden. Should the asset remain under a landowner approval, there is a risk associated with the lack of maintenance and possible improvements. Council will be liable for the asset regardless of whether budget is allocated to or identified for renewals.

Ngā koringa ā-muri Next steps

81. If the local board resolves to approve the proposed community lease for additional land premises, staff will work with the group to finalise the lease agreement in accordance with the local board's decision.

Ngā tāpirihanga Attachments

No.	Title	Page
A	17 July 2024 - Kaipātiki Local Board business meeting - Attachment A Site Plan - Eskdale Reserve 76 Eskdale Road Birkdale	17
B	17 July 2024 - Kaipātiki Local Board business meeting - Attachment B Eskdale Reserve Climate Impact location	19
C	17 July 2024 - Kaipātiki Local Board business meeting - Attachment C Eskdale Reserve Mana Whenua interests	21

Ngā kaihaina Signatories

Authors	Jeimy Figueros Meza – Community Lease Specialist
Authorisers	Kim O'Neill - Head of Property & Commercial Business Paul Edwards - Senior Local Board Advisor

Attachment A: Site Plan Eskdale Reserve (Kaipātiki Project Incorporated)

Existing lease outlined in Blue and marked A and the proposed lease for additional land premises outlined in Red and marked B.



Note:

- The group has been operating their Nursery area from the ground area marked in B through a Landowner Approval application.
- This landowner approval was granted while the council rebuilt the Eco-hub on the site marked A.

Approval of the Kaipātiki Local Board Auckland Emergency Management work programme 2024/2025

File No.: CP2024/09960

Item 12

Te take mō te pūrongo Purpose of the report

1. To approve the 2024/2025 Kaipātiki Local Board Auckland Emergency Management work programme and its associated budget.

Whakarāpopototanga matua Executive summary

2. This report presents the board's Auckland Emergency Management work programme and associated budgets for approval for delivery within the 2024/2025 financial year (refer to Attachment A of the agenda report).
3. The work programme responds to the following objective that the local board identified in the Kaipātiki Local Board Plan 2023:

LB Plan Outcome	LB Plan Objective
2023KPT2 – Environment	2023KPT2.4 – Our Community are prepared for the impacts of a changing climate

4. The board provided feedback to staff on the projects it would like to fund in a series of workshops. The board indicated its support for the following regionally-funded project:
 - Local Board, community and business emergency response plans and resilience programme.
5. Updates on the delivery of this work programme will be provided through the board's quarterly performance reports.

Ngā tūtohunga Recommendation/s

That the Kaipātiki Local Board:

- a) whakaae / approve the Auckland Emergency Management work programme 2024/2025 (refer to Attachment A to the agenda report).

Horopaki Context

6. Each year, the local board decides which activities to allocate its annual budget toward, through a series of workshops. The local board feedback in these workshops have informed the work programme.
7. The work programme responds to the outcomes and objectives that the local board identified in the Kaipātiki Local Board Plan 2023. The specific objective reflected in the work programme is:

- 2023KPT2.4 – Our Community are prepared for the impacts of a changing climate.

Item 12

Tātaritanga me ngā tohutohu Analysis and advice

8. The proposed activities for delivery as part of the board’s Auckland Emergency Management work programme 2024/2025 are detailed below (refer to Attachment A of the agenda report for further detail).

Kaipātiki Local Board, community and business emergency response plans and resilience programme

9. To increase disaster awareness, adopt readiness and response plans and implementation after approval, and in collaboration with the Kaipātiki Local Board and the community.
10. The benefits of this activity are identified as people within the local board rohe understand their hazard risks, have mitigated these risks, are prepared and have strong social networks to better support each other during an emergency.

Tauākī whakaaweawe āhuarangi Climate impact statement

11. Table 1 outlines the activities in the 2024/2025 work programme that have an impact on greenhouse gas emissions or contribute towards climate change adaptation.

Table 1: Climate impact assessment of proposed activities

Activity name	Climate impact
Kaipātiki Local Board, community and business emergency response plans and resilience programme	Positive impact on our resilience to climate change, as this works increases community readiness to respond emergencies and the impacts of climate change.

Attachment C

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

12. The work programme was developed through a collaborative approach by operational council departments, with each department represented in the integrated team that presented the draft work programme to the local board at a series of workshops.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

13. The proposed Auckland Emergency Management work programme has been considered by the local board in a series of workshops from October 2023 to May 2024. The views expressed by local board members during the workshops have informed the recommended work programme.
14. The activities in the proposed work programme align with the Kaipātiki Local Board Plan 2023 outcomes.

Tauākī whakaaweawe Māori Māori impact statement

15. Where aspects of the proposed work programme are anticipated to have a significant impact on activity of importance to Māori then appropriate engagement will be undertaken.

Ngā ritenga ā-pūtea Financial implications

16. The proposed Auckland Emergency Management work programme budget for 2024/2025 is regionally funded so does not need to be accommodated within the board's total draft budget for 2024/2025.

Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

17. Where a work programme activity cannot be completed on time or to budget, due to unforeseen circumstances, this will be signalled to the local board at the earliest opportunity.

Ngā koringa ā-muri Next steps

18. Delivery of the activity in the approved work programme will commence on 1 July 2024 and continue until 30 June 2025. Activity progress will be reported to the local board on a quarterly basis.
19. Where the work programme identifies further decisions and milestones for each activity, these will be brought to the local board when appropriate.

Ngā tāpirihanga Attachments

No.	Title	Page
A ↓	17 July 2024 - Kaipātiki Local Board business meeting - Kaipātiki Local Board AEM Work Programme 2024-2025	27

Ngā kaihaina Signatories

Authors	Zoe Marr - Community Planning and Readiness Manager
Authorisers	Anna Wallace - Head of Planning Lou-Ann Ballantyne - General Manager Governance and Engagement Paul Edwards - Senior Local Board Advisor

Kōkiri Agreement 2024-2025 - A plan for Auckland Transport project and programme engagement

File No.: CP2024/09821

Item 13

Te take mō te pūrongo Purpose of the report

1. To seek endorsement for the Kaipātiki Local Board Kōkiri Agreement 2024-2025, which provides a plan for Auckland Transport work programme engagement.

Whakarāpopototanga matua Executive summary

2. The Auckland Transport Local Board Relationship Project (LBRP) aims to create a more structured and effective process for local boards to engage with and influence Auckland Transport projects and programmes.
3. Developing a Kōkiri Agreement is an annual process within the LBRP. It involves providing advice on Auckland Transport's plans, seeking feedback from the local board, responding to this feedback, and establishing an endorsed plan for engaging on work in the local board area.
4. This report presents the first annual Kōkiri Agreement (refer to Attachment A of the agenda report) to the local board. Auckland Transport is seeking endorsement of the agreement.
5. Auckland Transport will report quarterly on the Kōkiri Agreement starting in September 2024.

Ngā tūtohunga Recommendation/s

That the Kaipātiki Local Board:

- a) ohia / endorse the levels of engagement established by Auckland Transport in the Kaipātiki Local Board Kōkiri Agreement 2024-2025.

Horopaki Context

Project Kōkiri

6. In mid-2023, Project Kōkiri was initiated to build a more structured and supportive relationship between local boards and Auckland Transport (AT).
7. Project Kōkiri is part of the Auckland Transport Local Board Relationship Project (LBRP) work, which responds to the *2020 Review of Auckland Council's Council-controlled Organisations*. The review highlighted the need for local boards and AT to work more meaningfully and collaboratively.
8. Since 2020, AT has taken steps to improve information flow and local board decision-making, including:
 - instituting an annual forward works programme briefing for all local boards
 - increasing the number of updates sent to local boards
 - providing local board insights in all project engagement
 - reporting on the CCO Joint Engagement Plan (2022-2023).

9. AT established the LBRP in mid-2023 to improve engagement with local boards. AT started an annual programme of interaction that provides a better basis for communication and for understanding roles, responsibilities, limitations, and opportunities.
10. The new process – outlined in Table One – takes learnings from the CCO Joint Engagement Plan and builds an annual engagement structure, with levels of engagement captured in the local board’s Kōkiri Agreement (local board transport agreement).

Table One: Process for delivering Kōkiri Agreements

Oct-Nov 2023	AT provided local boards with advice about AT’s work programme in the 2024-2025 financial year (forward work programme brief).
March 2024	Local boards provided formal feedback on AT’s work programme, including stating: <ol style="list-style-type: none"> a) the level of engagement preferred on a particular project or programme b) any projects that were not presented in the forward works programme that the local board would like AT to consider c) if there are projects that the local board does not believe the community will support.
May 2024	AT responded to these requests in a memo (refer to Attachment B of the agenda report).
July 2024	This report seeks endorsement of the local board’s Kōkiri Agreement (refer to Attachment A of the agenda report).
Ongoing	AT will provide quarterly progress reports about the projects and programmes in the Kōkiri Agreement, starting September 2024.

11. Auckland Transport aims for local boards to have a clear structure for engagement. This provides opportunities for local boards to influence Auckland Transport’s work programme through organised formal feedback.

Tātaritanga me ngā tohutohu Analysis and advice

12. The Kōkiri Agreement prioritises the projects or programmes that are most important to the local board. This clear prioritisation provides Auckland Transport with valuable insights into the local board’s transport-related objectives, in addition to the objectives provided in the local board plan. AT reviews this input to inform its planning and, if necessary, to offer better explanations for why certain projects or programmes cannot be delivered.
13. Auckland Transport’s planning has some flexibility, and with clear information about expectations, the organisation can better meet the needs of local boards and the communities they serve.
14. The LBRP and Kōkiri Agreements aim to enhance communication between Auckland Transport and local boards, fostering better relationships and improved local outcomes. Endorsement by the local board signifies mutual commitment to the project. If a local board chooses not to endorse the agreement, AT will continue to deliver upon the expectations established in the agreement, including reporting quarterly on progress.
15. Local boards will have opportunity to provide formal views on the contents of the Kōkiri Agreement through this report and subsequent quarterly reports.

Tauākī whakaaweawe āhuarangi Climate impact statement

16. Auckland Transport engages closely with the council on developing strategy, actions and measures to support the outcomes sought by the Auckland Plan 2050, Te-Tāruke-ā-Tāwhiri: Auckland's Climate Plan and the council's priorities.
17. AT reviews the potential climate impacts of all projects and works hard to minimise carbon emissions. AT's work programme has been influenced by council direction through Te-Tāruke-ā-Tāwhiri: Auckland's Climate Plan.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

18. Project Kōkiri was developed working closely with local board staff from the Auckland Council's Governance and Engagement Department.
19. Project Kōkiri is a product of the Local Board Relationship Project which was in response to a 2022 'Letter of Expectation' directive from the mayor that stated in part that:
"The Statement of Intent 2023-2026 must set out how AT will achieve closer Local Board involvement in the design and planning stage of local transport projects that affect their communities."
20. Project Kōkiri aims to meet this direction and seeks local board feedback regularly. AT also surveys local board members quarterly about engagement, providing an indication of satisfaction. Auckland Transport has reported regularly on the project to the Local Board Chair's Forum.
21. Further, this work relies on historical engagement with both Auckland Council and with other CCOs and builds off the Joint CCO Engagement Plans 2022-2023.
22. AT will use the Kōkiri Agreement to inform internal teams delivering projects and programmes about the local board's priorities and expectations for engagement.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

23. AT provided the local board with a forward works programme briefing on Wednesday 1 November 2023 to receive quality advice on the work programme.
24. The response from both elected members and staff supporting local boards has been positive. Local boards have been specifically supportive of the large amount and quality of information provided in the briefings, the detailed discussion with subject matter experts, and attendance at workshops by AT executive leaders.
25. There were additional workshops on Wednesday 6 March 2024 and Wednesday 3 July 2024 with the AT Elected Member Relationship Manager to discuss the proposed programme and help support local boards to develop their views.
26. This local board provided its feedback on the proposed programme and their priorities in a business meeting report on Wednesday 20 March 2024.
27. AT responded to this formal feedback by memorandum (refer to Attachment B of the agenda report).

Tauākī whakaaweawe Māori Māori impact statement

28. Auckland Transport is committed to meeting its responsibilities under Te Tiriti o Waitangi and its broader legal obligations in being more responsible or effective to Māori.

29. AT's Māori Responsiveness Plan outlines the commitment to 19 mana whenua iwi in delivering effective and well-designed transport policy and solutions for Auckland. We also recognise mataawaka and their representative bodies and our desire to foster a relationship with them. This plan is available on the Auckland Transport website - <https://at.govt.nz/about-us/transport-plans-strategies/maori-responsiveness-plan/#about>

Ngā ritenga ā-pūtea Financial implications

30. This decision has no financial implications for the local board because Auckland Transport funds all projects and programmes.
31. Local boards do have a discretionary transport budget through the local board transport capital funds, and these projects are included in the Kōkiri Agreement. However, their financial implications are reported separately.

Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

32. Delays in making decisions on this programme of work could result in significant financial costs for Auckland Transport and consequently, for the ratepayer.

Ngā koringa ā-muri Next steps

33. Auckland Transport will use the Kōkiri Agreement to inform internal teams delivering projects and programmes about the local board's priorities and expectations for engagement.
34. AT will report on the Kōkiri Agreement quarterly, starting in September 2024.
35. In October or November 2024, AT will conduct its annual forward work programme process to develop the Kōkiri Agreement 2025-2026.

Ngā tāpirihanga Attachments

No.	Title	Page
A	17 July 2024 - Kaipātiki Local Board business meeting - Kaipātiki Local Board Kōkiri Agreement 2024-2025	33
B	17 July 2024 - Kaipātiki Local Board business meeting - AT memo: Response to local board feedback towards development of local board transport plan (Kōkiri Agreement)	43

Ngā kaihaina Signatories

Authors	Ben Stallworthy – Principal Advisor Strategic Relationships, Auckland Transport
Authorisers	Lou-Ann Ballantyne - General Manager Governance and Engagement Paul Edwards - Senior Local Board Advisor

Local Board Input into Council's submission on Making it easier to build granny flats (MBIE)

File No.: CP2024/09223

Item 14

Te take mō te pūrongo Purpose of the report

1. To provide local board input for inclusion in Auckland Council's submission on making it easier to build granny flats (MBIE).

Whakarāpopototanga matua Executive summary

2. The Ministry of Business, Innovation and Employment and the Ministry for the Environment are seeking feedback on options to make it easier to build small, self-contained and detached houses, commonly known as 'granny flats' on property with an existing home on it. They are also exploring options to allow granny flats up to 60 square metres in size to be built without the requirement for building or resource consent, as long as it meets specific criteria.
3. The criteria granny flats must meet under the proposed exemption will form the checks and balances required to ensure they meet building performance and quality requirements, and appropriately manage environmental effects. Finding balance between speed, safety, and risk to ensure New Zealanders have safe, healthy and durable homes, as built as quickly as possible, is important. This is why the Ministry of Business, Innovation and Employment and the Ministry for the Environment want to understand all perspectives on potential costs, benefits and risks for the criteria that is being proposed.
4. The Government has committed to amend the Building Act and the resource consent system to make it easier to build granny flats or other small structures up to 60 square metres, requiring only an engineer's report.
5. The consultation looks at two key pieces of legislation that set out the rules for residential building, the Building Act (2004) and the Resource Management Act 1991 (RMA).
6. The consultation material can be found [here](#).
7. The Members' briefing will be held on 15 July 2024 and the Planning, Environment and Parks Committee will be held on 25 July 2024. The draft submission will be circulated on 26 July 2024.
8. Formal feedback from local boards needs to be received by 19 July 2024 to be considered for incorporation into the Auckland Council submission, or by 5 August 2024 to be appended to the submission.

Ngā tūtohunga Recommendation/s

That the Kaipātiki Local Board:

- a) whakarite / provide feedback for inclusion in Auckland Council's submission on making it easier to build granny flats.

Ngā tāpirihanga Attachments

There are no attachments for this report.

Ngā kaihaina Signatories

Item 14

Authors	Jacinda Gweshe - Democracy Advisor
Authorisers	Paul Edwards - Senior Local Board Advisor

Urgent Decision: Kaipātiki Local Board Feedback on the draft Land Transport Rule: Setting of Speed Limits 2024

File No.: CP2024/09062

Item 15

Te take mō te pūrongo Purpose of the report

1. To receive the decision made using the local board's urgent decision-making process (resolution number KT/2022/227) to provide local board input for inclusion in Auckland Council and Auckland Transport's joint submission on the draft Land Transport Rule: Setting of Speed Limits 2024.

Whakarāpopototanga matua Executive summary

2. The Ministry of Transport has released the draft Land Transport Rule: Setting of Speed Limits 2024 (the draft Rule) for public consultation. It follows an approach to setting speed limits that focuses on economic impacts, high crash areas and public acceptability. The intention of the draft Rule is to replace Land Transport Rule: Setting of Speed Limits 2022 (the 2022 Rule) and would come into effect on 1 July 2025.
3. Land Transport rules are secondary legislation made under the Land Transport Act 1998 (the Act). The Act also enables land transport rules to set, or provide for the setting of, speed limits for roads.
4. There are significant differences between the 2022 Rule and the draft Rule. Set out below is an overview of the proposed changes.
5. The draft Rule proposes seven changes to the existing framework, including:
 - **Proposal 1:** Requires Road Controlling Authorities (RCAs) to undertake cost benefit analysis on a road by road basis when consulting on proposed speed limit changes.
 - **Proposal 2:** Ensures RCAs to use reasonable efforts to consult with persons that use the road for which a speed limit change is proposed. And increases transparency of decisions in response to feedback received.
 - **Proposal 3:** Requires variable speed limits outside school gates during school travel periods.
 - **Proposal 4:** Introduces a Ministerial Speed Objective, which will set out the Government's expectations for speed management.
 - **Proposal 5:** Proposes a schedule of speed limits classifications for each road type.
 - **Proposal 6:** Proposes to update the criteria RCAs must meet when submitting speed management plans for certification.
 - **Proposal 7:** Proposes that certain speed limits reduced since 1 January 2020 will be reversed by 1 July 2025.
6. On Wednesday 19 June 2024, Local Board members received a joint memo from Auckland Transport and council's Growth, Transport and Infrastructure Strategy team regarding the release of the draft Land Transport Rule: Setting of Speed Limits 2024 (refer to Attachment B of the agenda report). Following this, a members' briefing was held on Monday 24 June 2024, to allow local board members to learn more about the proposal and ask any questions they had.

7. Auckland Council and Auckland Transport will work together to develop a joint submission for consideration at the Transport and Infrastructure Committee on 4 July 2024.
8. The consultation material for the draft Rule can be found on the Ministry of Transport's website [here](#).
9. Formal feedback from local boards needed to be received by 1 July 2024 to be incorporated, or by 9 July 2024 to be appended to the submission.
10. The next Kaipātiki Local Board business meeting is scheduled for 17 July 2024; therefore, the urgent decision process was used to formalise the local board's feedback.
11. More information on the draft Land Transport Rule: Setting of Speed Limits can be found [here](#).
12. A copy of the final Kaipātiki Local Board feedback approved under urgent decision can be found in Attachment A of this report.

Ngā tūtohunga Recommendation/s

That the Kaipātiki Local Board:

- a) whiwhi / receive the urgent decision made on Tuesday 9 July 2024 as set out in Attachment A of this agenda report, providing local board feedback on the the draft Land Transport Rule: Setting of Speed Limits 2024.

Ngā tāpirihanga Attachments

No.	Title	Page
A	17 July 2024 - Kaipātiki Local Board business meeting - Kaipātiki Local Board Urgent Decision feedback	57
B	17 July 2024 - Kaipātiki Local Board business meeting - MEMO - Release of the draft Land Transport Rule Setting of Speed Limits 2024	61

Ngā kaihaina Signatories

Authors	Jacinda Gweshe - Democracy Advisor
Authorisers	Trina Thompson - Local Area Manager

Kaipātiki Local Board Chairperson's Report

File No.: CP2024/08983

Te take mō te pūrongo

Purpose of the report

1. An opportunity is provided for the Kaipātiki Local Board Chairperson to update members on recent activities, projects and issues since the last meeting.

Ngā tūtohunga

Recommendation/s

That the Kaipātiki Local Board:

- a) tuhi ā-taipitopito / note the chairperson's report.

Ngā tāpirihanga

Attachments

There are no attachments for this report.

Ngā kaihaina

Signatories

Authors	Jacinda Gweshe - Democracy Advisor
Authorisers	Trina Thompson - Local Area Manager

Members' Reports

File No.: CP2024/08984

Item 17

Te take mō te pūrongo

Purpose of the report

1. An opportunity is provided for members to update the Kaipātiki Local Board on the projects and issues they have been involved with since the last meeting.

Ngā tūtohunga

Recommendation/s

That the Kaipātiki Local Board:

- a) tuhi ā-taipitopito / note the written report from Member Paula Gillon and any verbal reports of members.

Ngā tāpirihanga

Attachments

No.	Title	Page
A	17 July 2024 - Kaipātiki Local Board business meeting - Paula Gillon Members Report July 2024	69

Ngā kaihaina

Signatories

Authors	Jacinda Gweshe - Democracy Advisor
Authorisers	Trina Thompson - Local Area Manager

Governing Body and Houkura Independent Māori Statutory Board

File No.: CP2024/08985

Item 18

Whakarāpopototanga matua Executive summary

1. An opportunity is provided for Governing Body and Houkura Independent Māori Statutory Board members to update the board on Governing Body or Houkura Independent Māori Statutory Board issues, or issues relating to the Kaipātiki Local Board.

Ngā tūtohunga Recommendation/s

That the Kaipātiki Local Board:

- a) tuhi ā-taipitopito / note the Governing Body and Houkura Independent Māori Statutory Board members' verbal updates.

Ngā tāpirihanga Attachments

There are no attachments for this report.

Ngā kaihaina Signatories

Authors	Jacinda Gweshe - Democracy Advisor
Authorisers	Trina Thompson - Local Area Manager

Hōtaka Kaupapa – Policy Schedule

File No.: CP2024/08989

Te take mō te pūrongo

Purpose of the report

1. To provide an update on reports to be presented to the Board for 2024 and an overview of workshops scheduled for the month ahead.

Whakarāpopototanga matua

Executive summary

2. The Hōtaka Kaupapa – Policy Schedule (previously named Governance Forward Work Calendar) was introduced in 2016 as part of Auckland Council’s quality advice programme. The calendar aims to support local board’s governance role by:
 - ensuring advice on meeting agendas is driven by local board priorities;
 - clarifying what advice is expected and when; and
 - clarifying the rationale for reports.
3. The calendar also aims to provide guidance for staff supporting local boards and greater transparency for the public. The calendar is updated monthly, reported to local board business meetings, and distributed to council staff.
4. The August - September 2024 Hōtaka Kaupapa – Policy Schedule for the Kaipātiki Local Board is provided as Attachment A to the agenda report.
5. The July - August 2024 workshop forward work programme for the Kaipātiki Local Board is provided as Attachment B to the agenda report. Scheduled items may change at short notice depending on the urgency of matters presented to the local board.

Ngā tūtohunga

Recommendation/s

That the Kaipātiki Local Board:

- a) tuhi ā-taipitopito / note the Kaipātiki Local Board August - September 2024 Hōtaka Kaupapa – Policy Schedule and July - August 2024 workshop forward work programme.

Ngā tāpirihanga

Attachments

No.	Title	Page
A	17 July 2024 - Kaipātiki Local Board business meeting - August - September 2024 Hōtaka Kaupapa – Policy Schedule	77
B	17 July 2024 - Kaipātiki Local Board business meeting - July - August 2024 workshop forward work calendar	79

Ngā kaihaina Signatories

Authors	Jacinda Gweshe - Democracy Advisor
Authorisers	Paul Edwards - Senior Local Board Advisor

Workshop Records - Kaipātiki Local Board - June 2024

File No.: CP2024/08988

Item 20

Te take mō te pūrongo

Purpose of the report

1. The purpose of this report is to record the Kaipātiki Local Board workshops held on Wednesday 5 June, Wednesday 12 June and Wednesday 26 June 2024.

Whakarāpopototanga matua

Executive summary

2. At the workshop held on Wednesday 5 June, the workshop session was on:
 - Customer and Community Services – Parks and Community Facilities
 - Leiden Reserve renew and enhance play space concept design options
 - Elliott Reserve – Malibu Grove footpath design
 - Ventia.
 - Auckland Transport
 - Beach Haven Road Pedestrian Crossing.
 - Kaipātiki Local Board Early Childhood Education Services – **online session via MS Teams – PUBLIC EXCLUDED.**
3. At the workshop held on Wednesday 12 June 2024, the workshop session was on:
 - Infrastructure and Environmental Services – **online session via MS Teams**
 - Shoreline Adaptation Plans.
4. At the workshop held on Wednesday 26 June 2024, the workshop session was on:
 - Kāinga Ora
 - Update on community development.
 - Customer and Community Services – Active Communities
 - Parks and Community Facilities – **online session via MS Teams**
 - Lindisfarne Park, Northcote
 - Park Reserve, Glenfield.

Ngā tūtohunga

Recommendation/s

That the Kaipātiki Local Board:

- a) tuhi ā-taipitopito / note the record for the Kaipātiki Local Board workshops held on Wednesday 5 June, Wednesday 12 June and Wednesday 26 June 2024.

Ngā tāpirihanga Attachments

No.	Title	Page
A	17 July 2024 - Kaipātiki Local Board business meeting - 5 June 2024 workshop record	83
B	17 July 2024 - Kaipātiki Local Board business meeting - 12 June 2024 workshop record	85
C	17 July 2024 - Kaipātiki Local Board business meeting - 26 June 2024 workshop record	87

Ngā kaihaina Signatories

Authors	Jacinda Gweshe - Democracy Advisor
Authorisers	Paul Edwards - Senior Local Board Advisor

