

I hereby give notice that an ordinary meeting of the Papakura Local Board will be held on:

Date: Wednesday, 24 July 2024
Time: 4:00pm
Meeting Room: Local Board Chambers
Venue: 35 Coles Crescent
Papakura
Auckland

Papakura Local Board OPEN AGENDA

MEMBERSHIP

Chairperson	Brent Catchpole
Deputy Chairperson	Jan Robinson
Members	Felicity Auva'a George Hawkins Kelvin Hieatt Andrew Webster

(Quorum 3 members)

Sital Prasad
Democracy Advisor

18 July 2024

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1 Nau mai | Welcome

A board member will lead the meeting in prayer.

2 Ngā Tamōtanga | Apologies

At the close of the agenda no apologies had been received.

3 Te Whakapuaki i te Whai Pānga | Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Te Whakaū i ngā Āmiki | Confirmation of Minutes

That the Papakura Local Board:

- a) whakaū / confirm the ordinary minutes of its meeting, held on Monday, 1 July 2024 as true and correct record.

5 He Tamōtanga Motuhake | Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

6 Te Mihi | Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

7 Ngā Petihana | Petitions

At the close of the agenda no requests to present petitions had been received.

8 Ngā Tono Whakaaturanga | Deputations

Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Papakura Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

8.1 Deputation - Kootuitui ki Papakura Kōhine Initiative

Te take mō te pūrongo **Purpose of the report**

1. Renee Tawhi from the Kootuitui ki Papakura will be in attendance to provide an update on the Kōhine Initiative.

**Ngā tūhonga
Recommendation/s**

That the Papakura Local Board:

- a) whakamihi / thank Renee Tawhi from the Kootuitui ki Papakura for their attendance and presentation.

8.2 Deputation - Improved Park Equipment at 16 Kuhanui Drive

**Te take mō te pūrongo
Purpose of the report**

1. Richard Doig and Cory Gordon will be in attendance to request support from the Papakura Local Board for the enhancement of the council land at 16 Kuhanui Drive, Karaka Lakes.

**Ngā tūhonga
Recommendation/s**

That the Papakura Local Board:

- a) whakamihi / thank Richard Doig and Cory Gordon for their attendance and presentation.

8.3 Deputation - Counties Manukau Rugby League, NZRL

**Te take mō te pūrongo
Purpose of the report**

1. Kasey King from Counties Manukau Rugby League, NZRL will be in attendance to speak to the board regarding the desire to be a tenanted sport group at Opaheke Park, Papakura.

**Ngā tūhonga
Recommendation/s**

That the Papakura Local Board:

- a) whakamihi / thank Kasey King from Counties Manukau Rugby League, NZRL for their attendance and presentation.

9 Te Matapaki Tūmatanui | Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of three minutes per speaker is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

10 Ngā Pakihi Autaia | Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

Governing Body Members' Update

File No.: CP2024/09654

Item 11

Te take mō te pūrongo

Purpose of the report

1. To provide an opportunity for Papakura-Manurewa ward Councillors to update the Papakura Local Board on Governing Body issues they have been involved with since the previous local board meeting.

Whakarāpopototanga matua

Executive summary

2. Standing Orders 5.1.1 and 5.1.2 provide for Governing Body members to update their local board counterparts on regional matters of interest to the local board.

Ngā tūtohunga

Recommendation/s

That the Papakura Local Board:

- a) whiwhi / receive verbal or written updates from Councillors Angela Dalton and Daniel Newman.

Ngā tāpirihanga

Attachments

There are no attachments for this report.

Ngā kaihaina

Signatories

Author	Sital Prasad - Democracy Advisor
Authoriser	Manoj Ragupathy - Local Area Manager

Chairperson's Update

File No.: CP2024/09653

Te take mō te pūrongo

Purpose of the report

1. To provide an opportunity for the Local Board Chairperson to verbally update the local board on activities and any issues addressed in their capacity as Chairperson.

Ngā tūtohunga

Recommendation/s

That the Papakura Local Board:

- a) receive the verbal report from the Papakura Local Board Chairperson.

Ngā tāpirihanga

Attachments

There are no attachments for this report.

Ngā kaihaina

Signatories

Author	Sital Prasad - Democracy Advisor
Authoriser	Manoj Ragupathy - Local Area Manager

Kōkiri Agreement 2024-2025 - A plan for Auckland Transport project and programme engagement

File No.: CP2024/10194

Item 13

Te take mō te pūrongo Purpose of the report

1. To seek endorsement and feedback (if any) on the Papakura Local Board Kōkiri Agreement 2024-2025.

Whakarāpopototanga matua Executive summary

2. Auckland Transport is seeking the local board's views on the level of engagement and endorsement of the Papakura Local Board's Kōkiri agreement 2024-25. Auckland Transport's draft agreement (Attachment A), the Auckland Transport response memo (Attachment B) and the Auckland Transport report (Attachment C) are provided.

Ngā tūtohunga Recommendation/s

That the Papakura Local Board:

- a) receive Auckland Transport's report (Attachment C of the report); and provide the local board's views on the level of engagement outlined in the draft Kōkiri Agreement 2024-2025 in Attachment A and the Auckland Transport response memo (Attachment B).

Ngā tāpirihanga Attachments

No.	Title	Page
A	Papakura Local Board Kōkiri Agreement 2024-2025	15
B	Auckland Transport memo: Response to local board feedback towards development of local board transport plan (Kōkiri Agreement)	27
C	Auckland Transport Report July 2024	37

Ngā kaihaina Signatories

Author	Sital Prasad - Democracy Advisor
Authoriser	Manoj Ragupathy - Local Area Manager

Urgent Decision - Papakura Local Board input to Auckland Council submission on draft Land Transport Rule: Setting of Speed Limits 2024

File No.: CP2024/09751

Item 14

Te take mō te pūrongo Purpose of the report

1. To note the Papakura Local Board urgent decision providing input to Auckland Council submission on draft Land Transport Rule: Setting of Speed Limits 2024 in Attachment A.

Whakarāpopototanga matua Executive summary

2. Land Transport rules are secondary legislation made under the Land Transport Act 1998 (the Act). The Act also enables land transport rules to set, or provide for the setting of, speed limits for roads.
3. On 13 June 2024 the Ministry of Transport released the draft Land Transport Rule: Setting of Speed Limits 2024 (the draft Rule) for public consultation, replacing the Land Transport Rule: Setting of Speed Limits 2022 (the 2022 Rule). A summary is provided as Attachment B.
4. The draft Rule proposes seven changes to the existing framework, including a requirement for cost-benefit analysis when setting new speed limits, new consultation requirements and a reversal of many speed limits that have been reduced since January 2020.
5. The draft Rule sets out the following seven proposals:
 - Proposal 1: Requires RCAs to undertake cost benefit analysis on a road by road basis when consulting on proposed speed limit changes
 - Proposal 2: Ensures RCAs to use reasonable efforts to consult with persons that use the road for which a speed limit change is proposed. And increases transparency of decisions in response to feedback received
 - Proposal 3: Requires variable speed limits outside school gates during school travel periods
 - Proposal 4: Introduces a Ministerial Speed Objective, which will set out the Government's expectations for speed management
 - Proposal 5: Proposes a schedule of speed limits classifications for each road type
 - Proposal 6: Proposes to update the criteria RCAs must meet when submitting speed management plans for certification
 - Proposal 7: Proposes that certain speed limits reduced since 1 January 2020 will be reversed by 1 July 2025.
6. Auckland Council and Auckland Transport worked together to develop a joint submission for consideration at the Transport and Infrastructure Committee on 4 July 2024. See link to the Auckland Council Transport and Infrastructure Committee agenda [here](#).
7. Public consultation on the draft Rule closed on 11 July 2024. The consultation documents can be found on the Waka Kotahi website via [this link](#).

Ngā tūtohunga Recommendation/s

That the Papakura Local Board:

- a) tuhi ā-taipitopito / note the urgent decision dated 5 July 2024 on the Papakura Local Board input to Auckland Council submission on draft Land Transport Rule: Setting of Speed Limits 2024 in Attachment A.

Ngā tāpirihanga Attachments

No.	Title	Page
A	Urgent Decision - Papakura Local Board input to Auckland Council submission on draft Land Transport Rule: Setting of Speed Limits 2024	43
B	Memo dated 18 June 2024 - Summary of the draft Land Transport Rule: Setting of Speed Limits 2024, released on 13 June 2024 by the Ministry of Transport	47

Ngā kaihaina Signatories

Author	Lee Manaia - Local Board Advisor
Authoriser	Manoj Ragupathy - Local Area Manager

Approval of the Papakura Local Board Auckland Emergency Management work programme 2024/2025

File No.: CP2024/09957

Item 15

Te take mō te pūrongo

Purpose of the report

1. To approve the 2024/2025 Papakura Local Board Auckland Emergency Management work programme and its associated budget.

Whakarāpopototanga matua

Executive summary

2. This report presents the board's Auckland Emergency Management work programme and associated budgets for approval for delivery within the 2024/2025 financial year in Attachment A.
3. The work programme responds to the following objective that the local board identified in the Papakura Local Board Plan 2023:
 - Papakura Local Board Plan 2023 Outcome 2 – Our Environment
 - Papakura Local Board Plan 2023 Objective 2.4 – Champion climate change initiatives.
4. The board provided feedback to staff on the projects it would like to fund in a series of workshops. The board indicated its support for the following regionally-funded project:
 - Local Board, community and business emergency response plans and resilience programme.
5. Updates on the delivery of this work programme will be provided through the board's quarterly performance reports.

Ngā tūtohunga

Recommendation/s

That the Papakura Local Board:

- a) approve the Auckland Emergency Management work programme 2024/2025 in Attachment A to the agenda report.

Horopaki

Context

6. Each year, the local board decides which activities to allocate its annual budget toward, through a series of workshops. The local board feedback in these workshops have informed the work programme.
7. The work programme responds to the outcomes and objectives that the local board identified in the Papakura Local Board Plan 2023. The specific objective reflected in the work programme is:
 - Papakura Local Board Plan 2023 Outcome 2 – Our Environment
 - Papakura Local Board Plan 2023 Objective 2.4 – Champion climate change initiatives

Tātaritanga me ngā tohutohu Analysis and advice

8. The proposed activities for delivery as part of the board's Auckland Emergency Management work programme 2024/2025 are detailed below. See Attachment A for further detail.

Papakura Local Board, community and business emergency response plans and resilience programme

9. To increase disaster awareness, adopt readiness and response plans and implementation after approval, and in collaboration with the Papakura Local Board and the community.
10. The benefits of this activity are identified as people within the local board rohe understand their hazard risks, have mitigated these risks, are prepared and have strong social networks to better support each other during an emergency.

Tauākī whakaaweawe āhuarangi Climate impact statement

11. Table 1 outlines the activities in the 2024/2025 work programme that have an impact on greenhouse gas emissions or contribute towards climate change adaptation.

Table 1: Climate impact assessment of proposed activities

Activity name	Climate impact
Papakura Local Board, community and business emergency response plans and resilience programme	Positive impact on our resilience to climate change, as this works increases community readiness to respond emergencies and the impacts of climate change

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

12. The work programme was developed through a collaborative approach by operational council departments, with each department represented in the integrated team that presented the draft work programme to the local board at a series of workshops.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

13. The proposed Auckland Emergency Management work programme has been considered by the local board in a series of workshops from October 2023 to May 2024. The views expressed by local board members during the workshops have informed the recommended work programme.
14. The activities in the proposed work programme align with the Papakura Local Board Plan 2023 outcomes.

Tauākī whakaaweawe Māori Māori impact statement

15. Where aspects of the proposed work programme are anticipated to have a significant impact on activity of importance to Māori then appropriate engagement will be undertaken.

Ngā ritenga ā-pūtea Financial implications

16. The proposed Auckland Emergency Management work programme budget for 2024/2025 is regionally funded so does not need to be accommodated within the board's total draft budget for 2024/2025.

Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

17. Where a work programme activity cannot be completed on time or to budget, due to unforeseen circumstances, this will be signalled to the local board at the earliest opportunity.

Ngā koringa ā-muri Next steps

18. Delivery of the activity in the approved work programme will commence on 1 July 2024 and continue until 30 June 2025. Activity progress will be reported to the local board on a quarterly basis.
19. Where the work programme identifies further decisions and milestones for each activity, these will be brought to the local board when appropriate.

Ngā tāpirihanga Attachments

No.	Title	Page
A ↓	Auckland Emergency Management Work Programme 2024/2025 - Papakura Local Board	55

Ngā kaihaina Signatories

Author	Zoe Marr - Community Planning and Readiness Manager
Authorisers	Anna Wallace - Head of Planning Lou-Ann Ballantyne - General Manager Governance and Engagement Manoj Ragupathy - Local Area Manager

Stage 2B - Neighbourhood Park, 34 Catalina Avenue - Hugh Green Group Development

File No.: CP2024/10080

Te take mō te pūrongo Purpose of the report

1. To seek approval from the Papakura Local Board for developing a neighbourhood park and associated playground assets as part of Stage 2b of the Hugh Green park development in Hingaia by Hugh Green Group.

Whakarāpopototanga matua Executive summary

2. Hugh Green Group (HGG) has collaborated with Parks and Community Facilities to create a final concept plan for developing the park located at 34 Catalina Avenue. This is presented as Attachment B.
3. HGG will cover the entire construction cost (estimated at \$481,983) and maintain the park for a minimum of three years.
4. The playground design incorporates nature play elements and caters to younger and older children on a neighbourhood scale.
5. The proposal aligns with the Papakura Local Board Plan 2023, the Open Space Provision Policy, and the Papakura Play Network Gap Analysis goals for parks and recreation.
6. Auckland Council will be responsible for ongoing maintenance costs after the agreed developer's maintenance obligation period (estimated at \$28,400 per year for the first two years).
7. At a workshop on 17 March 2024, the Papakura Local Board expressed overall support for the proposed assets and maintenance obligation.
8. Parks and Community Facilities staff have reviewed the plans and support the proposal.

Ngā tūtohunga Recommendation/s

That the Papakura Local Board:

- a) whakaae/accept the proposed playground within acquired Lot 700 Deposited Plan 572967 of the Hugh Green Group development shown on the plans prepared by HGG in Attachment B, and approve that the associated assets be vested in the council upon final completion
- b) tautapa/delegate to the General Manager of Parks and Community Facilities authority to negotiate the infrastructure funding agreement on terms acceptable to the council's Infrastructure Funding team, including maintenance periods
- c) tautapa/delegate to the General Manager, Parks and Community Facilities authority to assess and approve engineering details for the playground development.

Horopaki Context

9. HGG has received resource consent (BUN60363825) to develop a neighbourhood park (Lot 700).
10. The lot is already practically completed (CCT90099285-2) and has been issued with a five-year plant maintenance and weed control period from 11 August 2022.
11. Auckland Council has already acquired Lot 700 Deposited Plan 572967, which refers to 34 Catalina Avenue and has been transferred into the council's name as per the Record of Title (RoT).
12. The lot measures 3325 square metres and is rhombus-shaped. It is surrounded by a 20-metre esplanade reserve to the south and east. The site is easily accessible from Park Estate Road, Emeral Avenue, and Park Green Avenue, with direct access to stage 5 of the residential development proposed east adjacent to the Southern Motorway.
13. The site has been conditioned to sit well outside flood plains through the approved resource consent. The general recommendation is for assets to be located landward of the area susceptible to coastal inundation and erosion.
14. The following assets, which are proposed to be vested to the council as part of the park development, will also be maintained by the council after the agreed maintenance obligation:

Table 1: Proposed assets to be vested to and maintained by Auckland Council

Proposed assets at Lot 700	
• 1 x Tower with slide	• 1 x Spinning device (2 seats accessible)
• 1 x Eden Deluxe Seat	• 1 x Trampoline
• 2 x Parkvale Pedestal Table	• 1 x High Swing singly bay belt (CS07)
• 3 x Citistyle compact bike rack	• 1 x 2-bay Swing basket/belt (infant) (CS09)
• 1 x Coaster Stainless Steel Rubbish Bin	• 1 x Stepping logs – set of 10
• 1 x Hamster wheel	• 1 x Mule springer
• 2 x Parkvale benches	• 1 x Pony springer
• 1 x Space net with tunnel slide	• 3 x Robina low balance log

15. Parks Planning staff presented the draft concept plan for the playground to the Papakura Local Board in a workshop on 17 March 2024. The local board expressed general support for the proposed assets, supplemented by recommendations.

Tātaritanga me ngā tohutohu Analysis and advice

16. HGG has engaged Transurban Ltd, an urban design company, to design a neighbourhood park with various park elements. The proposed plan aims to provide both passive and active recreation, landscaping, storytelling elements, and nature play.

17. The concept plan includes two play areas and an informal kick-around space. The playground is designed to offer children various play options that do not solely rely on equipment but also include nature play.
18. The playgrounds are located in the park's flat area, with most play areas situated outside of the Esplanade Reserve. The park was designed to integrate well with the Esplanade Reserve.
19. The playground for younger children will be surrounded by appropriate vegetation. The senior kids' area is more open, allowing greater autonomy.
20. The playground areas were consolidated into a single space, resulting in a larger, more usable green informal open space stretching east of the play space to the coast.
21. Its location enables multiple entrance points and connections through the open space that links with the surrounding neighbourhood.
22. A three-meter-wide pedestrian accessway with a three-meter-wide concrete path will connect the neighbourhood park to the immediate roading network and Esplanade Reserve, providing a helpful pedestrian connection through the development.
23. HGG and council staff met on 14 June 2024 after the workshop to discuss the concept plans. Parks and Community Facilities staff have provided strategic direction for the park's service outcome delivery and advice regarding design and maintenance. Council staff support the overall outcome, with final robust, detailed designs to be approved through separate engineering plan approvals.
24. Transurban Ltd has revised the concept plans to incorporate the recommendations in the final plans in accordance with the council's best practices.

Tauākī whakaaweawe āhuarangi **Climate impact statement**

25. In June 2019, Auckland Council declared a climate emergency and a commitment to the community to look at ways we can consider climate implications in everything that we do. The Parks and Community Facilities department at Auckland Council is committed to the regional sustainability targets of Te-Tāruke-ā-Tāwhiri-Auckland's Climate Plan.
26. To the south and east, the esplanade reserve is a buffer to mitigate natural hazards. The proposed development is clear of the esplanade reserve.
27. The playground was designed to provide natural shading through the planned planting of trees and the use of environmentally friendly materials such as bark, timber edging, and timber furniture where possible. It was consolidated into single spaces, creating a larger, more usable green open space by the coast, allowing for natural infiltration.
28. The site has been conditioned through resource consent to sit outside of floodplains, and the recommendation is not to locate any future council assets outside of coastal inundation areas. All assets will be located landward of the area susceptible to coastal instability and erosion.
29. The plan outlines actions to ensure the co-location of built infrastructure to minimise its footprint and encourage multifunctional space use. This more integrated reserve development and facility management approach will ensure improved climate outcomes.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera **Council group impacts and views**

30. Parks and Community Facilities department staff have provided input into the proposed neighbourhood park design.
31. The council landscape architect has advised on the material and location of furniture, a bin, and play elements. The Specialist Advisor (Landscape) commented on the planting locations

- and species, and the Parks and Places Specialist provided recommendations regarding the service needs assessment based on the wider network.
32. The maintenance obligation for all proposed hard assets has been reduced and managed to meet the council's operational and maintenance costs in alignment with agreed community affordability. The Area Operation Manager was actively involved in discussions to ensure consistency with industry design procedures and to guide minimum design standards required for landscaping, reserve development, and other infrastructure design for maintenance purposes, which can be further managed by an Infrastructure Funding Agreement.
 33. While the soft landscaping (planting) has been captured through resource consent conditions, the maintenance obligations of the hard assets proposed within the concept plan will be agreed to in the Infrastructure Funding Agreement.
 34. Any consequential OPEX cost associated with the proposed assets within the neighbourhood park will be varied into the consequential OPEX maintenance contract.
 35. Overall, Parks and Community Facilities support the proposal. The playground aligns with the Papakura Play Network Gap analysis, which states that a play space must address geographic provision gaps. The new play space and the play elements proposed are appropriate.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe

Local impacts and local board views

36. The local board has allocated decision-making responsibility for developing local parks within the Papakura Local Board area. Local board members provided feedback at a workshop on 17 March 2024, indicating they were generally satisfied with the concept plans.
37. The local board requested shading structures over the proposed seating. The council's Area Operations team recommends against these structures as they attract vandalism and incur ongoing maintenance constraints. However, the trees have been strategically located to enable shading once established.
38. The development of the concept plan aligns with the following Papakura Local Board Plan 2023 experts:

Table 2: Papakura Local Board Plan Outcomes

Papakura Local Board Plan
We want people to have opportunities to enjoy the environment around local parks, our harbor, and streams.
As our population grows and becomes more diverse, our parks, community spaces, and facilities must keep pace with rising demand and changing needs.
Objective: More people enjoy the environment in and around our local parks.
We provide safe and accessible parks, reserves, beaches, recreation programs, opportunities, and facilities to get Aucklanders more active more often.

Tauākī whakaaweawe Māori

Māori impact statement

39. The proposed neighbourhood park does not contain any known sites or places of significance or value to mana whenua.
40. The underlying resource consent (BUN60363825) did not identify the site as being of Māori significance. However, it includes standard earthworks conditions to address the protocol if remains are found.

Ngā ritenga ā-pūtea Financial implications

41. The consequential OPEX for maintaining the park and assets in the future will have ongoing financial implications.
42. Using an Infrastructure Funding Agreement, the developer will cover the entire capital expenditure to develop the open spaces in line with that of a neighbourhood-scale playground and must maintain the assets for a minimum of three years in line with the approved resource consent.

Table 3: Estimated establishment cost (CAPEX) for hard assets for Stage 2B Park.

Proposed hard assets	Total establishment cost
Hardscaping - wet pour, concrete paths	\$160,866.05
Associated landscaping and bark	\$19,013.60
Play and furniture, including a bin and bike racks	\$200,103.50
General design and associated works	\$102,000.00
Total (exc. GST)	\$481,983.15

43. Funding will be required to ensure ongoing maintenance of new assets constructed within the reserve after the maintenance periods agreed in accordance with an Infrastructure Funding Agreement.
44. Auckland Council's Quantity Surveyor (QS) has conducted a high-level assessment and estimated the consequential operational expenditure per annum for all the proposed works at an estimated value of \$28,400 for the first two years after practical completion, after which it will significantly decrease once the landscaping has established.
45. Operational expenditure will commence following the final completion and conclusion of maintenance periods in accordance with an Infrastructure Funding Agreement. Practical completion of the proposed works on the park is expected to be by the end of the 2024 financial year.
46. The Area Operations Manager and the Senior Asset Information Lead have reviewed and agreed to the cost estimated by the QS.
47. The Local Board Lead Financial Advisor has noted the estimated costs associated with maintenance (OPEX) and establishment (CAPEX) of the proposed assets within the extent of this concept proposal and found the information provided does not raise any adverse financial implications for the local board.

Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

48. Risks for the delivery of the open space network are cost escalation and inadequate handover.
49. These items will be managed via an Infrastructure Funding Agreement signed by both the developer's representative and Auckland Council to ensure proper handover of all documents, warranties, as-builts and producer statements occurs.
50. The engineering plan will also be approved to ensure assets are constructed appropriately.

Ngā koringa ā-muri

Next steps

51. The developer wishes to commence with the development of the neighbourhood park as soon as possible, following the local board's approval.
52. Following local board approval, staff will review the proposed plans and assets included within an engineering plan approval package and finalise the Infrastructure Funding Agreement with the developer.

Ngā tāpirihanga

Attachments

No.	Title	Page
A	Record of Title	63
B	Final Concept Plan	75

Ngā kaihaina

Signatories

Author	Lea van Heerden - Senior Parks Planner
Authorisers	Darren Cunningham - Land Use Manager Manoj Ragupathy - Local Area Manager

Addition to the 2024 Papakura Local Board meeting schedule

File No.: CP2024/09790

Item 17

Te take mō te pūrongo

Purpose of the report

1. To seek approval for one meeting date to be added to the 2024 Papakura Local Board meeting schedule in order to consider the 2023/2024 Annual Report prior to it being adopted by the Governing Body on 26 September 2024.

Whakarāpopototanga matua

Executive summary

2. The Papakura Local Board adopted its 2022-2025 meeting schedule during its 23 November 2022 business meeting.
3. At that time the specific times and dates for meetings for local board decision-making in relation to annual reporting was unknown.
4. The local board is being asked to approve one meeting date as an addition to the 2022-2025 Papakura Local Board meeting schedule, so that the 2023/2024 Annual Report considered by the board prior to it being adopted by the Governing Body.

Ngā tūtohunga

Recommendation/s

That the Papakura Local Board:

- a) approve the addition of one business meeting date to the 2022-2025 Papakura Local Board meeting schedule to accommodate the Annual Report timeframes as follows:
 - i) Wednesday, 18 September 2024, 4pm.

Horopaki

Context

5. The Local Government Act 2002 (LGA) and the Local Government Official Information and Meetings Act 1987 (LGOIMA) have requirements regarding local board meeting schedules.
6. In summary, adopting a meeting schedule helps meet the requirements of:
 - clause 19, Schedule 7 of the LGA on general provisions for meetings, which requires the chief executive to give notice in writing to each local board member of the time and place of meetings. Such notification may be provided by the adoption of a schedule of business meetings
 - sections 46, 46(A) and 47 in Part 7 of the LGOIMA, which requires that meetings are publicly notified, agendas and reports are available at least two working days before a meeting and that local board meetings are open to the public.
7. The Papakura Local Board adopted its 2022-2025 business meeting schedule during its 23 November 2022 business meeting.
8. The timeframes for local board decision-making in relation to annual reporting were unavailable when the meeting schedule was originally adopted.

9. The board is being asked to make decisions by 19 September 2024 prior to Governing Body adopting the Auckland Council Annual Report 2023/2024. This timeframe is outside the board's normal meeting cycle.

Tātaritanga me ngā tohutohu

Analysis and advice

10. The local board has two choices:
- i) Add the meeting as an addition to the meeting schedule
 - or
 - ii) Add the meeting as an extraordinary meeting.
11. For option one, statutory requirements allow enough time for this meeting to be scheduled as an addition to the meeting schedule and other topics may be considered as per any other ordinary meeting.
12. For option two, only the specific topic the Annual Report 2023/2024 may be considered for which the meeting is being held.
13. Since there is enough time to meet statutory requirements, staff recommend option one, approving this meeting as an addition to the meeting schedule, as it allows more flexibility for the local board to consider a range of issues. This requires a decision of the local board.

Tauākī whakaaweawe āhuarangi

Climate impact statement

14. This decision is procedural in nature and any climate impacts will be negligible. The decision is unlikely to result in any identifiable changes to greenhouse gas emissions. The effects of climate change will not impact the decision's implementation.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera

Council group impacts and views

15. There is no specific impact for the council group from this report.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe

Local impacts and local board views

16. This report requests the local board's decision to schedule an additional meeting and consider whether to approve it as an extraordinary meeting or an addition to the meeting schedule.

Tauākī whakaaweawe Māori

Māori impact statement

17. There is no specific impact for Māori arising from this report. Local boards work with Māori on projects and initiatives of shared interest.

Ngā ritenga ā-pūtea

Financial implications

18. There are no financial implications in relation to this report apart from the standard costs associated with servicing a business meeting.

Ngā raru tūpono me ngā whakamaurutanga

Risks and mitigations

19. If the local board decides not to add this business meeting to their schedule this would result in the input of this local board not being able to be presented to the Governing Body.

20. The annual report is a legislatively required document. It is audited by Audit New Zealand who assess if the report represents information fairly and consistently, and that the financial statements comply with accounting standard PBE FRS-43: Summary Financial Statements. Failure to demonstrate this could result in a qualified audit opinion.

Ngā koringa ā-muri Next steps

21. Implement the processes associated with preparing for business meetings.

Ngā tāpirihanga Attachments

There are no attachments for this report.

Ngā kaihaina Signatories

Author	Sital Prasad - Democracy Advisor
Authoriser	Manoj Ragupathy - Local Area Manager

Papakura Local Board Hōtaka Kaupapa / Governance Forward Work Calendar - July 2024

File No.: CP2024/09655

Item 18

Te take mō te pūrongo Purpose of the report

1. To present to the Papakura Local Board the three-month Governance Forward Work Calendar.

Whakarāpopototanga matua Executive summary

2. The Governance Forward Work Calendar is a schedule of items that will come before the local board at business meetings and workshops over the next three months. The Governance Forward Work Calendar for the Papakura Local Board is included in Attachment A.
3. The calendar aims to support local boards' governance role by:
 - i) ensuring advice on agendas and workshop material is driven by local board priorities
 - ii) clarifying what advice is required and when
 - iii) clarifying the rationale for reports.
4. The calendar will be updated every month, be included on the agenda for business meetings and distributed to relevant council staff. It is recognised that at times items will arise that are not programmed. Board members are welcome to discuss changes to the calendar.
5. The Governance Forward Work Calendar is also shared with mana whenua iwi organisations, along with an invitation to contact the local board through Local Board Services Department in liaison with the Local Board Chair, should mana whenua representatives wish to attend a business meeting or workshop on particular subjects of interest.

Ngā tūtohunga Recommendation/s

That the Papakura Local Board:

- a) tuhi ā-taipitopito / note the Hōtaka Kaupapa / Governance Forward Work Calendar.

Ngā tāpirihanga Attachments

No.	Title	Page
A	Governance Forward Work Calendar	89

Ngā kaihaina Signatories

Author	Sital Prasad - Democracy Advisor
Authorisers	Manoj Ragupathy - Local Area Manager

Item 18

Papakura Local Board Workshop Records

File No.: CP2024/09647

Item 19

Te take mō te pūrongo Purpose of the report

1. To note the Papakura Local Board's records for the workshops held on 5, 12, 19, 26 June 2024.

Whakarāpopototanga matua Executive summary

2. Under Standing Order 12.1.1 the local board shall receive a record of the general proceedings of each of its local board workshops held over the past month.
3. Resolutions or decisions are not made at workshops as they are solely for the provision of information and discussion.
4. This report attaches the workshop record for the period stated below.

Ngā tūtohunga Recommendation/s

That the Papakura Local Board:

- a) tuhi ā-taipitopito / note the Papakura Local Board workshop records held on:
 - i) 5 June 2024
 - ii) 12 June 2024
 - iii) 19 June 2024
 - iv) 26 June 2024.

Ngā tāpirihanga Attachments

No.	Title	Page
A	5 June 2024: Papakura Local Board Workshop Record	97
B	12 June 2024: Papakura Local Board Workshop Record	101
C	19 June 2024: Papakura Local Board Workshop Record	103
D	26 June 2024: Papakura Local Board Workshop Record	105

Ngā kaihaina Signatories

Author	Sital Prasad - Democracy Advisor
Authoriser	Manoj Ragupathy - Local Area Manager

