

I hereby give notice that an ordinary meeting of the Upper Harbour Local Board will be held on:

**Date:** Thursday, 25 July 2024  
**Time:** 9:30am  
**Meeting Room:** Upper Harbour Local Board Office  
**Venue:** 6-8 Munroe Lane  
Albany  
Auckland 0632 and Via Microsoft Teams

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## Upper Harbour Local Board

# OPEN AGENDA

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### MEMBERSHIP

<b>Chairperson</b>	Anna Atkinson	
<b>Deputy Chairperson</b>	Uzra Casuri Balouch, JP	
<b>Members</b>	Callum Blair	Kyle Parker
	John Mclean	Sylvia Yang

(Quorum 3 members)

**Max Wilde**  
**Democracy Advisor (Upper Harbour Local Board)**

**17 July 2024**

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## **1 Nau mai | Welcome**

The Chairperson, A Atkinson, will open the meeting with a Karakia.

## **2 Ngā Tamōtanga | Apologies**

At the close of the agenda no apologies had been received.

## **3 Te Whakapuaki i te Whai Pānga | Declaration of Interest**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

## **4 Te Whakaū i ngā Āmiki | Confirmation of Minutes**

That the Upper Harbour Local Board:

- a) whakaū / confirm the ordinary minutes of its meeting, held on Thursday, 27 June 2024, as a true and correct record.

## **5 He Tamōtanga Motuhake | Leave of Absence**

At the close of the agenda no requests for leave of absence had been received.

## **6 Te Mihi | Acknowledgements**

At the close of the agenda no requests for acknowledgements had been received.

## **7 Ngā Petihana | Petitions**

At the close of the agenda no requests to present petitions had been received.

## **8 Ngā Tono Whakaaturanga | Deputations**

Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Upper Harbour Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

### **8.1 Tennis Northern - Proposed installation of padel courts at Albany Tennis Park**

#### **Te take mō te pūrongo Purpose of the report**

1. To receive an update from Tennis Northern on the proposed installation of padel courts at Albany Tennis Park.

#### **Whakarāpopototanga matua**

### Executive summary

2. Chris Casey, CEO Tennis Northern and Julian Brown, CEO Pacific Padel, representing Tennis Northern and Pacific Padel, will be in attendance to seek local board support to sub-lease land at Albany Tennis Park for the installation of padel courts together with a dedicated clubhouse and amenities.

### Ngā tūtohunga

#### Recommendation/s

That the Upper Harbour Local Board:

- a) whiwhi / receive the deputation from Chris Casey, CEO Tennis Northern and Julian Brown, CEO Pacific Padel, representing Tennis Northern and Pacific Padel and thank them for their attendance and presentation.

### Attachments

A	Pacific Padel - Venue partner presentation. ....	143
B	Padel Galis Catalogue .....	153
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## 8.2 North Harbour Softball Association and Albany United Football Club - Leases of Facilities at Rosedale Park

### Te take mō te pūrongo

#### Purpose of the report

1. To receive an update from the North Harbour Softball Association and Albany United Football Club on the leases of facilities at Rosedale Park.

### Whakarāpopototanga matua

#### Executive summary

2. David Gillanders, General Manager North Harbour Softball Association and David Irwin, Executive member Albany United Football Club and Rosedale Trust Chairperson, representing North Harbour Softball Association, Albany United Football Club and Rosedale Trust will be in attendance to provide an update on new lease amounts to be charged to the football and softball entities at Rosedale Park.

### Ngā tūtohunga

#### Recommendation/s

That the Upper Harbour Local Board:

- a) whiwhi / receive the deputation from David Gillanders, General Manager North Harbour Softball Association and David Irwin, Executive member Albany United Football Club and Rosedale Trust Chairperson, representing North Harbour Softball Association, Albany United Football Club and Rosedale Trust and thank them for their attendance and presentation.

### **8.3 North Harbour Softball Association - Rosedale Park Facilities and Upgrades / Maintenance.**

#### **Te take mō te pūrongo Purpose of the report**

1. To receive an update from the North Harbour Softball Association on Rosedale Park facilities and upgrades/maintenance.

#### **Whakarāpopototanga matua Executive summary**

2. David Gillanders, General Manager, North Harbour Softball Association, representing the North harbour Softball Association, will be in attendance to provide an update on opportunities around upgrading of field, lighting, new dugouts on D10 and maintenance on building with regard to damage from the trees.

#### **Ngā tūtohunga Recommendation/s**

That the Upper Harbour Local Board:

- a) whiwhi / receive the deputation from David Gillanders, General Manager, North Harbour Softball Association, representing the North harbour Softball Association thank him for his attendance and presentation.

#### **Attachments**

- A North Harbour Softball Association presentation..... 175

## **9 Te Matapaki Tūmatanui | Public Forum**

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of three minutes per speaker is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

## **10 Ngā Pakihi Autaia | Extraordinary Business**

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
  - (i) The reason why the item is not on the agenda; and
  - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
  - (i) That item is a minor matter relating to the general business of the local authority; and
  - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”



# Proposed new community ground lease to Rosedale Park Sports Charitable Trust at R 320 Rosedale Road, Rosedale

File No.: CP2024/09664

## Te take mō te pūrongo Purpose of the report

1. To seek approval from the Upper Harbour Local Board to grant a new community ground lease to Rosedale Park Sports Charitable Trust for their trust-owned building located at R 320 Rosedale Road, Rosedale.

## Whakarāpopototanga matua Executive summary

2. The Rosedale Park Sports Charitable Trust seeks a new community ground lease to continue occupation and operation from their trust-owned building at R 320 Rosedale Road, Rosedale.
3. The Rosedale Park Sports Charitable Trust currently holds a ground lease which has reached final expiry on 30 September 2023. The lease is holding over on a month-by-month basis on same terms and conditions until terminated or a new lease is granted.
4. A new lease to the Rosedale Park Sports Charitable Trust was identified and approved by the Upper Harbour Local Board as part of its Customer and Community Services: Community Leases Work Programme 2023/2024 at their 27 July 2023 local board meeting (resolution number UH/2023/80).
5. The Rosedale Park Sports Charitable Trust aims to support the game of football and softball by providing facilities for its members and the wider public. These activities align with the Upper Harbour Local Board Plan 2023: Our Community- Upper Harbour has a range of fit for purpose multi-use sports, recreation and community amenities that serve a growing and diverse community.
6. The Rosedale Park Sports Charitable Trust has provided all required information including financials, showing that it has sufficient funds and they are being managed appropriately. The Rosedale Park Sports Charitable Trust has all the necessary insurance cover, including public liability insurance, in place.
7. As the Rosedale Park Sports Charitable Trust is contemplated on the recently adopted local parks management plan, public notification and iwi engagement will not be required for granting a new lease to the trust.
8. Staff have found the Rosedale Park Sports Charitable Trust's facility to be well managed and maintained.
9. Staff from Parks and Places and Area Operations in the Parks and Community Facilities department, Sport and Recreation, and the Upper Harbour Community Broker have been consulted and no concerns were raised about providing a new lease to the Rosedale Park Sports Charitable Trust.
10. Staff recommend implementing the \$1300 per annum rent as outlined under the Community Occupancy Guidelines 2012 (updated July 2023). The Upper Harbour Local Board have indicated informal support in principle of a \$1 peppercorn rental for the Rosedale Park Sports Charitable Trust. The implementation of rent is at the discretion of the local board. Should the local board decide not to support the staff's recommendation, a formal resolution identifying a peppercorn rental will be required.
11. This report recommends that a new community ground lease be granted to the Rosedale Park Sports Charitable Trust for a term of 10 years commencing from 1 August 2024 with one 10-year right of renewal.

12. If the local board decides to grant the lease, staff will work with the lessee to finalise the lease agreement.

## Ngā tūhunga Recommendation/s

That the Upper Harbour Local Board:

- a) whakaae / grant, a new community ground lease to the Rosedale Park Sports Charitable Trust for an area comprising approximately 1203 square metres located at R 320 Rosedale Road, Rosedale on the land legally described as Part Allot 653 PSH of Paremoremo (as per Attachment A – Site Map), subject to the following terms and conditions:
- i) term – 10 years, commencing 1 August 2024, with one 10-year right of renewal.
  - ii) rent – \$1300.00 plus GST per annum.
  - iii) community outcomes plan - to be appended to the lease as a schedule of the lease agreement (as per Attachment B to the agenda report – Community Outcomes Plan).
- b) whakaae / approve all other terms and conditions in accordance with the Reserves Act 1977 and the Auckland Council Community Occupancy Guidelines 2012 (updated July 2023) for a new community lease to the Rosedale Park Sports Charitable Trust for an area comprising approximately 1203 square metres located at R 320 Rosedale Road, Rosedale.

## Horopaki Context

13. Local boards have the allocated authority relating to local recreation, sport and community facilities, including community leasing matters.
14. The Upper Harbour Local Board approved the Customer and Community Services: Community Leases Work Programme 2023/2024 at their local board meeting on 27 July 2023 (resolution number UH/2023/80).
15. The progression of this lease to the Rosedale Park Sports Charitable Trust (the trust) at R 320 Rosedale Road, Rosedale was part of the approved work programme. This report considers the new community lease as approved on the work programme.

## Land, building and lease

16. The land occupied by the trust is legally described as Part Allot 653 PSH of Paremoremo and classified as a recreation reserve subject to the Reserves Act 1977.
17. The trust holds a community ground lease for their trust-owned building situated at Rosedale Park.
18. For a trust owned building, all operational and maintenance costs are borne by the lessee.
19. Based on a site visit during March 2024, the trust-owned building was found to be well managed and maintained. The trust has also undertaken improvements to their building by renovating their changing rooms in 2022 in preparation for the men's softball world championship. They plan to replace their guttering on approval of funding and have plans to replace their exterior cladding in due course.
20. The building is primarily used by the trust to provide changing facilities, office space, equipment storage and a large hall for training and group meetings.
21. The trust's facility has been rated as an international facility under Softball NZ's National Facilities Plan 2018, therefore can serve as an international venue for international softball games.

22. The trust's current community lease with the council commenced on 1 October 2003 and expired on 30 September 2023. The lease is holding over on a month-by-month basis on the same terms and conditions until terminated or a new lease is formalised with the trust.

### Rosedale Park Sports Charitable Trust

23. The trust was registered as a charitable trust on 30 April 2014 with the trustees being North Harbour Softball Association Incorporated and the North Harbour Football and Sports Club Incorporated (formerly Albany United Soccer Club Incorporated).
24. The trustees share use of the trust-owned building during the year. North Harbour Football use the building from April to September, whereas North Harbour Softball use the building from October to March.
25. North Harbour Softball is a regional organisation with nine clubs affiliated to the association. There are approximately 1800 registered members under this regional organisation.
26. North Harbour Football has approximately 562 registered members within its club. The club works closely with local schools and has a talent pathway in partnership with Football Business International.
27. The trust aims to:
- Provide a clubhouse facility at Rosedale Park North which enables those members of the public who wish to pursue leisure activities in the fields of softball and football a safe environment to congregate and further their leisure time aspirations.
  - Provide for the maintenance and the administration of the clubhouse at Rosedale Park North, R320 Rosedale Road, Rosedale and to provide in addition to leisure facilities such other facilities that the trustees may consider desirable.

### Tātaritanga me ngā tohutohu Analysis and advice

28. Under the Community Occupancy Guidelines 2012 (updated July 2023), groups that own their own buildings have an automatic right to re-apply for a new lease at the end of their occupancy term. The trust is exercising this right by applying for a new lease. The local board has discretion to vary the term of the lease if it wishes. However, the guidelines suggest that where the term is varied, it aligns to one of the recommended terms.

### Public notification and engagement

29. As the trust was contemplated in the recently adopted local parks management plan, public notification and iwi engagement is not required for the purpose of granting a new lease to this trust.

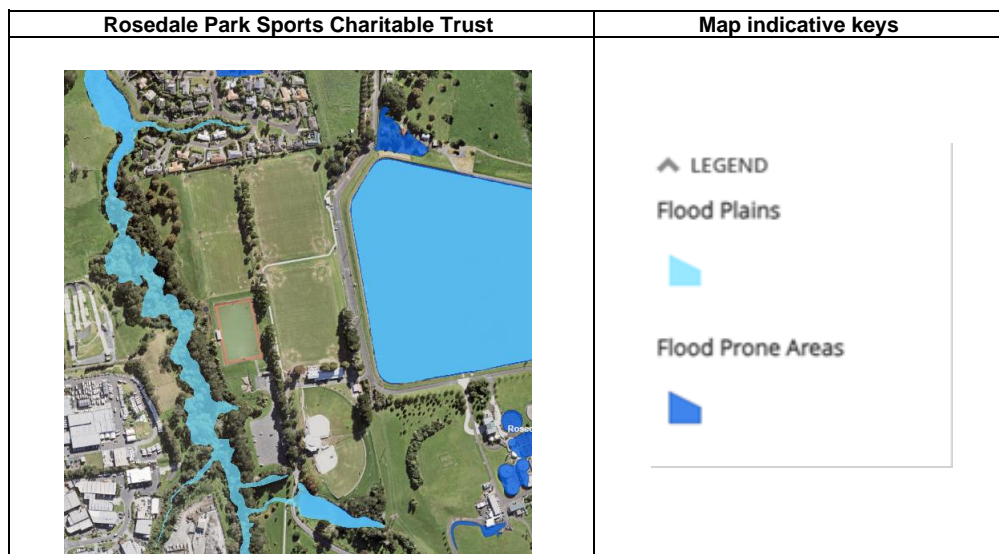
### Assessment of the application

30. The trust has submitted a comprehensive application supporting the new lease request and is able to demonstrate its ability to deliver active recreation services.
31. The area proposed to be leased to the group consists of approximately 1203 square metres and is outlined in Attachment A to the agenda report – Site Map.
32. The trust provided financials showing that accounting records are kept, funds are managed appropriately, and there are sufficient funds to meet liabilities.
33. The trust has all necessary insurance cover, including public liability insurance, in place.
34. A site visit has been undertaken by staff and the facility is well managed and well maintained. All management and operational costs are funded by the trust.
35. The trust has undertaken improvements to the building by upgrading their changing rooms and have future plans to upgrade their guttering and exterior cladding.

36. The trust provides a valuable service to the local community by supporting active recreation and making their facilities available for hire to help support initiatives and activities within the local community, which includes a toddler playgroup and church group who hire their premises on a regular basis.
37. A community outcomes plan has been negotiated with the trust to identify the benefits it will provide to the community. This will be attached as a schedule to the lease agreement and is attached to the agenda report as Attachment B.
38. Staff recommend that a new community lease be granted to the trust for a term of 10 years commencing from 1 August 2024 with one 10-year right of renewal.

## Tauākī whakaaweawe āhuarangi Climate impact statement

39. To improve environmental outcomes and mitigate climate change impacts, the council advocates that the lease holder:
  - use sustainable waste, energy and water efficiency systems
  - use eco labelled products and services
  - seek opportunities to reduce greenhouse gas emissions from lease-related activities
40. Climate change has an unlikely potential to impact the lease, as no part of the leased area is located in a flood-sensitive or coastal inundation zone.



## Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

41. Council staff from the Community Directorate - Area Operations, Parks and Places, the Upper Harbour Community Broker and Sports and Recreation have been consulted. They are supportive of the proposed new lease.
42. The proposed new lease has no identified impact on other parts of the council group. The views of council-controlled organisations were not required for the preparation of this report's advice.

## Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe

### Local impacts and local board views

43. The proposed new lease will benefit the community by enabling initiatives that promote active recreation for the Upper Harbour local board area and its surrounding communities.
44. The assessment of the application was discussed with the local board at their workshop on 6 June 2024. The local board indicated its informal in principle support of the lease proposal, including consideration of a \$1 peppercorn rental rather than the implementation of the \$1300 per annum rent t.
45. The delivered activities align and support the Upper Harbour Local Board Plan 2023:

#### 2023 Upper Harbour Local Board Plan outcomes and objectives

Outcome	Objective
Outcome: Our Community	Upper Harbour has a range of fit for purpose multi-use sports, recreation and community amenities that serve a growing and diverse community
Outcome: Our Community	People of all abilities have access to well-maintained sports fields, parks, coastal and community facilities in Upper Harbour

## Tauākī whakaaweawe Māori

### Māori impact statement

46. Iwi engagement was not required as advised under paragraph 29 above in consideration of this lease application. The lessee has agreed through a community outcomes plan, to deliver Māori Outcomes that reflect their local community as per Attachment B of this agenda report. The lease will benefit Māori and the wider community through enhancing Māori health and well-being through services offered by the trust.
47. Auckland Council is committed to meeting its responsibilities under Te Tiriti o Waitangi and its statutory obligations and relationship commitments to Māori. The council recognises these responsibilities are distinct from the Crown's Treaty obligations and fall within a local government Tāmaki Makaurau context.
48. These commitments are articulated in the council's key strategic planning documents the Auckland Plan, the Long-term Plan 2024-2034, the Unitary Plan (operative in part), individual local board plans and in Whiria Te Muka Tangata, Auckland Council's Māori Responsiveness Framework.
49. Community leasing aims to increase Māori wellbeing through targeted support for Māori community development projects.
50. Community leases support a wide range of activities and groups. Leases are awarded based on an understanding of local needs, interests and priorities. The activities and services provided by leaseholders create benefits for many local communities, including Māori.

## Ngā ritenga ā-pūtea

### Financial implications

51. On 8 June 2023 the Annual Budget was approved by the Governing Body which included changes to the Community Occupancy Guidelines of the rent fee for a community ground lease from \$1.00 per annum to \$1300.00 plus GST per annum taking effect from 1 July 2023.
52. The trust has been advised of the rent level of \$1300.00 plus GST per annum and understands that this will be an additional cost incurred as part of this lease application.

53. Staff have included the new rent level (\$1300.00 plus GST per annum) as a recommendation to the local board in accordance with the Community Occupancy Guidelines (updated July 2023).
54. The final decision lies with the local board for charging rent to community groups subject to a new lease application.
55. If the local board chooses to retain the level of rent at \$1.00, there will be no requirement for the local board to top up the community lease revenue budget. Should the local board agree to the \$1,300 rent, the local board would receive a financial benefit over the lifetime of the lease.
56. The cost recovery increases for community lessees and licensees will provide local boards with a financial lever to ease their respective budgetary constraints.
57. Staff have consulted with the Financial Advisory department of the council. No concerns were raised regarding the financial implications for the proposed new leases to the trust for its group-owned facilities at R 320 Rosedale Road, Rosedale.
58. Ongoing maintenance of these assets including operational costs will be covered by the lessees.

### Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

59. Should the local board resolve not to grant the proposed community lease to the trust at R320 Rosedale Road, Rosedale the group's ability to undertake all current and future activities will be negatively impacted. This will have an adverse impact on the achievement of the desired local board plan outcomes.

### Ngā koringa ā-muri Next steps

60. If the local board resolves to the grant the proposed new community lease, staff will work with the trust to finalise a lease agreement in accordance with the local board's decision.

### Ngā tāpirihanga Attachments

No.	Title	Page
<a href="#">A</a>	Site Map	15
<a href="#">B</a>	Community Outcomes Plan	17

### Ngā kaihaina Signatories

Authors	Chan Park - Community Lease Specialist
Authorisers	Kim O'Neill - Head of Property & Commercial Business Lesley Jenkins - Local Area Manager

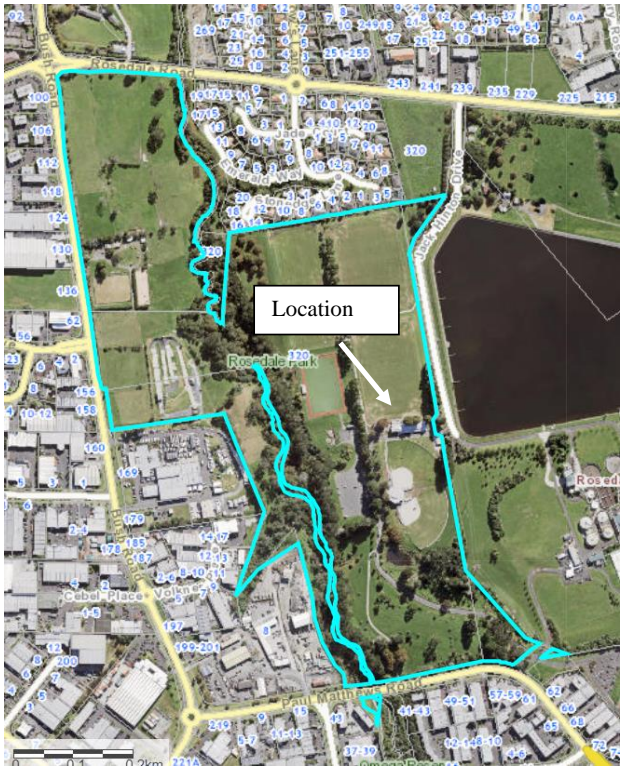
**Attachment A: Site Plan for Rosedale Park Sports Charitable Trust at Rosedale Park**

**Location Map and Lease Area**

R 320 Rosedale Road, Rosedale

Rosedale Park outlined in blue

Lease area outlined in red (approximately 1203m<sup>2</sup>)











# Proposed land classification and new community ground lease to the Kaipātiki Project at 33 Bomb Point Drive, Hobsonville

File No.: CP2024/09668

Item 12

## Te take mō te pūrongo

### Purpose of the report

1. To seek approval from the Upper Harbour Local Board to classify the land at 33 Bomb Point Drive, Hobsonville as a local purpose (community) reserve and to grant a new community ground lease to the Kaipātiki Project for the land at 33 Bomb Point Drive, Hobsonville.

## Whakarāpopototanga matua

### Executive summary

2. The Kaipātiki Project (the group) seeks a new community ground lease to commence occupation and operation from the location at 33 Bomb Point Drive, Hobsonville.
3. The underlying parcel of land at 33 Bomb Point Drive, Hobsonville has been vested to Auckland Council from Kāinga Ora as a local purpose reserve.
4. The land requires formal classification as a local purpose (community) reserve prior to formalising any lease agreement with the group.
5. The Kaipātiki Project have been at 33 Bomb Point Drive, Hobsonville for the last 8 years prior to the land being vested to Auckland Council and have been providing a nursery for planting around the Hobsonville area for Kāinga Ora.
6. The new lease was identified by the Upper Harbour Local Board as part of its Customer and Community Services: Community Leases Work Programme 2023-2024 at their 27 July 2023 local board meeting (resolution number UH/2023/80).
7. The Kaipātiki Project aims to provide an innovative EcoHub, growing a sustainable future for people and nature. These activities align with the Upper Harbour Local Board Plan 2023: Our Environment - Our communities are resilient to climate change and care for their surrounding environment.
8. The Kaipātiki Project has provided all required information including financials, showing that it has sufficient funds and that it is being managed appropriately. The Kaipātiki Project has all the necessary insurance cover, including public liability insurance, in place.
9. Once the land is classified as a local purpose (community) reserve under the Reserves Act 1977 public notification for the grant of lease will not be required.
10. Staff from Parks and Community Facilities Directorate- Area Operations, Specialist Operations, Parks and Places and Community Wellbeing Department have been consulted and have no concerns regarding the proposed new lease to the group.
11. Te Kawerau a Maki as the interested iwi group provided their support in principle on the proposed lease and land classification with a view towards establishing a mutual relationship with the group to understand the group's long-term plans at this location.
12. This report recommends that the land at 33 Bomb Point Drive, Hobsonville be classified as a local purpose (community) reserve and a new community ground lease be granted to the Kaipātiki Project for a term of 10 years commencing from 1 August 2024 with one 10-year right of renewal.
13. Staff recommend implementing the \$1300 per annum rent as outlined under the Community Occupancy Guidelines 2012 (updated July 2023). The Upper Harbour Local Board have indicated informal support in principle of a \$1 peppercorn rental for the Kaipātiki Project. The

implementation of rent is at the discretion of the local board. Should the local board decide not to support the staff's recommendation, a formal resolution identifying a peppercorn rental will be required.

14. If the local board decides to classify the land and grant the lease, staff will work with the lessee to finalise the lease agreement.

## Ngā tūtohunga Recommendation/s

That the Upper Harbour Local Board:

- a) whakaae / approve the classification of land legally described as Lot 2 DP 520555, comprising approximately 1400m<sup>2</sup> as a local purpose (community) reserve.
- b) whakaae / grant, a new community ground lease to the Kaipātiki Project for an area comprising approximately 1400m<sup>2</sup> located at 33 Bomb Point Drive, Hobsonville, legally described as Lot 2 DP 520555 comprised in record of title 844860 (as per Attachment A – Site Map), subject to the following terms and conditions:
  - i) term – 10 years, commencing 1 August 2024, with one 10-year right of renewal.
  - ii) rent – \$1300.00 plus GST per annum.
  - iii) community outcomes plan - to be appended to the lease as a schedule of the lease agreement (as per Attachment B – Community Outcomes Plan).
- c) whakaae / approve all other terms and conditions in accordance with the Reserves Act 1977 and the Auckland Council Community Occupancy Guidelines 2012 for a new community ground lease to the Kaipātiki Project for an area comprising approximately 1400m<sup>2</sup> located at 33 Bomb Point Drive, Hobsonville.

## Horopaki Context

15. Local boards have the allocated authority relating to local recreation, sport, and community facilities, including community leasing matters. The local boards also hold delegated authority under section 16(2A) of the Reserves Act 1977 to approve classification of council held reserves, subject to all statutory processes having been satisfied.
16. The Upper Harbour Local Board approved the Customer and Community Services: Community Leases Work Programme 2023-2024 at their local board meeting on 27 July 2023 (resolution number UH /2023/80).
17. The progression of this lease to the Kaipātiki Project at 33 Bomb Point Drive, Hobsonville was part of the approved work programme. This report considers the new community lease as approved on the work programme.

## Land, building/s and lease

18. The land occupied by the Kaipātiki Project (the group) is legally described as Lot 2 DP 520555 and is comprised in record of title 844860, held by Auckland Council as an unclassified local purpose (community) reserve, subject to the Reserves Act 1977 (Attachment A- Site Map).
19. Formal land classification will be required before council enters into a lease agreement with the group.
20. The group has occupied the land at 33 Bomb Point Drive, Hobsonville for the last 8 years working in partnership with Kāinga Ora, where the group provided a nursery for the

Hobsonville area. The native plants from the group's nursery were planted along the Hobsonville coastline and walkways as part of Kāinga Ora's development for this area.

21. A site visit was completed by staff on 26 January 2024. The group's premises was found to consist of 2 containers, a portacom, a tin shed, and a shaded plant nursery. The group use the premises and surrounding grounds as a community nursery, orchard, and a composting hub for the community.
22. The group's long-term plan is to construct a permanent building onsite to house the group's activities once they have obtained certainty of tenure from the council. The group have obtained building and resource consent for their building and intend to undertake funding initiatives once their lease has been confirmed (Attachment C- Building Plans at 33 Bomb Point Drive, Hobsonville).
23. All operational and maintenance costs from the proposed new lease will be borne by the lessee.

## The Kaipātiki Project

24. The Kaipātiki Project (the group) was established in 1998 and is an incorporated society with a purpose to provide an innovative EcoHub, growing a sustainable future for people and nature. The group achieves this through several projects, including native bush regeneration, stream care, a native plant nursery, a zero-waste hub, community composting hub and food gardens.
25. The group is a well-established community eco group and have successfully held a community lease in Kaipātiki for the last 18 years at Lauderdale Reserve.
26. The group's various projects are supported by three full-time and 14 part-time paid staff. They hold a large volunteer base, and 1920 volunteers were recorded in the group's projects during 2022-2023.
27. The group is closely connected to several sustainable networks such as the Environment Hubs Aotearoa, and the Iwi, Hapu and Community Nursery Network.
28. One of their key community engagement projects is Ecofest, which is hosted in partnership with other envirohubs as a regional festival, to promote sustainable living and to celebrate Auckland's unique environment.

## Tātaritanga me ngā tohutohu Analysis and advice

29. Based on the Community Occupancy Guidelines 2012 (updated July 2023), the group meets the eligibility criteria for securing a community occupancy agreement with council.
30. Staff propose an initial lease term of 10 years with one 10-year right of renewal to the group. The local board has discretion to vary the term of the lease if it wishes. However, the guidelines suggest that where the term is varied, it aligns to one of the recommended terms.

## Proposed classification - local purpose (community) reserve

31. Staff consider that classification of the reserve as local purpose (community) reserve is most appropriate as it will not restrict current or any potential future uses of the reserve.

## Public notification and engagement

32. Once the land is classified as a local purpose (community) reserve under the Reserves Act 1977 public notification for the grant of lease will not be required.

## Assessment of the application

33. The group has submitted a comprehensive application supporting the new lease request and is able to demonstrate its ability to deliver environmental conservation services.

34. The group's operational model provides an opportunity for community engagement involving diverse ethnicities and age groups. The group is well-integrated in the local community and works closely with Hobsonville Point Primary School and Hobsonville Point Secondary School for their outreach education classes.
35. The area proposed to be leased to the group consists of approximately 1400m<sup>2</sup> and is outlined in Attachment A – Site Map.
36. The group has provided financials which show that accounting records are being kept, funds are being managed appropriately and there are sufficient funds to meet liabilities.
37. The group has all necessary insurance cover, including public liability insurance, in place.
38. A site visit has been undertaken by staff and its existing facility is well managed and appears to be well maintained.
39. All management and operational costs are funded by the group through membership fees, course fees, grants, plant sales and service agreements.
40. The group plan to undertake improvements and increase utilisation of the site with plans to construct a permanent building to house the group's activities and share use of the building with the community (Attachment C).
41. The group provides a valuable service to the local community by facilitating and assisting the community with environmental conservation.
42. A community outcomes plan has been negotiated with the group to identify the benefits it will provide to the community. This will be attached as a schedule to the lease agreement and is attached to the report as Attachment B.
43. Staff recommend that a new community lease be granted to the group for a term of 10 years commencing from 1 August 2024 with one 10-year right of renewal.

## **Tauākī whakaaweawe āhuarangi** **Climate impact statement**

44. To improve environmental outcomes and mitigate climate change impacts, the council advocates that the lease holder:
  - use sustainable waste, energy, and water efficiency systems
  - use eco labelled products and services
  - seek opportunities to reduce greenhouse gas emissions from lease-related activities
45. All measures taken are aimed at meeting council's climate goals, as set out in Te Tāruke-ā-Tāwhiri: Auckland's Climate Plan, which are:
  - to reduce greenhouse gas emissions to reach net zero emissions by 2050 and
  - to prepare the region for the adverse impacts of climate change.
46. Climate change has an unlikely potential to impact the lease, as no part of the leased area is located in a flood-sensitive or coastal inundation zone.

## **Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera** **Council group impacts and views**

47. Council staff from Community Facilities Directorate - Area Operations, Specialist Operations (Parks and Places and Community Park Ranger) and the Community Wellbeing department have been consulted. No issues were raised, and the Community Park Ranger has advised they have found the group to be exceptional and support their plans to grow and continue within the community.

48. The proposed new lease has no identified impact on other parts of the council group. The views of council-controlled organisations were not required for the preparation of this report.

## Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

49. The proposed lease will benefit the community by enabling initiatives that promote environmental conservation for the Upper Harbour Local Board area and its surrounding communities.
50. The assessment of the application was discussed with the local board at their workshop on 6 June 2024. The local board indicated informal support in principle for the lease proposal and consideration of a peppercorn rental of \$1.00 for this group as their activity directly serves the Upper Harbour Local Board Plan outcomes.
51. The delivered activities align and support the Upper Harbour Local Board Plan 2023: “Our Environment – our communities are resilient to climate change and care for their surrounding environment”.

## Tauākī whakaaweawe Māori Māori impact statement

52. Iwi engagement about council’s intention to grant a new community lease for the group, including land classification at 33 Bomb Point Drive, Hobsonville was undertaken in October 2023 and during May 2024 with the iwi groups identified as having an interest in land in the local board area (Attachment D). The engagement involved a presentation at the Parks and Community Facilities Mana Whenua Forum held for Northwest on 25 October 2023, and a subsequent e-mail regarding the land classification at 33 Bomb Point Drive, Hobsonville to the interested iwi groups.
53. Te Kawerau a Maki responded advising the underlying land at 33 Bomb Point Drive, Hobsonville is subject to a treaty settlement but would support the lease in principle, on the understanding the group would keep the iwi continually informed of their plans and activities at the site. Staff have liaised between the group and the iwi to facilitate this relationship. Te Kawerau a Maki have plans to construct a marae adjacent to the land at 33 Bomb Point Drive sometime in the future.
54. No other objections or requests for hui or kaitiaki site visit was received from this iwi engagement.
55. The lessee has agreed, via a community outcomes plan, to deliver Māori Outcomes that reflect their local community as per Attachment B of this report. The lease will benefit Māori and the wider community through improving Māori values, culture, and traditions.
56. Auckland Council is committed to meeting its responsibilities under Te Tiriti o Waitangi and its statutory obligations and relationship commitments to Māori. The council recognises these responsibilities are distinct from the Crown’s Treaty obligations and fall within a local government Tāmaki Makaurau context.
57. These commitments are articulated in the council’s key strategic planning documents the Auckland Plan, the Long-term Plan 2024-2034 the Unitary Plan (operative in part), individual local board plans and in Whiria Te Muka Tangata, Auckland Council’s Māori Responsiveness Framework.
58. Community leasing aims to increase Māori wellbeing through targeted support for Māori community development projects.
59. Community leases support a wide range of activities and groups. Leases are awarded based on an understanding of local needs, interests, and priorities. The activities and services provided by leaseholders create benefits for many local communities, including Māori.

## Ngā ritenga ā-pūtea Financial implications

60. On 8 June 2023 the Annual Budget was approved by the governing body which included changes to the Community Occupancy Guidelines of the rent fee for a community ground lease from \$1.00 per annum to \$1300.00 plus GST per annum taking effect from 1 July 2023.
61. The group has been advised of the rent level of \$1300.00 plus GST per annum and understands that this will be an additional cost incurred as part of this lease application.
62. Staff have included the new rent level (\$1300.00 plus GST per annum) as a recommendation to the local board in accordance with the Community Occupancy Guidelines (updated July 2023).
63. The final decision lies with the local board for charging rent to community groups subject to a new lease application.
64. Staff have consulted with the Financial Strategy and Planning department of the council. No concerns were raised regarding the financial implications for the proposed new lease to the group for the land at 33 Bomb Point Drive, Hobsonville.
65. The group will continue to cover the ongoing maintenance costs including any additional costs associated with construction of a new building at the location.

## Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

66. Should the local board resolve not to grant the proposed community lease to the Kaipātiki Project at 33 Bomb Point Drive, Hobsonville, the group's ability to undertake all current and future activities will be negatively impacted. This will have an adverse impact on the achievement of the desired local board plan outcome.

## Ngā koringa ā-muri Next steps

67. If the local board resolves to classify the reserve and grant the proposed new community lease, staff will work with the Kaipātiki Project to finalise a lease agreement in accordance with the local board's decision.

## Ngā tāpirihanga Attachments

No.	Title	Page
<a href="#">A</a>	Site Map	27
<a href="#">B</a>	Community Outcomes Plan	29
<a href="#">C</a>	Approved Plans	31
<a href="#">D</a>	Iwi engagement	49

## Ngā kaihaina Signatories

Authors	Chan Park - Community Lease Specialist
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Authorisers	Kim O'Neill - Head of Property & Commercial Business Lesley Jenkins - Local Area Manager
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# Kōkiri Agreement 2024-2025 - A plan for Auckland Transport project and programme engagement

File No.: CP2024/09800

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## Te take mō te pūrongo Purpose of the report

1. To seek endorsement for the Upper Harbour Local Board Kōkiri Agreement 2024-2025, which provides a plan for Auckland Transport work programme engagement.

## Whakarāpopototanga matua Executive summary

2. The Auckland Transport Local Board Relationship Project aims to create a more structured and effective process for local boards to engage with and influence Auckland Transport projects and programmes.
3. Developing a Kōkiri Agreement is an annual process within the Auckland Transport Local Board Relationship Project. It involves providing advice on Auckland Transport's plans, seeking feedback from the local board, responding to this feedback, and establishing an endorsed plan for engaging on work in the local board area.
4. This report presents the first annual Kōkiri Agreement (Attachment A to the agenda report) to the local board. Auckland Transport is seeking endorsement of the agreement.
5. Auckland Transport will report quarterly on the Kōkiri Agreement starting in September 2024.

## Ngā tūtohunga Recommendation/s

That the Upper Harbour Local Board:

- a) ohia / endorse the levels of engagement established by Auckland Transport in the Upper Harbour Local Board Kōkiri Agreement 2024-2025 as outlined in Attachment A to the agenda report.

## Horopaki Context

### Project Kōkiri

6. In mid-2023, Project Kōkiri was initiated to build a more structured and supportive relationship between local boards and Auckland Transport (AT).
7. Project Kōkiri is part of the Auckland Transport Local Board Relationship Project (LBRP) work, which responds to the *2020 Review of Auckland Council's Council-controlled Organisations*. The review highlighted the need for local boards and AT to work more meaningfully and collaboratively.
8. Since 2020, AT has taken steps to improve information flow and local board decision-making, including:
  - instituting an annual forward works programme briefing for all local boards
  - increasing the number of updates sent to local boards
  - providing local board insights in all project engagement

- reporting on the CCO Joint Engagement Plan (2022-2023).
9. AT established the LBRP in mid-2023 to improve engagement with local boards. AT started an annual programme of interaction that provides a better basis for communication and for understanding roles, responsibilities, limitations, and opportunities.
  10. The new process – outlined in Table One – takes learnings from the CCO Joint Engagement Plan and builds an annual engagement structure, with levels of engagement captured in the local board’s Kōkiri Agreement (local board transport agreement).

**Table One: Process for delivering Kōkiri Agreements**

Oct-Nov 2023	AT provided local boards with advice about AT’s work programme in the 2024-2025 financial year (forward work programme brief).
March 2024	Local boards provided formal feedback on AT’s work programme, including stating: <ol style="list-style-type: none"> <li>a) the level of engagement preferred on a particular project or programme</li> <li>b) any projects that were not presented in the forward works programme that the local board would like AT to consider</li> <li>c) if there are projects that the local board does not believe the community will support.</li> </ol>
May 2024	AT responded to these requests in a memo (Attachment B to the agenda report).
July 2024	This report seeks endorsement of the local board’s Kōkiri Agreement (Attachment A to the agenda report).
Ongoing	AT will provide quarterly progress reports about the projects and programmes in the Kōkiri Agreement, starting September 2024.

11. AT aims for local boards to have a clear structure for engagement. This provides opportunities for local boards to influence AT’s work programme through organised formal feedback.

## Tātaritanga me ngā tohutohu Analysis and advice

12. The Kōkiri Agreement prioritises the projects or programmes that are most important to the local board. This clear prioritisation provides AT with valuable insights into the local board’s transport-related objectives, in addition to the objectives provided in the Upper Harbour Local Board Plan 2023. AT reviews this input to inform its planning and, if necessary, to offer better explanations for why certain projects or programmes cannot be delivered.
13. AT’s planning has some flexibility, and with clear information about expectations, the organisation can better meet the needs of local boards and the communities they serve.
14. The LBRP and Kōkiri Agreements aim to enhance communication between AT and local boards, fostering better relationships and improved local outcomes. Endorsement by the local board signifies mutual commitment to the project. If a local board chooses not to endorse the agreement, AT will continue to deliver upon the expectations established in the agreement, including reporting quarterly on progress.
15. Local boards will have opportunity to provide formal views on the contents of the Kōkiri Agreement through this report and subsequent quarterly reports.

## **Tauākī whakaaweawe āhuarangi**

### **Climate impact statement**

16. AT engages closely with the council on developing strategy, actions and measures to support the outcomes sought by the Auckland Plan 2050, Te-Tāruke-ā-Tāwhiri: Auckland's Climate Plan and the council's priorities.
17. AT reviews the potential climate impacts of all projects and works hard to minimise carbon emissions. AT's work programme has been influenced by council direction through Te-Tāruke-ā-Tāwhiri: Auckland's Climate Plan.

## **Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**

### **Council group impacts and views**

18. Project Kōkiri was developed working closely with local board staff from the Auckland Council's Governance and Engagement Department.
19. Project Kōkiri is a product of the Local Board Relationship Project which was in response to a 2022 'Letter of Expectation' directive from the mayor that stated in part that:
 

*"The Statement of Intent 2023-2026 must set out how AT will achieve closer Local Board involvement in the design and planning stage of local transport projects that affect their communities."*
20. Project Kōkiri aims to meet this direction and seeks local board feedback regularly. AT also surveys local board members quarterly about engagement, providing an indication of satisfaction. AT has reported regularly on the project to the Local Board Chairpersons Forum.
21. Further, this work relies on historical engagement with both Auckland Council and with other council-controlled organisations (CCOs) and builds off the Joint CCO Engagement Plans 2022-2023.
22. AT will use the Kōkiri Agreement to inform internal teams delivering projects and programmes about the local board's priorities and expectations for engagement.

## **Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

### **Local impacts and local board views**

23. AT provided the local board with a forward works programme presentation at a workshop on 2 November 2023 to receive quality advice on the work programme.
24. The response from both elected members and staff supporting local boards has been positive. Local boards have been specifically supportive of the large amount and quality of information provided in the briefings, the detailed discussion with subject matter experts, and attendance at workshops by AT executive leaders.
25. There was an additional workshop on 7 March 2024 with the AT Elected Member Relationship Manager to discuss the proposed programme and help support local boards to develop their views. The Upper Harbour Local Board expressed the need for a separate session to deliberate on the proposed programme and discuss their priorities which was held on 12 March 2024.
26. The Upper Harbour Local Board provided its feedback on the proposed programme and their priorities in a business meeting report on 28 March 2024 (Resolution number UH/2024/22).
27. AT responded to this formal feedback by memorandum (Attachment B to the agenda report).

## **Tauākī whakaaweawe Māori**

### **Māori impact statement**

28. AT is committed to meeting its responsibilities under Te Tiriti o Waitangi and its broader legal obligations in being more responsible or effective to Māori.

29. AT's Māori Responsiveness Plan outlines the commitment to 19 mana whenua iwi in delivering effective and well-designed transport policy and solutions for Auckland. AT also recognise mataawaka and their representative bodies and our desire to foster a relationship with them. This plan is available on the AT website - <https://at.govt.nz/about-us/transport-plans-strategies/maori-responsiveness-plan/#about>

### Ngā ritenga ā-pūtea Financial implications

30. This decision has no financial implications for the local board because, although local boards do have a discretionary transport budget through the local board transport capital funds, and these projects are included in the Kōkiri Agreement, their financial implications are reported separately.

### Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

31. Delays in making decisions on this programme of work could result in significant financial costs for AT and consequently, for the ratepayer, as delays in agreeing engagement levels could delay the projects and result in increased delivery costs.

### Ngā koringa ā-muri Next steps

32. AT will use the Kōkiri Agreement to inform internal teams delivering projects and programmes about the local board's priorities and expectations for engagement.
33. AT will report on the Kōkiri Agreement quarterly, starting in September 2024.
34. In October or November 2024, AT will conduct its annual forward work programme process to develop the Kōkiri Agreement 2025-2026.

### Ngā tāpirihanga Attachments

No.	Title	Page
<a href="#">A</a>	Upper Harbour Local Board - Kōkiri Agreement 2024-2025	55
<a href="#">B</a>	Auckland Transport memo: Response to local board feedback towards development of local board transport plan (Kōkiri Agreement).	65

### Ngā kaihaina Signatories

Authors	Ben Stallworthy, Principal Advisor Strategic Relationships, Auckland Transport
Authorisers	Lou-Ann Ballantyne - General Manager Governance and Engagement Lesley Jenkins - Local Area Manager























































# Approval for a new road name at 17B Scott Road Hobsonville

File No.: CP2024/09783

Item 14

## Te take mō te pūrongo

### Purpose of the report

1. To seek approval from the Upper Harbour Local Board to name one new public road, created by way of a subdivision development at 17B Scott Road Hobsonville.

## Whakarāpopototanga matua

### Executive summary

2. The Auckland Council Road Naming Guidelines set out the requirements and criteria of the council for proposed road names. The guidelines state that where a new road needs to be named as a result of a subdivision or development, the subdivider /developer shall be given the opportunity of suggesting their preferred new road name/s for the local board's approval.
3. The developer and applicant, Scott Road Homes Limited, has proposed the names presented below for consideration by the local board.
4. The proposed road name options have been assessed against the Guidelines and the Australian & New Zealand Standard, Rural and Urban Addressing, AS NZS 4819:2011 and the Guidelines for Addressing in-fill Developments 2019 – LINZ OP G 01245. The technical matters required by those documents are considered to have been met and the proposed names are not duplicated elsewhere in the region or in close proximity. Mana whenua have been consulted in the manner required by the Guidelines.
5. The proposed names for the new public road are:
  - Wahapū Lane (applicants' preference)
  - One Uku Lane (alternative)
  - Kākaramēa Lane (alternative)
6. All of the proposed names have been gifted by Te Kawerau Iwi Tiaki Trust.

## Ngā tūtohunga

### Recommendation/s

That the Upper Harbour Local Board:

- a) whakaae / approve the name "Wahapū Lane" for the new public road, created by way of subdivision undertaken by Scott Road Homes Limited in accordance with section 319(1)(j) of the Local Government Act 1974 (resource consent references BUN60408055, SUB60408057 and RDN90117194)

## Horopaki

### Context

7. Resource consent reference BUN60408055 (subdivision reference number SUB60408057) was issued in October 2023 for the construction of 95 dwellings and one new public road.
8. Site and location plans of the development can be found in Attachments A and B to the agenda report.

9. In accordance with the standards, every public road and any private way, commonly owned access lot (COAL) or right of way, that serves more than five lots generally require a new road name in order to ensure safe, logical, and efficient street numbering.
10. Therefore, in this development, the new public road requires a road name. The road to be named is highlighted in Attachment A to the agenda report.

## Tātaritanga me ngā tohutohu Analysis and advice

11. The Auckland Council Road Naming Guidelines (the guidelines) set out the requirements and criteria of the council for proposed road names. These requirements and criteria have been applied in this situation to ensure consistency of road naming across the Auckland Region. The guidelines allow that where a new road needs to be named as a result of a subdivision or development, the subdivider/developer shall be given the opportunity of suggesting their preferred new road name/s for the local board’s approval.
12. The guidelines provide for road names to reflect one of the following local themes with the use of Māori names being actively encouraged:
  - a historical, cultural, or ancestral linkage to an area; or
  - a particular landscape, environmental or biodiversity theme or feature; or
  - an existing (or introduced) thematic identity in the area.
13. **Theme:** Te Kawerau Iwi Tiaki Trust has gifted the names detailed in the below table. Te Kawerau ā Maki have a cultural connection with the land.

These names pay tribute to Scott Point Beach, which is located on the same road as the development. This beach holds a significant amount of pottery/clay that can still be found in the mud today as a remnant of the old pottery work that took place on the surrounding land in the late 1800’s.

Proposed name	Meaning (as described by Te Kawerau Iwi Tiaki Trust)
Wahapū Lane (applicants’ preference)	Mudflat
One Uku Lane (alternative)	Clay
Kākaramēa Lane (alternative)	Red Clay

14. **Assessment:** All the name options listed in the table above have been assessed by the council’s subdivision specialist team to ensure that they meet both the guidelines and the standards in respect of road naming. The technical standards are considered to have been met and duplicate names are not located in close proximity. It is therefore for the local board to decide upon the suitability of the names within the local context and in accordance with the delegation.
15. **Confirmation:** Land Information New Zealand (LINZ) has confirmed that all of the proposed names are acceptable for use at this location.
16. **Road Type:** ‘Lane’ is acceptable road types for the new public road and private roads, suiting the form and layout of the roads.
17. **Consultation:** Mana whenua were consulted in line with the processes and requirements described in the guidelines. Consultation with Te Kawerau Iwi Tiaki Trust on behalf of Te



Kawerau ā Maki has been carried out by the applicant. Additional commentary is provided in the Tauākī whakaaweawe Māori section that follows.

## **Tauākī whakaaweawe āhuarangi**

### **Climate impact statement**

18. The naming of roads has no effect on climate change. Relevant environmental issues have been considered under the provisions of the Resource Management Act 1991 and the associated approved resource consent for the development.

## **Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**

### **Council group impacts and views**

19. The decision sought for this report has no identified impacts on other parts of the Council group. The views of council-controlled organisations were not required for the preparation of the report's advice.

## **Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

### **Local impacts and local board views**

20. The decision sought for this report does not trigger any significant policy and is not considered to have any immediate local impact beyond those outlined in this report.

## **Tauākī whakaaweawe Māori**

### **Māori impact statement**

21. To aid local board decision making, the guidelines include an objective of recognising cultural and ancestral linkages to areas of land through engagement with mana whenua, particularly through the resource consent approval process, and the allocation of road names where appropriate. The guidelines identify the process that enables mana whenua the opportunity to provide feedback on all road naming applications and in this instance, the process has been adhered to.
22. On 4 June 2024, Te Kawerau Iwi Tiaki Trust on behalf of Te Kawerau ā Maki were contacted by the applicant.
23. Following this consultation, Te Kawerau Iwi Tiaki Trust gifted the names proposed in this report.
24. The gifting of a name from iwi carries with it an important level of respect to the recipient and as such should be considered a 'Taonga' (treasure). As a result, in this instance no consultation has been undertaken with other iwi.
25. This site is not listed as a site of significance to mana whenua.

## **Ngā ritenga ā-pūtea**

### **Financial implications**

26. The road naming process does not raise any financial implications for the Council.
27. The applicant has responsibility for ensuring that appropriate signage will be installed accordingly once approval is obtained for the new road names.

## **Ngā raru tūpono me ngā whakamaurutanga**

### **Risks and mitigations**

28. There are no significant risks to Council as road naming is a routine part of the subdivision development process, with consultation being a key component of the process.

## Ngā koringa ā-muri Next steps

29. Approved road names are notified to LINZ which records them on its New Zealand wide land information database. LINZ provides all updated information to other users, including emergency services.

## Ngā tāpirihanga Attachments

No.	Title	Page
<a href="#">A</a>	17B Scott Road - Site plan	83
<a href="#">B</a>	17B Scott Road - Location plan	85

## Ngā kaihaina Signatories

Authors	Sharon Legge-Murray - Subdivision Advisor
Authorisers	Trevor Cullen - Team Leader Subdivision Lesley Jenkins - Local Area Manager









# Approval of the Upper Harbour Local Board Auckland Emergency Management work programme 2024/2025

File No.: CP2024/09958

## Te take mō te pūrongo

### Purpose of the report

1. To approve the Upper Harbour Local Board Auckland Emergency Management work programme 2024/2025.

## Whakarāpopototanga matua

### Executive summary

2. This report presents the Upper Harbour Local Board Auckland Emergency Management work programme and associated budgets for approval for delivery within the 2024/2025 financial year (Attachment A to the agenda report).
3. The Upper Harbour Local Board Auckland Emergency Management work programme 2024/2025 responds to the following objective that the local board identified in the Upper Harbour Local Board Plan 2023:
  - Our people: Our communities feel safe and supported and are resilient to adversity and change.
4. The local board provided feedback to staff on the projects it would like to fund in a series of workshops, between October 2023 to May 2024, and indicated its support for the following regionally funded project:
  - Upper Harbour Local Board, community and business emergency response plans and resilience programme.
5. Updates on the delivery of the Upper Harbour Local Board Auckland Emergency Management work programme 2024/2025 will be provided through the local board's quarterly performance reports.

## Ngā tūtohunga

### Recommendation/s

That the Upper Harbour Local Board:

- a) whakaae / approve the Auckland Emergency Management work programme 2024/2025 (Attachment A to the agenda report).

## Horopaki

### Context

6. Each year, the local board decides which activities to allocate its annual budget toward, through a series of workshops. The local board feedback in these workshops have informed the Upper Harbour Local Board Auckland Emergency Management work programme 2024/2025 (the work programme).
7. The Upper Harbour Local Board Auckland Emergency Management work programme 2024/2025 responds to the following objective that the local board identified in the Upper Harbour Local Board Plan 2023:
  - Our people: Our communities feel safe and supported and are resilient to adversity and change.

## Tātaritanga me ngā tohutohu Analysis and advice

8. The proposed activities for delivery as part of the Upper Harbour Local Board Auckland Emergency Management work programme 2024/2025 are detailed below. See Attachment A to the agenda report for further detail.
9. The Upper Harbour Local Board, community and business emergency response plans and resilience programme is to increase disaster awareness, adopt readiness and response plans and be implemented in collaboration with the local board and the community.
10. The benefits of this activity are identified as people within the local board rohe understand their hazard risks, have mitigated these risks, are prepared and have strong social networks to better support each other during an emergency.

## Tauākī whakaaweawe āhuarangi Climate impact statement

11. Table 1 below outlines the activities in the 2024/2025 work programme that have an impact on greenhouse gas emissions or contribute towards climate change adaptation.

**Table 1: Climate impact assessment of proposed activities**

Activity name	Climate impact
Upper Harbour Local Board, community and business emergency response plans and resilience programme	Positive impact on our resilience to climate change, as this work increases community readiness to respond to emergencies and the impacts of climate change

## Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

12. The work programme was developed through a collaborative approach by operational council departments, with each department represented in the integrated team that presented the draft work programme to the local board at a series of workshops.

## Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

13. The proposed Auckland Emergency Management work programme 2024/2025 has been considered by the local board in a series of workshops from October 2023 to May 2024. The views expressed by local board members during the workshops have informed the recommended work programme.
14. The activities in the proposed work programme align with the Upper Harbour Local Board Plan 2023 outcomes.

## Tauākī whakaaweawe Māori Māori impact statement

15. Where aspects of the proposed work programme are anticipated to have a significant impact on activity of importance to Māori then appropriate engagement will be undertaken.



## Ngā ritenga ā-pūtea Financial implications

16. The proposed Auckland Emergency Management work programme budget for 2024/2025 is regionally funded therefore does not need to be accommodated within the local board's total budget for 2024/2025.

## Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

17. Where a work programme activity cannot be completed on time or to budget, due to unforeseen circumstances, this will be signalled to the local board at the earliest opportunity.

## Ngā koringa ā-muri Next steps

18. Delivery of the activity in the approved work programme has commenced and will continue until 30 June 2025. Activity progress will be reported to the local board on a quarterly basis.
19. Where the work programme identifies further decisions and milestones for each activity, these will be brought to the local board when appropriate.

## Ngā tāpirihanga Attachments

No.	Title	Page
A↓	Auckland Emergency Management Work Programme 2024/2025 - Upper Harbour Local Board.	91

## Ngā kaihaina Signatories

Authors	Zoe Marr - Community Planning and Readiness Manager
Authorisers	Anna Wallace - Head of Planning Lou-Ann Ballantyne - General Manager Governance and Engagement Lesley Jenkins - Local Area Manager







# Addition to the 2024 Upper Harbour Local Board meeting schedule

File No.: CP2024/09532

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Item 16

## Te take mō te pūrongo

### Purpose of the report

1. To seek approval for an additional meeting date to be added to the 2024 Upper Harbour Local Board meeting schedule in order to accommodate the 2023/2024 Annual Report prior to it being adopted by the Governing Body on 26 September 2024.

## Whakarāpopototanga matua

### Executive summary

2. The Upper Harbour Local Board adopted its 2022-2025 meeting schedule during its 24 November 2022 business meeting.
3. At that time the specific times and dates for meetings for local board decision-making in relation to annual reporting was unknown.
4. The local board is being asked to approve one meeting date as an addition to the 2022-2025 Upper Harbour Local Board meeting schedule, so that the 2023/2024 Annual Report can be adopted by the Governing Body on 26 September 2024.

## Ngā tūhonga

### Recommendation/s

That the Upper Harbour Local Board:

- a) whakaae / approve the addition of one business meeting date to the 2022-2025 Upper Harbour Local Board meeting schedule to accommodate the Annual Report 2023/2024 timeframes as follows:
  - i) Thursday 12 September 2024 at 9:30am

## Horopaki

### Context

5. The Local Government Act 2002 (LGA) and the Local Government Official Information and Meetings Act 1987 (LGOIMA) have requirements regarding local board meeting schedules.
6. In summary, adopting a meeting schedule helps meet the requirements of:
  - clause 19, Schedule 7 of the LGA on general provisions for meetings, which requires the chief executive to give notice in writing to each local board member of the time and place of meetings. Such notification may be provided by the adoption of a schedule of business meetings.
  - sections 46, 46(A) and 47 in Part 7 of the LGOIMA, which requires that meetings are publicly notified, agendas and reports are available at least two working days before a meeting and that local board meetings are open to the public.
7. The Upper Harbour Local Board adopted its 2022-2025 business meeting schedule during its 24 November 2022 business meeting.
8. The timeframes for local board decision-making in relation to annual reporting were unavailable when the meeting schedule was originally adopted.

9. The local board is being asked to make decisions by 19 September 2024 prior to Governing Body adopting the Auckland Council Annual Report 2023/2024. This timeframe is outside the board's normal meeting cycle.

## **Tātaritanga me ngā tohutohu**

### **Analysis and advice**

10. The local board has two choices:
- i) Add the meeting as an addition to the meeting schedule
  - or
  - ii) Add the meeting as an extraordinary meeting.
11. For option one, statutory requirements allow enough time for this meeting to be scheduled as an addition to the meeting schedule and other topics may be considered as per any other ordinary meeting.
12. For option two, only the specific topic the Annual Report 2023/2024 may be considered for which the meeting is being held.
13. Since there is enough time to meet statutory requirements, staff recommend option one, approving this meeting as an addition to the meeting schedule, as it allows more flexibility for the local board to consider a range of issues. This requires a decision of the local board.

## **Tauākī whakaaweawe āhuarangi**

### **Climate impact statement**

14. This decision is procedural in nature and any climate impacts will be negligible. The decision is unlikely to result in any identifiable changes to greenhouse gas emissions. The effects of climate change will not impact the decision's implementation.

## **Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**

### **Council group impacts and views**

15. There is no specific impact for the council group from this report.

## **Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

### **Local impacts and local board views**

16. This report requests the local board's decision to schedule an additional meeting and consider whether to approve it as an extraordinary meeting or an addition to the meeting schedule.

## **Tauākī whakaaweawe Māori**

### **Māori impact statement**

17. There is no specific impact for Māori arising from this report. Local boards work with Māori on projects and initiatives of shared interest.

## **Ngā ritenga ā-pūtea**

### **Financial implications**

18. There are no financial implications in relation to this report apart from the standard costs associated with servicing a business meeting.

## Ngā raru tūpono me ngā whakamaurutanga

### Risks and mitigations

19. If the local board decides not to add this business meeting to their schedule this would result in the input of Upper Harbour Local Board not being able to be presented to the Governing Body.
20. The annual report is a legislatively required document. It is audited by Audit New Zealand who assess if the report represents information fairly and consistently, and that the financial statements comply with accounting standard PBE FRS-43: Summary Financial Statements. Failure to demonstrate this could result in a qualified audit opinion.

## Ngā koringa ā-muri

### Next steps

21. Implement the processes associated with preparing for business meetings.

## Ngā tāpirihanga

### Attachments

There are no attachments for this report.

## Ngā kaihaina

### Signatories

Authors	Max Wilde - Democracy Advisor (Upper Harbour Local Board)
Authorisers	Lesley Jenkins - Local Area Manager





# Upper Harbour Local Board input to Auckland Council submission on the draft Land Transport Rule: Setting of Speed Limits 2024

File No.: CP2024/09922

Item 17

## Te take mō te pūrongo

### Purpose of the report

1. To receive the Upper Harbour Local Board's input to Auckland Council submission on the draft Land Transport Rule: Setting of Speed Limits 2024 made under urgent decision on 11 April 2024 as set out in Attachment B of the agenda report.

## Whakarāpopototanga matua

### Executive summary

2. The Ministry of Transport has released the [draft Land Transport Rule: Setting of Speed Limits 2024](#) for public consultation, replacing the Land Transport Rule: Setting of Speed Limits 2022. There are significant differences between the Land Transport Rule: Setting of Speed Limits 2022 and the draft Land Transport Rule: Setting of Speed Limits 2024.
3. Public consultation on the draft Land Transport Rule: Setting of Speed Limits 2024. closed on 11 July 2024. The [Consultation document](#) can be found on the Waka Kotahi website.
4. The draft rule sets out the following seven proposals:
  - **Proposal 1:** Requires RCAs to undertake cost benefit analysis on a road by road basis when consulting on proposed speed limit changes.
  - **Proposal 2:** Ensures RCAs to use reasonable efforts to consult with persons that use the road for which a speed limit change is proposed. And increases transparency of decisions in response to feedback received
  - **Proposal 3:** Requires variable speed limits outside school gates during school travel periods.
  - **Proposal 4:** Introduces a Ministerial Speed Objective, which will set out the Government's expectations for speed management.
  - **Proposal 5:** Proposes a schedule of speed limits classifications for each road type.
  - **Proposal 6:** Proposes to update the criteria RCAs must meet when submitting speed management plans for certification.
  - **Proposal 7:** Proposes that certain speed limits reduced since 1 January 2020 will be reversed by 1 July 2025.
5. Under the draft Land Transport Rule: Setting of Speed Limits 2024, 30km/h speed limit reductions introduced since 1 January 2020 on local streets because they are near a school will be reversed. This includes permanent speed limit reductions around schools. These will be replaced with variable 30 km/h speed limits outside school gates during drop-off and pick-up times to slow down traffic as children enter or leave school.
6. Speed limit reductions made since 1 January 2020 will also be reversed on arterial roads. Speed limits will be reversed on rural State Highways unless there is demonstrated public support to keep the lower speed on rural State Highways.
7. The deadline for local board view's to be incorporated in the Auckland Council submission was 1 July 2024 which did not allow adequate time for the item to be brought to a business meeting, therefore the feedback was approved using the following urgent decision process:

### 16 Arrangements for making urgent decisions

The Local Area Manager, Lesley Jenkins, and the Senior Local Board Advisor, Heather Skinner, were in attendance to support the item.

Resolution number UH/2022/137

MOVED by Member C Blair, seconded by Member K Parker:

**That the Upper Harbour Local Board:**

- a) **delegate authority to the chairperson and deputy chairperson, or any person acting in these roles, to make urgent decisions on behalf of the local board, if the local board is unable to meet.**
- b) **confirm that the Local Area Manager, chairperson, and deputy chairperson (or any person/s acting in these roles) will authorise the use of the local board's urgent decision mechanism by approving the request for an urgent decision in writing.**
- c) **note that all urgent decisions made, including written advice which supported these decisions, will be included on the agenda of the next ordinary meeting of the local board.**

CARRIED

8. The supporting information provided to support the Upper Harbour Local Board's formal feedback process included Auckland Council's MEMO – summary of the draft Land Transport Rule: Setting of Speed Limits 2024, the [draft Land Transport Rule: Setting of Speed Limits 2024](#), the Local Board Members Briefing: Setting of Speed Limits rule, that was held on 24 June 2024.
9. A copy of the Upper Harbour Local Board formal feedback, submitted on 1 July 2024, is available under Attachment B to the agenda report.

## Ngā tūtohunga Recommendation/s

That the Upper Harbour Local Board:

- a) whiwhi / receive the Upper Harbour Local Board's input to Auckland Council submission on the draft Land Transport Rule: Setting of Speed Limits 2024 made under urgent decision on 11 April 2024 as set out in Attachment B of the agenda report.

## Ngā tāpirihanga Attachments

No.	Title	Page
<a href="#">A</a>	AC Memo - Summary of Draft Land Transport Rule Setting of Speed Limits 2024	101
<a href="#">B</a>	Upper Harbour - Urgent decision - setting speed limits 2024 final	105

## Ngā kaihaina Signatories

Authors	Robert Marshall - Local Board Advisor
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Authorisers	Lesley Jenkins - Local Area Manager
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# Hōtaka Kaupapa / Governance forward work calendar

File No.: CP2024/07129

Item 18

## Te take mō te pūrongo

### Purpose of the report

1. To receive the updated Hōtaka Kaupapa / governance forward work calendar for July 2024 – September 2024.

## Whakarāpopototanga matua

### Executive summary

2. The Hōtaka Kaupapa / governance forward work calendar for the Upper Harbour Local Board is in Attachment A to the agenda report. The calendar is updated monthly, reported to business meetings, and distributed to council staff.
3. The Hōtaka Kaupapa / governance forward work calendars were introduced in 2016 as part of Auckland Council's quality advice programme and aim to support local boards' governance role by:
  - ensuring advice on meeting agendas is driven by local board priorities
  - clarifying what advice is expected and when
  - clarifying the rationale for reports.
4. The calendar also aims to provide guidance for staff supporting local boards and greater transparency for the public.

## Ngā tūtohunga

### Recommendation/s

That the Upper Harbour Local Board:

- a) whiwhi / receive the Upper Harbour Local Board Hōtaka Kaupapa / governance forward work calendar for July 2024 – September 2024 (refer to attachment A to the agenda report).

## Ngā tāpirihanga

### Attachments

No.	Title	Page
<a href="#">A</a>	Hōtaka Kaupapa / governance forward work calendar for July 2024 – September 2024.	111

## Ngā kaihaina

### Signatories

Authors	Max Wilde - Democracy Advisor (Upper Harbour Local Board)
Authorisers	Lesley Jenkins - Local Area Manager









## Workshop records

File No.: CP2024/07130

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### Te take mō te pūrongo

#### Purpose of the report

1. To receive the records of the Upper Harbour Local Board workshops held on Thursday 13 June 2024 and 4 July 2024. A copy of the workshop records is attached (refer to attachments A and B to the agenda report).

### Ngā tūtohunga

#### Recommendation/s

That the Upper Harbour Local Board:

- a) whiwhi / receive the records of the Upper Harbour Local Board workshops held on Thursday 13 June 2024 and 4 July 2024 (refer to attachments A and B to the agenda report).

### Ngā tāpirihanga

#### Attachments

No.	Title	Page
<a href="#">A</a>	Upper Harbour Local Board - record of workshop 13 June 2024.	115
<a href="#">B</a>	Upper Harbour Local Board - record of workshop 4 July 2024.	117

### Ngā kaihaina

#### Signatories

Authors	Max Wilde - Democracy Advisor (Upper Harbour Local Board)
Authorisers	Lesley Jenkins - Local Area Manager











# Auckland Transport - West Hub Bulletin

File No.: CP2024/07131

Item 20

## Te take mō te pūrongo

### Purpose of the report

1. To receive the Auckland Transport West Hub Bulletin for June 2024.

## Whakarāpopototanga matua

### Executive summary

2. The Auckland Transport West Hub Bulletin for June 2024 for the Upper Harbour Local Board is in Attachment A of the agenda report.
3. The Auckland Transport West Hub Bulletin is a monthly update to keep the local board informed about what is happening in the local board area during the previous month and about plans in the future. It includes:
  - information about current projects being undertaken in the local board area.
  - a list of projects that are being consulted on.
  - other transport related information about the local board area.

## Ngā tūtohunga

### Recommendation/s

That the Upper Harbour Local Board:

- a) whiwhi / receive the Auckland Transport West Hub Bulletin for June 2024 (Attachment A to the agenda report).

## Ngā tāpirihanga

### Attachments

No.	Title	Page
A <a href="#">↓</a>	Auckland Transport West Hub Bulletin - June 2024.	121

## Ngā kaihaina

### Signatories

Authors	Max Wilde - Democracy Advisor (Upper Harbour Local Board)
Authorisers	Lesley Jenkins - Local Area Manager









































# Local Board Members' Reports - July 2024

File No.: CP2024/07132

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Item 21

## Te take mō te pūrongo

### Purpose of the report

1. To provide an opportunity for members to update the Upper Harbour Local Board on matters they have been involved in over the last month.

## Whakarāpopototanga matua

### Executive summary

2. An opportunity for members of the Upper Harbour Local Board to provide a report on their activities for the month.

## Ngā tūtohunga

### Recommendation/s

That the Upper Harbour Local Board:

- a) whiwhi / receive the verbal and written local board members reports.

## Ngā tāpirihanga

### Attachments

There are no attachments for this report.

## Ngā kaihaina

### Signatories

Authors	Max Wilde - Democracy Advisor (Upper Harbour Local Board)
Authorisers	Lesley Jenkins - Local Area Manager







## ATTACHMENTS

Item 8.1	Attachment A	Pacific Padel - Venue partner presentation.	Page 143
Item 8.1	Attachment B	Padel Galis Catalogue	Page 153
Item 8.1	Attachment C	Site plan.	Page 173
Item 8.3	Attachment A	North Harbour Softball Association presentation.	Page 175



























































































