

**Date:** Thursday, 30 January 2025  
**Time:** 10:00 am  
**Meeting Room:** Howick Local Board Meeting Room  
**Venue:** Library Complex  
7 Aylesbury Street  
Pakuranga

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## Howick Local Board Workshop

### OPEN AGENDA

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#### MEMBERSHIP

<b>Chairperson</b>	Damian Light
<b>Deputy Chairperson</b>	Bo Burns
<b>Members</b>	Katrina Bungard
	David Collings
	Bruce Kendall
	John Spiller
	Mike Turinsky
	Adele White, JP
	Peter Young, JP

**Claire Bews**  
**Democracy Advisor**

**24 January 2025**

Contact Telephone: 021 540 216  
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Email [Howicklocalboard@aucklandcouncil.govt.nz](mailto:Howicklocalboard@aucklandcouncil.govt.nz) for a link to join the workshop online

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## **Agenda Items**

### **1 Ngā Tamōtanga | Apologies**

At the close of the agenda no apologies had been received.

### **2 Te Whakapuaki i te Whai Pānga | Declaration of Interest**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

## Local Board Workshop

File No.: CP2025/00281

Note 1: This workshop has been called by the chairperson in consultation with the staff.

Note 2: No working party/workshop may reach any decision or adopt any resolution unless specifically delegated to do so.

### Te take mō te pūrongo Purpose of the report

1. To present the Howick Local Board workshop agenda for Thursday, 30 January 2025.

### Whakarāpopototanga matua Executive summary

2. Most workshops are open to the public to attend as observers in person or online.
3. Some sessions may not be open to the public. The staff / chairperson decide which sessions are open to the public, depending on the sensitivity of the information being discussed. If a session is not open, a reason will be provided below.
4. Email [Howicklocalboard@aucklandcouncil.govt.nz](mailto:Howicklocalboard@aucklandcouncil.govt.nz) for a link to join the workshop online.
5. Local Board workshops provide an opportunity for local boards to carry out their governance role in the following areas:
  - a) Accountability to the public
  - b) Engagement
  - c) Input to regional decision-making
  - d) Keeping informed
  - e) Local initiative / preparing for specific decisions
  - f) Oversight and monitoring
  - g) Setting direction / priorities / budget.
6. Workshops do not have decision-making authority.
7. Workshops are used to canvass issues, prepare local board members for upcoming decisions and to enable discussion between elected members and staff.
8. Members are respectfully reminded of their Code of Conduct obligations with respect to conflicts of interest and confidentiality.
9. The following will be covered in the workshop:

#### Session 1 – 10.00am – 10.30am

##### Howick Local Board Accommodation Update

Presenter/s:	<b>Rod Aitken</b> , Head of Corporate Property, <b>Alana McClintock</b> , Senior Business Operations Lead, <b>Lou-Ann Ballantyne</b> , General Manager Governance and Engagement
Purpose:	To provide an update on the local board accommodation project
Governance role:	Keeping informed
Proposed Outcome/s:	That the local board members are provided information on accommodation plans and can provide feedback/questions
Attachment A:	Howick Local Board Accommodation Presentation

**Session 2 – 10.30am – 11.30am**

**Auckland Transport Monthly Update**

Presenter/s: **Lorna Stewart**, Elected Member Relationship Partner  
**Rahul Gowtham**, AT Project manager  
**Hemant Rohit**, Principal Project Manager  
**Kshemal Desai**, Senior Specialist, Comms and Engagement  
**Jack Yu**, Senior Project Manager  
**Stan Novoselov**, Principal Project Manager  
**Elin Marksen**, Senior Specialist, Comms and Engagement

Purpose: To present the following updates:

- i) LBTCF 2023/2026 updates, (Rahul Gowtham, Hemant Rohit)
- ii) Botany College Dynamic Pedestrian crossing, (Kshemal Desai, Jack Yu)
- iii) HMB Vehicular Ferry Terminal Works, (Stan Novoselov, Elin Marksen)

Governance role: Setting direction/priorities/budget

Proposed Outcome/s: That the local board is updated and provides feedback and comments

Attachment B: Local Board Capital Fund Overview: Memo  
 Attachment C: Local Board Capital Fund Presentation  
 Attachment D: Botany College Dynamic Pedestrian crossing  
 Attachment E: HMB Vehicular Ferry Terminal Works

**Session 3 – 11.30am – 12.00pm**

**Combined application for Lease and Landowner approval - Howick Sailing Club**

Presenter/s: **Tsz Ning Chung** - Leasing Advisor,  
**Gail Lorier-May**, Land Use Advisor Property & Commercial

Purpose: Combined Lease and Landowner application by Howick Sailing Club for an extension of the storage extension

Governance role: Setting direction/priorities/budget

Proposed Outcome/s: That the local board provide their feedback about the application before being presented at a business meeting

Attachment: Presentation to be published separately

Note: At this point in proceedings, the workshop will close to the public for the following reasons:

**Session 4 – 12.00pm – 12.30pm**

**CONFIDENTIAL WORKSHOP ITEM: Lease to Pakuranga and Howick Budgeting Service Incorporated**

This part of the workshop is being held with the public excluded (confidential) as the workshop material contains information which is not yet publicly available.

**Lunch**

<b>Session 5 – 1.00pm – 1.30pm</b>	
<b>CONFIDENTIAL WORKSHOP ITEM: Parks and Community Facilities: Monthly Update</b>	
This part of the workshop is being held with the public excluded (confidential) as the workshop material contains some sensitive information	
Note: At this point in proceedings the workshop will reopen	
<b>Session 6 – 1.30pm – 2.30pm</b>	
<b>Howick Local Board Engagement Advisor Update</b>	
Presenter/s:	<b>Brandii Stephano</b> , Howick Engagement Advisor
Purpose:	To discuss engagement opportunities, exploring methods that make interactions more engaging and inclusive
Governance role:	Setting direction/priorities/budget
Proposed Outcome/s:	That the local board provide their feedback
Attachment/s:	Presentation to be published separately
<b>Session 7 – 2.30pm – 3.00pm</b>	
<b>Lauren Narlock – Lime Scooters - Senior Manager, Government Relations ANZ</b>	
Presenter/s:	<b>Lauren Narlock</b> – Lime Scooters – Australia / New Zealand
Purpose:	Introducing Lime Scooters to Howick Local Board Area
Governance role:	Keeping informed
Proposed Outcome/s:	That the local board are updated on the roll out of Lime Scooters in East Auckland
Attachment F:	Lime Scooter Presentation Howick Local Board Area 2025
<b>Session 8 – 3.00pm – 3.10pm</b>	
<b>Direction setting</b>	
Presenter/s:	<b>Tracey Freeman</b> , Senior Local Board Advisor, <b>Matt Fletcher</b> , Local Board Advisor
Purpose:	Howick Play Plan 2024 - draft for review, and memo  Urgent decision: Feedback: Resource Management (Consenting and Other System Changes) Amendment Bill – Key Proposals
Governance role:	Keeping informed
Proposed Outcome/s:	That the local board members are kept informed of upcoming reports to future business meetings
Attachments G:	Howick Draft Play Plan - Memo
Attachments H:	Howick Draft Play Plan 2024

## Ngā tāpirihanga Attachments

Item 3

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# Howick Local Board Accommodation

Rod Aitken, Head of Corporate Property

30 January 2025





## Introduction

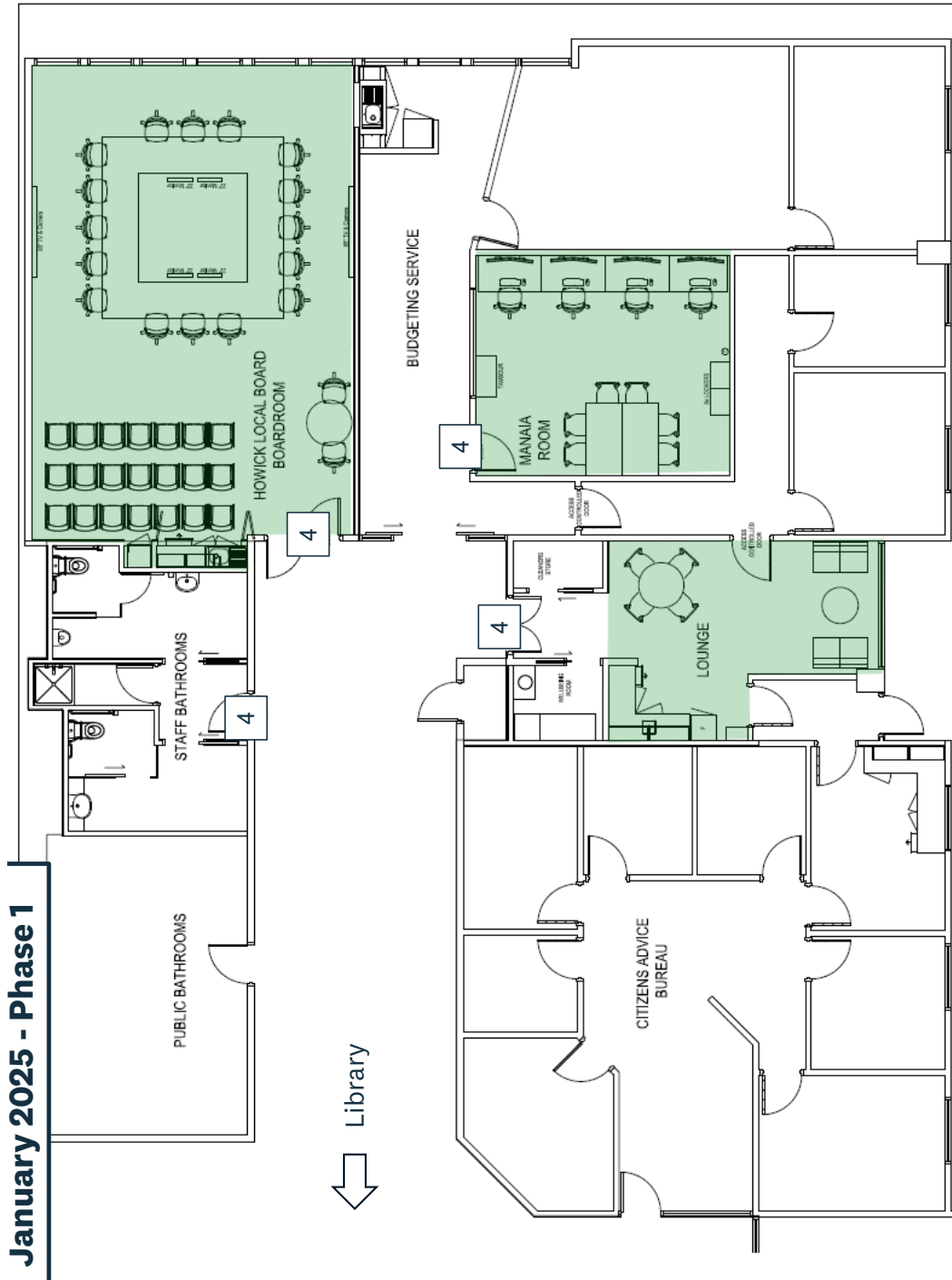
- Howick Local Board was scheduled for a property refurbishment in FY25, timed to coincide with the expiry of the office lease at 1 Aylesbury Street.
- Uncertainty around the potential redevelopment of the Pakuranga Plaza prompted Corporate Property and Governance & Engagement to take a different approach to the board's accommodation.
- The HLB property project aims to provide fit-for-purpose workspaces for the board in the Pakuranga Library complex, minimising investment to provide flexibility in responding to any potential future issues arising from the Pakuranga Plaza redevelopment.
- The project presents an opportunity to pilot a new 'hub and satellite' approach to local board accommodation.





**September 2024 - Previous State**





**Boardroom**

1. Install new audio visual equipment and meeting table
2. Refresh paint
3. Install spyhole for visibility into the hallway

**Workspace**

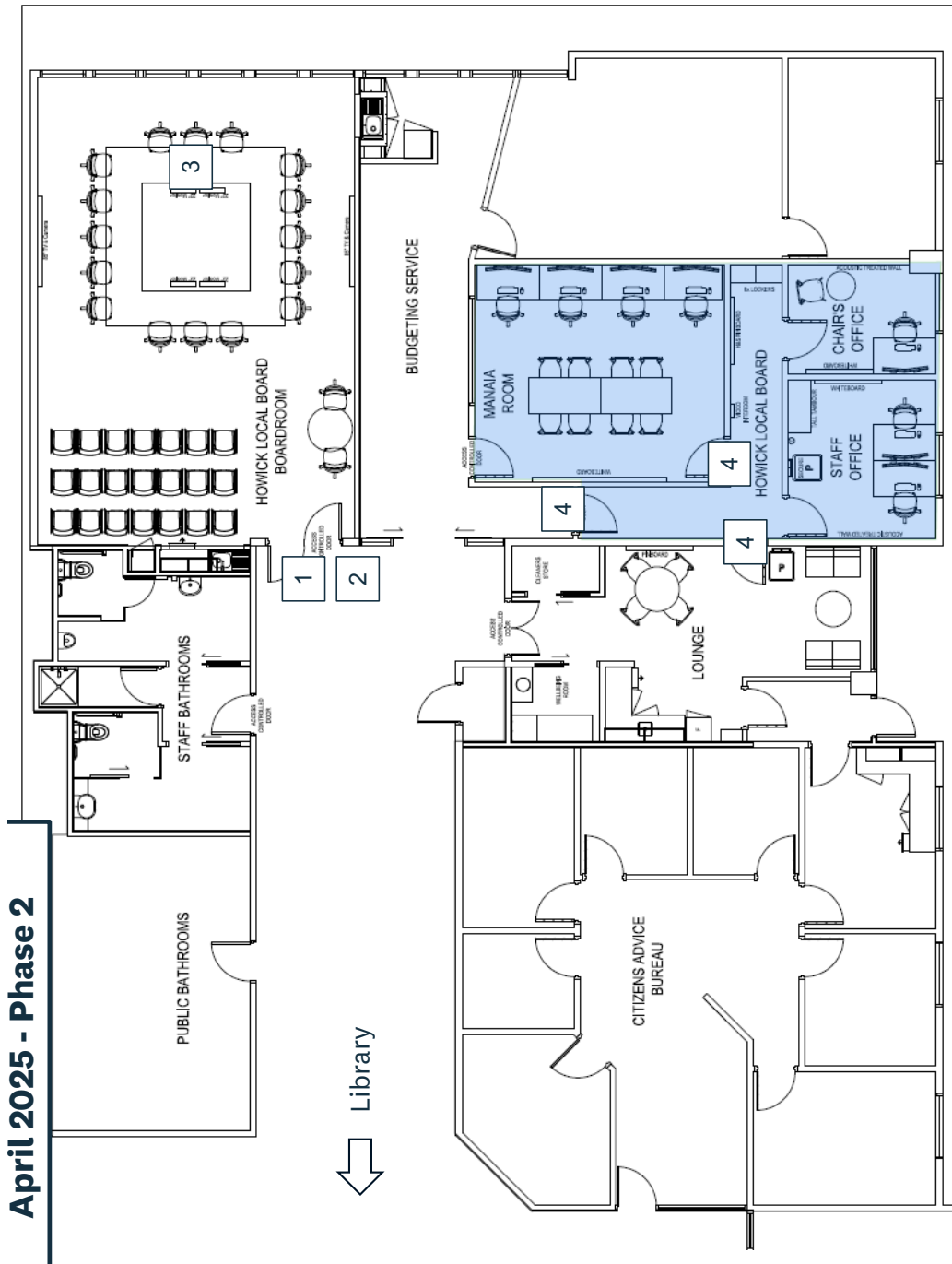
3. Set up temporary office space for HLB staff in Manaia Room
4. Install access control

**Lounge**

5. New table, couch and fridge



**April 2025 - Phase 2**



**Boardroom**

1. Install a sign on the door with HLB branding and contact information
2. Install a video intercom beside door
3. Install a duress alarm

**Workspace**

3. Paint, carpet and furniture in the Manaia Room, staff office and Chair's office
4. Install access control
5. Install a new door into the Manaia Room from the HLB workspace (HLB access only)



# Memorandum



To: Howick Local Board  
 From: Lorna Stewart  
 Date: 23 January 2025  
 Subject: AT Update Workshop – 30 January 2025

**Purpose:**

This memo provides background information for the workshop planned for 30 January 2025 and provides some general updates on local board transport projects.

**1. Local Board Capital Fund Overview:**

The Howick Local Board received an increase in funding since the confirmation of the Auckland Regional Land Transport Plan.

AT discussed several potential LBTCF projects with the Howick Local Board in late 2024.

In December 2024 the local board allocated funds to these new projects:

- Kerrykeel Drive pedestrian improvements - to install a new pedestrian crossing on the westbound approach to the roundabout with Arranmore Drive to help reduce vehicle speeds. The scope of the project is to install flush zebra crossings on both the westbound and eastbound approach to the roundabout and a refuge island on the northbound approach. (\$430,000)
- Flat Bush School Road (East) Pedestrian Crossing, 242 Flat Bush School Road - to upgrade the existing pram crossings on Flat Bush School Road, east of Rashni Road to a new raised pedestrian crossing to facilitate school children from Te Uho O Te Nikau Primary School. The scope of this project is to install a new raised zebra crossing at this location. (375,000)

There is still room for the local board to add further projects based on the information and discussion at the workshop on 28 November 2024.

**Total Available Budget: \$1,535,523**

Reserve funding for The Parade Stage 2	Remaining funds:	Funds resolved in Dec 2024	Remaining Budget
\$350,000	\$1,185,523	\$805,000	<b>\$380,523</b>

Based on the discussion from the 28 November 2024 workshop, preferences were:

- Tiraumea Drive pedestrian crossings - \$375,000
- OR
- Sunnyview Avenue pedestrian crossing - \$200,000
- Stanniland Street pedestrian improvements - \$150,000



## Memorandum

If the local board indicates a preference, it can be written up for resolution at a subsequent business meeting.

### Existing Projects (10 minutes)

Hemant Rohit, Principal Project Manager, Regional and Local will give an update on the progress of the projects below:

- Paparoa Street and Valderama Drive - in construction over the holiday break
- Construction of Michael Jones Drive to start on 10 February
- Picton Street/Ridge Road completed the local inform stage.

Rahul Gotham, Senior Project Manager, Regional and Local will give a brief verbal update on Bradbury Road

- Bradbury Road – Final designs for Bradbury Road are still undergoing internal approvals and it is expected this will go out for external consultation in February.

### The Parade – Stage 2

The local board agreed for further tube counts to be undertaken at the locations recommended by Member Bruce Kendall (the understood locations have now confirmed by the local board).

The tube counts will be undertaken in early February 2025 – this gives a chance for Stage 1 to settle in and we will have more idea of how that has affected other areas such as Laings Road.

The data should be available by mid to late February 2025, and we can report back to the local board at the March workshop.

### 2. Botany College Dynamic Pedestrian Crossing (15 minutes)

**We are currently developing the detailed design with an aim to start the trial in 2025.**

Botany College dynamic active mode crossing Town Centre Drive / Chapel Road intersection includes:

- Part-time Barnes Dance for 30-minutes during school PM peak (all other times as parallel pedestrian phase)
- LED markings, audio and countdown timers
- Any other possible improvements identified working with our human centric design team.

A presentation has been included with this memo.

Kshemal Desai, Senior Specialist, Comms and Engagement and Jack Yu, Senior Project Manager, Regional and Local will attend this workshop to answer any questions.

### 3. Half Moon Bay Vehicular Terminal Works (20 minutes)

The purpose of this project is to improve the facilities at the vehicular ferry site as well as extend the structures to future proof the area to improve safety and accommodate larger vehicles which are expected to operate from the site.













































































































































































































































































