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# Ōtara-Papatoetoe Local Board Workshop

## OPEN MINUTES

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Minutes of a meeting of the Ōtara-Papatoetoe Local Board Workshop held in the Manukau Chambers, West Annex, Manukau Service Center, Manukau on Tuesday, 4 February 2025 at 9.00am.

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### TE HUNGA KUA TAE MAI | PRESENT

<b>Chairperson</b>	Apulu Reece Autagavaia	
<b>Deputy Chairperson</b>	Vi Hausia	
<b>Members</b>	Dr Ashraf Choudhary, QSO, JP	left the meeting at 11.35am
	Dr Ofa Dewes, MNZM	via electronic link, left the meeting at 12.37pm
	Topou Folau	
	Li'amanaia Lorenzo Kaisara	
	Albert Lim	via electronic link,

### TE HUNGA KĀORE I TAE MAI | ABSENT

### HE HUNGA ATU ANŌ I TAE MAI | IN ATTENDANCE

Rina Tagore	Senior Local Board Advisor
Darshita Shah	Democracy Advisor
Brandii Stephano	Engagement Advisor
Loretta Oosthuysen	PA/Office Manager
Victoria Villaraza	Local Area Manager

**A recording of the workshop can be found at the following links;**

Tuesday, 4 February 2025 Recording of Ōtara Papatoetoe Local workshop Recording 1  
<https://youtu.be/BvVuuOGfwvs>

Tuesday, 4 February 2025 Recording of Ōtara Papatoetoe Local workshop Recording 1  
[https://youtu.be/UWDIRBAab\\_c](https://youtu.be/UWDIRBAab_c)

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## 1 Ngā Tamōtanga | Apologies

There were no apologies.

## 2 Te Whakapuaki i te Whai Pānga | Declaration of Interest

Members were reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

Member Albert Lim announced his declaration of interest for the workshop item - Papatoetoe BID.

## 3 Local Board Workshop

<b>Session 1 – 9.00am – 9.30am</b>	
<b>Wiri BID - BID Presentations</b>	
Presenter/s:	Gary Holmes, Gill Plume
Purpose:	Check in on performance / inform future direction
Governance role:	Oversight and monitoring
<u>Summary of discussions:</u>	
a)	The Wiri BID discussed their annual compliance report and supporting the continuation of a working relationship between BIDs and local boards at a board to board governance level.
<b>Session 2 – 9.30am - 10.00am</b>	
<b>East Tamaki BID</b>	
Presenter/s:	Ruth White, Stephen Grey, Gill Plume
Purpose:	Check in on performance / inform future direction
Governance role:	Oversight and monitoring
<u>Summary of discussions:</u>	
a)	The East Tamaki BID discussed their annual compliance report and supporting the continuation of a working relationship between BIDs and local boards at a board to board governance level.
<b>Session 3 – 10.00am – 10.30am</b>	
<b>Business Manukau BID</b>	
Presenter/s:	Audrey Williams, Gill Plume

Purpose: Check in on performance / inform future direction

Governance role: Oversight and monitoring

Summary of discussions:

- a) The Business Manukau BID discussed their annual compliance report and supporting the continuation of a working relationship between BIDs and local boards at a board to board governance level.

**Session 4 – 10.40am – 11.10am**

**Otara BID**

Presenter/s: Rana Judge, Gill Plume

Purpose: Check in on performance / inform future direction

Governance role: Oversight and monitoring

Summary of discussions:

- a) Presentation had been circulated to members prior to the workshop. A copy is available on the council website as a notes attachment
- b) The Ōtara BID discussed their annual compliance report, including supporting the continuation of a working relationship with local government, an overview of the governance, accountability and opportunities, an overview of the BID's next 12-month plans

**Session 5 – 11.10am – 11.40am**

**Papatoetoe BID**

Presenter/s: Rana Judge, Gill Plume

Purpose: Check in on performance / inform future direction

Governance role: Oversight and monitoring

Summary of discussions:

- a) Presentation had been circulated to members prior to the workshop. A copy is available on the council website as a notes attachment
- b) The Papatoetoe BID discussed their annual compliance report, including supporting the continuation of a working relationship with local government, an overview of the governance, accountability and opportunities, an overview of the BID's next 12-month plans.

**Session 6 – 11.40am – 12.20pm**

**Eke Panuku**

Presenter/s: Lisa Gooding, Richard Davidson, Victoria Villaraza

Purpose: Define board position and feedback

Governance role: Keeping informed

Summary of discussions:

- a) Provide the board with an update on Hayman Park Kiosk, Kolmar and installing a mural of Fa'anānā Efeso Collins withing the Manukau City Centre.

**Session 7 – 12.10pm – 12.40pm**

**Economic Development**

Presenter/s: Liz Muliaga, Gavin Millyn

Purpose: Provide direction on preferred approach

Governance role: Keeping informed

Summary of discussions:

- a) The board was introduced to the new Economic Broker and discussed the focus areas for new Economic Broker.

The workshop finished at 1.06pm