

Date: Tuesday, 4 February 2025
Time: 9.00am
Meeting Room: Manukau Chambers
Venue: West Annex
Manukau Service Center
Manukau

Ōtara-Papatoetoe Local Board Workshop

OPEN AGENDA

MEMBERSHIP

Chairperson	Apulu Reece Autagavaia
Deputy Chairperson	Vi Hausia
Members	Dr Ashraf Choudhary, QSO, JP Dr Ofa Dewes, MNZM Topou Folau Li'amanaia Lorenzo Kaisara Albert Lim

Darshita Shah
Democracy Advisor

30 January 2025

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1 Ngā Tamōtanga | Apologies

At the close of the agenda no apologies had been received.

2 Te Whakapuaki i te Whai Pānga | Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

Local Board Workshop

File No.: CP2025/00091

- Note 1: This workshop has been called by the chairperson in consultation with the staff.
- Note 2: No working party/workshop may reach any decision or adopt any resolution unless specifically delegated to do so.

Te take mō te pūrongo Purpose of the report

1. To present the Ōtara-Papatoetoe Local Board workshop agenda for 4 February 2025.

Whakarāpopototanga matua Executive summary

2. Workshops are open by way of recording the session and making the recording available after the workshop.
3. Some sessions may not be open to the public. The staff / chairperson and deputy chairperson decide which sessions are open to the public, depending on the sensitivity of the information being discussed. If a session is not open, a reason will be provided below.
4. Workshops will be recorded and a link to the recording will be included in the published documents.
5. Local Board workshops provide an opportunity for local boards to carry out their governance role in the following areas:
 - a) Accountability to the public
 - b) Engagement
 - c) Input to regional decision-making
 - d) Keeping informed
 - e) Local initiative / preparing for specific decisions
 - f) Oversight and monitoring
 - g) Setting direction / priorities / budget.
6. Workshops do not have decision-making authority.
7. Workshops are used to canvass issues, prepare local board members for upcoming decisions and to enable discussion between elected members and staff.
8. Members are respectfully reminded of their Code of Conduct obligations with respect to conflicts of interest and confidentiality.
9. The following will be covered in the workshop:-

Session 1 – 9.00am – 9.30am

Wiri BID - BID Presentations

Presenter/s: Gary Holmes (BID Manager), Claire Siddens (Principal Advisor - BIDs), Gill Plume (BID Senior Advisor)

Purpose: Check in on performance / inform future direction

Governance role: Oversight and monitoring

Proposed Outcome/s: • Discuss the annual compliance report

- Supporting the continuation of a working relationship between BIDs and local boards at a board to board governance level
- Overview of the governance, accountability and opportunities achieved relating to the BID programme and surrounding business community
- Overview of the BIDs next 12 month plans and deliverables
- Explore how the business association and the local board can work together in the 12-24 months ahead

Attachment/s: Attachment A Presentation from Wiri BID

Session 2 – 9.30am - 10.00am

East Tamaki BID

Presenter/s: Ruth White (BID Manager), Claire Siddens (Principal Advisor - BIDs), Gill Plume(BID Senior Advisor)

Purpose: Check in on performance / inform future direction

Governance role: Oversight and monitoring

- Proposed Outcome/s:
- Discuss the annual compliance report
 - Supporting the continuation of a working relationship between BIDs and local boards at a board to board governance level
 - Overview of the governance, accountability and opportunities achieved relating to the BID programme and surrounding business community
 - Overview of the BIDs next 12 month plans and deliverables
 - Explore how the business association and the local board can work together in the 12-24 months ahead.

Attachment/s: Attachment B Presentation from East Tamaki BID

Session 3 –10.00am – 10.30am

Business Manukau BID

Presenter/s: Audrey Williams (BID Manager), Claire Siddens (Principal Advisor -BIDs), Gill Plume(BID Senior Advisor)

Purpose: Check in on performance / inform future direction

Governance role: Oversight and monitoring

- Proposed Outcome/s:
- Discuss the annual compliance report
 - Supporting the continuation of a working relationship between BIDs and local boards at a board to board governance level

	<ul style="list-style-type: none"> • Overview of the governance, accountability and opportunities achieved relating to the BID programme and surrounding business community • Overview of the BIDs next 12 month plans and deliverables • Explore how the business association and the local board can work together in the 12-24 months ahead
Attachment/s: Attachment C Presentation from Business Manukau BID	
Break – 10.30am – 10.40am	
Session 4 – 10.40am – 11.10am	
Otara BID	
Presenter/s:	Rana Judge (BID Manager), Claire Siddens (Principal Advisor - BIDs), Gill Plume(BID Senior Advisor)
Purpose:	Check in on performance / inform future direction
Governance role:	Oversight and monitoring
Proposed Outcome/s:	<ul style="list-style-type: none"> • Discuss the annual compliance report • Supporting the continuation of a working relationship between BIDs and local boards at a board to board governance level • Overview of the governance, accountability and opportunities achieved relating to the BID programme and surrounding business community • Overview of the BIDs next 12 month plans and deliverables • Explore how the business association and the local board can work together in the 12-24 months ahead
Session 5 – 11.10am – 11.40am	
Papatoetoe BID	
Presenter/s:	Rana Judge (BID Manager), Claire Siddens (Principal Advisor - BIDs), Gill Plume(BID Senior Advisor)
Purpose:	Check in on performance / inform future direction
Governance role:	Oversight and monitoring
Proposed Outcome/s:	<ul style="list-style-type: none"> • Discuss the annual compliance report • Supporting the continuation of a working relationship between BIDs and local boards at a board to board governance level • Overview of the governance, accountability and opportunities achieved relating to the BID programme and surrounding business community

- Overview of the BIDs next 12 month plans and deliverables
- Explore how the business association and the local board can work together in the 12-24 months ahead

Session 6 – 11.40am – 12.30pm

Eke Panuku

Presenter/s: Lisa Gooding (Senior Communications & Engagement Advisor), Briar Corbett (Senior Communications & Engagement Advisor)

Purpose: Define board position and feedback

Governance role: Keeping informed

Proposed Outcome/s: Provide the board with an update on Hayman Park Kiosk, Kolmar and installing a mural of Fa'anānā Efeso Collins withing the Manukau City Centre

Attachment/s: Attachment D – Memo – Kolmar intersection
Attachment E - Hayman Park Kiosk and Toilets

Session 7 – 12.30pm – 1.00pm

Economic Development

Presenter/s: Liz Muliaga (Manager Community Programme Delivery), Fereti Lualua (Specialist Advisor) Gavin Millyn (Economic Broker)

Purpose: Provide direction on preferred approach

Governance role: Keeping informed

Proposed Outcome/s: Initial introductions and indication of focus areas for new Economic Broker .

Attachment/s: Attachment F – Economic Development - Introducing the New Economic Broker

Ngā tāpirihanga Attachments

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Ōtara-Papatoetoe Local Board

