

**Date:** Tuesday, 4 February 2025  
**Time:** 9.30am  
**Meeting Room:** The Leslie Comrie Board Room  
**Venue:** Level One Franklin: The Centre  
12 Massey Ave  
Pukekohe

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## Franklin Local Board Workshop

### OPEN AGENDA

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#### MEMBERSHIP

<b>Chairperson</b>	Angela Fulljames
<b>Deputy Chairperson</b>	Alan Cole
<b>Members</b>	Malcolm Bell JP
	Sharlene Druyven
	Gary Holmes
	Amanda Hopkins
	Andrew Kay
	Amanda Kinzett
	Logan Soole

**Denise Gunn**  
**Democracy Advisor**

**30 January 2025**

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## 1 Ngā Tamōtanga | Apologies

At the close of the agenda an apology had been received from the Chair, who will be absent on Council business.

## 2 Te Whakapuaki i te Whai Pānga | Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

## 3

# Local Board Workshop

File No.: CP2025/00284

Note 1: This workshop has been called by the chairperson in consultation with the staff.

Note 2: No working party/workshop may reach any decision or adopt any resolution unless specifically delegated to do so.

## Te take mō te pūrongo Purpose of the report

1. To present the Franklin Local Board workshop agenda for 4 February 2025.

## Whakarāpopototanga matua Executive summary

2. Most workshops are open to the public to attend as observers in person or online.
3. Some sessions may not be open to the public. The staff / chairperson and deputy chairperson decide which sessions are open to the public, depending on the sensitivity of the information being discussed. If a session is not open, a reason will be provided below.
4. The public are welcome to attend in person.  
Email [franklinlocalboard@aucklandcouncil.govt.nz](mailto:franklinlocalboard@aucklandcouncil.govt.nz) for a request to join the workshop online,
5. Local Board workshops provide an opportunity for local boards to carry out their governance role in the following areas:
  - a) Accountability to the public
  - b) Engagement
  - c) Input to regional decision-making
  - d) Keeping informed
  - e) Local initiative / preparing for specific decisions
  - f) Oversight and monitoring
  - g) Setting direction / priorities / budget.

6. Workshops do not have decision-making authority.
7. Workshops are used to canvass issues, prepare local board members for upcoming decisions and to enable discussion between elected members and staff.
8. Members are respectfully reminded of their Code of Conduct obligations with respect to conflicts of interest and confidentiality.
9. The following will be covered in the workshop:

**Session 1 – 9.30-10.30am**

**Finding Franklin Bats**

Presenter/s: Kartik Bhat, Relationship Advisor, Resilience & Infrastructure  
Ben Paris, Senior Conservation Advisor,  
Kelly Wootton, Conservation Advisor  
- in person

Purpose: Update the board on latest information from Finding Franklin Bats - summer bat surveys, recent community and iwi engagement and participation

Governance role: Oversight and monitoring

Proposed Outcome/s: Board are updated on the Finding Franklin Bats programme

Attachment: Franklin Bats presentation

**Break 10.30-10.45am**

**Session 2 – 10.45-11.30am**

**Youth Leadership Council**

Presenter/s: Coral Timmins, Community Broker, Franklin Local Board  
Chillion Sanerivi, Rivi Consultancy  
Emma Helmich, Specialist Advisor, Youth Specialist  
Akerei Maresala-Thomson, CoCreating Aging Research

Purpose: Share insight report from the PYLC and share proposal for future additional funding for the 25/26 work programme

Governance role: Setting direction/priorities/budget

Proposed Outcome/s: Board provided with information to determine views and direction on the Pukekohe Youth Leadership Council.

Attachment/s: Pukekohe Youth Leadership Council presentation  
Pukekohe Youth Leadership Council Jan-June 2025  
Pukekohe Youth Leadership Council Action Plan 2025-2026  
Pukekohe Youth Leadership Council 2025-2-26 Budget and Target  
Pukekohe Youth Leadership Council Insights Report Jan 2025

**Session 3 – 11.30-12 noon**

**Election Year Protocols**

Presenter/s:	Manoj Ragupathy, Local Area Manager
Purpose:	Reminding the board of policies and protocols for the 2025 election year.
Governance role:	Keeping informed
Proposed Outcome/s:	Board reminded of election year policies and protocols
Attachment/s:	Election Year Policies summary

**LUNCH 12-1pm**

**Session 4 – 1.00-2.00pm**

**Parks and Community Facilities WP update**

Presenter/s:	Moushmi Sharan, Work Programme Lead Eli Ewens, Manager Area Operations Kristen Greenfield, Parks & Places Specialist Jenny Young, Community Lease Specialist
Purpose:	Update the board on the PCF work programme and projects
Governance role:	Oversight and monitoring
Proposed Outcome/s:	Board updated on the PCF work programme, provide any direction requested.
Attachment/s:	Parks and Community Facilities monthly work programme update

**Session 5 – 2.00-2.15pm**

**Local Parks Volunteering & Programmes update**

Presenter/s:	Shane McNeill, Community Park Ranger Trish Kirkland-Smith, Volunteering & Programmes
Purpose:	Update on local parks ecological volunteering work and achievements, volunteer group aspirations and planning for 2025, and the delivery of Natural Environment Targeted Rate funded programmes that local volunteers, community groups and schools participate in.
Governance role:	Oversight and monitoring
Proposed Outcome/s:	Board updated with information to provide direction as required.
Attachment/s:	Local Parks Ecological Volunteering – Environmental Programmes update

**Session 6 – 2.15-2.45pm**

**General Business**

Presenter/s: Orrin Kapua, Advisor  
Chair

Purpose: Update the board on matters arising/seek direction where requested.

Governance role: Keeping informed/setting direction

Proposed Outcome/s: Board are updated

No attachment available at time of publication

**Ngā tāpirihanga  
Attachments**

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