
Papakura Local Board Workshop

OPEN NOTES

Minutes of a meeting of the Papakura Local Board Workshop held in the Local Board Chambers, 35 Coles Crescent, Papakura, Auckland on Wednesday, 5 February 2025 at 11:00am.

TE HUNGA KUA TAE MAI | PRESENT

Chairperson
Deputy Chairperson
Members

Brent Catchpole
Jan Robinson
Felicity Auva'a

George Hawkins
Kelvin Hieatt
Andrew Webster

From 12:30pm Via Microsoft
Team

1 Ngā Tamōtanga | Apologies

There were no apologies.

2 Te Whakapuaki i te Whai Pānga | Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

There were no declarations of interest.

3 Local Board Workshop

Item 1 – 11:00-12:00pm

Parks and Community Facilities (P&CF) 2025/2026 Work Programme

Presenter/s: Alex Overwater-Davis
(Manager Area Operations, Parks and Community Facilities)

Manuel Raimundo
(Work Programme Lead, Parks and Community Facilities)

Observers
Ana Anufe
(Project Manager)

Anna Jackson
(Integration Specialist, Executive Office Community)

Shyrel Burt
(Principal Integration Specialist, Executive Office Community)

Kristen Greenfield
(Parks & Places Specialist, Parks and Community Facilities)

Faithe Smith
(Lead Financial Advisor, Financial Advisory)

Governance role: Setting direction / priorities / budget

Proposed Outcome/s: To provide the board with integrated advice on the legacy parking budget, local board capital transport funded parks projects, capex, targeted rates, and any other regional funding sources available for the Parks and Community Facilities (P&CF) 2025/2026 Work Programme.

Attachment/s: The presentation material was unavailable at the time of agenda build.

Summary of discussions

Alex Overwater-Davis provided the board with integrated advice on the legacy parking budget, local board capital transport funded parks projects, capex, targeted rates, and any other regional funding sources available for Parks and Community Facilities (P&CF) 2025/2026 Work Programme.

Strategic assessments

Board feedback:

- When discussing opportunities for Pulman Park please talk to Bruce Pulman as he may have contacts given his past contracting experience.
- If Southern Park carpark were to be developed the board expressed concern that it would become a permanent parking area for nearby houses and then wouldn't be available for sports users.
- Drury Sports Complex –There is an existing concept plan for Drury Sports Complex. Runciman Tennis courts are nearing end of life. Explore the opportunity for a jointly funded project with the Franklin Local Board to develop this park.
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Local Board Capital Transport Fund

Walters Road connection to the Pulman Park pathway

Members advised staff that there is already a three metre shared pathway around the perimeter of Pulman Park. It was completed in 2024.

- Members requested a site visit to view the places where pedestrian access could be made to the Pulman Park pathway.
- Alex assured the board the Bins report is coming to the 26 February 2025 Papakura Local Board Business meeting.

Actions

1. Local Board Capital Transport Fund – McLennan Park pathway one - Alex Overwater-Davis to check with the Engineer that the proposed three metre pathway also covers the pre-existing pathway.
2. Jacqueline Pryor - Pulman Park - A site meeting to be organized as soon as possible with the local board (key attendees Brent, Jan, Kelvin), Bruce Thomas, Lee Manaia, Vic Hutt, Alex Overwater-Davis, and Manuel Raimundo.
3. City Care, report a problem - Alex Overwater-Davis to investigate if a job was logged by the contractors in early January, as a fence has been bolded over by a car sometime between Christmas and New Year near the Children's Forest. The contractors don't seem to have reported it.
4. Alex Overwater-Davis to come back to Lee Manaia by Friday, 7 February 2025 with an update regarding overflowing rubbish bins on the Pylon Point / Pahurehure inlet pathway and also the bin at Pukekiwiriki Paa
5. Alex Overwater-Davis to go back and ask Bruce Pulman Trust if there is a cost share opportunity for the area one carpark at Pulman Park given the Legacy Parking Fund is \$877,000 but the lowest estimate is \$946,000.
6. Alex Overwater-Davis and Manuel Raimundo to explore a joint funding opportunity with the Franklin Local Board to develop the Drury Sports Complex.
7. Alex Overwater-Davis to ensure when discussing the Pulman Park carparks that staff also talk to Bruce Pulman as he may have contacts given his past contracting experience.

Item 2 – 12:30-1:15pm

Takaanini Hall venue for hire service

Presenter/s: Shyrel Burt
(Principal Integration Specialist, Executive Office Community)

Observers

Alex Overwater-Davis
(Manager Area Operations, Parks and Community Facilities)

Manuel Raimundo
(Work Programme Lead, Parks and Community Facilities)

Faithe Smith
(Lead Financial Advisor, Financial Advisory)

Anna Jackson
(Integration Specialist, Executive Office Community)

Governance role: Local initiative / preparing for specific decisions

Proposed Outcome/s: To understand local board preferences for venue for hire provision in Takaanini.

Attachment/s: Attachment A – Takanini venue for hire service options

Summary of discussions

Shyrel Burt provided an overview on the Takanini venue for hire service short and long term options.

The Board provided the following Direction:

- Takanini Hub - \$160,000 pa for 300m2 plus fit out. Not a supported option as only receiving \$50k pa revenue.
- Elizabeth Campbell (hall two – where the toy library etc were located) seems to be a better option. One off \$140,000 – would then have two sights for leasing out. Noted that is not located in Takanini.
- Want to know if there is a need for a hall of that size in the Takanini area.
- More practical to demolish and build new. Relocate to rear of site and bring parking to the front to minimise safety issues.
- Shyrel to have conversations with utilising school halls / a partnership.

Actions:

- Shyrel Burt to go back to Eke Panuku or the team that negotiated the Takanini Hub and find out why the area above the Takanini Library can't be leased.
- Shyrel Burt to find out where the Takanini users have gone and find out the impact on the other users. Board wants to know to what extent the groups that were hiring the Takanini Hall were local or from outside of the area.
- Shyrel Burt / Faithe Smith to provide more info about Auckland Council's self insurance. **NB:** Information circulated to members on Mon 10 Feb 2025.
- Shyrel Burt to have a conversation with local schools to see if there is an opportunity for partnerships re school halls as venues for hire.

Item 3 – 1:15-1:30pm

2024/2025 Heritage work programme update and Heritage digital solution work programme

Presenter/s: Marguerite Hill
(Senior Specialist Community, Planning & Resource Consents)

Anna Boyer
(Team Leader Heritage, Planning & Resource Consents)

Governance role: Local initiative / preparing for specific decisions

Proposed Outcome/s: To provide an update on the 2024/2025 Heritage work programme lines and seek direction on the preferred approach regarding the heritage digital solution project.

Attachment/s: Attachment B – Heritage digital solution

Summary of discussions

Staff provided an update on the 2024/2025 Heritage work programme lines. Expected delivery date for the Heritage map project is June 2025.

Update on Kirks Bush capturing the history of the Friends of Kirks Bush group through the conducting of oral history interviews. Next Steps – Full collections for interview will be ready to load with the Auckland Libraries Heritage collection mid-March .

Marguerite Hill sought direction on the preferred approach regarding the heritage digital solution project.

Action

1. Anna Boyer or Marguerite Hill to report back to the board who the final interviewee for the Friends of Kirk's Bush oral history project?
2. Marguerite to progress the digital storage project as per the Papakura Local Board's direction as follows:
 - o Digital Storage project - Proceed with STQRY project (Option 1). Would like Museum considered as an option to manage the site. Museum is the key to this project as they already have a good relationship with the Mana Whenua.
 - o Use budget \$15k for startup and advise finance there will be a carry forward.
 - o Māori data sovereignty and intellectual property rights council wide project - Members gave direction that the Papakura Local Board would like to be the pilot for the project.

Item 4– 1:30-2pm

Local Parks Ecological Volunteering & Environmental Programmes Update

Presenter/s: Trish Kirkland-Smith
(Volunteering and Programmes Team Manager, Parks and Community Facilities)

Shane McNeill
(Community Park Ranger, Specialist Operations)

Governance role: Keeping informed

Proposed Outcome/s: To provide an update on the Ecological Volunteering and Programmes.

Attachment/s: Attachment C – Local Parks Ecological Volunteering Environmental Programmes Update

Summary of discussions

Staff provided an overview on Local Parks Ecological Volunteering & Environmental Programmes.

The board provided the following direction:

- Request that annual plantings continue at the Children’s Forest as the purpose is to celebrate the birth of their child. The added benefit is that the land is unstable and not suitable for housing. Shane responded that he would look at including a planting at the Children’s Forest..

Action

1. Sital to provide Sam McNeil’s contact details to Chair Brent Catchpole who will forward on to the group seeking a site to organise a clean up. Secretarial note: Contact details provided to Chair Brent on Wednesday, 5 Feb 2025 in the workshop via email.
2. Shane to investigate the addition of annual Children’s Forest plantings into the work programme and provide and update on the planting plan.

Break (2pm – 2:10pm)

Item 5– 2:10-2:40pm

Papakura Local Board Accommodation Update

Presenter/s: Rod Aitken
(Head of Corporate Property, Group Shared Services)
(Via Microsoft Teams)

Kristy Barry
(WorkSmart Change Manager, Group Shared Services)
(Via Microsoft Teams)Observer

Michelle Ball
(Service and Asset Planning Specialist, Policy)

Governance role: Setting direction / priorities / budget

Proposed Outcome/s: To provide information on the plans for the Papakura Local Board future accommodation and seek feedback/questions.

Attachment/s: Material unavailable at the time of agenda build.

Summary of discussions

Staff provided an overview of the plans for the Papakura Local Board future accommodation and sought feedback/questions.

Item 6– 2:40-3:25pm

Auckland Transport Update

Presenter/s: Bruce Thomas,
(Elected Member Relationship Manager, Auckland Transport)

Minnie Liang
(Senior Transportation Engineer, Traffic Operations, Auckland Transport)

Ivan Ho
(Principal Project Manager-Local & Safety, Auckland Transport)

Observer

Raman Singh
(Senior Transportation Engineer, Traffic Operations, Auckland Transport)

Fransiska Amos
(Principal Transportation Engineer, Traffic Operations, Auckland Transport)

Regional and Local

Governance role: Keeping informed

Proposed Outcome/s: To update the board on current projects, upcoming Workshops and Programmes as the bi monthly report is not due till March.

Attachment/s: Attachment D – Auckland Transport Update

Summary of discussions

Staff provided an update on current projects, upcoming workshops and programmes as the bi-monthly report is due for the March 2025 business meeting.

- Papakura Marae - Hunua Road Safety Project
 - Draft proposal discussed with the Marae's Chief Executive (CE). The issue is the road width. Auckland Transport want to install a flush median so people have a turning bay. Staff recommendation is remove the parking along the marae frontage rather than from across the road. The marae's CE is concerned about safety when people park opposite the marae and try to cross the busy road. . This project has not been out for consultation yet.
- Opaheke Road Safety
 - The project is already in the funded pipeline of projects. Going through the redesign process for this project, which included early engagement with the Opaheke School on the updated concept plans. School are happy with the updated concept plan.
 - This project will not be a signalised pedestrian crossing. Auckland Transport will be making improvements to the existing flush zebra crossing as part of the redesign.
 - Project also involves improvements to the pedestrian crossing outside the school on Tasman Drive as well.
- 55 Clevedon Road
 - Seeking resolution from the board to enable the raised table removal to support the funding application for the removal.
 - The board's preference was for signalling the Grove Road / Clevedon Road intersection.

Members raised concerns regarding traffic issues at the Cosgrove Road intersection. Staff advised that this intersection is on their radar.

Bruce confirmed once the raised pedestrian is removed, it would return to a normal road when the Grove Road intersection is signalised.

Bruce advised his report will come to the March 2025 business meeting.

- Bayvista Drive
 - Truck advisory signs are proposed as a Quick Win solution.

Item 7 – 3:25-4:25pm

Direction Setting

Presenter/s: Victoria Hutt
(Papakura Local Board Senior Advisor, Governance & Engagement)
(Via Microsoft Teams)

Lee Manaia
(Papakura Local Board Advisor)

Governance role: Setting direction / priorities / budget

Proposed Outcome/s: To inform the board on upcoming events/meetings and seek board's feedback.

For members to provide strategic updates related to meetings/ briefings they have attended, highlighting opportunities for board decision making or advocacy.

Attachment/s: Material unavailable at the time of agenda build.

Summary of discussions

- BID Policy Refresh
- Plan Change 106 – Filming on Site of Significance to Mana Whenua – report coming to 26 February 2025 business meeting.
- Opaheke Passive Park – developer will be finishing end of February 2025.
- Papakura E Karanga Nei – Lee will query Manoj on intellectual property
- Landowner Approval request- Breast Screen additional dates - Central park. Board are happy with the additional date.
- Thank you Event/Volunteer Certificates
- Workshop schedule - week 12 February
- Reminder upcoming events
- Members update

Attachments

- A Papakura Local Board Combined CAPEX Advice
- B Direction Setting