
Papakura Local Board Workshop

OPEN NOTES

Minutes of a meeting of the Papakura Local Board Workshop held in the Local Board Chambers, 35 Coles Crescent, Papakura, Auckland on Wednesday, 12 February 2025 at 10:30am.

TE HUNGA KUA TAE MAI | PRESENT

Chairperson	Brent Catchpole	
Deputy Chairperson	Jan Robinson	
Members	Felicity Auva'a	From 12.30pm
	George Hawkins	
	Kelvin Hieatt	
	Andrew Webster	

1 Ngā Tamōtanga | Apologies

There were no apologies.

2 Te Whakapuaki i te Whai Pānga | Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

There were no declarations of interest.

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Item 1 – 10:30-11:30am	
Elections Protocols	
Presenter/s:	Manoj Ragupathy (Local Area Manager, Governance & Engagement)
Governance role:	Keeping informed
Proposed Outcome/s:	To provide information regarding election protocols.
Attachment/s:	Attachment A – Election year policies summary 2025
<u>Summary of discussions</u>	
Manoj provided an overview of the election protocols to the members. Members express concern about the additional responsibilities.	
Item 2 – 12:30-1:15pm	
Community Wellbeing Work Programme 2024/2025 Quarter Two Update	
Presenter/s:	Dany Miller-Kareko (Community Wellbeing Lead & Coach PPK / MNR/ FRN)
	Nansi Thompson (Manager Community Place, Arts – Papakura Art Gallery, Community Wellbeing)
	Peter Hunt (Manager Community Place, Arts – Hawkins Theatre, Community Wellbeing)
	Jamie-Lee Kingi (Manager Community Place, Pouturuki – Te Paataka koorero o Takaanini)

Sonia Munro
(Newly appointed Manager Community Place, Library – Sir Edmund Hillary Library & Integrated Service Centre)

Tracey Hainsworth-Faaofu
(Tūhono Hapori o Papakura - Community Broker Papakura)

Hazel Audain
(Librarian Rural Libraries - Drury Library (Regional Community Impact)

Jo Brewster
(Manager Paataka koorero kaewa - Mobile library & access services (Regional Community Impact)

Bobby Kennedy
(Outgoing Place & Partner Specialist Arts South – Newly appointed Lead & Coach Māngere – Ōtahuhu)

Borni Tukiwaho
(Newly appointed Place & Partner Specialist Arts South)

Liz Muliaga
(Manager Community Programme Delivery South, Community Delivery South)

Emma Helmich
(Specialist Advisor, Youth Specialist South, Community Delivery South)

Dominic Lee
(Specialist Advisor, Community Delivery South)

Vanitha Subramaniam
(Newly appointed Specialist Advisor)

Governance role: Oversight and monitoring

Proposed Outcome/s: To provide a quarter two update on the FY2024/2025 Community Wellbeing Work Programme and to introduce recently appointed staff.

Attachment/s: Attachment B – Papakura Local Board - Community Wellbeing Quarter Two Update

Summary of discussions

Summary of discussions

Newly appointed staff Borni Tukiwaho (Place & Partner Specialist Arts South) and Vanitha Subramaniam (Specialist Advisor) were introduced to the board members.

Staff provided an overview of the quarter two update on the FY2024/2025 Community Wellbeing Work Programme.

Actions:

1. Jo Brewster to investigate adding Te Mahia social housing complex to the mobile library route and report back to the board.

2. Tracey Hainsworth-Fa'aofa to connect Hazel Audain with Engagement Advisor, Melissa Bidois, so the consultation materials can be received and displayed at the Drury library for the people in the community to read and provide their feedback online.
Secretarial note: 13/2/2025 - E-connected Mel & Hazel
3. Local Board staff to follow up on whether access to the Drury Library, parking for the Drury hall and the Domain sports fields be maintained during the NZTA construction Drury interchange and surrounding area works? The board wants assurance that there will be access at all times to the Drury Library, Drury Hall and the Domain sports field.
Secretarial note: 13/2/2025 – query emailed to Jenni Wild.
4. Jo Brewster and Danny Miller-Kareko to provide information to the board on the criteria for classification of a rural library compared to suburban libraries as Drury is in a growth area.
5. Connect Local Board Communications Advisor Gina with Community Wellbeing kaimahi to promote upcoming movie guide, exhibitions, events and activities on the Papakura Local Board facebook page.
Secretarial note: 13/2/25 - E-connected Gina with Jamie-Lee, Sonia, Nansi, Peter, Dominic, Vanitha, Emma and Borni.
6. Dominic to provide statistics on participation in programmes at Smiths Ave. The board requested more detail on the food market / the social enterprise model of supporting local endeavours versus regular commercial food trucks coming in from outside area.
7. Jo Brewster to contact Jan Robinson who has the JP services contact number if required if Drury Rural Library wish to establish the service.
Secretarial note: 13/2/2025 - E-connected Hazel & Member Robinson to scope opportunity for JP Services at Drury Library. E-connected Jo & Member Robinson to discuss the opportunity for access / mobile library services for Te Mahia Community Village, an emergency accommodation and transitional housing village located in Conifer Grove.
8. Tracey Hainsworth-Fa'aofa - Reporting required to raise awareness re access to Drury interchange project - maintaining access to Drury Library, Drury Hall and the Domain sports fields.
Secretarial note: 13/2/2025 - Aware local board will have opportunity to speak with NZTA. Community Wellbeing to flag with area ops to raise with NZTA.
9. Tracey Hainsworth-Fa'aofa - Request Community Wellbeing Regional Homelessness Lead availability to attend a Papakura Local Board workshop to provide overview of rough sleeping in Papakura.
Secretarial note: 13/2/2025 - Tracey will follow up with Ron.

Break (2pm – 2:10pm)

Item 3 – 2:10-2:40pm

Youth 2024/2025 and draft 2025/2026 work programme lines.

Presenter/s: Emma Helmich
(Specialist Advisor, Youth Specialist, Community Wellbeing)

Liz Muliaga
(Manager Community Programme Delivery, Community Wellbeing)

Governance role: Local initiative / preparing for specific decisions

Proposed Outcome/s: To provide an update on the 2024/2025 youth work programme and to discuss next steps including advice on a Papakura Youth Eco-system in response to the deputations from Papakura Youth Council and Papakura Voices in Action supported by Kootuitui on 27 November 2025.

To discuss the proposed draft 2025/2026 Youth work programme and seek initial board feedback.

Attachment/s: Attachment C – Proposal for Youth ecosystem in 2025/2026

Summary of discussions

Staff provided an update on the 2024/2025 youth work programme and discussed next steps including advice on a Papakura Youth Eco-system in response to the deputations from Papakura Youth Council and Papakura Voices in Action supported by Kootuitui on 27 November 2025.

Staff provided an overview of the proposed draft 2025/2026 Youth work programme.

Board direction:

1. Need to manage the expectations given Papakura Local Board's budget will be under pressure in 2025/2026. If the budget allows generally members were happy with \$50,000. If budget pressures require budget cutback the board may trim back this work programme line.

Papakura Youth Council (PYC) interactions with the board – attending a business meeting from time to time. Could rotate through the PYC members. Liaison person would reach out and bring back to the board. Andrew and Emma to have a discussion about it.

Item 4– 2:40-3:40pm

AT Local – Next Steps

Presenter/s: Bruce Thomas,
(Elected Member Relationship Manager, Auckland Transport)

Helen Griffin
(Senior Communications and Engagement Specialist, Auckland Transport)

Governance role: Keeping informed

Proposed Outcome/s: To brief the board prior to public engagement

Attachment/s: Attachment D – AT Local – next steps

Summary of discussions

Staff provided an overview of the issues with the AT Local service prior to public engagement. A public announcement is planned for late Feb/ early March 2025. The AT Local page will also be updated on the Auckland Transport (AT) website.

Board direction:

- A plea to move the AT Local service to Karaka Lakes / Hingaia / Park Green. Staff Response: Park Green area will be serviced by bus route 377.
- Route 371 going down Arion Way could be problematic as the road is not very wide and has cars parking on both sides of the road.
- Members emphasized the importance of communications going out to the community. Many people love AT Local as the route went close to where they wanted to go. Communications should also include the walking distance and have concentric walking distance circles on the map to help explain the coverage. A plea to get the communication right.
- When AT have social media posts available would appreciate the local board's assistance to link to their page. Board chair advised that not all residents have social media.

Actions:

1. Bruce Thomas to email the members a more detailed map of the new proposed 371 bus service.
2. Dave Hewison to find out the transition timeframe to electric buses.
3. Helen Griffin to provide an AT person to come out and speak to the Takanini Resident Group meeting at the Takanini School Hall on Thursday 20 Feb 2025 at 7.30pm.

Item 5 – 3:40-4:40pm

Direction Setting

Presenter/s: Victoria Hutt
(Papakura Local Board Senior Advisor, Governance & Engagement)

Lee Manaia
(Papakura Local Board Advisor)

Governance role: Setting direction / priorities / budget

Proposed Outcome/s: To inform the board on upcoming events/meetings and seek board's feedback.

For members to provide strategic updates related to meetings/ briefings they have attended, highlighting opportunities for board decision making or advocacy.

Attachment/s: Material unavailable at the time of agenda build.

Summary of discussions

- Engagement Update
- Annual Plan Consultation questions
- Auckland Film Protocol

- Citizenship Ceremony – Tuesday 4 March 2025 – two ceremonies – 2pm and 6.30pm
- Record Keeping- community group minutes to go to Jacqueline for circulation and filing
- Papakura E Karanga Nei Waiata – not for general public use
- Volunteer Certificates
- Art Gallery Report is to come to March business meeting.
- Workshop scheduled for the week of 19 February 2025
- Members Update

Action

- Local board staff to find out who is Keiran Nevey's replacement .
Secretarial note: Barry George will be starting 10 March 2025.

The workshop finished at 5.46pm