

---

# Kaipātiki Local Board

## OPEN MINUTES

---

Minutes of a meeting of the Kaipātiki Local Board held in the Kaipātiki Local Board Office, 90 Bentley Avenue, Glenfield on Wednesday, 19 February 2025 at 10.04am.

---

### TE HUNGA KUA TAE MAI | PRESENT

<b>Chairperson</b>	John Gillon
<b>Deputy Chairperson</b>	Danielle Grant, JP
<b>Members</b>	Paula Gillon
	Erica Hannam
	Melanie Kenrick
	Tim Spring
	Dr Janet Tupou

*Via electronic attendance*

---



## 1 Nau mai | Welcome

The Chairperson opened the meeting, welcomed those in attendance followed by Member Tim Spring leading the meeting with a karakia.

Whakataka te hau ki te uru	Cease o winds from the west
Whakataka te hau ki te tonga	Cease o winds from the south
Kia mākinakina ki uta	Bring calm breezes over the land
Kia mātaratara ki tai	Bring calm breezes over the sea
E hī ake ana te atakura	And let the red-tipped dawn come
He tio	With a touch of frost
He huka	A sharpened air
He hau hū	And promise of a glorious day.
Thei mauri ora	

## 2 Ngā Tamōtanga | Apologies

There were no apologies.

## 3 Te Whakapuaki i te Whai Pānga | Declaration of Interest

There were no declarations of interest.

## 4 Te Whakaū i ngā Āmiki | Confirmation of Minutes

Resolution number KT/2025/285

MOVED by Chairperson J Gillon, seconded by Member E Hannam:

**That the Kaipātiki Local Board:**

- a) **whakaū / confirm the ordinary minutes of its meeting, held on Wednesday, 4 December 2024, as true and correct subject to the following changes to Item 13 - Request for change to local dog access rule:**
  - i) **clause c) ii) – remove “Te Ara Awataha Greenway due to the redevelopment of Northcote Central that creates opportunities for off-leash access with no significant risks to people”**
  - ii) **clause e) – add ii) “Soldiers Bay”.**
- b) **tuhi tīpoka / note that these changes to the resolution in the minutes are administrative-only, and do not alter the proposed changes to dog access rules or the public consultation.**

**CARRIED**

## 5 He Tamōtanga Motuhake | Leave of Absence

There were no leaves of absence.

## 6 Te Mihi | Acknowledgements

### 6.1 Ann Hartley QSO

Resolution number KT/2025/286

MOVED by Chairperson J Gillon, seconded by Deputy Chairperson D Grant:

**That the Kaipātiki Local Board:**

- a) āhukahuka / acknowledge the passing of Ann Hartley and express its sincere condolences to the Hartley family and friends.

**CARRIED**

### 6.2 Member Adrian Tyler

Resolution number KT/2025/287

MOVED by Chairperson J Gillon, seconded by Member M Kenrick:

**That the Kaipātiki Local Board:**

- a) āhukahuka / acknowledge Member Adrian Tyler for his eight years of dedicated service to the Kaipātiki Local Board and the Kaipātiki community. First elected in 2016 and re-elected in 2019 and 2022, Adrian has been a consistent advocate for simplifying council processes, enhancing council responsiveness to the community, and being an advocate for Birkenhead, transport, environmental groups, youth, and Māori matters.
- b) whakamihi / thank former local board Member Adrian Tyler and wish him well on his future endeavours.

**CARRIED**

## 7 Ngā Petihana | Petitions

There were no petitions.

## 8 Ngā Tono Whakaaturanga | Deputations

### 8.1 Kaipātiki Community Facilities Trust (KCFT) Quarter 2 Report

Jill Nerheny, Team Lead Community Development, and Nibras Altayyar, Ethnic and Middle Eastern Connector, on behalf of KCFT, were in attendance to address the local board on this item.

Resolution number KT/2025/288

MOVED by Member P Gillon, seconded by Deputy Chairperson D Grant:

**That the Kaipātiki Local Board:**

- a) whiwhi / receive the deputation from KCFT and thank Jill Nerheny and Nibras Altayyar for their attendance and presentation.

**CARRIED**

## 9 Te Matapaki Tūmatanui | Public Forum

### 9.1 Helen Labreche

Helen Labreche, resident of Tonar Street, was in attendance to address the board on this item.

Resolution number KT/2025/289

MOVED by Chairperson J Gillon, seconded by Member P Gillon:

**That the Kaipātiki Local Board:**

- a) **whiwhi / receive the public forum item and thank Helen Labreche for her attendance and presentation.**

**CARRIED**

## 10 Ngā Pakihi Autaia | Extraordinary Business

There was no extraordinary business.

## 11 Kaipātiki Local Board Member Vacancy

Trina Thompson, Local Area Manager, was in attendance to address the board on this item.

Resolution number KT/2025/290

MOVED by Chairperson J Gillon, seconded by Deputy Chairperson D Grant:

**That the Kaipātiki Local Board:**

- a) **kopou / appoint Raymond Tan to fill the vacancy created on the Kaipātiki Local Board by Member Adrian Tyler's resignation from the board effective 5 February 2025, until the next triennial election, which takes place on 11 October 2025, pursuant to section 117 (3) of the Local Electoral Act, and that Raymond Tan be sworn in as a Member at the local board's business meeting on 19 March 2025.**
- b) **tuhi tīpoka / note that the board has selected Raymond Tan because he was the next (9<sup>th</sup>) highest polling candidate for the Kaipatiki Local Board at the 2022 Auckland Council election, and extensive knowledge of local government.**
- c) **tuhi tīpoka / note the following biographical statement for Raymond Tan:  
"Raymond Tan (陈明仁), born in Singapore, has lived in Totara Vale since 1997. He is a strong advocate for social cohesion, multiculturalism and support for vulnerable groups through education, sports and community singing. He has served as a trustee and chairperson for Target Road Primary School and Glenfield Community Centre, and is currently a board member with the Waitakere Trusts Arena, NZ Children's Choral Academy and New Zealand Choral Federation. With a background in finance and asset management, Raymond has been involved with local government, including Auckland Council, for over 10 years. He is a strong advocate for transparent, ethical and evidence-based decision making, including the need for a balanced governance approach between delivery of community outcomes and consideration for economic and environmental sustainability. Raymond is a Chartered Member of the Institute of Directors and a Fellow of the Chartered Governance Institute. He holds a PhD, the Henley MBA, an honours degree, several postgraduate diplomas, and professional qualifications in business administration."**
- d) **whakaae / resolve that the outcome of the appointment be immediately publicly notified as required by Section 118(1) of the Local Electoral Act 2001.**

**CARRIED**

**12 Shepherds Park, Beach Haven playground renewal - approval of concept design and additional funding.**

Keren Alleyne, Team Leader Portfolio Delivery, Parks and Community Facilities, was in attendance to address the local board on this item.

Resolution number KT/2025/291

MOVED by Chairperson J Gillon, seconded by Member T Spring:

**That the Kaipātiki Local Board:**

- a) **whakaae / approve the revised concept design for the playground and nature play at Shepherds Park located at 31 – 35 Cresta Avenue, Beach Haven, as per attachment A of the agenda report with the following changes:**
  - i) **remove the small nature play area proposed within the concept design from under the existing gum trees, adjacent to the existing playground.**
  - ii) **include the Rhombus twister (option 3) in the senior play space as the preferred play option.**
  - iii) **include one basket swing, one toddler swing and one belt swing within the playground.**
  - iv) **remove the meadow planting from the concept design and replace with low native planting.**
- b) **whakaae / approve an additional \$86,000 ABS Renewals Capex budget to be reallocated to the Shepherds Park playground and nature play project in the Kaipātiki Customer and Community Services Capex Work Programme 2025/2026.**
- c) **tono / request a maintenance refresh of the bike repair station when it is relocated, to ensure that it is in good working order when the new playground is opened.**
- d) **tuhi tīpoka / note that physical works are expected to take place between September and December 2025.**

**CARRIED**

**13 Leiden Reserve, Totara Vale - approval of the concept design for the playground renewal**

Keren Alleyne, Team Leader Portfolio Delivery, Parks and Community Facilities, was in attendance to address the local board on this item.

Resolution number KT/2025/292

MOVED by Member P Gillon, seconded by Chairperson J Gillon:

**That the Kaipātiki Local Board:**

- a) **whakaae / approve the revised concept design option 2 for the playground at Leiden Reserve located at R13 Leiden Place, Totara Vale as per attachment A of the agenda report.**

- b) whakaae / approve an additional \$23,000 ABS Capex – Local Renewals budget to be allocated to the Leiden Reserve playground project in the Kaipātiki Customer and Community Services Capex Work Programme 2025/2026.
- c) tuhi tīpoka / note that physical works are expected to take place between September and December 2025.

**CARRIED**

### Precedence of Business

Resolution number KT/2025/293

MOVED by Chairperson J Gillon, seconded by Deputy Chairperson D Grant:

**That the Kaipātiki Local Board:**

- a) whakaae / agree that Item 16 - Auckland Council's Quarterly Performance Report: Kaipātiki Local Board for quarter two 2024/2025 be accorded precedence at this time.

**CARRIED**

### 16 Auckland Council's Quarterly Performance Report: Kaipātiki Local Board for quarter two 2024/2025

Sugenthy Thomson, Lead Financial Advisor, Jacinda Gweshe, Local Board Advisor, and Xanthe Jujnovich, Place and Partner Specialist – Community Delivery, were in attendance to address the local board on this item.

Resolution number KT/2025/294

MOVED by Deputy Chairperson D Grant, seconded by Chairperson J Gillon:

**That the Kaipātiki Local Board:**

- a) whiwhi / receive the performance report for quarter two ending 31 December 2024.
- b) whakaae / approve \$50,126 to be reallocated from ID 236 Community Grants Kaipātiki, and provided to Northart to deliver on their transition proposal outlined in Attachment C in this report, for delivery between 26 January 2025 - 30 June 2025.
- c) tono / request that through the development of the 2025/26 work programme, KPIs are developed for Northart, with priority given to improved community participation.
- d) tuhi tīpoka / note the financial performance report in Attachment B of the agenda report will remain confidential until after the Auckland Council Group half-year results for 2024/2025 are released to the New Zealand Exchange (NZX), which are expected to be made public on or about 28 February 2025.
- e) tono / request an urgent and detailed update on the full facilities contract for the 2024/25 financial year to gain greater elected member oversight, as we move towards decision making for the new financial year.
- f) tono / request full written explanation on costs to achieve greater oversight for elected members.
- g) tono / request an urgent workshop with the appropriate senior staff of the Community Finance team to discuss the improved financial reports that will enable the local board to fulfill its governance role.

**CARRIED**

### Public Excluded

Resolution number KT/2025/295

MOVED by Chairperson J Gillon, seconded by Deputy Chairperson D Grant:

**That the Kaipātiki Local Board:**

- a) **whakaae / agree to exclude the public from the following part(s) of the proceedings on this meeting.**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

**16 Auckland Council's Quarterly Performance Report: Kaipātiki Local Board for quarter two 2024/2025 - Attachment B - 19 February 2025 - Kaipātiki Local Board business meeting - Confidential Operating Performance Kaipātiki Local Board FY25 Q2 Financial Summary**

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(j) - The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage.  In particular, the report contains detailed financial information that has an impact on the financial results of the Auckland Council group half-year result, that requires release to the New Zealand Stock Exchange..	s48(1)(a)  The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

**CARRIED**

11.24am The public was excluded.

12.07pm The public was re-admitted.

### Precedence of Business

Resolution number KT/2025/296

MOVED by Chairperson J Gillon, seconded by Deputy Chairperson D Grant:

**That the Kaipātiki Local Board:**

- a) **whakaae / agree that Item 15 - Local board views on proposed plan change 106 for filming on Sites and Places of Significance to Mana Whenua be accorded precedence at this time.**

**CARRIED**



**15 Local board views on proposed plan change 106 for filming on Sites and Places of Significance to Mana Whenua**

Eryn Shields, Team Leader - Planning, Planning & Resource Consents, was in attendance via MS Teams to address the local board on this item.

Resolution number KT/2025/297

MOVED by Chairperson J Gillon, seconded by Deputy Chairperson D Grant:

**That the Kaipātiki Local Board:**

- a) **tautoko / support proposed plan change 106.**

**CARRIED**

*Note: Item 16: Auckland Council's Quarterly Performance Report: Kaipātiki Local Board for quarter two 2024/2025 was taken after Item 13.*

**Adjournment of Meeting**

Resolution number KT/2025/298

MOVED by Chairperson J Gillon, seconded by Deputy Chairperson D Grant:

**That the Kaipātiki Local Board:**

- a) **whakaae / agree to adjourn the meeting until 12.35pm.**

**CARRIED**

The meeting adjourned at 12.24pm and reconvened at 12.35pm.

Member Janet Tupou left the meeting at 12.43pm.

**14 Kōkiri Report: Kaipātiki Local Board Transport Capital Fund Project Allocation**

Marilyn Nicholls, Elected Member Relationship Partner, Auckland Transport, and Raman Singh, Senior Transportation Engineer, Auckland Transport, were in attendance to address the local board on this item.

Resolution number KT/2025/299

MOVED by Chairperson J Gillon, seconded by Member M Kenrick:

**That the Kaipātiki Local Board:**

- a) **tono / request Auckland Transport to complete the following project that is in the current programme with additional required funding from the Kaipātiki Local Board Transport Capital Fund:**
- i) **Pupuke Road/Ocean View Road Intersection Upgrade Project - \$200,000.**
- b) **toha / allocate the remaining Kaipātiki Local Board Transport Capital Fund of \$534,314 to the following projects:**
- ii) **Birkenhead pavers upgrade - \$370,000.**
  - iii) **Kaipātiki bus stop - \$ 60,000.**
  - iv) **Wayfinding signage - \$ 20,000.**

- v) **Hinemoa Street safety improvements - \$ 84,314.**
- c) **whakaae / agree that any cost savings from its currently active projects and/or any new additional funding that becomes available be applied to its active projects if they require additional funding to complete within the current 3-year local board programme.**

**CARRIED**

**Attachments**

- A 19 February 2025 - Kaipātiki Local Board business meeting - Local Board Transport Capital Fund Project KLB Resolutions 2023-2024

**17 Local board input into Auckland Council's submission on the Local Government (Water Services) Bill**

Resolution number KT/2025/300

MOVED by Member P Gillon, seconded by Member E Hannam:

**That the Kaipātiki Local Board:**

- a) **tuku / provide feedback to Auckland Council's submission on the Local Government (Water Services) Bill.**
- b) **tāpae / delegate Member Melanie Kenrick and Member Paula Gillon the responsibility of preparing and submitting the local board feedback on Auckland Council's submission on the Local Government (Water Services) Bill, noting that:**
  - i) **feedback is due by close of business Friday 21 February 2025;**
  - ii) **proposed board feedback will be circulated to all members via email for comment and indicative approval prior to it being submitted; and**
  - iii) **finalised board feedback will be placed on the next available business meeting agenda for noting purposes.**

**CARRIED**

**18 Public feedback report on the traffic bylaw review**

Resolution number KT/2025/301

MOVED by Chairperson J Gillon, seconded by Deputy Chairperson D Grant:

**That the Kaipātiki Local Board:**

- a) **tuhi tīpoka / note that seven submissions (out of a total of 196) were received from the Kaipatiki Local Board area on the draft Vehicle Use and Parking Bylaw 2025, largely in support of the proposal.**
- b) **tuhi tīpoka / note that it is not clear what changes (if any) have been incorporated into the proposed Vehicle Use and Parking Bylaw 2025 as a result of public consultation.**
- c) **express disappointment that none of the issues raised in our feedback [KT/2024/195] appear to have been incorporated into the proposed Vehicle Use and Parking Bylaw 2025, namely the following:**
  - i) **Topic 3 – Unformed Roads: Include a specific definition on “unformed roads” (paper roads) in the new bylaw, and a reference to the “Management of Unformed Legal Roads” policy.**

- ii) **Topic 9 – Parking vehicles off a roadway (for example berm parking):** Include an exemption for vehicles that are being washed on grass berms, as this is preferable to cleaning fluids going into the stormwater system, which is often the case if cars are washed in driveways or other paved areas. Auckland Council currently advises washing vehicles on grass, but many homes do not have vehicle access to a grass area other than a public berm.
  - iii) **Topic 12 – Special Events:** Include an ability for Local Board-funded events to be processed faster and cheaper, with reduced requirements for transport management plans.
  - iv) **Topic 13 – Unsuitable (including heavy) traffic:** Include the ability for Auckland Transport to require compensation to repair damage done to vehicle accessways (to private property) caused by heavy vehicles during construction of developments at neighbouring addresses, as well as roads.
  - v) **Topic 16 – Broken down vehicles on a road or public place:** This topic needs to be strengthened to enable Auckland Transport to remove broken or abandoned vehicles from roads and public places more easily and more quickly. We acknowledge that there are statutory restrictions, however this is an area of concern in the community and this problem needs a clearer, faster and more robust response.
- d) tāpae / delegate the local board Chairperson to represent views to the Joint Bylaw Panel.
- e) tāpae / delegate authority to the Chairperson of Kaipātiki Local Board to make a replacement appointment in the event that he is unable to attend the Joint Bylaw Panel.

**CARRIED**

**19 Kaipātiki Local Board feedback on the Local Government New Zealand (LGNZ) Electoral Reform Working Group - Issues Paper**

Resolution number KT/2025/302

MOVED by Member T Spring, seconded by Member P Gillon:

**That the Kaipātiki Local Board:**

- a) **tuhi tīpoka / note the Kaipātiki Local Board feedback on the Local Government New Zealand (LGNZ) Electoral Reform Working Group - Issues Paper as provided in Attachment B to this agenda report.**

**CARRIED**

**20 Urgent Decision: Kaipātiki Local Board feedback into Council's submission on the Resource Management (Consenting and Other System Changes) Amendment Bill**

Resolution number KT/2025/303

MOVED by Member T Spring, seconded by Member M Kenrick:

**That the Kaipātiki Local Board:**

- a) **whiwhi / receive the urgent decision made on Friday 7 February 2025 as set out in Attachment B of this agenda report, providing local board feedback for inclusion in Auckland Council's submission on the Resource Management (Consenting and Other System Changes) Amendment Bill (Second part of Resource Management Act Amendment Bill).**

**CARRIED**

**21 Amendments to the Kaipātiki Local Board 2022-2025 business meeting schedule**

Resolution number KT/2025/304

MOVED by Member E Hannam, seconded by Deputy Chairperson D Grant:

**That the Kaipātiki Local Board:**

- a) **whai / adopt the following amendment to the 2022-2025 Kaipātiki Local Board meeting schedule:**
  - i) **change the April 2025 business meeting date, currently scheduled on Wednesday, 16 April 2025 at 10.00am, to Wednesday, 9 April 2025 at 10.00am, to be held at the local board office, 90 Bentley Avenue, Glenfield.**
  - ii) **approve an alternate recess week of 14 – 18 April 2025.**
- b) **tuhi tīpoka / note that the workshop on Wednesday, 9 April 2025 at 10.00am will be cancelled to accommodate the new business meeting and recess week date for April 2025.**

**CARRIED**

**22 Summary of Confidential Decisions and related information released into Open**

Resolution number KT/2025/305

MOVED by Chairperson J Gillon, seconded by Deputy Chairperson D Grant:

**That the Kaipātiki Local Board:**

- a) **tuhi tīpoka / note the confidential decisions made by the Kaipātiki Local Board, and related information that are now publicly available.**

**CARRIED**

**23 Kaipātiki Local Board Chairperson's Report**

There was no report provided at this time.

**24 Members' Reports**

There were no reports provided at this time.

**25 Governing Body and Houkura Independent Māori Statutory Board**

There were no updates provided at this time.

**26 Workshop Records - Kaipātiki Local Board - December 2024**

Resolution number KT/2025/306

MOVED by Member P Gillon, seconded by Member E Hannam:

**That the Kaipātiki Local Board:**

- a) **tuhi tīpoka / note the record for the Kaipātiki Local Board workshops held on Wednesday 11 December 2024.**

**CARRIED**

**27 Hōtaka Kaupapa – Policy Schedule**

Resolution number KT/2025/307

MOVED by Member P Gillon, seconded by Member T Spring:

**That the Kaipātiki Local Board:**

- a) **tuhi tīpoka / note the Kaipātiki Local Board March - May 2025 Hōtaka Kaupapa – Policy Schedule and February - March 2025 workshop forward work programme.**

**CARRIED**

**28 Te Whakaaro ki ngā Take Pūtea e Autaia ana | Consideration of Extraordinary Items**

There was no consideration of extraordinary items.

Kia whakairihia te tapu Kia wātea ai te ara Kia turuki whakataha ai Kia turuki whakataha ai Haumi e, hui e, TĀIKI E!	Restrictions are moved aside So the pathway is clear To return to everyday activities
--	---

1.04 pm

The chairperson thanked members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE KAIPĀTIKI LOCAL BOARD  
HELD ON

**DATE:.....**

**CHAIRPERSON:.....**