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# Papakura Local Board Workshop

## OPEN MINUTES

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Minutes of a meeting of the Papakura Local Board Workshop held in the Local Board Chambers, 35 Coles Crescent, Papakura, Auckland on Wednesday, 26 February 2025 at 12:30pm.

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### TE HUNGA KUA TAE MAI | PRESENT

<b>Deputy Chairperson</b>	Jan Robinson
<b>Members</b>	Felicity Auva'a
	George Hawkins
	Kelvin Hieatt
	Andrew Webster

### TE HUNGA KĀORE I TAE MAI | ABSENT

<b>Chairperson</b>	Brent Catchpole
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## 1 Ngā Tamōtanga | Apologies

That the Papakura Local Board Workshop:  
whakaae / accept the apology from Chairperson for non attendance.

## 2 Te Whakapuaki i te Whai Pānga | Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

There were no declarations of interest.

## 3 Local Board Workshop

### Item 1 – 12:30-1:30pm

#### Parks and Community Facilities (P&CF) monthly update

Presenter/s: Alex Overwater-Davis  
(Manager Area Operations, Parks and Community Facilities)

Manuel Raimundo  
(Work Programme Lead, Parks and Community Facilities)

Governance role: Oversight and monitoring

Proposed Outcome/s: To provide a monthly update on the 2025/2026 Parks & Community Facilities (P&CF) work programme.

Attachment/s: Attachment A – Parks and Community Facilities (P&CF) monthly update presentation

#### Summary of discussions

Staff provided an overview on the on the 2024/2025 Parks & Community Facilities (P&CF) work programme.

The local board provided the following feedback:

- Mangrove removal- don't think the \$30,000 is doing the job. Would like an overview of what's being delivered so far.

#### **Action**

1. Alex Overwater-Davis to provide an overview of what juvenile mangrove removal work has been delivered over the last 2 – 3 years and advise the plan for staying on top of mangrove removal, what are the target areas etc. Alex to also advise what is necessary with cost implications.
2. Alex Overwater-Davis to ascertain that there is a rubbish bin that should be present at Willis Street Reserve. Also to check whether it was in the list for removal in the rubbish bin report for March 2025.

3. Melinda Naidoo to follow up on the progress of the Papakura Theatre Company land lease application for the old play group space in Wellington Park.
4. Melinda Naidoo to advise when the new community lease advisor will be appointed.
5. Alex Overwater-Davis to urgently advise staff that the local board want to delay the annual maintenance shutdown period of the indoor pool to after the April 2025 school holidays.
6. Alex Overwater-Davis to find out who is responsible for the Frangipani tree in a road berm, outside the shops on Walter Strevens Drive, its branch is almost touching a private residence and arrange for the matter to be addressed.
7. Sital Prasad to remind Member Kelvin Hieatt to lodge report a problem issues regarding trees and provide the reference numbers to Alex Overwater-Davis for follow up.
8. Alex Overwater-Davis to provide the process for reporting issues with trees.

## **Item 2 –1:30-2:30pm**

### **Direction Setting**

Presenter/s: Victoria Hutt  
(Papakura Local Board Senior Advisor, Governance & Engagement)

Lee Manaia  
(Papakura Local Board Advisor)

Governance role: Setting direction / priorities / budget

Proposed Outcome/s: To inform the board on upcoming events/meetings and seek board's feedback.

For members to provide strategic updates related to meetings/briefings they have attended, highlighting opportunities for board decision making or advocacy.

Attachment/s: Material unavailable at the time of agenda build.

### Summary of discussions

- Engagement Update
  - South Auckland consultation Fono- 6-8.30pm on 4 March 2025. Local board members unable to attend due to a clash with the 6.30pm citizenship ceremony
  - Meet and greet event on Friday 13 March 2025
- Station Access Improvements – Takanini Station(Confidential)
- Local Board Capital Transport Fund
- Update re Bike Hubs and Cycle Skills rides
- Response to Counties Manukau Rugby league
- Coyote Bar liquor licence renewal objection
- Eye on nature – Auckland Botanic Gardens
- Workshop schedule 5 March 2025
- Members Update

1. Action – Mel to provide the ParkFest programme schedule to the members.  
Secretarial note: Schedule has been emailed to members by Mel.

**Attachments**

- A Direction Setting