
Papakura Local Board

OPEN MINUTES

Minutes of a meeting of the Papakura Local Board held in the Local Board Chambers, 35 Coles Crescent, Papakura, Auckland on Wednesday, 26 February 2025 at 4:00 pm.

TE HUNGA KUA TAE MAI | PRESENT

**Deputy Chairperson
Members**

Jan Robinson
Felicity Auva'a
George Hawkins
Kelvin Hieatt
Andrew Webster

Acting Chair

TE HUNGA KĀORE I TAE MAI | ABSENT

Chairperson

Brent Catchpole

1 Nau mai | Welcome

Member Felicity Auva'a led the meeting in prayer.

2 Ngā Tamōtanga | Apologies

Resolution number PPK/2025/1

MOVED by Member A Webster, seconded by Member K Hieatt:

That the Papakura Local Board:

- a) **whakaae / accept the apology from Chair Brent Catchpole for non attendance.**

CARRIED

3 Te Whakapuaki i te Whai Pānga | Declaration of Interest

There were no declarations of interest.

4 Te Whakaū i ngā Āmiki | Confirmation of Minutes

Resolution number PPK/2025/2

MOVED by Deputy Chairperson J Robinson, seconded by Member G Hawkins:

That the Papakura Local Board:

- a) **whakaū / confirm the ordinary minutes of its meeting, held on Wednesday, 11 December 2024, as a true and correct record.**

CARRIED

5 He Tamōtanga Motuhake | Leave of Absence

There were no request for leaves of absence.

6 Te Mihi | Acknowledgements

6.1 Acknowledgment - Iosefo Joseph Fa'afiu, MNZM

Resolution number PPK/2025/3

MOVED by Deputy Chairperson J Robinson, seconded by Member F Auva'a:

That the Papakura Local Board:

- a) **acknowledge Iosefo Joseph Fa'afiu for being awarded a Companion of the New Zealand Order of Merit in the New Years Honors 2025, for services to mental health, youth and the Pacific community.**

Joseph is the General Manager of Navigators in Papakura, on the KuraConnect Kura Connect Steering Group and founded the Hope Walk suicide prevention movement.

CARRIED

6.2 Acknowledgment - Barry Joseph de Geest, CNZM

Resolution number PPK/2025/4

MOVED by Deputy Chairperson J Robinson, seconded by Member A Webster:

That the Papakura Local Board:

- a) **acknowledge Barry Joseph de Geest for being awarded a Companion of the New Zealand Order of Merit in the New Years Honors 2025, for services to disabled people.**

Barry Joseph de Geest, CNZM of Papakura has over 40 years championed disability rights and inclusion and Barry is a recognised authority in the disability sector.

CARRIED

6.3 Acknowledgment - Alisha Hickman

Resolution number PPK/2025/5

MOVED by Deputy Chairperson J Robinson, seconded by Member G Hawkins:

That the Papakura Local Board:

- a) **acknowledge Alisha Hickman for being appointed as a Cadet Officer by Virtue of the Defence Act 1990 in the Air Training Corps of the Cadet Force.**

CARRIED

7 Ngā Petihana | Petitions

There were no petitions.

8 Ngā Tono Whakaaturanga | Deputations

8.1 Deputation - Kura Cares Charity

Resolution number PPK/2025/6

MOVED by Member A Webster, seconded by Member F Auva'a:

That the Papakura Local Board:

- a) **whakamihi / thank Richard Aholelei for his attendance and presentation regarding the Kura Cares Charity**
- b) **acknowledge Richard Aholelei / Kura Cares Charity who provided a Christmas lunch and tamariki gifts for local participants of their whānau empowerment initiatives that are funded through other funding initiatives and philanthropic support**

CARRIED

Attachments

A 26 February 2025: Papakura Local Board - Item 8.1 Deputation - Kura Cares Charity

8.2 Deputation - Y Camp Adair

Resolution number PPK/2025/7

MOVED by Deputy Chairperson J Robinson, seconded by Member K Hieatt:

That the Papakura Local Board:

- a) **whakamihi / thank David Lockwood and Rebecca Russell for their attendance and presentation regarding the Y Camp Adair.**

CARRIED

Attachments

A 26 February 2025: Papakura Local Board - Item 8.2 Deputation - Y Camp Adair

8.3 Deputation - Freemasonry NZ

Resolution number PPK/2025/8

MOVED by Deputy Chairperson J Robinson, seconded by Member K Hieatt:

That the Papakura Local Board:

- a) **whakamihi / thank Cameron Smith, Graeme Norton, Reece Prewett and Mouria Ngatiau for their attendance and presentation regarding the use of the Elizabeth Campbell Centre**
- b) **refer the request of Freemasonry NZ to the Parks and Community Facilities department and request options and advice on the use of the Elizabeth Campbell Centre be presented to the board as soon as possible.**

CARRIED

Attachments

A 26 February 2025: Papakura Local Board - Item 8.3 Deputation - Freemasonry NZ

8.4 Deputation - Redhill Community Centre

Resolution number PPK/2025/9

MOVED by Deputy Chairperson J Robinson, seconded by Member F Auva'a:

That the Papakura Local Board:

- a) **whakamihi / thank Samantha Rodrigo and Ashan Rodrigo from Redhill Community Centre for their attendance and presentation regarding their current operations and future plans.**

CARRIED

Attachments

A 26 February 2025: Papakura Local Board - Item 8.4 Deputation - Redhill Community Centre

9 Te Matapaki Tūmatanui | Public Forum

9.1 Papakura Sea Scouts

Adrienne Airs, Kim Jones, Heather de Vos and Graham Plows was in attendance and presented their request for a new roof as part of the Sports funding to the local board.

Resolution number PPK/2025/10

MOVED by Deputy Chairperson J Robinson, seconded by Member F Auva'a:

That the Papakura Local Board:

- a) **whakamihi / thank Adrienne Airs, Kim Jones, Heather de Vos and Graham Plows for their attendance and presentation regarding the new roof as part of the Sports funding**
- b) **refer the request of the Papakura Sea Scouts for funding to relevant staff for further advice.**

CARRIED

10 Ngā Pakihi Autaia | Extraordinary Business

There was no extraordinary business.

11 Governing Body Members' Update

There was no Governing Body Members' Update

12 Chairperson's Update and Presentation of Volunteer Certificates

Resolution number PPK/2025/11

MOVED by Deputy Chairperson J Robinson, seconded by Member G Hawkins:

That the Papakura Local Board:

- a) **whiwhi / receive the verbal report from the Papakura Local Board Deputy Chair.**

CARRIED

13 Scoping local economic development investment options

Resolution number PPK/2025/12

MOVED by Deputy Chairperson J Robinson, seconded by Member A Webster:

That the Papakura Local Board:

- a) **tono / request the delivery of scoping document to identify potential economic development opportunities in the local board area to guide economic development investment in the local board work programmes 2025/2026 and 2026/2027**
- b) **whakaae / approve the creation of a new economic development line item, Papakura Local Economic Development Options, in the 2024/2025 work programme to support the delivery of this scoping activity**

- c) **whakaae / approve the reallocation of \$30,000 from work programme ID 365 Community Grants Papakura to fund this economic development scoping activity.**

CARRIED

14 Local board views on proposed plan change 106 for filming on Sites and Places of Significance to Mana Whenua

Resolution number PPK/2025/13

MOVED by Deputy Chairperson J Robinson, seconded by Member A Webster:

That the Papakura Local Board:

- a) **provide the following feedback on the proposed plan change 106 (PC 106):**
 - i) **support the plan change 106 proposal**
 - ii) **the board believes deciding the hāpū or iwi with the strongest relationship to the filming location best sits with mana whenua, iwi and hāpū groups**
 - iii) **support the Tūpuna Maunga Authority request to amend plan change 106 to enable temporary filming as a permitted activity on land it administers, noting currently PC 106 excludes Tūpuna Maunga administered land**
- b) **does not wish to speak to the local board views at a hearing on proposed plan change 106.**

CARRIED

15 Landowner approval to construct wastewater infrastructure in Red Hill Scenic Reserve

Resolution number PPK/2025/14

MOVED by Deputy Chairperson J Robinson, seconded by Member K Hieatt:

That the Papakura Local Board:

- a) **note that the Papakura Local Board, through the Chairperson, approved landowner approval on 8 November 2024 and included a condition that the applicant must retain and preserve the 80 year old Rimu tree and Kauri tree on the boundary of 65 Red Hill Drive and Red Hill Scenic reserve**
- b) **note that the applicant advised staff that the tree on private property was not proposed to be removed, but subsequently removed it**
- c) **is disappointed that the applicant decided to remove the tree despite what staff advised was assurances to the contrary**
- d) **encourages the applicant to plant and maintain mature native trees on their property to replace the removed tree**

- e) **approve the application from Moncy Mathews to construct wastewater infrastructure within Red Hill Scenic Reserve to service a development at 65 Red Hill Road, Papakura on the following conditions:**
- disturbance of the scenic reserve, including public access, will in all circumstances be kept to a minimum
 - pre and post construction site meeting with the Facilities Manager
 - works restricted to drier months
 - no works in the Tree Protection Zone of reserve trees without prior approval
 - erosion and sediment controls
 - health and safety fencing and signage
 - accidental discovery protocols
 - ground protection to protect the reserve surface when machinery access the park
 - machinery required and associated materials for the works to be stored on the applicant's site at the end of each working day
 - reinstatement of any damage to the reserve
 - weed removal and the planting of five (5) native trees in the works area, to the specifications of a council senior ecologist
- f) **approve under Reserves Act s 51, acting under the delegated authority of the Minister of Conservation, the planting of one each of the following indigenous trees on Red Hill Scenic Reserve: rimu, tawa, taraire, rewarewa and kohekohe, to the specifications of a council senior ecologist, being a condition of the approval at e) above.**

CARRIED

16 Addition to the 2022-2025 Papakura Local Board meeting schedule

Resolution number PPK/2025/15

MOVED by Deputy Chairperson J Robinson, seconded by Member F Auva'a:

That the Papakura Local Board:

- a) **approve the addition of one meeting date to the 2022-2025 Papakura Local Board meeting schedule to accommodate the Annual Budget 2025-2026 timeframes as follows:**
- i) **Wednesday, 11 June at 4pm.**

CARRIED

17 Changes to voting sign locations for the 2025 local elections

Resolution number PPK/2025/16

MOVED by Deputy Chairperson J Robinson, seconded by Member A Webster:

That the Papakura Local Board:

- a) **delegate to members Robinson, Hieatt and Auva'a the responsibility to provide the board's views to the Auckland Transport Traffic Control Committee on voting sign locations for the 2025 local elections.**

CARRIED

18 Urgent Decision - Local Board input on the Resource Management (Consenting and Other System changes) Amendment Bill

Resolution number PPK/2025/17

MOVED by Deputy Chairperson J Robinson, seconded by Member K Hieatt:

That the Papakura Local Board:

- a) **note the Papakura Local Board input on the Resource Management (Consenting and Other System changes) Amendment Bill as per attachment A of the agenda report.**

CARRIED

19 Auckland Council's Quarterly Performance Report: Papakura Local Board for quarter two 2024/2025

Resolution number PPK/2025/18

MOVED by Deputy Chairperson J Robinson, seconded by Member G Hawkins:

That the Papakura Local Board:

- a) **whiwhi / receive the 2024/2025 performance report for quarter two ending 31 December 2024**
- b) **whakaae / agree to reallocate the following budget underspends to the Community Grants Papakura work programme (ID365) budget:**
 - i) **\$2,500 - Youth Grants Papakura (ID3476) work programme**
 - ii) **\$2,500 – refund received from the Papakura Business Association for the chilling in the Park event that did not proceed (ref resolution PPK/2024/165 item 15 c))**
 - iii) **note the underspend for the Papakura full facilities contracts park bins top-up (ID4361) was not available at the time of writing this report**
- c) **whakaae / agree to reallocate the film income of \$783.00 to the 2024/2025 Community Grants budget (ID365)**
- d) **whakaae / agree to reallocate \$40,000 from the 2024/2025 Community Grants budget (ID365) to enhance the following 2024/2025 Local Environmental work programmes:**

ID	Local Environmental work programme	2024/2025 budget	Additional amount
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3034	Pest Free South Auckland – Papakura	\$56,000	\$20,000
610	Papakura Waste Minimisation	\$26,000	\$10,000
614	Te Koiwi Pond enhancement	\$33,000	\$10,000
4408	Bruce Pulman Park Reserve Pond enhancement	\$35,000	Combined between the two projects
	Total		\$40,000

- e) **tono / request Parks and Community Facilities to amend the quarter two commentary for the Papakura - ongoing maintenance of mangrove juvenile (ID26281) work programme line to reflect that there is a budget of \$30,000 allocated for the 2024/2025 financial year, noting the current commentary reads as follows: “Current status: Completed for FY24. No budget allocation for FY25. Next step: Continue sporadic visual assessment - no budget for FY25”**
- f) **tuhi tīpoka / note the proposal to allocate \$30,000 from the community grants budget (ID365) to a scoping local economic development investment options work programme detailed in a separate report on the 26 February 2025 business meeting agenda**
- g) **tuhi tīpoka / note the financial performance report in Attachment B of the agenda report will remain confidential until after the Auckland Council Group half-year results for 2024/2025 are released to the New Zealand Exchange (NZX), which are expected to be made public on or about 28 February 2025**
- h) **tono / request Parks and Community Facilities staff provide options and costs to improve wi-fi provision at Hawkins Theatre to meet the needs of all users of the facility.**

CARRIED

20 Resolutions Pending Action - February 2025

Resolution number PPK/2025/19

MOVED by Deputy Chairperson J Robinson, seconded by Member A Webster:

That the Papakura Local Board:

- a) **tuhi ā-taipitopito / note the Resolutions Pending Action report for the period of June 2024 to January 2025.**

CARRIED

21 Papakura Local Board Hōtaka Kaupapa / Governance Forward Work Calendar - February 2024

Resolution number PPK/2025/20

MOVED by Deputy Chairperson J Robinson, seconded by Member F Auva'a:

That the Papakura Local Board:

- a) **tuhi ā-taipitopito / note the Hōtaka Kaupapa / Governance Forward Work Calendar in Attachment A.**

CARRIED

22 Papakura Local Board Workshop Records

Resolution number PPK/2025/21

MOVED by Deputy Chairperson J Robinson, seconded by Member A Webster:

That the Papakura Local Board:

- a) **tuhi ā-taipitopito / note the Papakura Local Board workshop records held on:**
- i) **4 December 2024**
 - ii) **11 December 2024.**

CARRIED

23 Public feedback report on the traffic bylaw review

Resolution number PPK/2025/22

MOVED by Deputy Chairperson J Robinson, seconded by Member F Auva'a:

**Ngā tūtohunga
Recommendation/s**

That the Papakura Local Board:

- a) **whakahē / decline the opportunity to provide any further feedback on the proposed Vehicle Use and Parking Bylaw 2025, and decline to delegate a member of the board to speak to this item at the Joint Bylaw Panel.**

CARRIED

24 Local Board Transport Capital Fund Projects - Auckland Transport

Resolution number PPK/2025/23

MOVED by Deputy Chairperson J Robinson, seconded by Member G Hawkins:

That the Papakura Local Board:

- a) **whiwhi / receive the report from Auckland Transport titled Local Board Transport Capital Fund (LBTCF) projects**
- b) **tuhi tīpoka / note that \$628,296 of additional Local Board Transport Capital Fund is available for allocation**
- c) **whakaae / approve the following allocations of the Local Board Transport Capital Fund:**
 - i) **\$625,299 - Settlement / Marne Road intersection improvements**
 - i) **\$2,997 - to complete the bus shelter project**

- d) whakaae / agree that should funds become available the following projects be progressed for investigation:
 - i) Redcrest Avenue crossing - \$375,000
 - ii) McLennan Park pathway one (McLennan Park to Battalion Drive) - \$226,000
- e) tono/ request Auckland Transport investigate options for traffic calming measures around Kabardan Drive, Karaka Lakes.

CARRIED

25 Te Whakaaro ki ngā Take Pūtea e Autaia ana | Consideration of Extraordinary Items

There was no consideration of extraordinary items.

26 Te Mōtini ā-Tukanga hei Kaupare i te Marea | Procedural motion to exclude the public

Resolution number PPK/2025/24

MOVED by Deputy Chairperson J Robinson, seconded by Member K Hieatt:

That the Papakura Local Board:

- a) whakaae / agree to exclude the public from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

19 Auckland Council’s Quarterly Performance Report: Papakura Local Board for quarter two 2024/2025 - Attachment B - Papakura Local Board - Operating Performance Financial Summary – CONFIDENTIAL

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(j) - The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage. In particular, the report contains detailed financial information related to the financial results of the Auckland Council group	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

	that requires release to the New Zealand Stock Exchange..	
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C1 Station Access Improvements – Takanini Station - Auckland Transport

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). In particular, the report contains information which could prejudice commercial negotiations.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

CARRIED

5.58pm The public was excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

6.10pm The public was re-admitted.

RESTATEMENTS

It was resolved while the public was excluded:

C1 Station Access Improvements – Takanini Station - Auckland Transport

Resolution number PPK/2025/25

MOVED by Deputy Chairperson J Robinson, seconded by Member K Hiatt:

- c) confirm that there be no restatement of this confidential report, attachments or resolutions at this time.

CARRIED

6.11 pm

The chairperson thanked members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE PAPAURA LOCAL BOARD
HELD ON

DATE:.....

CHAIRPERSON:.....