

I hereby give notice that an ordinary meeting of the Albert-Eden Local Board will be held on:

Date: Thursday, 27 February 2025
Time: 10.00am
Meeting Room: Albert-Eden Local Board Office
Venue: 114 Dominion Road
Mt Eden

Albert-Eden Local Board

OPEN AGENDA

MEMBERSHIP

Chairperson	Kendyl Smith
Deputy Chairperson	Margi Watson
Members	José Fowler
	Julia Maskill
	Christina Robertson
	Liv Roe
	Rex Smith
	Jack Tan

(Quorum 4 members)

Michael Mendoza - Democracy Advisor

21 February 2025

Contact Telephone: +64 21 809 149
Email: michael.mendoza@aucklandcouncil.govt.nz
Website: www.aucklandcouncil.govt.nz

ITEM	TABLE OF CONTENTS	PAGE
1	Nau mai Welcome	5
2	Ngā Tamōtanga Apologies	5
3	Te Whakapuaki i te Whai Pānga Declaration of Interest	5
4	Te Whakaū i ngā Āmiki Confirmation of Minutes	5
5	He Tamōtanga Motuhake Leave of Absence	5
6	Te Mihi Acknowledgements	5
7	Ngā Petihana Petitions	5
8	Ngā Tono Whakaaturanga Deputations	5
9	Te Matapaki Tūmatanui Public Forum	5
	9.1 Public Forum - Emma McInnes - Waterview Primary School Bike Train	6
	9.2 Public Forum - Hengi Fusitu'a, Marist Rugby League Football Club Auckland	6
10	Ngā Pakihi Autaia Extraordinary Business	7
11	Proposed new community lease with rent and maintenance fees proposal for New Zealand Fellowship of Artists Incorporated's at Nicholson Park, 25 Poronui Street, Mt Eden, Auckland.	9
12	Albert-Eden Local Board feedback into the Auckland Council's submission to the Resource Management (Consenting and Other System Changes) Amendment Bill	59
13	Local board views on proposed plan change 106 for filming on Sites and Places of Significance to Mana Whenua	69
14	Public feedback report on the traffic bylaw review	75
15	Changes to voting sign locations for the 2025 local elections	111
16	Local Board feedback on Fix and Finish fund	141
17	Auckland Council's Quarterly Performance Report: Albert-Eden Local Board for quarter two 2024/2025	153
18	Albert-Eden-Puketāpapa Ward Councillors' Updates	191
19	Chairperson's Report	201
20	Board Members' Reports	203
21	Hōtaka Kaupapa/Governance Forward Work Programme Calendar	209
22	Albert-Eden Local Board Workshop Records	215
23	Te Whakaaro ki ngā Take Pūtea e Autaia ana Consideration of Extraordinary Items	
PUBLIC EXCLUDED		
24	Te Mōtini ā-Tukanga hei Kaupare i te Marea Procedural Motion to Exclude the Public	235
17	Auckland Council's Quarterly Performance Report: Albert-Eden Local Board for quarter two 2024/2025	

B. Albert-Eden Local Board - Operating Performance Financial Summary

235

1 Nau mai | Welcome

2 Ngā Tamōtanga | Apologies

At the close of the agenda no apologies had been received.

3 Te Whakapuaki i te Whai Pānga | Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Te Whakaū i ngā Āmiki | Confirmation of Minutes

That the Albert-Eden Local Board:

- a) whakaū / confirm the minutes of its ordinary meeting held on Wednesday, 4 December 2024, as true and correct.

5 He Tamōtanga Motuhake | Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

6 Te Mihi | Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

7 Ngā Petihana | Petitions

At the close of the agenda no requests to present petitions had been received.

8 Ngā Tono Whakaaturanga | Deputations

Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Albert-Eden Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

At the close of the agenda no requests for deputations had been received.

9 Te Matapaki Tūmatanui | Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of three minutes per speaker is allowed, following which there may be questions from members.

9.1 Public Forum - Emma McInnes - Waterview Primary School Bike Train

Te take mō te pūrongo

Purpose of the report

1. To enable an opportunity for Emma McInnes - Coordinator, Waterview Primary School Bike Train, to deliver a presentation during the Public Forum segment of the business meeting.

Whakarāpopototanga matua

Executive summary

2. Emma McInnes - Coordinator, Waterview Primary School Bike Train, will be in attendance to present to the local board a brief presentation introducing the local board to the Waterview Primary School Bike Train and to outline the group's advocacy for more safe pedestrian street crossings.

Ngā tūtohunga

Recommendation/s

That the Albert-Eden Local Board:

- a) Emma McInnes - Coordinator, Waterview Primary School Bike Train, for her attendance and presentation regarding the Waterview Primary School Bike Train and the group's advocacy for more safe pedestrian street crossings.

9.2 Public Forum - Hengi Fusitu'a, Marist Rugby League Football Club Auckland

Te take mō te pūrongo

Purpose of the report

1. To enable an opportunity for Hengi Fusitu'a - Marist Rugby League Football Club Auckland, to deliver a presentation during the Public Forum segment of the business meeting.

Whakarāpopototanga matua

Executive summary

2. Hengi Fusitu'a - Marist Rugby League Football Club Auckland, will be in attendance to present to the local board a brief presentation outlining the rebuilding process and its request for an on-site storage unit for the club's use.

Ngā tūtohunga

Recommendation/s

That the Albert-Eden Local Board:

- a) thank Hengi Fusitu'a - Marist Rugby League Football Club Auckland, for his attendance and presentation regarding the rebuilding process and its request for an on-site storage unit for the club's use.

10 Ngā Pakihi Autaia | Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

Proposed new community lease with rent and maintenance fees proposal for New Zealand Fellowship of Artists Incorporated's at Nicholson Park, 25 Poronui Street, Mt Eden, Auckland.

File No.: CP2024/20647

Item 11

Te take mō te pūrongo Purpose of the report

1. To seek approval from the Albert-Eden Local Board on the proposed New Zealand Fellowship of Artists Incorporated's new community lease, alongside a rent and maintenance fees proposal for exclusive use of the council-owned building at Nicholson Park, 25 Poronui Street, Mount Eden, Auckland.

Whakarāpopototanga matua Executive summary

2. The Albert-Eden Local Board at their 22 February 2024 business meeting approved a new community lease to the New Zealand Fellowship of Artists Incorporated (the group) for 195sqm (more or less) of council-owned building space in part of Nicholson Park, 25 Poronui Street, Mount Eden, Auckland (Attachment A – Site Plan Nicholson Park, New Zealand Fellowship of Artists Incorporated).
3. The lease agreement was granted for a term of three years, commencing on 1 March 2024 with one right of renewal for a further three years, and final expiry on 28 February 2030 (Attachment B – New Zealand Fellowship of Artists Incorporated resolution number AE/2024/8).
4. The lease agreement was approved under all other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines 2012 (Updated 2023):
 - i) rent – \$1,300 plus Good and Services Tax (GST) per annum
 - ii) maintenance fee - \$5,000 plus GST per annum.
5. On 24 May 2024, the group indicated their intention to surrender their recently granted community lease due to financial constraints via a written letter of a three-months' notice period, effective 31 August 2024 (Attachment C – New Zealand Fellowship of Artists Incorporated notice of surrender of lease).
6. Staff subsequently informed the Albert-Eden Local Board of this situation via an update through the Area Operations Monthly Report in June 2024. The local board requested that staff contact the group to find out the reason for their intentions/decision and determine if/how the local board could support the group.
7. The Albert-Eden Local Board requested community leasing staff to prepare information of the recent events and possible options for the group to move forward and continue their community lease for the use of this building.
8. On 25 July 2024, the group sent through a letter addressed to the Albert-Eden Local Board with a proposed rent and maintenance fee charges offer that they could afford to be able to retain their community lease (Attachment D – New Zealand Fellowship of Artists Incorporated Proposal to Albert-Eden Local Board).
9. Following these events, leasing staff identified three options on how to proceed in favour of the New Zealand Fellowship of Artists Incorporated community lease:

- Option one - The New Zealand Fellowship of Artists Incorporated to make use of the Grants or Funding application process. However, this option would require ongoing applications over the term of the lease without a guarantee that applications would be successful.
 - Option two – The local board to request that council staff support the group to find ways to activate the premises with community activities that can potentially create revenue for the group. Then, the revenue can be used towards rent and maintenance fees payments. However, currently there is not an operational part of the council that could do this work.
 - Option three - That the Albert-Eden Local Board considers the New Zealand Fellowship of Artists Incorporated's proposed new rent and maintenance fees charges so that they can afford to keep their new granted community lease. Noting that in exercising their discretion to deviate from the Rent and Maintenance terms and conditions within the Auckland Council Community Occupancy Guidelines 2012 (updated 2023) the Albert-Eden Local Board would also risk creating inconsistency on decisions for community occupancy agreements (Attachment E – Auckland Council Community Occupancy Guidelines 2012 (updated July 2023))
10. At the Albert-Eden Local Board workshop on 19 September 2024, the local board requested that staff write a report and present at a business meeting for the board to decide on the community lease to New Zealand Fellowship of Artists Incorporated.
 11. Public notification and iwi engagement are not required as this was undertaken during the initial process of calling for expressions of interest (EoI) to lease the council-owned building (approximately 195m²) located on Nicholson Park, 25 Poronui Street, Mt Eden.
 12. The delivered activities align with the Albert-Eden Local Board Plan 2023 outcomes and objectives: *Our Community - our communities have the places and activities that enhance their lifestyles.*
 13. Nicholson Park is held by the Department of Conservation and vested in Auckland Council, in trust, for recreation purposes and subject to the Reserves Act 1977.
 14. This report recommends that the community lease to The New Zealand Fellowship of Artists Incorporated for council-owned space at Nicholson Park, 25 Poronui Street, Mt Eden, Auckland be amended with new rent and maintenance fees for a term of three years commencing from 1 January 2025 with one three-year right of renewal, initially.
 15. If the local board decides to grant the proposed community lease with amended terms and conditions, staff will work with the lessee to finalise the lease agreement.

Ngā tūhonga Recommendation/s

That the Albert-Eden Local Board:

- a) whakaae / approve a new community lease to New Zealand Fellowship of Artists Incorporated for the exclusive use of space of 195 square metres (more or less) at the council-owned building located at Nicholson Park, 25 Poronui Street, Mt Eden, Auckland on a portion of the land legally described as Part Allotment 49, Section 6 Suburbs of Auckland and Part Lot 180 Section 6 Suburbs of Auckland (Attachment A – Site Plan Nicholson Park, New Zealand Fellowship of Artists Incorporated), subject to the following terms and conditions:
 - i) term – three years, commencing 1 January 2025, with one three-year right of renewal, initially
 - ii) rent – \$300 plus Goods and Services Tax (GST) per annum for a term of three years with one right of renewal for a further three years

- iii) maintenance fee – \$2,000 plus Goods and Services Tax (GST) per annum for a term of three years with one right of renewal for a further three years
 - iv) Community Outcomes Plan - to be appended to the lease as a schedule of the lease agreement
 - v) include an additional obligation in the lease agreement that the lease holder takes actions to improve sustainable outcomes relating to their core operations..
- b) whakaae / approve revocation of resolution AE/2024/8 from the Albert-Eden Local Board business meeting held on 22 February 2024 and replace with a new resolution based on the terms and conditions abovementioned in item (a).
- c) whakaae / approve all other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines 2012 (updated July 2023), the Reserves Act 1977 and the Auckland Council standard form community lease agreement.

Horopaki Context

- 16. Local boards have the allocated authority relating to local recreation, sport and community facilities, including community leasing matters.
- 17. The New Zealand Fellowship of Artists Incorporated (the group) currently holds a community lease for a 195 square metres (more or less) area at a council-owned building in Nicholson Park, 25 Poronui Street, Mount Eden, Auckland (Attachment A – Site Plan Nicholson Park, New Zealand Fellowship of Artists Incorporated).
- 18. The group expressed their intention to formally surrender their newly granted community lease, effective 31 August 2024, due to financial constraints.
- 19. The Albert-Eden Local Board requested community leasing to prepare information of the recent events and possible options to move forward to be able to support the group.
- 20. At the Albert-Eden Local Board workshop on 19 September 2024, the local board requested staff to write a report and present at a business meeting for the board to decide on the community lease to New Zealand Fellowship of Artists Incorporated.

Land, building condition and lease

- 21. Nicholson Park is located at 25 Poronui Street, Mt Eden. The park comprises 2.3927 hectares and is described as Part Allotment 49, Section 6 Suburbs of Auckland as shown on SO 22183 and Part Lot 180 Section 6 Suburbs of Auckland as shown on SO35625. The land is classified as a recreation reserve under the Reserves Act 1977.
- 22. The building is owned by the council comprising an area of approximately 195 square metres with a large meeting room, kitchen, bathrooms and storage space underneath.
- 23. The overall building is in a good condition commensurate with its age and use requiring only external maintenance to the exterior.
- 24. As part of the financial year 2025 capex renewals work programme, there is provision for building maintenance and an upgrade project at the property. As a part of the scope of these works it is intended to convert an existing toilet cubicle into an accessible toilet, install illuminated escape route signs at exits and fit escape route doors with fastenings that comply with the NZ building code. Estimated costs are currently being sought.
- 25. An asbestos assessment was conducted in the building on 17 September 2019 with no positive findings. Re-inspection will be undertaken within the next five years.

Background

- 26. The New Zealand Fellowship of Artists Incorporated group was established in 1946 and is a registered incorporated non-profit organisation run by artists for the promotion, support,

encouragement, and education of artists. The group has leased the building at Nicholson Park since 1999 and wishes to continue to operate from the site.

27. They provide classes, demonstrations, workshops, and painting groups. The facility is known by the members and the community as the Gifford Gallery.
28. New Zealand Fellowship of Artists:
 - holds frequent art exhibitions at the site, and last year donated 50 works of art for the Charity Poppy Art Sale with all proceeds going to the Returned Services Association
 - has an open membership and welcomes people of all ethnicities and ages
 - has 114 members, which includes one paid part-time and seven volunteers. The members range in age from 22 to 51 plus
 - funds its activities through donations and hireage fees from community groups
 - fully utilise the space, both during the day and in the evenings. The facility is expected to be used seven days a week, for approximately 30 plus hours a week as well as holding exhibitions throughout the year
 - currently share the facility with:
 - a) New Zealand Calligraphers
 - b) a rug making group
 - c) Decorative artist of NZ
 - d) Doll collectors
 - e) Eden arts
 - f) EART art group which provides, art training for children from five to 16 years.
29. The group's last community lease commenced on 1 April 2016 for a three-year term with one three-year right of renewal, which reached final expiry on 31 March 2022.
30. All other terms and conditions for that lease were in accordance with the Auckland Council Community Occupancy Guidelines 2012 document which was operative at the time, with a rent fee of \$1 plus GST per annum if demanded. The group was paying an operational expenses fee of \$500 plus GST per annum that contributed to the utilities for the building which the council paid for.
31. At the local board workshop on 15 June 2023, staff presented a memorandum requesting direction on the occupancy of the building following the expiration of the lease to the New Zealand Fellowship of Artists Incorporated. The local board directed staff to seek Expressions of Interest (Eoi) for the occupancy of the building.
32. An open day was held on 12 July 2023 to allow prospective applicants to view the space.
33. After the closing date on 14 July 2023, four applications were received. Staff from Parks and Community Facilities and Community Wellbeing departments undertook a review and analysis of all the applications. The Albert-Eden Local Board was informed of the applications at the workshop held on the 30 November 2023.
34. The New Zealand Fellowship of Artists Incorporated was the successful applicant through the Expressions of Interest process.
35. The Albert-Eden Local Board, at their 22 February 2024 meeting, approved a new community lease to New Zealand Fellowship of Artists Incorporated for a term of three years, commencing on 1 March 2024 with one right of renewal for a further three years, and final expiry on 28 February 2030 (Attachment B – New Zealand Fellowship of Artists Incorporated resolution number AE/2024/8).
36. All other terms and conditions were approved in accordance with the amended Auckland Council Community Occupancy Guidelines 2012 (Updated 2023), that became effective on 1 July 2023 with:

- i) rent of \$1,300 plus Good and Services Tax (GST) per annum
- ii) maintenance fee of \$5,000 plus GST per annum.

Table 1: Fees and maintenance charges as per Auckland Council Community Occupancy Guidelines 2012 (Updated 2023)

The changes are outlined in the table below (extracted from the annual budget consultation document)

Community Lease	Building Maintenance Fee Guideline		Administration Fee Guideline	
	Current	Proposed	Current	Proposed
Building - Less than 100m ²	\$250	\$2,500	\$1	\$1,300
Building - Over 100m ² and less than 500m ²	\$500	\$5,000	\$1	\$1,300
Building - Larger than 500m ²	\$1,000	\$10,000	\$1	\$1,300
Ground lease only	\$0	\$0	\$1	\$1,300

- 37. On 24 May 2024, the group indicated their intention to surrender their recently granted community lease due to financial constraints via a written letter of a three-months' notice period, effective 31 August 2024 (Attachment C – New Zealand Fellowship of Artists Incorporated notice of surrender of lease).
- 38. The group has not signed their new community lease agreement nor have they signed a formal surrender of lease document. The new community lease is still valid and active, unless formally terminated or surrendered.
- 39. Leasing staff subsequently informed the Albert-Eden Local Board of this situation via an update through the Area Operations Monthly Report in June 2024.
- 40. The local board then requested staff to contact the group to find out the reason for their intentions/decision, ask how the local board could support them and to prepare information of the recent events and alternative options for the group to move forward.
- 41. Leasing staff discussed the situation with the group and expressed the good will of the Albert-Eden Local Board to find a way in which they could be supported and be able to keep their community lease to continue occupation and operation from the council-owned building at Nicholson Park located at 25 Poronui Street, Mt Eden.
- 42. On 25 July 2024, the group sent through a letter addressed to the Albert-Eden Local Board detailing a proposed rent and maintenance fee charges offer that they could afford to be able to retain their community lease (Attachment D – New Zealand Fellowship of Artists Incorporated proposal to the Albert-Eden Local Board). The letter proposes:
 - i) rent – \$300 plus Goods and Services Tax (GST) per annum for a term of three years with one right of renewal for a further three years
 - ii) maintenance fee - \$2,000 plus Goods and Services Tax (GST) per annum for a term of three years with one right of renewal for a further three years.
- 43. Ongoing maintenance of the building and assets will continue to be covered by the council which is accounted for in current and future budgets. An annual maintenance fee of \$2,000 (plus GST) charged to the group would cover building insurance, maintenance, and compliance costs.
- 44. The local board has authority to decide on fees and rent charges for all community leases in their area and is not required to top up the community lease revenue budget. However, the local board will not have the benefit of the additional revenue.

Tātaritanga me ngā tohutohu

Analysis and advice

Staff Assessment

Alternative Options:

45. Leasing staff sought feedback from appropriate council experts to find alternative options on how to move forward and support the group and continue their community lease for the use of this building.
46. A summary of the investigated options is shown in table 2 below:

Table 2: New Zealand Fellowship of Artists Incorporated – alternative options

Options	Strategic alignment / leasing agreement	Comments	Risk
Option 1: Grants and funding process	<ul style="list-style-type: none"> ▪ The group can use the council's grant or funding process. ▪ The group could benefit from the grant process and use the money towards rent and maintenance charges. • The group is able to retain their community lease and continue occupation and operation from the council-owned building at Nicholson Park. 	<ul style="list-style-type: none"> ▪ The Grants Advisor could work with the group to guide them with their grants/funding application. ▪ This option would require ongoing applications over the term of the lease without a guarantee that applications would be successful. 	<ul style="list-style-type: none"> ▪ The sum can vary and will be at the local board's discretion of how much they will be able to approve and how often. ▪ There is a risk of approval of an inconsistent community occupancy agreement and setting of a precedent. ▪ The board will face a tough decision when it comes to future agreements and how to decide which groups need more help with financial support than others. There is a risk of delay and cost to the council to find a right community tenant through another Expressions of Interest process.
Option 2: Activation of building for community activities	<ul style="list-style-type: none"> ▪ Community Wellbeing staff from the council could assist with 'activation' of the council-owned building space for community activities in the area. ▪ Optimisation and utilisation of the premises could generate some revenue that could help towards the group's rent and maintenance fee charges. 	<ul style="list-style-type: none"> ▪ The Community Broker and/or Arts Broker could work with the group to activate the building for community activities. Although, the initial support can be provided, there is a lack of staff capacity to enable ongoing support with their community activities. ▪ Public users and fellow community groups in the area could benefit from these activities. ▪ Revenue opportunities could support the group to pay for their rent and 	<ul style="list-style-type: none"> ▪ There is currently no operational part of the council that could do this ongoing activation work. ▪ There will be a great need for the group to continually focus on revenue generating activities, seeking volunteer capacity with the intended skill-set for these purposes. This would take their focus and availability away from their core functions. ▪ The type of community activities permitted from the building and revenue percentage from these will be up to the local board's discretion.

		<p>maintenance charges.</p> <ul style="list-style-type: none"> ▪ The revenue goes back to the council for community use purposes. 	<ul style="list-style-type: none"> ▪ There is a risk for another Expressions of Interest process that will mean delays and costs to the council while finding the right community tenant.
<p>Option 3: (Recommended)</p> <p>Acceptance of the proposal from New Zealand Fellowship of Artists Incorporated</p>	<ul style="list-style-type: none"> ▪ The New Zealand Fellowship of Artists Incorporated have sent through a proposal in writing with regards how much they can afford and are prepared to compromise on rent and maintenance fees, in order to retain their community lease agreement. ▪ The group is showing some compromise on rent and maintenance fee charges for their exclusive use of the council-owned building. ▪ It shows their commitment to keep working for their community and their commitment to keep delivering great community outcomes. ▪ This is the first time that the group would be making a financial arrangement. They have been paying an operational expense fee of \$500 plus GST per annum in past years. 	<ul style="list-style-type: none"> ▪ The Albert-Eden Local Board holds the authority and full discretion to decide to accept this proposal. ▪ The group's proposal is somewhat acceptable, based on the sudden increase in rent and maintenance fees for community occupancy. ▪ The increase in revenue arising out of the increased rental and maintenance charges would provide the local board with an alternative source of funding. ▪ If the local board decided not to raise the fees from the current baseline, there is no requirement to top up the community lease revenue budget. ▪ However, the local board will not have the benefit of the additional revenue. 	<ul style="list-style-type: none"> ▪ Noting that in exercising their discretion to deviate from the rent and maintenance terms and conditions within the Auckland Council Community Occupancy Guidelines 2012 (updated 2023) the Albert-Eden Local Board would also risk creating inconsistency on decisions for community occupancy agreements (Attachment E – Auckland Council Community Occupancy Guidelines 2012 (Updated July 2023)).

Financial information

47. The New Zealand Fellowship of Artists Incorporated's recent financial performance statements do not demonstrate their financial stability (annual deficit) to meet the proposed rent and maintenance fee payments however given their general funds position and their own recommendation on affordability, staff are comfortable with their proposal. (Attachment F – New Zealand Fellowship of Artists Incorporated Accounts 2023).
48. The following table contains brief details on the group's latest financials including accumulated funds to the end of 31 December 2023:

Table 3: New Zealand Fellowship of Artists Incorporated – summary of accounts 2023

Income for the financial performance ended 31 December 2023	Operating Expenditure	General Funds at end of year on 31 December 2023	Income less Expenses (Deficit)
\$17,552	\$23,296	\$29,284	-\$ (5,744)

Item 11

49. Ongoing maintenance of the building and assets will be covered by the council which is accounted for in current and future budgets. An annual maintenance fee of \$2,000 (plus GST) charged to the group would help towards covering building insurance, maintenance and compliance costs.
50. If local board decides not to raise the fees from the current baseline, there is no requirement to top up the community lease revenue budget. However, the local board will not have the benefit of the additional revenue.
51. Without this lease, the group’s membership will decline and they will struggle to deliver their community services.
52. Staff recommend granting the lease for a term of three years, with one three-year right of renewal initially to monitor the group’s delivery performance under the new rent and maintenance fee charges. The term aligns with the Albert-Eden Local Board leasing policy 2017 (resolution number AE/2017/52).
53. Under the Community Occupancy Guidelines 2012 (updated July 2023), a lease term of five years, with one five-year right of renewal is recommended for groups that occupy a council-owned buildings. The local board has discretion to vary the term of the lease if it wishes. However, the guidelines suggest that where the term is varied, it aligns to one of the recommended terms.

Public notification and engagement

54. Iwi engagement was conducted in March to inform Mana Whenua of this new lease. No responses were received.
55. The proposed new community lease to the New Zealand Fellowship of Artists Incorporated for the exclusive use of space at a council-owned building located at Nicholson Park was publicly notified. The notification appeared in the Central Leader on 14 March 2024 and the Auckland Council website’s Have Your Say webpage with a submission deadline for 12 April 2024.
56. The cost of the public notification was met by the Parks and Community Facilities department of the council.
57. No submissions or objections to the notified proposal were received.

**Tauākī whakaaweawe āhuarangi
Climate impact statement**

58. It is anticipated that activation of the building will not result in an increase of greenhouse gas emissions. A shared community space will, however, decrease overall energy use, as users will not consume energy at individual workspaces.
59. The shared space will provide opportunity and enable people to enjoy positive healthy lifestyles and will increase capability and connections within the local community.
60. To improve environmental outcomes and mitigate climate change impacts, the council advocates that the lease holder:
 - use sustainable waste, energy, and water efficiency systems
 - use eco labelled products and services

- seek opportunities to reduce greenhouse gas emissions from lease-related activities.
61. Asset improvements and maintenance undertaken by the council will aim for maximum re-use and recycling of existing material. This will be in alignment with the waste management hierarchy (prevention, reduction, recycle) to ensure minimum impact on greenhouse gas emission.
62. All measures taken are aimed at meeting council's climate goals, as set out in Te Tāruke-ā-Tāwhiri: Auckland's Climate Plan, which are:
- to reduce greenhouse gas emissions to reach net zero emissions by 2050 and
 - to prepare the region for the adverse impacts of climate change.
63. Climate change has unlikely potential to impact the lease, as no part of the leased area is in a flood-sensitive or coastal inundation zone. The building is highlighted in red:



Figure 1: Auckland Emergency Management – Auckland's Hazard Viewer – Nicholson Park

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

64. Council staff from Parks and Community Facilities, Community Empowerment and Healthy Waters were consulted in the initial process and were supportive of the proposed lease as it would include positive outcomes for the community and would allow for increased usage of the site.
65. The Community Empowerment team supported the recommendation noting that art services are needed in the area and that the Fellowship of Artists were performing well and provide a valuable service to the local community.
66. Leasing staff consulted with relevant staff from Community Wellbeing regarding the options to present to the local board. Staff worked together to analyse the best option and provided their feedback, concerns, advice and recommendations that would be most beneficial to the entire community.
67. The initial investigation considered a few alternatives on how to proceed and support the New Zealand Fellowship of Artists Incorporated to continue operations and occupation of the community space.
68. It is recommended that the Albert-Eden Local Board considers the option that would be most beneficial to the community and the exclusive use of community space by the New Zealand Fellowship of Artists Incorporated.
69. For regional consistency, staff recommend that the Albert-Eden Local Board considers option three (3) - Acceptance of the Proposal from New Zealand Fellowship of Artists Incorporated and request staff to work with the group on this recommendation.

70. The proposed new community lease has no identified impact on other parts of the council group. The views of council-controlled organisations were not required for the preparation of this report's advice.
71. Following the investigation and assessment for potential alternatives, staff presented their findings to the Albert-Eden Local Board at a workshop on 19 September 2024. The local board supported in principle option three – acceptance of the rent and maintenance proposal from New Zealand Fellowship of Artists Incorporated.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

72. The proposed lease will benefit the community by enabling initiatives that promote and provide artistic expression. This benefits the community through increased levels of wellbeing and social inclusion for the Albert-Eden Local Board area and its surrounding communities.
73. The assessment of the applications was workshopped with the Albert-Eden Local Board on 30 November 2023. The local board indicated in-principal support of the proposed new tenant.
74. The delivered activities align with the Albert-Eden Local Board Plan 2023:

Table 4: Albert-Eden Local Board Plan 2023 outcomes and objectives:

Outcome	Objective	Key initiatives
<i>Our Community – our communities have the places and activities that enhance their lifestyles.</i>	Transition our services and facilities to meet the needs of our changing community.	<ul style="list-style-type: none"> ▪ Review how we provide arts and culture and investigate how we can make better connections with arts facilities in neighbouring local board areas. ▪ Review our community leasing buildings, approach and fees to make best strategic use of those spaces.

Tauākī whakaaweawe Māori Māori impact statement

75. Iwi engagement about the council's intention to grant a new community lease for the use of exclusive space at a council-owned building located at a portion of the land at Nicholson Park, 25 Poronui Street, Mt Eden was undertaken in March 2024 via a Mana Whenua Forum to Iwi groups identified as having an interest in land in the Albert-Eden Local Board area. The engagement involved:
 - i) a power point presentation at the Central / South Mana Whenua Forum on 27 March 2024 to all iwi identified as having an interest in the area as captured in Attachment G – Nicholson Park Mana Whenua interests
 - ii) detailed information on the land, the lessee and the lease proposal were provided at the forum as per Section 4 of the Conservation Act 1987

76. No responses or requests for hui or kaitiaki site visit were received from the iwi and mana whenua groups who attended the forum.
77. Auckland Council is committed to meeting its responsibilities under Te Tiriti o Waitangi and its statutory obligations and relationship commitments to Māori. The council recognises these responsibilities are distinct from the Crown's Treaty obligations and fall within a local government Tāmaki Makaurau context.
78. These commitments are articulated in the council's key strategic planning documents; the Auckland Plan, the Long-term Plan 2021-2031, the Unitary Plan, individual local board plans and in Whiria Te Muka Tangata, Auckland Council's Māori Responsiveness Framework.
79. Community leasing aims to increase Māori wellbeing through targeted support for Māori community development projects.
80. Community leases support a wide range of activities and groups. Leases are awarded based on an understanding of local needs, interests and priorities. The activities and services provided by leaseholders create benefits for many local communities, including Māori.
81. The lessee will, via an agreed Community Outcomes Plan and through its activities, deliver Māori outcomes reflective of the local community.

Ngā ritenga ā-pūtea Financial implications

82. Although the New Zealand Fellowship of Artists Incorporated's recent financial performance statement do not demonstrate their financial stability to commit to the proposed rent and maintenance fee payments staff are comfortable given their general funds position and their own recommendation on affordability. (Attachment F – New Zealand Fellowship of Artists Incorporated Accounts 2023).
83. The following table contains brief details on the group's latest financials including accumulated funds to the end of 31 December 2023:

Table 5: New Zealand Fellowship of Artists Incorporated – summary of accounts 2023

Income for the financial performance ended 31 December 2023	Operating Expenditure	General Funds at end of year on 31 December 2023	Income less Expenses (Deficit)
\$17,552	\$23,296	\$29,284	(\$5,744)

84. Ongoing maintenance of the building and assets will be covered by the council which is accounted for in current and future budgets. An annual maintenance fee of \$2,000 (plus GST) charged to the group would help towards cover building insurance, maintenance, and compliance costs. The group pays the electricity and water charges for the building.
85. These charges can be reviewed at the final expiry of the lease, which is due to expire in December 2031, allowing the group to adjust to the increase.
86. If the local board decides not to raise the fees from the current baseline, there is no requirement to top up the community lease revenue budget. However, the local board will not have the benefit of the additional revenue.
87. All costs relating to the advertisement of the council's intention to grant the proposed lease will be borne by the Parks and Community Facilities department of Auckland Council.
88. Staff have consulted with the Financial Advisory Department of the council. No concerns were raised regarding the financial implications for the new lease.

Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

89. Should the local board resolve not to grant the proposed community lease for the building at Nicholson Park, 25 Poronui Street, Mt Eden, the ability of New Zealand Fellowship of Artists Incorporated to undertake all their current and future activities will be negatively impacted. This will have an adverse impact on the achievement of the desired local board plan outcome.
90. Should the building become unoccupied, there is a risk associated with the lack of maintenance and possible improvements. Council will be liable for the assets regardless of whether budget is allocated to or identified for renewals.
91. Should the Albert-Eden Local Board resolve to reject any of the proposed alternatives, there is high risk of inconsistency on future decisions for community occupancy in the area.
92. The New Zealand Fellowship of Artists Incorporated will also run the risk of the council's inability to provide the required support to their situation and/or other community groups holding a community lease space due to lack of direction.

Ngā koringa ā-muri Next steps

93. Subject to the Albert-Eden Local Board's decision on the preferred option(s), staff will work with the New Zealand Fellowship of Artists Incorporated's on the amended new community lease terms and conditions at Nicholson Park, 25 Poronui Street, Mount Eden, Auckland.

Ngā tāpirihanga Attachments

No.	Title	Page
A	Attachment A - Site Plan Nicholson Park, New Zealand Fellowship of Artists Incorporated	23
B	Attachment B - New Zealand Fellowship of Artists Incorporated Resolution number AE_2024_8	25
C	Attachment C - New Zealand Fellowship of Artists Incorporated Notice of Surrender of lease	27
D	Attachment D - New Zealand Fellowship of Artists Incorporated Proposal to Albert Eden Local Board	29
E	Attachment E - Auckland Council Community Occupancy Guidelines Updated July 2023	31
F	Attachment F - New Zealand Fellowship of Artists Incorporated Accounts 31.12.23	49
G	Attachment G - Nicholson Park Mana Whenua Interests	57

Ngā kaihaina Signatories

Author	Jeimy Figueros Meza - Community Lease Coordinator
Authorisers	Kim O'Neill - Head of Property & Commercial Business Nina Siers - Local Area Manager

Attachment A: Site plan for Nicholson Park

Location Map and Lease Area
Nicholson Park Land outlined in yellow in figure 1 and Fellowship of Artist lease area outlined in red 195sqm.

Figure 1



Figure 2



10 Ngā Pakihi Autaia | Extraordinary Business

There was no extraordinary business.

Note: Councillor C Fletcher entered the meeting at 11.05am.

11 Proposed new community lease for Mt Albert War Memorial Reserve, 751 New North Road, Mt Albert

Jo Heaven – Senior Community Lease Advisor, and Jeimy Figueros Meza – Community Lease Advisor, were in attendance to speak to the report.

Resolution number AE/2024/7

MOVED by Chairperson M Watson, seconded by Member C Robertson:

That the Albert-Eden Local Board:

- a) **grant, subject to public consultation, a new community lease to Auckland Grey Power Association Incorporated for an area 16m² (more or less) being part of the council-owned building located Mt Albert War Memorial Reserve, 751 New North Road Mt Albert being Deposited Plan 7269 in Certificate of Title NA270/60 (Attachment A) subject to the following terms and conditions:**
 - i) **term – three (3) years, commencing 1 March 2024 with one right of renewal for a further three (3) years, and final expiry on 28 February 2030.**
 - ii) **rent – \$1,300 plus Goods and Services Tax (GST) per annum if requested.**
 - iii) **operational charge - \$400 plus GST per annum.**
 - iv) **request a community outcomes plan be prepared and that this be attached as a schedule to the lease agreement.**
 - v) **include an additional obligation in the lease agreement that the lease holder takes actions to reduce the greenhouse gas emissions related to their operations to reduce climate impact.**
 - vi) **note their willingness to share their office space with other groups.**
- b) **note all other terms and conditions will be in accordance with the Auckland Council Community Occupancy Guidelines (Updated 2023).**
- c) **thank Jo Heaven – Senior Community Lease Advisor, and Jeimy Figueros Meza – Community Lease Advisor, for their attendance and advice.**

CARRIED

Note: Chairperson M Watson adjourned the meeting at 11.10am and reconvened the meeting at 11.19am.

12 Proposed new community lease for Nicholson Park, 25 Poronui Street, Mt Eden

Jo Heaven – Senior Community Lease Advisor, and Jeimy Figueros Meza – Community Lease Advisor, were in attendance to speak to the report.

Resolution number AE/2024/8

MOVED by Member J Maskill, seconded by Member L Roe:

That the Albert-Eden Local Board:

- a) whakaae / grant, subject to public notification and iwi consultation and the successful resolution of any submissions or objections, a new community lease to New Zealand Fellowship of Artists Incorporated for a 195sqm (more or less) council-owned building in part of Nicholson Park, 25 Poronui Street, PA 49, Section 6 Suburbs of Auckland and Part Lot 180 Section 6 Suburbs of Auckland (Attachment A) subject to the following terms and conditions:
- i) term – three (3) years, commencing 1 March 2024 with one right of renewal for a further three (3) years, and final expiry on 28 February 2030.
 - ii) rent – \$1,300 plus Good and Services Tax (GST) per annum.
 - iii) maintenance fee - \$5,000 plus GST per annum.
 - iv) a community outcomes plan be prepared and attached as a schedule to the lease agreement.
 - v) whakaae / approve all other terms and conditions in accordance with the Reserves Act 1977, the Auckland Council Community Occupancy Guidelines 2012 (Updated 2023), and the Auckland Council standard form community lease agreement.
 - vi) include an additional obligation in the lease agreement that the lease holder takes actions to reduce the greenhouse gas emissions related to their operations to reduce climate impact
- b) thank Jo Heaven – Senior Community Lease Advisor, and Jeimy Figueros Meza – Community Lease Advisor, for their attendance and advice.

CARRIED

13 [Auckland Council's Performance Report: Albert-Eden Local Board for quarter two 2023/2024](#)

Canela Ferrara – Local Board Advisor, was in attendance to speak to the report.

Resolution number AE/2024/9

MOVED by Deputy Chairperson K Smith, seconded by Member C Robertson:

That the Albert-Eden Local Board:

- a) receive the performance report for quarter two ending 31 December 2023.
- b) reallocate \$9,484 locally-driven initiative operating expenditure funding towards Albert-Eden Schools Cultural Festival 2024 from the following sources:
 - i) \$3,649 film income
 - ii) \$5,835 underspend from Fowlds Park - remove/ install - softball fence (ID28685).
- c) note the financial performance report in Attachment B of the agenda report will remain confidential until after the Auckland Council Group half-year results for 2023/2024 are released to the New Zealand Exchange (NZX), which are expected to be made public on 28 February 2024.
- d) thank staff for their work in progressing the Albert-Eden Local Board work programme in 2023/2024 quarter two.
- e) thank Canela Ferrara – Local Board Advisor, for her attendance and advice.

CARRIED



24 May 2024

Hi Yusuf and Jeimy,

The New Zealand Fellowship of Artists Inc. wish to inform the council that we shall not be able to take up the lease of 27A Poronui Street Mt Eden.

The reason being that the economic situation we find ourselves in is not conducive to people spending spare money on coming to Art Classes. The turnouts for this year's bi monthly events have been poor and some workshops have had to be cancelled as it is not viable.

Our Fellowship has been operational since 1947 so as you can imagine we have a lot of elderly members.

Membership has stalled at present also. At our AGM in March no one wanted to be President so we only have committee members and a treasurer. None of which want to sign a 3-year lease with the down turn of economic situation.

So, we, the New Zealand Fellowship of Artists Inc., formally give notice of being unable to take up the lease and give 3 months' notice from 1st June 2024. We will vacate the premises at 27A Poronui Street Mt Eden by the 31st August 2024.

Kindest Regards

Susan Bainbridge

Acting for the committee of the NZFAI.

25 July 2024

Dear Jeimy & The Albert Eden Board,

The New Zealand Fellowship of Artists Inc. are a non-profit organisation, run by volunteers.

We have been a long-standing tenant at 27A Poronui Street Mt Eden since 1999.

The new lease agreement that you sent to us is not sustainable for us in the current market.

Hence our letter of termination.

We put to you a proposal that our committee feels is fair and what we can afford.

We would propose a Rent fee \$300 + GST per annum with a renewal term of lease of 3 years.

We propose a Maintenance fee \$2000 + GST per annum with a renewal term of lease of 3 years.

We hope that this is acceptable to the Albert Eden Board.

We have always enjoyed the Gallery space, it's light and bright and is a great space for our artists to enjoy painting. Visiting artists always comment that it is such a great space for art.

Workshops featuring different art mediums are open to the community and we advertise these in the village and local libraries. The Gifford Art Gallery has always been a great environment for our members and public alike for a long time, and we would like to continue to do so.

We hope that this matter can be resolved speedily as possible.

Kindest regards

Susan Bainbridge and NZFAI Committee

Community Occupancy Guidelines

Auckland Council – July 2012

Updated July 2023



Find out more: phone 09 301 0101
or visit www.aucklandcouncil.govt.nz



Contents

Introduction	3
Scope	4
In scope	4
Out of scope	4
Criteria	5
Eligibility criteria	5
Land held under Reserves Act 1977	5
Assessment criteria	5
Exclusions	6
Parkland considerations	7
Criteria	7
Reserves Act 1977 considerations	8
Additional considerations	9
Application Process	9
Process	9
Types and terms of agreements	10
Variations by local boards	11
Development of facilities by community groups	11
Rental fees and charges	12
Responsibilities	12
Council-owned buildings	13
Accountability	14
Community Outcomes Plan	14
Termination	14
General provisions	15
Sharing of facilities	15
Right to require relocation	15
Sub-leasing	15
Ownership	15
Expiry of community occupancy agreements	15
Allocating buildings and spaces for community occupancy	16
Additional assistance	16
Guidelines review	16
Glossary	17

Introduction

These guidelines have been developed to assist local boards in making decisions regarding the allocation of community occupancy agreements and to provide an overview of standard terms and conditions.

The guidelines are also intended to provide community groups wishing to apply for a community occupancy agreement an overview of:

- eligibility criteria
- the application process
- standard terms and conditions.

The standard terms and conditions within these guidelines have been developed based on best practice in community leasing, and are a result of consultation with local boards and communities.

Although the standard terms and conditions presented will form the basis for council officer recommendations, they are only guidelines. Local boards may, at their discretion, choose to vary from these recommendations on a case-by-case basis as they deem appropriate.



Scope

In scope

Community occupancy agreements may be granted to community groups undertaking community activities. 'Community groups' are defined as:

- a non-profit organisation or association of persons who have the primary aim of working to provide services and benefits to the community;
- any funds generated are used to maintain and develop the organisation to support its community services and activities;
- having open membership criteria; and
- restrictions are not imposed, such as setting membership or participation fees at a level that exclude most people who might want to participate.

Occupancy agreements issued may cover several types of spaces, including:

- council-owned land
- council-owned buildings
- rooms within larger council-owned buildings
- land held by council for public amenity and parkland purposes, including land held under the Reserves Act 1977
- land and/or buildings on-leased by council.

Out of scope

The following types of arrangements are out of the scope of these guidelines:

- leases, licences and other agreements on regional parks, which are subject to the terms and conditions outlined in the relevant Regional Parks Management Plan¹.
- leases or licences on land subject to special agreements or co-governance arrangements (e.g. volcanic cones)²
- occupancy agreements for commercial purposes
- the ad-hoc use of council buildings and parkland.

¹ For more information (including a list of regional parks and a copy of the Regional Parks Management Plan 2022), <https://www.aucklandcouncil.govt.nz/plans-projects-policies-reports-bylaws/our-plans-strategies/topic-based-plans-strategies/parks-sports-outdoor-plans/regional-parks-management-plans/Documents/regional-parks-management-plan-2022.pdf>

² Any further encumbrances on Crown land administered by Council that is included in the deeds of settlement that cover Tamaki Makaurau must be approved by the relevant iwi and/or the co-governance body.

Criteria

Eligibility criteria

To be eligible for a community occupancy agreement, community groups should:

- be legal entities and have not-for-profit status (e.g. be registered as an incorporated society or charitable trust)
- meet the definition of a community group as defined by the Community Occupancy Guidelines
- provide activities, services or programmes that align with, and promote strategic outcomes for, the community as defined by the relevant local board through its local board plan³
- meet needs identified by the respective local board and the community within the local board area
- demonstrate the benefits of their activities in terms of outcomes achieved
- have complied with any occupancy or other arrangement the group may have had with council (including any legacy council) during the three years preceding the application
- be able to demonstrate its viability to deliver its services or activities through:
 - voluntary contributions, and/or
 - financial commitments, as determined through an analysis of current accounts and budgets provided
- demonstrate a clear and effective governance structure
- provide proof of public liability insurance.

Land held under Reserves Act 1977

If a proposed lease or licence is of land held under the Reserves Act 1977, applicants must demonstrate that the occupation is necessary to enable the public to obtain the benefit and enjoyment of the reserve or for the convenience of persons using the reserve⁴.

Assessment criteria

In addition to general eligibility requirements, the following factors should be considered in assessing community occupancy applications.

- Suitability of the building or space for that particular community group, in terms of:
 - location
 - physical characteristics
 - accessibility (i.e. building / fire safety / Occupational Safety and Health (OSH) considerations)
 - compatibility with reserve values and classification as defined by the Reserves Act 1977
 - potential impact on neighbours and other users
 - statutory requirements or resource consents.

³ Local board plans can be viewed at:
<http://www.aucklandcouncil.govt.nz/EN/AboutCouncil/PlansPoliciesPublications/localboardplans/Pages/home.aspx>.

⁴ For parkland held under the Reserves Act 1977, the proposed activity must meet the requirements outlined in the Act under sections 54, 56, 58A or 61. To view the Reserves Act 1977, see: <http://www.legislation.govt.nz/act/public/1977/0066/latest/DLM444305.html>

Other factors to consider are:

- the costs involved in altering the building or space to accommodate the group, or the ability of the group to resource and undertake any changes itself
- whether other groups in the community are offering similar services and/or activities
- other options the community group may have for accommodation
- the history and sustainability of the community group within that community
- the willingness of the community group to share resources and/or space with other compatible groups
- the ability of the group to pay the tenant's outgoings.

Exclusions

It is suggested that the following groups and activities be excluded from consideration for a community occupancy agreement:

- groups and entities who do not meet the definition of a community group as defined in the guidelines
- groups where religious worship or the promotion of party politics is the primary purpose
- groups applying for a lease or licence on land subject to special agreements or co-governance arrangements (e.g. volcanic cones)
- groups applying for a lease or licence on a regional park.



Parkland considerations

Each application for a new building on parkland must be considered against the criteria presented in this section. The term 'parkland' is used within these guidelines to encompass:

- parks (land not reserved under the Reserves Act 1977 and generally administered under the Local Government Act 2002);
- reserves (land that is reserved under the Reserves Act 1977); and
- mixtures of the two (e.g. the former Auckland Regional Council regional parks).

Criteria

Applications for community occupancy agreements associated with new buildings on parkland will be considered against the following:

- the consistency with both the zoning for the parkland under the relevant District Plan and the reserve classification for parkland if managed under the provisions of the Reserves Act 1977
- the consistency with all additional acts that guide council in the management of the area of interest, such as the Historic Places Act 1993 and the Conservation Act 1987
- whether the proposal conforms with and contemplated in the approved management plan for the parkland
- the consistency with other approved consents, concessions, leases and licences relating to the area of parkland under consideration
- the suitability of the site (i.e. land stability and sea level rise) and whether other planning requirements (such as wastewater, stormwater, access, egress and parking) can be met in the location
- whether any adverse effects, including cumulative effects of the proposal on the park values, park infrastructure, approved activities, the enjoyment of other park users and adjoining communities can be sufficiently avoided, mitigated or remedied
- the degree to which persons affected by the proposal (including tangata whenua) support the application through any relevant submissions received
- the potential to set a precedent that could give rise to similar activities, which in combination may result in adverse cumulative effects on regional parks in the future
- the degree to which exclusion of the public is necessary for the protection of public safety, the security or competent operation of the proposed activity
- the benefits to the local and regional communities and tangata whenua
- whether the proposal could reasonably be undertaken in another location on the park, on another park entirely or on another location which is not on a park, where the potential adverse effects would be significantly less.

Reserves Act 1977 considerations

Public notification and prior consent from the Minister of Conservation is required in the event a proposed lease or licence of reserved land does not confirm with or is contemplated by the relevant reserve management plan. The only exception to this requirement is if the associated resource consent application for the proposal had been publicly notified under section 93 of the Resource Management Act 1991.

Where a community occupancy agreement is granted on land held under the Reserves Act 1977, it shall be for a term not exceeding 33 years, with or without a right of renewal, perpetual or otherwise, for the same or any shorter term.

Community occupancy agreements on parkland held under the Reserves Act 1977 that include a commercial use must show that the trade, business or occupation must be necessary to enable the public to obtain the benefit and enjoyment of the reserve, or for the convenience of people using the reserve.

Additional considerations

Conditions may be imposed on any community occupancy agreement to protect the park environment, the health, safety and wellbeing of visitors, and to facilitate park operations. These include but are not limited to:

- the location and duration of the activity
- the times of day or year the activity may be undertaken
- measures for mitigating adverse effects on the environment and natural and heritage resources
- measures for monitoring the effects of the activity
- the number of people (including participants, spectators and support staff / volunteers) who may participate
- the use of park facilities or services
- health and safety factors
- a trial period to assess the effects of the activity on the park
- meeting accreditation and/or training requirements
- any modifications / alterations to the proposed activity and associated infrastructure
- sub-leasing
- the review of the approval and/or any conditions imposed
- any other matter council considers relevant to ensure the activity is compatible with the objectives of this plan.

These conditions may be reviewed where:

- additional buildings and/or structures are proposed
- the scale and/or nature of use is proposed to change or has changed over time
- adverse effects are occurring on the park environment or on other park users
- the park environment has substantially changed through natural processes (e.g. coastal erosion)
- monitoring has identified that the lessee or licensee is under-utilising a building or space in relation to the original terms and conditions of their lease or licence.

Application process

Groups wishing to apply for a community occupancy agreement may register their interest by contacting the council call centre.

In cases of a vacant building, space or land identified as appropriate for development, council will seek applications through:

- public advertisement
- an expression of interest process
- direct notification to groups who have registered interest.

Applications for community occupancy agreements will be assessed on a case-by-case basis as and when they become available.

If a group decides not to exercise its renewal option at the end of the term (or earlier) for all council-owned buildings or spaces, availability will be publicly notified and expressions of interest called for⁵.

Groups that own their own buildings have an automatic right to re-apply at the end of their occupancy terms without public notification.

Process

The following process will apply to all groups seeking a community occupancy agreement from council:

1. Application forms available online⁶ or via post upon request.
2. Application form submitted to council.
3. Council officer(s) meet with group to discuss application.
4. Council officer(s) assess application based on the assessment criteria outlined within the Community Occupancy Guidelines.
5. Council officer(s) submit recommendation (along with supporting documentation) to relevant local board⁷. Local boards may request that group attends a formal local board meeting to discuss application.
6. Council officer(s) and local board members work with group to develop a Community Outcomes Plan, which identifies the:
 - benefits that the group will provide to the community
 - measures used to review the group's performance against the plan over time.
7. Occupancy agreement terms negotiated between local board and the group in accordance with the Community Occupancy Guidelines and standard agreement terms.

⁵ Community occupancy agreements for community halls and community houses may not necessarily be publicly notified.

⁶ Applications can be found on the Auckland Council website: <http://www.aucklandcouncil.govt.nz/EN/newsevents/culture/communityfundingsupport/Pages/communityoccupancy.aspx>

⁷ If a proposed lease or licence of land is not included within the relevant reserve management plan, an additional process and/or consultation may be required to meet the requirements outlined in the Reserves Act 1977.

Types and terms of agreements

Community occupancy agreements may take the form of either a:

- licence to occupy; or
- lease.

The main types and terms of occupancy agreements are outlined in the table below:

Type of agreement	Category	Length
Licence to occupy	Council-owned land with no fixed assets	<ul style="list-style-type: none"> • five years standard, with a further five year right of renewal • 10 year term total • term may be extended if linked to a lease.
		<p>Recommended for newly established community groups:</p> <ul style="list-style-type: none"> • one year standard, with a further one year right of renewal • two year term total.
Lease	Council-owned land and building	<ul style="list-style-type: none"> • five years standard, with a further five year right of renewal • 10 year term total.
		<p>Recommended for newly established community groups:</p> <ul style="list-style-type: none"> • one year standard, with a further one year right of renewal • two year term total.
	Community group-owned building on council-owned land	<ul style="list-style-type: none"> • 10 years standard, with a further 10 year right of renewal • 20 year total term.



Variation by Local Boards

The terms outlined in the table on page 11 are standard recommendations. Where a local board wishes to vary the length of term offered it may do so, however it is suggested that the varied terms align to one of the terms recommended.

Example: a group in a council-owned building may be offered a 10 + 10 year term as suggested for community-owned buildings, rather than the 5 + 5 year term recommended.

Development of facilities by community groups

Where a community group wishes to develop a building and requires access to adjoining open space (i.e. sports clubs), a lease may be granted for the building and a separate licence to occupy may be granted for conditional access to the adjoining open space.

In order to seek exclusive use of open space, the group must demonstrate:

- the need for exclusive use of open space (i.e. evidence that the space is already exclusively used by the group); and
- that significant investment in a new building would not be fiscally wise if unrestricted public access to the adjoining open space was allowed.

In addition, the term of a licence to occupy may be extended when linked to a lease.

Where a group is granted a community occupancy agreement and wishes to develop its own building on council-owned land, it may be offered a temporary licence to occupy the land to bridge the time between approval and building competition. The group will be transferred onto a lease with the standard length of term upon completion of the building.

Rental fees and charges

The standard rental amount shall be a proposed administration fee of \$1,300 per annum if requested. Additionally, a community group will be required to meet any necessary compliance costs associated with the agreement (e.g. resource consents, building consents, liquor licences, food licences etc.).

If a community group generates significant revenue over expenditure, the relevant local board may choose to charge a percentage rental at rent review, unless lessees can provide evidence of:

- planned building upgrade, development or maintenance; and
- planned programmes, services or activities.

Responsibilities

The following table outlines standard tenants' responsibilities in relation to:

- energy and water
- rates
- building insurance
- structural maintenance
- non-structural maintenance.

	Energy and water	Rates	Building Insurance	Structural maintenance	Non-structural maintenance
Council-owned building	Tenant	Council	Council	Council	Council
Rooms within council buildings	Tenant	Council	Council	Council	Council
Community group-owned building	Tenant	Council	Tenant	Tenant	Tenant



Council-owned buildings

Exclusive use

Community groups with exclusive occupancy of council-owned buildings are requested to pay a proposed annual subsidised maintenance fee, as outlined in the table below:

Leased building / space size	Proposed maintenance fee (per annum)
Less than 100m ²	\$2,500
Over 100m ² and less than 500m ²	\$5,000
Larger than 500m ²	\$10,000

Maintenance fees are comprised of the following components:

- building insurance
- compliance costs associated with:
 - Building Warrant of Fitness
 - Health and Safety in Employment Act
 - Fire and egress codes (including signage)
- maintenance provided by council as outlined in the terms of the occupancy agreement.

The tenant shall reimburse council for the cost to repair damage caused through misuse or neglect, including (but not limited to):

- plumbing stoppages
- interior graffiti
- broken glass.

Non-exclusive use

Community groups occupying rooms within larger council buildings are required to pay an operational charge for the space occupied. The amount charged to groups is based purely upon recovery of the direct costs to council of providing the premises.

Operational charges are made up of the following components:

- building insurance
- share of overheads incurred (e.g. electricity and water charges)
- maintenance provided by council as outlined in the terms of the occupancy agreement.

The tenant shall reimburse council for the cost to repair damage caused through misuse or neglect, including (but not limited to):

- plumbing stoppages
- interior graffiti
- broken glass.

Accountability

Community groups are required to submit an annual report, complete with an accountability form based on the agreed Community Outcomes Plan as a condition of tenancy. The Community Outcomes Plan will include information on the group's activities, membership and revenues.

Council reserves the right to audit community group annual reports.

Community Outcomes Plan

Upon being granted an occupancy agreement, community groups will work with council officers and the relevant local board to develop a Community Outcomes Plan that identifies the:

- benefit that the group will provide to the community; and
- measures that will be used to review the group's performance against the plan over time.

Although the Community Outcomes Plan will be binding, council will work with community groups to address any issues that may arise that are preventing the group from meeting agreed outcomes.

Council retains the right to terminate an occupancy agreement should a community group fail to achieve agreed outcomes.

Termination

Community groups will be subject to annual performance reviews to ensure that the community benefits identified in the Community Outcomes Plan are being realised.

Lease and licence holders may be required to meet with the relevant local board to answer questions relating to performance as part of the annual performance review.

Council reserves the right to investigate and terminate an occupancy agreement on notice in accordance with the terms of the agreement if:

- a group is in significant breach of the occupancy agreement as determined by council
- a group consistently fails to achieve the outcomes outlined in the agreed Community Outcomes Plan
- the group demonstrates poor governance as determined by council
- the land is required for another purpose
- a group is undertaking illegal activities on the lease / licence site
- council considers that the premises are not being used in accordance with the terms of the occupancy agreement.

General provisions

Sharing of facilities

Community groups will be encouraged to cluster and share buildings and spaces in order to:

- optimise the use of council buildings and land; and
- acknowledge the community benefits of co-locating services and activities.

The relevant local board may require groups to share the premises they have been allocated should they consider that the premises are not being fully utilised in accordance with the terms of occupation.

Right to require relocation

The relevant local board may choose to move community groups occupying council-owned buildings and spaces if:

- other premises available are determined to be equally or more suitable for the group; or
- another group is determined to be better suited to use the premises already occupied.

Sub-leasing

Sub-leasing is generally not permitted in council-owned buildings, although the relevant local board has discretion to approve sub-leasing arrangements as deemed appropriate.

Sub-leases within community-owned buildings on council land should be publicly advertised and subject to an open and transparent application process. The relevant local board will receive officer recommendations and decide sub-leases as appropriate; however, the views of the head lessee will be considered as part of the process.

The Community Occupancy Guidelines do not preclude sub-leasing to commercial operators, although such arrangements require approval from the relevant local board.

Ad-hoc hireage to other groups and members of the public is permissible, in compliance with the terms and conditions of the Auckland Council hireage policy.

Ownership⁸

Where a community group-owned building is no longer required by the group (or where council decides that the group is no longer feasible or requires the land for another purpose), the following options will be made available:

- council may choose to purchase the building from the group for a mutually agreed price; and
- the group may choose to remove the building and relocate it to another site and reinstate the land to the satisfaction of council.

Where neither of the above options is appropriate, the group will be held responsible for the demolition and removal of the building and reinstatement of the land to the satisfaction of council.

⁸ This provision should be considered alongside the provisions outlined in schedule one of the Reserves Act 1977.

Expiry of community occupancy agreements

Upon final expiry, a community occupancy agreement will automatically roll over on a month-by-month basis under the same terms and conditions as the original agreement until a new agreement is reached.

Allocating buildings and spaces for community occupancy

Where there is a commercial lease in a council service building, the relevant local board has the option of making the space available for community occupancy upon final expiry. However, the relevant local board should consider the impact of doing so on its operational budgets before making such determinations.

Additional assistance

Where a group holds a community occupancy agreement with council, it may not apply for additional funding through other council funding schemes for costs associated with occupancy (e.g. rental, maintenance fees, and building / resource consents) unless otherwise deemed appropriate by the relevant local board.

Guidelines review

These guidelines will be reviewed every three years or when otherwise deemed necessary by council.

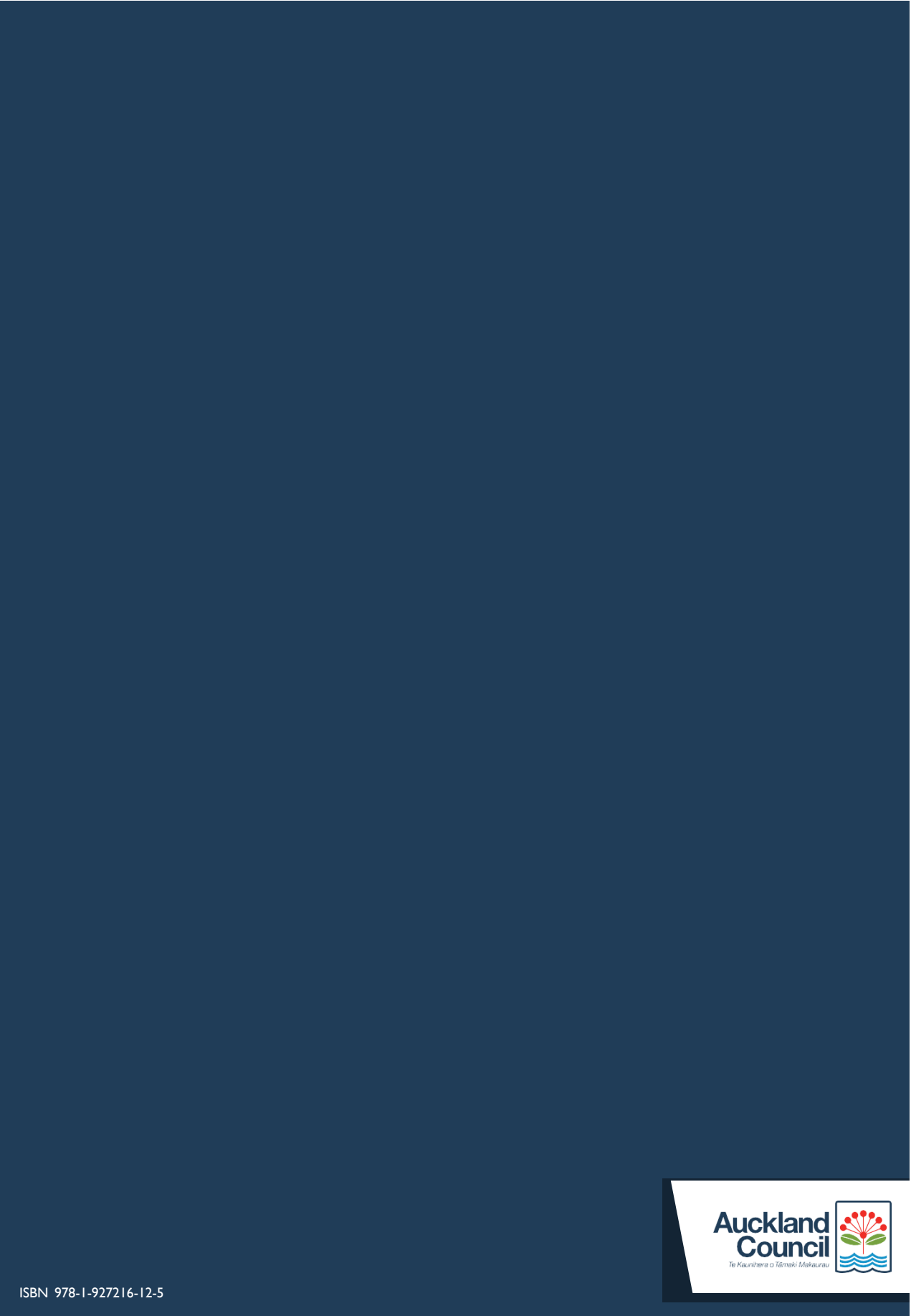


Glossary

Term	Explanation
Community group (otherwise referred to as a “group”)	<ul style="list-style-type: none"> a non-profit organisation or association of persons who have the primary aim of working to provide services and benefits to the community any funds generated are used to maintain and develop the organisation to support its community services and activities has open membership criteria restrictions are not imposed, such as setting membership or participation fees at a level that exclude most people who might want to participate.
Community purposes	<ul style="list-style-type: none"> activity where the local community or community of interest gains a public good benefit, but does not benefit any particular individual.
Lease	<ul style="list-style-type: none"> contract for possession of a defined premise and/or property, for a defined term, for consideration (value) and for exclusive use creates an interest in the landowner’s land.
Lessee	<ul style="list-style-type: none"> community group which is about to enter into or which has signed a community occupancy agreement with Auckland Council if an agreement has been signed it is the named group in the agreement, including any lessee’s successors, permitted assignees including staff, agents, contractors and invitees of the lessee.
Licence to occupy	<ul style="list-style-type: none"> contract that allows a party to come onto a defined premise to carry out an activity, usually on a regular and/or frequent (can be continuous) basis, usually for a shorter term than a typical lease licence does not create an interest in the landowner’s land.
Parkland	<ul style="list-style-type: none"> parks (land not reserved under the Reserves Act 1977 and generally administered under the Local Government Act 2002) reserves (land that is reserved under the Reserves Act 1977) mixtures of the two (e.g. the former Auckland Regional Council regional parks).
Right of renewal	<ul style="list-style-type: none"> provision in a lease or licence under which the occupier has the right to renew the agreement for a further term.
Renewal	<ul style="list-style-type: none"> opportunity for lessee and council to review the occupancy agreement if both parties are satisfied that the community group is meeting its objectives, agreement is reached to continue the occupancy agreement for another defined period.
Sub-lease	<ul style="list-style-type: none"> the letting out of all or part of a leased property to a third person (sub-lessee) first tenant (head lessee) will be responsible for payment of rent and all charges to the landlord and for any damage caused by the sub-lessee to the property there is no agreement between the landlord and the sub-tenant but landlord’s consent to the sub-lease is required.

Item 11

Attachment E



ISBN 978-1-927216-12-5

NEW ZEALAND FELLOWSHIP OF ARTISTS INC.

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

Contents	Page
Directory	1
Statement of Financial Performance	2
Statement of Movements in Accumulated Funds	3
Statement of Financial Position	4
Notes to the Financial Statements	5-6
Schedule of Property, Plant and Equipment	<i>Appendix</i>

Albert-Eden Local Board feedback into the Auckland Council's submission to the Resource Management (Consenting and Other System Changes) Amendment Bill

File No.: CP2025/02267

Item 12

Te take mō te pūrongo Purpose of the report

1. To note the board's formal feedback on the Auckland Council's submission on the Resource Management (Consenting and Other System Changes) Amendment Bill.

hakarāpopototanga matua Executive summary

2. Central Government has introduced the Resource Management (Consenting and Other System changes) Amendment Bill as part of its phase two resource management system reform.
3. The Bill proposes further targeted changes to the RMA, grouped into five packages:
 - infrastructure and energy
 - housing
 - farming and the primary sector
 - natural hazards and emergency response
 - system improvements.
4. Local board feedback was due by 7 February 2025 to be appended to the Auckland Council's submission.
5. Due to the short timeframes, feedback from the Albert-Eden Local Board was authorised by delegation to the Chair and Deputy Chair in accordance with the Urgent Decision process (resolution AE/2022/199).
6. The Urgent Decision document, in Attachment A, includes the formal feedback that the board has provided.

Ngā tūtohunga Recommendation/s

That the Albert-Eden Local Board:

- a) note the board's formal feedback (Attachment A) on the Auckland Council's submission on the Resource Management (Consenting and Other System Changes) Amendment Bill as authorised by delegation to the Chair and Deputy Chair in accordance with the Urgent Decision process AE/2022/199.

Ngā tāpirihanga Attachments

Item 12

No.	Title	Page
A	Albert-Eden - Urgent Decision - Feedback into Auckland Council's submission to the Resource Management (Consenting and Other System changes) Amendment Bill	61

Ngā kaihaina Signatories

Author	Canela Ferrara - Local Board Advisor
Authoriser	Nina Siers - Local Area Manager

Local board views on proposed plan change 106 for filming on Sites and Places of Significance to Mana Whenua

File No.: CP2025/00474

Item 13

Te take mō te pūrongo

Purpose of the report

1. To seek local board views on proposed plan change 106 (PC 106) which identifies temporary filming activities on Sites and Places of Significance to Mana Whenua (SPSMW) on public places as a permitted activity.

Whakarāpopototanga matua

Executive summary

2. Decision-makers (independent commissioners) on a plan change to the Auckland Unitary Plan (AUP) must consider local boards' views on the plan change, if the local boards choose to provide their views.
3. The purpose of PC 106 is to identify temporary filming activities on SPSMW in council-controlled public places as a permitted activity (i.e. no resource consent required). A film permit will still be required under the Te Ture ā-Rohe Tauhokohoko Whakahaerenga me te Tango Kiriata Tūmatanui 2022 Public Trading, Events and Filming Bylaw 2022 (the Bylaw).
4. A local board can present local views when expressed by the whole local board. This report provides the mechanism for the local board to resolve and provide its views on PC 106. Staff do not recommend what view the local board should convey.
5. Local boards received a memorandum on the draft plan change before it was finalised and notified for submissions. The submission and further submissions periods have closed. A total of 10 submissions were received, and no further submissions were received. The key themes of the submissions are support from screen industry, opposition to PC 106 unless amendments are made, and the application of PC 106 to Tūpuna Maunga Authority administered land.
6. This report seeks the views of the local board on proposed plan change 106. Next steps involve incorporating local board resolutions on proposed plan change 106 into the section 42A hearing report. Appointed local board members will be notified and invited to present their views at the hearing.

Ngā tūtohunga

Recommendation/s

That the Albert-Eden Local Board:

- a) provide its views on proposed plan change 106.
- b) appoint a local board member to speak to the local board views at a hearing on proposed plan change 106.
- c) delegate authority to the chairperson of Albert-Eden Local Board to make a replacement appointment in the event the local board member appointed in resolution b) is unable to attend the plan change hearing.

Horopaki Context

Decision-making authority

7. Local boards are responsible for communicating the interests and preferences of people in its area regarding the content of Auckland Council's strategies, policies, plans, and bylaws. Local boards provide their views on the content of these documents. Decision-makers must consider local boards' views when deciding the content of these policy documents (ss15-16 Local Government (Auckland Council) Act 2009).
8. A plan change will be included in the AUP if it is approved. Local boards must have the opportunity to provide their views on council-initiated plan changes.
9. If the local board chooses to provide its views, the reporting planner will include those views verbatim, and address them, along with issues raised by submitters, in the subsequent hearing report prepared under section 42A of the Resource Management Act 1991 (RMA).
10. A local board member, appointed by resolution, may present the local board's views at the hearing of submissions by commissioners, who then make decisions on the proposed plan change.
11. This report provides an overview of PC 106, and a summary of the key themes from submissions. The report author cannot advise the local board on what its views should be.

Tātaritanga me ngā tohutohu Analysis and advice

Plan change overview

12. The purpose of PC 106 is to remove the requirement for a resource consent by identifying temporary filming activities as a permitted activity in the AUP. Filming activities will still require a Film Permit from Screen Auckland (the regional film office for Auckland, based within Tātaki Auckland Unlimited) in accordance with the Bylaw. Currently, there is duplication of process for filming, as it requires both a resource consent to comply with the AUP and a film permit to comply with the Bylaw.
13. Amendments to AUP Chapter D21 Sites and Places of Significance to Mana Whenua are proposed to identify temporary filming activities (up to 30 days) as a permitted activity on SPSMW that are also public places. This status is subject to a standard that requires no land disturbance, that filming is undertaken in accordance with a site plan, and that it complies with any special conditions approved under the Auckland Council Film Permit. No changes are proposed to Schedule 12 of the AUP, which lists the SPSMW.
14. The film permit process ensures that filming activities respect the cultural values of the SPSMW and follow appropriate tikanga, while enabling people and communities to provide for their social, economic, and cultural well-being to achieve sustainable management.
15. Cultural values and mana whenua associations with SPSMW are protected and enhanced through the film permit process by requiring direct engagement with mana whenua and their participation in decision-making. This ensures that appropriate tikanga is considered, site plans and/or special conditions are applied where necessary, access for customary activities (i.e. mahinga kai) can be identified, and restricted areas, where toilets or food preparation must be avoided, are implemented to protect wāhi tapu and any tangible and/or intangible values of sites and places.
16. Supporting documentation is available from council's website at <https://www.aucklandcouncil.govt.nz/plans-projects-policies-reports-bylaws/our-plans-strategies/unitary-plan/auckland-unitary-plan-modifications/Pages/details.aspx?UnitaryPlanId=272>.

17. Council's reporting planner will prepare a section 42A report for PC 106 for consideration by the independent hearings commissioners that evaluates and reports on:
- the contents of PC 106
 - submissions (noting that no further submissions were received)
 - views and preferences of the local board, if the local board passes a resolution.

Themes from submissions received

18. Submissions were made by 10 people. Nine submissions were supportive, one was in opposition, and no submissions were neutral. Key submission themes are listed below.
- Support from the screen industry
 - Oppose the plan change unless amendments are made
 - Application of PC 106 to Tūpuna Maunga administered land.

Support from the screen industry

19. Several submissions supporting PC 106 are from members of the screen industry, seeking that it be approved without any amendments. Some clarification is also sought regarding what qualifies as "disturbance", as AUP Standard D21.6.4(1)(b) provides for filming activities as a permitted activity as long as it does not involve "land disturbance".

Oppose subject to amendments

20. One submitter (Ngāti Whātua Ōrākei) opposes PC 106 unless amendments are made to recognise the hapū or iwi with the strongest relationship to the filming location. Specific provisions are sought to be retained or removed to better reflect local hapū and iwi acknowledgement.

Application of PC 106 to Tūpuna Maunga Authority administered land

21. PC 106 currently excludes land administered by Tūpuna Maunga Authority. The Tūpuna Maunga Authority seeks amendments to PC 106 to enable temporary filming as a permitted activity on land it administers.
22. Information on individual submissions and the summary of all decisions requested by submitters is available from council's website:
<https://www.aucklandcouncil.govt.nz/UnitaryPlanDocuments/pc-106-sdr-and-subs.pdf>

Tauākī whakaaweawe āhuarangi Climate impact statement

Context

23. Te Tāruke-ā-Tāwhiri: Auckland's Climate Plan sets out Auckland's climate goals:
- to adapt to the impacts of climate change by planning for the changes we will face (climate adaptation)
 - to reduce greenhouse gas emissions by 50 per cent by 2030 and achieve net zero emissions by 2050 (climate mitigation).
24. Both of council's climate goals (climate adaptation and climate mitigation) are relevant and align with the requirement for RMA decision-makers to:
- have particular regard to the effects of climate change (section 7(i) RMA), and
 - have regard to any emissions reduction plan and any national adaptation plan prepared under the Climate Change Response Act 2002 (section 74(2) RMA) when preparing or changing a district plan.

25. Consequently, any local board views on climate adaptation and/or climate mitigation will be considered by the independent hearing commissioners when hearing submissions on PC 106.

Local board views - climate

26. The following prompts are included to assist the local board in forming any view (should it wish to do so) regarding climate mitigation and/or adaptation:
- How will PC 106 affect greenhouse gas emissions, if at all?
 - How will PC 106 affect private motor vehicle trips, connections to and availability of public transport, walking and cycling infrastructure, if at all?
 - Will climate risks, such as flooding, increased heat, coastal erosion, or extreme weather events be neutral, alleviated or elevated by PC 106?

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

27. No council groups have submitted on PC 106. The following council groups were consulted and provided an opportunity to provide feedback on the draft plan change:
- a) Māori Heritage Team
 - b) Resource Consents
 - c) Auckland Transport.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

28. The purpose of PC 106 is to enable temporary filming activities on SPSMW in public places without the need for a resource consent.
29. A total of 18 out of the 21 local boards currently have SPSMW in public places that would be covered by PC 106 (noting that additional sites will be added over time). In terms of film permit applications, local boards are responsible for landowner approval for local parks and are notified of any film permit applications. This will not change.
30. Local boards have been kept informed of PC 106 as it has developed with memorandums in November 2022 and September 2024.
31. Factors the local board may wish to consider in formulating its view:
- interests and preferences of people in the local board area
 - well-being of communities within the local board area
 - local board documents, such as local board plan, local board agreement
 - responsibilities and operation of the local board.
32. The decision-maker will consider local board views, if provided, when deciding on PC 106.

Tauākī whakaaweawe Māori Māori impact statement

33. Council is required to consult with iwi authorities when preparing a plan change. The plan change has been developed in consultation with the 19 iwi authorities (mana whenua) through a series of engagements since December 2022. This engagement has occurred through pānui updates, engagement summary reports, kānohi ki te kānohi hui, collaborative working group hui, emails and telephone calls.

34. Prior to notifying PC 106 the following positions of mana whenua were understood:
- 11 support in principle a plan change
 - 1 generally supports PC 106 subject to amendments; otherwise, opposes
 - 3 have not provided formal feedback, but comments made by them have been considered
 - 2 do not oppose PC 106
 - 1 defers to others
 - 1 prefers kaupapa to go through the Mana Whenua Forum.
35. Feedback from mana whenua on PC 106 supports an approach that provides for filming in public places as a permitted activity with permitted standards, and for mana whenua to have an increased role in decision-making for activities occurring on SPSMW. The importance of not undermining the SPSMW in AUP Schedule 12 and the provisions in AUP Chapter D21 was also emphasised as protection of the values of sites and places. All sites have their own pūrākau (stories), and iwi/hapū have individual tikanga for these sites.
36. Feedback from mana whenua directly informed the wording of PC 106. The only feedback not incorporated into PC 106 relates to amendments sought to recognise the 'local' or 'appropriate' iwi.
37. Ngāti Whātua Ōrākei is the only iwi that submitted on PC 106. Their submission seeks that Ngāti Whātua Ōrākei's ahi kā and mana whenua status within the 'heartland' of their rohe is recognised and provided for in the relevant amendments that are proposed to AUP Chapter D21 through PC 106. They also seek that their reo and identity is seen, heard and provided for in any filming on sites and places of significance that Ngāti Whātua Ōrākei are the tangata whenua. Ngāti Whātua Ōrākei are generally supportive of PC 106, but oppose it unless the amendments sought are incorporated to ensure the tangata whenua of the place where filming activities will take place on SPSMW are appropriately engaged with and involved in the decision-making.
38. Tātaki Auckland Unlimited – Screen Auckland have developed a draft SPSMW film permit process in collaboration with mana whenua. The draft SPSMW film permit process has a strong focus on relationship and engagement to enable ongoing collaboration to develop and integrate mana motuhake, tikanga Māori, the pūrākau and mauri of SPSMW.
39. The key elements of the draft SPSMW film permit process include:
- requirement to engage all mana whenua identified through the council's contact tool
 - applicants are encouraged to engage early to understand the implications of filming
 - film facilitators inform mana whenua of all filming applications affecting SPSMW and confirm whether engagement has occurred
 - timeframe to process applications is 20-25 days (compared to 3-5 for general applications)
 - film facilitators confirm permit conditions with mana whenua
 - where proposals are not supported by mana whenua, applicants will be directed to alternative sites.
40. Information requirements for film permit applications on SPSMW will be similar to those required by Tūpuna Maunga o Tamaki Makaurau Authority for the 14 co-governed tūpuna maunga.
41. The reporting planner will include in the hearing report an analysis of Part 2 of the RMA, which requires that all persons exercising RMA functions take into account the principles of

the Treaty of Waitangi/Te Tiriti o Waitangi. Sites of Significance is an issue of significance identified in the Schedule of Issues of Significance (2021) and the Māori Plan 2017 (Houkura Independent Māori Statutory Board), where it states on page 23 that:

Mana Whenua are enabled to maintain and protect sites of significance to reaffirm connections to the whenua and preserve for future generations.

Ngā ritenga ā-pūtea Financial implications

42. PC 106 does not pose any financial implications for local boards' assets or operations.
43. Costs for the plan-making process are met by existing council budgets.

Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

44. The local board will be unable to provide its views and preferences on PC 106, if it does not pass a resolution. This report provides:
 - the mechanism for the local board to express its views and preferences
 - the opportunity for a local board member to speak at a hearing.
45. If the local board chooses not to pass a resolution at this business meeting, these opportunities are forgone.
46. The power to provide local board views regarding the content of a plan change cannot be delegated to individual local board member(s) (Local Government Act 2002, Sch 7, cls 36D). This report therefore enables the whole local board to decide whether to provide its views and, if so, to determine what matters those views should include.

Ngā koringa ā-muri Next steps

47. The reporting planner will include, and report on, any resolution from any local board in the forthcoming section 42A hearing report. Local board member(s) appointed to speak to specific local board's views will be informed of the hearing date and invited to the hearing.
48. The reporting planner will advise the local boards of the decision on PC 106 by memorandum.

Ngā tāpirihanga Attachments

There are no attachments for this report.

Ngā kaihaina Signatories

Author	Eryn Shields - Team Leader - Planning
Authorisers	John Duguid - General Manager Planning and Resource Consents Lou-Ann Ballantyne - General Manager Governance and Engagement Nina Siers - Local Area Manager

Public feedback report on the traffic bylaw review

File No.: CP2025/02337

Item 14

Te take mō te pūrongo

Purpose of the report

1. To receive local board views on how the Joint Bylaw Panel should address public feedback on the proposed Vehicle Use and Parking Bylaw 2025 and its supporting proposals.
2. To recommend delegating a member to represent these views to the Joint Bylaw Panel.

Whakarāpopototanga matua

Executive summary

3. Auckland Transport and Auckland Council both have powers to make traffic-related rules in Auckland.
4. The current rules are set out in several documents:
 - [Auckland Transport Traffic Bylaw 2012](#)
 - [Auckland Council's Traffic Bylaw 2015](#)
 - [Public Safety and Nuisance Bylaw 2013 \(covering use of vehicles on beaches\)](#).
5. Auckland Transport and Auckland Council are conducting a review of these bylaws to identify efficiencies and possible improvements.
6. The proposed new Vehicle Use and Parking Bylaw 2025, including changes to some topics in the proposed new bylaw and changes to rules in other bylaws (referred to as the "supporting proposals"), is provided as Attachment A of the agenda report.
7. In [August and September 2024](#) (page 391), all local boards provided feedback on the draft options and draft recommendations. Local boards generally supported the recommended option for each topic and provided feedback on some topics such as berm parking and parking on beaches. Staff considered the local board feedback in drafting the proposals which went out for public consultation.
8. Public consultation on the proposals took place from Monday 4 November to Monday 4 December 2024 (inclusive) and public hearings were held on 6 December 2024.
9. This report seeks the local board views on how the Joint Bylaw Panel should address matters raised in public feedback (included as Attachment B of the agenda report) to the proposed new bylaw and supporting proposals. This report also recommends delegating a local board member to present these views to the panel.
10. The bylaw panel deliberation is scheduled for 2 May 2025. This is where the panel will discuss and deliberate on the public feedback and local board and mana whenua views. Local boards can delegate a representative to speak at the hearings if desired.
11. The Auckland Transport Board and the Auckland Council Governing Body will make a final decision on the proposals in June 2025 based on the recommendations from the bylaw panel.

Ngā tūtohunga

Recommendation/s

That the Albert-Eden Local Board:

- a) tuku / provide views on how the Joint Bylaw Panel should address matters raised in public feedback on the proposed Vehicle Use and Parking Bylaw 2025, including the supporting proposals, included as Attachment B to this report.

- b) tāpae / delegate local board member(s) to represent these views to the Joint Bylaw Panel.

Horopaki Context

Traffic bylaws

12. The use of Auckland's road space, including beaches and roads in parks, is regulated by national legislation (laws) and by local government rules through bylaws.
13. Both Auckland Transport and Auckland Council have powers to make traffic-related rules in Auckland. The current rules are contained across the following bylaws:
- [Auckland Transport Traffic Bylaw 2012](#)
Covers the requirements for parking and control of traffic on roads under the care, control, or management of Auckland Transport.
 - [Auckland Council Traffic Bylaw 2015](#)
Covers traffic management in public places, like parks, beaches, off-street parking facilities (like libraries and community centres) and council-owned car parking buildings.
 - [Auckland Council Public Safety and Nuisance Bylaw 2013](#)
Covers use of vehicles on beaches.
14. Responsibilities for bylaws are allocated by control of the land. Auckland Transport's rules apply to Auckland's transport system, while Auckland Council's rules apply to council-controlled land, such as parks and beaches.
15. The bylaws establish a framework for regulating vehicle use, traffic and parking on Auckland's transport system and on council-controlled land. For example, they enable the creation of bus lanes, but the specific locations are determined later through resolutions. This approach allows for flexibility to address changing location-specific needs over time.
16. Some bylaw provisions are not site-specific. These apply when Auckland Transport requires consistent rules across all locations, without the need for site-specific resolutions, for example, prohibiting abandoned vehicles on roads or in public places.

Reviewing Auckland's traffic bylaws

17. Auckland Transport and Auckland Council are conducting a joint review of Auckland's traffic-related bylaws to ensure they continue to meet the needs of Aucklanders. This review considered legislative and technological changes, as well as expert feedback on ways to improve bylaw effectiveness.
18. The Regulatory and Community Safety Committee on 2 July 2024 endorsed the [findings report](#) and requested an options report and proposal (resolution number [RCSC/2024/48](#)).
19. In [August and September 2024](#), all local boards provided feedback on the draft options and draft recommendations. Local boards generally supported the recommended option for each topic and provided feedback on some topics such as berm parking and parking on beaches. Some feedback focused on operational, public consultation or non-bylaw related matters and were referred to the relevant teams where appropriate.
20. Following this, a draft Vehicle Use and Parking Bylaw 2025, including the supporting proposals, was developed for public consultation.
21. The Regulatory and Community Safety Committee and the AT Design and Delivery Committee endorsed the draft proposals and public consultation on 8 October 2024.
22. The Auckland Council Governing Body and the Auckland Transport Board adopted the statement of proposal and approved the conduct of public consultation on 24 October 2024 and 29 October 2024, respectively.
23. Public consultation took place from Monday 4 November to Monday 4 December 2024 (inclusive). Public hearings were held on 6 December 2024 at 20 Viaduct Harbour Avenue,

Auckland. A total of 196 submissions were received: 181 through the online survey, 13 via mail and email and two verbal submissions. Public feedback is included in this report as Attachment B of the agenda report.

24. This report seeks the local board views on how the Joint Bylaw Panel should address matters raised in public feedback on the proposed Vehicle Use and Parking Bylaw 2025, including the supporting proposals (refer to Attachment A of the agenda report).
25. The final views from local boards will guide the bylaw panel during the deliberations on 2 May 2025. Local boards also have the option of sending a representative to share their views in person.
26. The Auckland Transport Board and the Auckland Council Governing Body will make a final decision on the bylaw proposals in June 2025 based on the recommendations from the bylaw panel.

Tātaritanga me ngā tohutohu Analysis and advice

27. Auckland Transport subject matter experts met with and discussed the traffic bylaw review with the Albert-Eden Local Board at a workshop on 8 August 2024.
28. Before that workshop, Auckland Transport and Auckland Council staff reviewed the bylaws across 18 different topics to identify if there were problems, whether the bylaws helped address those problems, and if there were any alternatives or improvements.
29. The Auckland Transport Board and Auckland Council Governing Body adopted the [Statement of Proposal](#) and approved the material for public consultation. The finalised [proposals](#) included:
 - a) creating a new joint AT and AC Te Ture ā-Rohe mō te Whakamahinga me te Whakatūnga Waka 2025 | Vehicle Use and Parking Bylaw to combine the Auckland Transport Traffic Bylaw 2012, Auckland Council Traffic Bylaw 2015 and clause 16 of the Auckland Council Public Safety and Nuisance Bylaw 2013 (main proposal).
 - b) making supporting changes (supporting proposals) by clarifying and improving the following six topics in the proposed new joint bylaw
 - launching of boats on beaches and obtaining beach driving permits
 - regulations for heavy vehicles
 - parking vehicles off a roadway
 - busways, busway stations, and park & rides
 - resident parking
 - temporary traffic and parking rules for special events.
 - c) moving (or removing) the following seven rules from the current bylaws:
 - establishing shared zones, parking zones, parking places, and transport stations
 - setting new speed limits on council-controlled land
 - parking for display or sale
 - broken down vehicles on a road or public place
 - leaving machinery or goods on a road or public place
 - repairing or modifying vehicles on a road in a public place
 - priority on cycle paths or shared paths.
 - d) clarifying and improving other rules in the [AC and AT Signs Bylaw 2022](#), [AT Activities in the Road Corridor Bylaw 2022](#), and AC Public Safety and Nuisance Bylaw 2013 that relate to certain activities involving vehicles.
30. The key insights from public consultation are as follows:

- a) The proposals were well received by the public. The main proposal was largely supported, with 83 per cent of respondents expressing no concerns. Most respondents had no comments or concerns about the supporting proposals.
 - b) Parking vehicles off the roadway received the most attention, with 35 per cent of respondents overall commenting on the topic. Most people who provided comments (88 per cent) expressed support for changes to reduce parking on berms. Those who raised concerns with the topic (10 per cent) frequently mentioned the need for berm parking, especially where limited on-street parking is available.
 - c) New heavy traffic parking regulations were also largely supported by submitters (79 per cent of those who commented on the topic). There were some concerns from the industry perspective, specifically about rest breaks or overnight spaces for drivers to sleep, particularly for out-of-town companies.
 - d) The only topic that was not supported was the proposal to remove user priority on cycle paths and shared paths. Respondents requested that it remains in Auckland's traffic bylaws as it aims to protect vulnerable road users, particularly people travelling on foot and bicycle.
 - e) Community concerns about the topic of repairing or modifying vehicles in public spaces are centred around its enforcement – respondents wanted assurance that people experiencing an emergency would not be fined.
31. The draft Vehicle Use and Parking Bylaw 2025, including the supporting proposals, will be reviewed and deliberated by the Joint Bylaw Panel in May 2025.
32. Local boards are encouraged to speak in front of the panel. Local boards can delegate a representative to speak at the hearings through this report.

Tauākī whakaaweawe āhuarangi **Climate impact statement**

33. Auckland Transport and Auckland Council both support the outcomes sought by the Auckland Plan 2050, the Te-Tāruke-ā-Tāwhiri: Auckland's Climate Plan and other council climate priorities.
34. During the development of the bylaws, climate impacts were considered because effective bylaws are tools that help give effect to these strategic directives, for instance:
- a) parking restrictions regulated by bylaws can be used to provide clearways and bus lanes that allow for quicker and more reliable public transport
 - b) controlling vehicle access and use on beaches protects coastal biodiversity
 - c) the ability to control access by heavy vehicles to unsuitable residential roads or town centres helps to minimise carbon emissions by encouraging them to use arterial routes designed for these vehicles to use efficiently.
35. The bylaws are an enabler for climate goals providing the regulatory tools required to enforce a variety of controls that contribute to climate change goals.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera **Council group impacts and views**

36. This review was conducted jointly by Auckland Transport and Auckland Council.
37. Relevant staff from several council operational units impacted have also participated in the review findings and improvements addressed in the options report and proposal. These staff are aware of the impacts of the proposal and their implementation role. This includes Regional Parks, Parks and Community Facilities, Compliance Response and Investigations, Waste Solutions, Event Facilitation, Regional Operations, Active Communities, Connected Communities, and Growth, Transport and Infrastructure Strategy units.

38. All units were in favour of combining the traffic-related bylaws into a new joint bylaw.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

39. The local board was briefed on the review on 8 August 2024 providing an opportunity to receive quality advice about the review and its finding. The response from both elected members and staff supporting local boards was positive about the review.
40. Local boards generally supported the recommended options and provided feedback on topics like berm and beach parking. Operational, consultation, or non-bylaw matters were referred to relevant teams as needed.
41. AT and AC staff considered the local board feedback in drafting the proposals which went out for public consultation.

Tauākī whakaaweawe Māori Māori impact statement

42. AT and AC are committed to meeting the responsibilities under Te Tiriti o Waitangi and its broader legal obligations in being more responsible or effective to Māori.
43. AT's Māori Responsiveness Plan outlines the commitment to 19 mana whenua iwi in delivering effective and well-designed transport policy and solutions for Auckland. We also recognise mataawaka and their representative bodies and our desire to foster a relationship with them. This plan is available on the Auckland Transport website - <https://at.govt.nz/about-us/transport-plans-strategies/maori-responsiveness-plan/#about>
44. Using this framework for discussion, AT informed iwi about the review in November 2023. The initial engagement was followed by a series of hui in July and August 2024 at which staff provided details of the review.
45. Māori have been informed and provided with opportunities to engage with the review and after public engagement is finished will be engaged with again.

Ngā ritenga ā-pūtea Financial implications

46. This decision has no financial implications for the local board as Auckland Transport funds all its projects and programmes.

Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

47. The proposed decision does not carry specific risk for this local board. Bylaw application and enforcement is not a role of local boards and is not funded by local board budgets. This situation means that there is no legal or financial risk.

Ngā koringa ā-muri Next steps

48. The Joint Bylaw Panel will review and deliberate all submissions about the draft proposed Vehicle Use and Parking Bylaw 2025, including the supporting proposals, in May 2025. Prior to the deliberations, local boards are encouraged to speak to the panel.
49. The Auckland Transport Board and Auckland Council Governing Body will deliberate on the Vehicle Use and Parking Bylaw 2025, including supporting proposals. If adopted, it will come into effect in July 2025. The AT Board will adopt provisions for the transport system, while the AC Governing Body will adopt those for council-controlled land.

Ngā tāpirihanga Attachments

No.	Title	Page
A	Draft Vehicle Use and Parking Bylaw 2025 and the supporting proposals	81
B	Local board summary of public feedback	107

Ngā kaihaina Signatories

Authors	Joemier Pontawe – Principal Policy Advisor, Auckland Transport Ben Stallworthy – Principal Advisor Strategic Relations, Auckland Transport
Authorisers	Lou-Ann Ballantyne - General Manager Governance and Engagement Nina Siers - Local Area Manager

Changes to voting sign locations for the 2025 local elections

File No.: CP2025/02324

Item 15

Te take mō te pūrongo

Purpose of the report

1. To provide the local board with an assessment, to be tabled at the meeting, of their proposed changes to voting sign locations for the 2025 local election.
2. To enable the local board to make formal recommendations for any changes to voting sign locations to the Auckland Transport Traffic Control Committee.

Whakarāpopototanga matua

Executive summary

3. This report provides the local board with an assessment, to be tabled, of their proposed changes to voting sign locations for the 2025 local elections.
4. The current election sign locations, last updated in 2022, are listed in Attachment A. Local boards submitted informal proposals for changes in December 2024.
5. Auckland Transport has assessed these proposals, and the findings will be tabled at the local board business meeting.
6. This report seeks formal recommendations from the local board on voting sign location changes. These will be submitted to the Auckland Transport Traffic Control Committee for consideration at their March 2025 meeting.
7. Final changes will be confirmed in March 2025 and the 2025 Candidate Handbook will be updated accordingly.

Ngā tūtohunga

Recommendation/s

That the Albert-Eden Local Board:

- a) provide its views to Auckland Transport Traffic Control Committee on voting sign locations for the 2025 local elections.

Horopaki

Context

Regulatory framework

8. The Auckland Council and Auckland Transport [Te Ture ā-Rohe mo nga Tohu Signs Bylaw 2022](#) sets regulations for election signs.
9. The bylaw permits election signs on both private property and council-controlled public spaces.

Roles and responsibilities

10. Auckland Council and Auckland Transport share responsibility for designating suitable locations and establishing usage conditions for election signs in council-controlled public areas.
11. Auckland Transport controls signs that are on or visible from the Auckland transport system. Auckland Council controls signs in every other case.

12. The Auckland Council Regulatory Committee and Auckland Transport Traffic Control Committee hold delegated authority to implement these regulations by resolution.
13. Since all election signs must face roadways, Auckland Transport has delegated authority to set regulations for election signs via the Traffic Control Committee.

Current election sign locations

14. [Appendix B](#) of the Auckland Council and Auckland Transport Signs Bylaw Control 2022 lists currently approved election sign locations and any site-specific conditions.
15. The current election sign locations for this local board are provided in Attachment A. These were last updated during the 2022 local elections.

Process for changing election sign locations

16. Staff did not propose any changes to the voting sign locations for the 2025 local elections. Local boards provided informal proposals for changes to the election sign locations in December 2024.
17. The 2025 Auckland Council Candidate Handbook must include sites for election signs. Staff need to update the list of election sites by 1 April 2025 to meet the publishing deadline.
18. Many current election sign sites are on local parks. The Traffic Control Committee requires input from the local board as the landowner before making any modifications to the current list of designated election sign locations.
19. Any recommend changes to voting sign locations will be sent to Traffic Control Committee for consideration at their March 2025 meeting.
20. Local boards will be informed of the final changes via memo in late March 2025.

Tātaritanga me ngā tohutohu **Analysis and advice**

21. Auckland Transport have assessed the December 2024 proposed changes from the local board. The assessment will be tabled at the business meeting.
22. Attachment B provides guidance on suitable election sign site criteria for local boards to consider when suggesting changes.

Tauākī whakaaweawe āhuarangi **Climate impact statement**

23. AT works closely with council to develop strategy, actions, and measures supporting the Auckland Plan 2050, the Auckland Climate Action Plan, and council priorities.
24. AT reviews potential climate impacts of all projects and aims to minimise carbon emissions. Its work programme is guided by Te-Tāruke-ā-Tāwhiri: Auckland's Climate Plan.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera **Council group impacts and views**

25. AT is legally responsible for allocating election sign locations, which are well known to Auckland Council staff. The decision-making body is the Traffic Control Committee.
26. If needed, the committee will seek guidance from Auckland Council staff responsible for land management.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe **Local impacts and local board views**

27. This report seeks local board views. Local impacts have not been fully assessed at this stage.

28. The committee will consider local board direction, technical assessments from traffic engineers, and bylaw requirements when making decisions.

Tauākī whakaaweawe Māori Māori impact statement

29. AT is committed to its responsibilities under *Te Tiriti o Waitangi* and broader legal obligations to Māori.
30. AT's Māori Responsiveness Plan outlines its commitment to working with mana whenua and fostering relationships with mataawaka and their representative bodies. More information: [AT Māori Responsiveness Plan](#).
31. There are no significant impacts on land or water, so specific Māori input was not sought.

Ngā ritenga ā-pūtea Financial implications

32. This decision has no financial implications for the local board.

Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

33. This decision does not pose safety, financial, or legal risks for the local board.

Ngā koringa ā-muri Next steps

34. The Traffic Control Committee will consider any formal local board recommendations for changes to election sign locations at its March 2025 meeting.
35. The updated election sign sites will be included in the 2025 Candidate Handbook.

Ngā tāpirihanga Attachments

No.	Title	Page
A	List of public sites for election signs	115
B	Election sign site criteria	135
C	Albert-Eden 2025 Election Sign Review	139

Ngā kaihaina Signatories

Author	Maclean Grindell - Senior Advisor Operations and Policy
Authorisers	Lou-Ann Ballantyne - General Manager Governance and Engagement Nina Siers - Local Area Manager

Local Board feedback on Fix and Finish fund

File No.: CP2025/01017

Item 16

Te take mō te pūrongo

Purpose of the report

1. To seek feedback from local boards on the implementation of the \$20 million Fix and Finish fund, to input into Governing Body decision making.

Whakarāpopototanga matua

Executive summary

2. The Governing Body adopted the Long-term Plan 2024-2034 which includes a proposal of a \$20 million reserve fund, the “Fix and Finish” fund, to complete community projects.
3. This fund was subject to the creation of the Auckland Future Fund and achieving enhanced returns for the 2024/2025 financial year.
4. In October 2024, a memo was distributed to elected members with initial staff advice and input from the Mayoral Office on how the Fix and Finish fund could work, including draft processes, criteria and options for funding distributions.
5. This report seeks local board feedback on aspects relating to the fund’s implementation.
6. A report will be presented to the Governing Body in March 2025 to seek final decisions including the methodology for distributing the Fix and Finish fund to local boards.
7. Local board feedback will be collated and included as an attachment to the report to the Governing Body in March 2025.

Ngā tūtohunga

Recommendation/s

That the Albert-Eden Local Board:

- a) whakarite/provide feedback on the criteria for eligible projects for the Fix and Finish fund.
- b) whakarite/provide feedback on preferred funding allocation model for the Fix and Finish fund.
- c) whakarite/provide feedback on any other matters relating to the Fix and Finish fund.

Horopaki

Context

8. In the final Mayoral Proposal for the Long-term Plan 2024-2034 (LTP), the mayor proposed a \$20 million reserve fund to “fix and finish” community projects in certain legacy areas.
9. The Governing Body’s resolution (GB/2024/45) for the adoption of the LTP included a clause for \$20 million of enhanced returns relating to the Auckland Future Fund to be set aside in a reserve fund to fix and finish community projects in the legacy Manukau City and Auckland City areas.
10. On 24 October 2024, an update memo from finance staff (Attachment A) was distributed to the Governing Body and all elected members on a draft process and criteria, ahead of further engagement with affected local board chairs and ward councillors.
11. This memo confirmed the purpose of the Fix and Finish fund as set out by the Mayor’s Office:

“to provide capex funding to priority projects within the legacy Auckland City and Manukau City Council areas that provide a direct benefit to local communities and residents. Funding must go towards projects that are already in the pipeline and may not have full funding.”

12. There are 13 local boards partially or wholly in the legacy Auckland City and Manukau City Council boundaries. These are: Waitemātā, Ōrākei, Albert-Eden, Puketāpapa, Whau, Waiheke, Aotea/Great Barrier, Maungakiekie-Tāmaki, Howick, Ōtara-Papatoetoe, Māngere-Ōtāhuhu, Manurewa and Franklin.
13. The next steps in Attachment A identified seeking informal local board feedback through the local board chairs, however subsequently staff considered a formal resolution to be more appropriate for this matter.
14. Staff provided a briefing for local board members, local board chairs and ward councillors for the 13 local board areas in December 2024.
15. This report seeks formal local board feedback on matters relating to the Fix and Finish fund, which will be collated and attached to the report for the Governing Body in March 2025.

Tātaritanga me ngā tohutohu Analysis and advice

16. Staff referred to the original intent outlined in the Mayor's Proposal and final budget proposal and Governing Body resolution, and input from the Mayor's Office, in developing the project eligibility criteria for the Fix and Finish fund. Key principles included finishing community projects, focusing on larger priority projects, taking a regional approach, value for ratepayers and simplicity.

Project eligibility criteria

17. The eligibility criteria are as follows:
 - project is within legacy Auckland City or Manukau City boundaries
 - must be a local board project
 - community project (limited to community services activity)
 - renewals (fix), or projects which have undergone planning and are ready to deliver with funding (finish)
 - identified as a priority in the Local Board Plan 2023
 - greater than \$1 million in value, and with an appropriate level of business case assessment
 - local board can fully fund the project including ongoing operational costs
 - is not fully funded in the latest work programme due to funding constraints, or is funded in future years of the work programme and can be brought forward
 - could include unfunded standalone stages of a multi-stage project.
18. Staff also recommend that to ensure effective use of the reserve funding, further considerations would include:
 - ensuring the project can commence physical delivery within the next three years, and
 - noting that local boards can jointly fund a project, agreeing to share any consequential operational costs, for wider community benefit
 - alignment with council's strategic direction for investment.
19. An exception may be required for the greater than \$1 million in value criteria, should a local board be allocated funding at a level significantly below the \$1 million threshold.

Funding allocation methodologies

20. Three funding allocation methodologies have been developed and modelled for the distribution of the Fix and Finish fund to local boards (refer to attachment B):
- equitable distribution (based on the local board equitable funding formula)
 - straight split distribution (where all local boards get the same amount)
 - contestable fund (where funding is allocated to prioritised projects rather than to local boards)

Straight split

21. The straight split distribution model is a simple calculation which allocates each local board an equal share of the \$20 million.
22. However, this method is inequitable and does not provide an advantage to achieving the intended purpose or outcome of the fund over other methodologies, therefore staff do not recommend the use of this funding allocation method.

Equitable

23. The equitable distribution model uses a weighting of 80% population, 15% deprivation and 5% land area, with the exception of Aotea/Great Barrier and Waiheke local boards allocated at 1% and 2% of the total fund. This is consistent with the recently adopted Fairer Funding model for local boards, and the Local Board Funding Policy 2025, although only for 13 local boards.
24. With this model each local board is allocated a share of the \$20 million, and the local board will decide on the projects and amounts to allocate through adopting their capital work programmes. Projects funded must still meet the eligibility criteria for the Fix and Finish fund.
25. This model supports empowered local board decision making and is consistent with an equitable funding approach for local boards.
26. There is a risk of funding being unallocated to projects should there be no eligible projects within a local board area, and delays may result in a reduction in purchasing power.
27. The underlying statistics used for the equitable distribution is consistent with those used for Fairer Funding at the time of preparing the LTP 2024-2034.
28. For Franklin and Whau local boards, only the areas within the boundaries of legacy Auckland City and Manukau City were included for the purposes of the equitable calculation.

Contestable

29. A contestable distribution method can also be used which would result in local board projects being submitted and funding prioritised to projects with the highest assessed benefits.
30. With this model, local boards would apply by submitting their eligible projects to the reserve fund decision maker by a set date. Projects would be assessed against pre-determined prioritisation criteria that would deliver the highest benefits. The decision maker would then resolve on the funding allocation to the individual projects.
31. The benefit of this model is that a much larger funding amount can be allocated to a single project, allowing the completion of a much larger community project.
32. Further work would need to be done to develop prioritisation assessment criteria that competing local board projects could be assessed against to support decision making.
33. Final project allocation decisions could be made by the Governing Body or delegated to a committee comprised of relevant ward councillors and/or local board chairs.
34. There is a risk should the \$20 million fund be oversubscribed, a prioritisation exercise and decision process may result in a longer timeframe to allocate funding to projects.

Ongoing monitoring and reporting

35. Progress of these projects will be reported through ongoing quarterly monitoring at the local board level via the local board work programme.
36. Six monthly monitoring and reporting of the overall fund and the allocation of funding to local boards will be provided to the Governing Body.
37. The fund will be planned and reported as a reserve on the council's balance sheet, and included in the council's Annual Plan/Long-term Plan/Annual Report.

Other matters

38. As this funding relates to only 13 local boards and was approved by the Governing Body through Long-term Plan decisions, staff recommend this funding be treated as discrete funding to specific local boards, regardless of the funding allocation model decided by the Governing Body.

Tauākī whakaaweawe āhuarangi Climate impact statement

39. The recommendations in this report have no particular impacts on climate.
40. The projects to be completed using the Fix and Finish fund may have project-specific climate impacts. If a contestable approach were taken then this could be included in the prioritisation assessment criteria.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

41. The recommendations in this report do not impact the council group as the fund is restricted to community projects linked to the community services activity.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

42. The purpose of the Fix and Finish fund is to provide capital funding which will enable local boards to fix and finish community projects in the legacy Auckland City and Manukau City Council areas that provide a direct benefit to local communities and residents.
43. It is expected all eligible projects that use this funding will directly benefit local communities and residents.
44. Up to 13 local boards may be eligible for funding from the Fix and Finish fund, and would receive an additional capital funding allocation over and above their existing levels in the Long-term Plan.
45. Staff engaged with local boards in December 2024 through an online briefing. Local boards have been supportive of the existence of this fund and progressing the allocation of the fund.
46. This report is an opportunity for local boards to formally provide their views on implementation of the fund, which will be included with the report for the Governing Body decision on the fund.

Tauākī whakaaweawe Māori Māori impact statement

47. The recommendations in this report have no particular impacts on Māori.
48. The projects to be completed using the Fix and Finish Fund may have project-specific impacts for Māori. If a contestable approach were taken then this could be included in the prioritisation assessment criteria.

Ngā ritenga ā-pūtea Financial implications

49. There are no financial implications relating to the recommendations in this report.
50. The establishment of a Fix and Finish fund remains on track following the sale of council's remaining AIAL shares at a price higher than budgeted. This confirms \$20 million funding can be made available for local board capital expenditure within the Annual Budget 2025/2026 pending Governing Body decision making.
51. The allocation of this funding to local boards will be the decision of the Governing Body.
52. The funding will be ringfenced in a reserve as it is the result of a specific Governing Body decision and released as expenditure on eligible projects are incurred.

Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

53. There are no risks with the recommendations in this report.
54. There are risks to the timing of advice and decision making between each funding allocation method identified in the analysis and advice section above, which may have some impact to the final cost and timing of project delivery.

Ngā koringa ā-muri Next steps

55. Staff will collate all local board feedback and submit as an attachment to a report to the Governing Body in March 2025 for a decision to confirm the eligibility criteria and funding allocation method.

Ngā tāpirihanga Attachments

No.	Title	Page
A	Update on the process for Fix and Finish Fund memo - 24 October 2024	147
B	Distribution of funding to local boards (15 January 2025)	151

Ngā kaihaina Signatories

Author	Hao Chen – Manager Local Board Financial Advisory
Authorisers	Lou-Ann Ballantyne - General Manager Governance and Engagement Brian Chan – General Manager Financial Advisory Nina Siers - Local Area Manager

Auckland Council's Quarterly Performance Report: Albert-Eden Local Board for quarter two 2024/2025

File No.: CP2025/02063

Item 17

Te take mō te pūrongo

Purpose of the report

1. To receive the Albert-Eden Local Board's integrated quarterly performance report for quarter two, 1 October to 31 December 2024.

Whakarāpopototanga matua

Executive summary

2. This report includes financial performance, progress against work programmes, key challenges the board should be aware of and any risks to delivery against the 2024/2025 work programme.
3. The work programme is produced annually and aligns with the Albert-Eden Local Board Plan outcomes.
4. The key activity updates from this quarter are:
 - Arts and events brokering Albert-Eden (ID 58): All contracts for successful proposals were finalised and funding was distributed. Five community events and arts projects were held.
 - Climate Action Activator Albert-Eden (ID 534): The activator drove community and social media engagement, climate-focused programming, and capacity building.
 - Local implementation of Ngā Hapori Momoho (ID 63): Highlights for this quarter include supporting neighbourhood level safety work, responses to antisocial behaviour issues, community planning with Auckland Emergency Management and underrepresented communities as well as networking with community groups to leverage external funding sources in support of local outcomes.
 - Te Auaunga Awa placemaking - Tohu implementation (ID 42125): Seven Tohu markers has been installed.
5. All operating departments with agreed work programmes have provided a quarterly update against their work programme delivery. Activities are reported with a status of green (on track), amber (some risk or issues, which are being managed), red (behind delivery, significant risk) or grey (cancelled, deferred or merged). There are no activities with a red status this quarter.
6. The financial performance report for the quarter in Attachment B is excluded from the public. This is due to restrictions on half-year annual financial reports and results until the Auckland Council Group results are released to the New Zealand Stock Exchange (NZX) on or about 28 February 2025.

Ngā tūtohunga

Recommendation/s

That the Albert-Eden Local Board:

- a) receive the integrated performance report for quarter two ending 31 December 2024.
- b) note the financial performance report in Attachment B of the agenda report will remain confidential until after the Auckland Council Group half-year results for 2024/2025 are

released to the New Zealand Stock Exchange (NZX), which are expected to be made public on or about 28 February 2025.

- c) reallocate \$1,700 operational expenditure from the Event Partnership fund (ID 74) towards the Community grants Albert-Eden (ID 76).

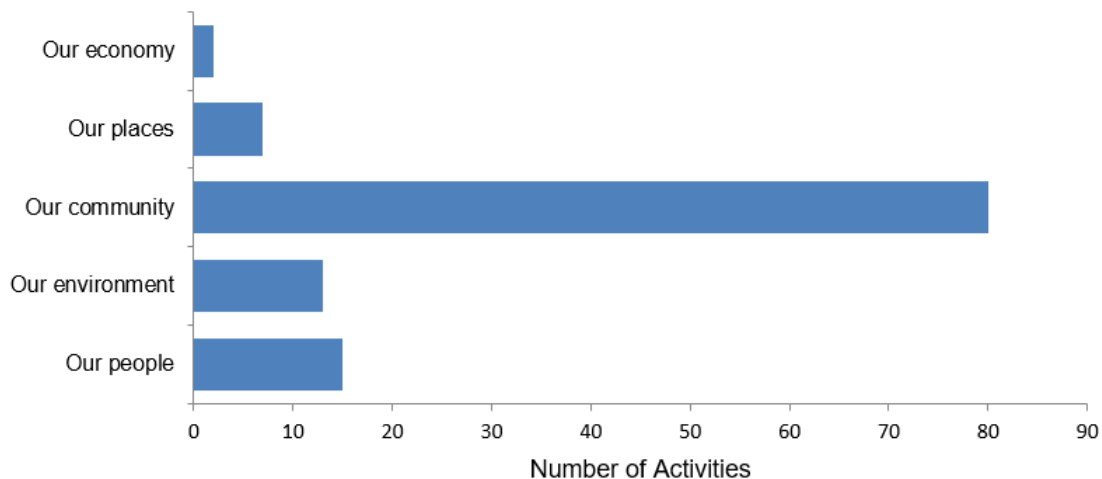
Item 17

Horopaki Context

7. The Albert-Eden Local Board has an approved 2024/2025 work programme for the following:
 - Customer and Community Services.
 - Local Environmental.
 - Plans and Places.
 - Auckland Emergency Management.
8. The graph below shows how the work programme activities meet Local Board Plan outcomes. Activities that are not part of the approved work programme but contribute towards the local board outcomes, such as advocacy by the local board, are not captured in this graph.

Graph 1: Work programme activities by outcome

Albert-Eden Work Programme by Outcome Area



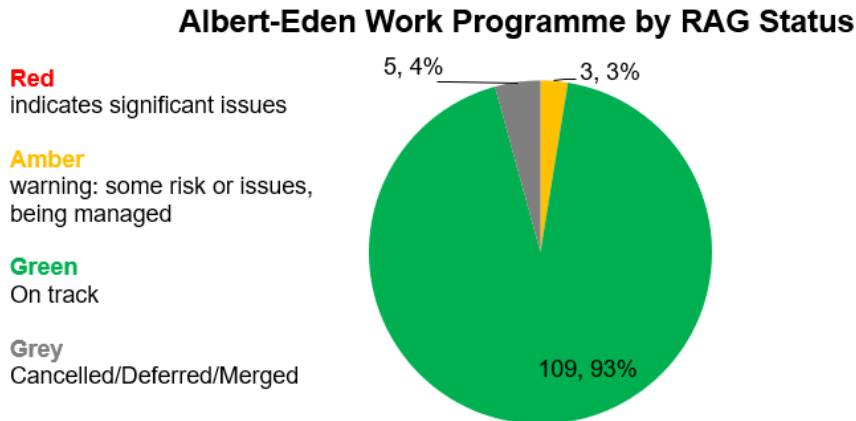
Attachment B

Tātaritanga me ngā tohutohu Analysis and advice

Local Board Work Programme Snapshot

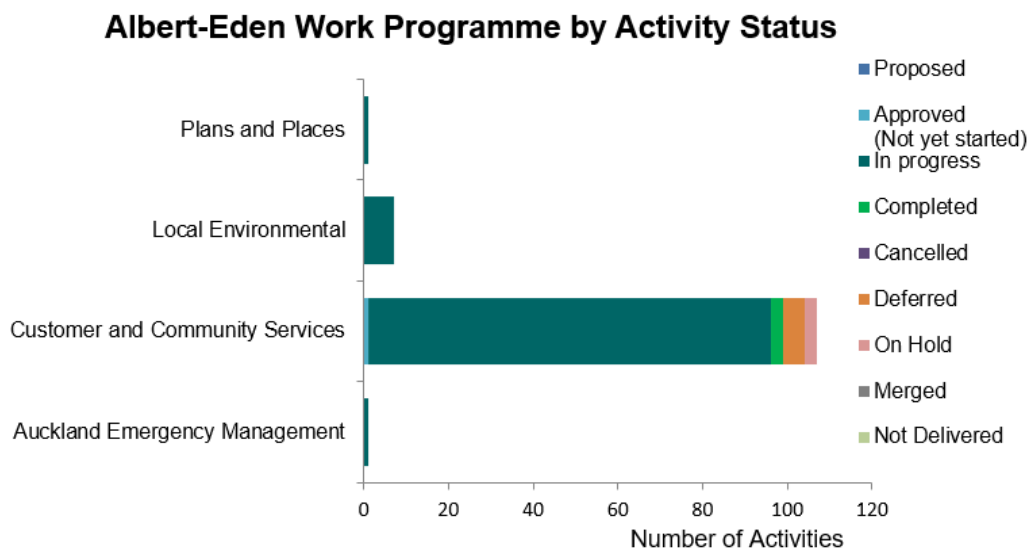
9. The graph below identifies work programme activity by RAG status (red, amber, green and grey) which measures the performance of the activity. It shows the percentage of work programme activities that are on track (green), in progress but with issues that are being managed (amber), activities that have significant issues (red) and activities that have been cancelled/deferred/merged (grey).

Graph 2: Work programme performance by RAG status



10. The graph below shows the stage of the activities in each departments' work programmes. The number of activity lines differ by department as approved in the local board work programmes.

Graph 3: Work programme performance by activity status and department



Key activity updates from quarter two

Outcome 1: Our People

- Arts and events brokering Albert-Eden (ID 58): The Arts Broker met with several applicants to help refine their successful projects. Unsuccessful applicants were informed. The following community events and projects were held:
 - Māpura Studios Open Day
 - Raise Up Youth Dance Competition.
 - Mt Albert Art Exhibition
 - Ngā Ana Wai Markets
 - MADE in Mt Albert exhibition
- Albert-Eden Diverse Participation: Increase diverse community participation programming (ID 62): The Social Cohesion Ethnic Leaders Forum held monthly meetings with 100 attendees at each, including presentations on artificial intelligence and scams, and road safety. Monthly newsletters were distributed to the network. A workshop in December was attended by 110 participants, to plan the World Elder Abuse Awareness Expo. Two Sewing

Repair Cafés were held at the Kimberley Room in Epsom with 18 volunteers contributing a total of 72 hours and 21 items repaired

13. Local implementation of Ngā Hapori Momoho (ID 63): highlights for this quarter include introductions of the new Neighbourhood Support NZ coordinator to various local groups to support neighbourhood level safety work. Convened discussion at Mt Albert Library to develop a response to antisocial behaviour issues and options for collaboration. Auckland Emergency Management community planning and readiness staff planning engagement with underrepresented communities. Meetings with staff from Foundation North on current issues, trends and opportunities, and connected with Epsom-Eden network coordinator to present information to community groups at the December network meeting, to leverage external funding sources in support of local outcomes.

Outcome 2: Our Environment

14. Climate Action Activator Albert-Eden (ID 534): Community stalls at events like the Sandringham Festival and Albert-Eden Cultural Festival resulted in over 550 network sign-ups. Key initiatives included "Try an E-Bike" sessions at five events. The Waterview Bike Train pilot attracted over 100 kids for Halloween activities. Libraries hosted workshops on "Eating as Climate Action" and partnerships with local organisations were explored for sustainable business awards and climate hub projects. The newly established Seniors Climate Action Network hosted its first hui with 45 attendees.
15. Tumeke Bike Hub - Albert-Eden (ID 538): the bike hub logged 58 volunteer shifts, 96 rostered hours, and welcomed 59 visitors. Volunteers fixed 41 bikes, received six donated bikes, and sold four, while swapping two locks under Auckland Transport's D-lock amnesty scheme. Tumeke hosted successful community events, including the Biknik Bike Ride and Picnic on 14 September 2024, which attracted 15 participants and a new volunteer. The bike hub contributed two bikes for Bike Auckland's Ghost Bikes memorial installation and participated in Gribblehirst Hub's Repair Café and Market, gaining exposure to new attendees. Volunteers organized a Container Care Day, doing maintenance and repair work.

Outcome 3: Our Community

16. Te Auaunga Awa placemaking - Tohu implementation Albert-Eden (ID 42125): The installation of all seven Tohu markers has been completed.

Outcome 4: Our Places

17. Integrated Area Plan for parts of Albert-Eden and Puketāpapa (ID 1285): The additional cultural landscape work that was required has been completed. Endorsement for the online document to be published is currently being sought from the Chief Executive of Auckland Council.

Activities with significant issues

18. There are no work programme lines with significant issues at the time of writing this report.

Activities on hold

19. The following work programme activities have been identified by operating departments as on hold:
- Sandringham Community Centre - renew - interior and exterior (ID 24051): Project on hold until the portfolio assessment is completed in May 2025.
 - Epsom Community Centre Gillies Avenue - renew - interior and exterior (ID 30549): Project on-hold until engagement meeting is held with stakeholders.
 - Lease for 869 New North Road - Neighbourhood Support Incorporated (ID 3677): Renewal of lease on hold. Council stakeholders working together by investigating group's current situation and potential ways to move forward by seeking advice on the

best way to proceed. Staff will put information together to workshop with local board for feedback/directions.

Changes to the local board work programme

Deferred activities

20. These activities are deferred from the current work programme into future years:

- Fowlds Park Action Plan - renew - pedestrian safety and signage (ID 16654): This project is due to commence in financial year 2025/2026.
- Mount Albert Community and Leisure Centre - renew – roof (ID 28134): This project will be scoped in future years.
- Lease for: Learning at the Point - 18-20 Huia Road, Point Chevalier (ID 3170): This site is part of a wider scope of work being undertaken by Service Investment and Planning. No lease will be progressed until the future use of the site has been progressed.
- Leases for Pascoe Quarry Reserve - Auckland Table Tennis Association Incorporated lease (ID 3666) and Olympic Weightlifting lease (ID 3671): Memos for new leases will be workshopped with the local board for their direction, as the site is undergoing a Facility Development Project plan.

Activities with changes

21. The following work programmes activities have changes which been formally approved by the board.

Table 1: Work programmes change formally approved by the board

ID/Ref	Work Programme Name	Activity Name	Summary of Change	Resolution number
74	Customer and Community Services	Event partnership fund Albert-Eden	Following challenges to deliver the Moon Festival, the budget allocated towards this event (\$10,000) has been made available for reallocation during the previous quarterly reporting. A total of \$8,300 has been reallocated towards other activities, leaving a total of \$1,700 to reallocate during this quarter. Staff recommendation is to reallocate this remaining budget towards local grants.	AE/2024/183
4554	Customer and Community Services	Ōwairaka walkway project	Following the resolution mentioned above, this new project line has been created to report on the construction of a new pathway at 6a Dunkirk Terrace to remove tripping hazards and facilitate the connection to Richardson Road.	AE/2024/183

Tauākī whakaaweawe āhuarangi Climate impact statement

22. Receiving performance monitoring reports will not result in any identifiable changes to greenhouse gas emissions.
23. Work programmes were approved in June 2024 and delivery is already underway. Should significant changes to any projects be required, climate impacts will be assessed as part of the relevant reporting requirements.
24. The local board is currently investing in a number of sustainability projects, which aim to build awareness around individual carbon emissions, and changing behaviour at a local level. These include:
 - EcoNeighbourhoods Albert-Eden (ID 535): This project supports EcoNeighbourhood groups, which comprise six or more neighbours from different households with the objective of adopting sustainable, low carbon practices and increasing resilience within their homes, lifestyles and neighbourhoods. Each group decides the sustainable living activities they will undertake, and a project facilitator supports them to take action. This quarter, this programme supported 12 active groups, held 15 events and engaged with 183 people from the community, contributing approximately 60 volunteer hours.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

25. When developing the work programmes council group impacts and views are presented to the local board.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

26. This report informs the Albert-Eden Local Board of the performance for quarter two ending 31 December 2024.

Tauākī whakaaweawe Māori Māori impact statement

27. The local board's work programme contains a number of projects which provide outcomes for Māori, such as:
 - Local Māori aspirations Albert-Eden (ID 60): This programme includes ongoing partnerships and connection to diverse communities to increase their understanding of Te Ao Māori and Tikanga. During this quarter, the Auckland Central Community of Schools (ACCoS) received funding to support the Kapa Kāhui Kapa Haka festival at Cornwall Park District School on 10 April 2025. This event aims to provide students in the district with an opportunity to share their learning and knowledge of Te Ao Māori through a community event.

Ngā ritenga ā-pūtea Financial implications

28. This report is provided to enable the Albert-Eden Local Board to monitor the organisation's progress and performance in delivering the 2024/2025 work programme.
29. Staff recommends reallocating the available \$1,700 operational expenditure from the Event Partnership fund (ID 74) towards the Community grants Albert-Eden (ID 76) for the board to be able to spend the operational budget efficiently and in time.

Financial Performance

30. Auckland Council (Council) currently has a number of bonds quoted on the New Zealand Stock Exchange (NZX). As a result, the council is subject to obligations under the NZX Main Board and Debt Market Listing Rules and the Financial Markets Conduct Act 2013 sections 97 and 461H. These obligations restrict the release of half-year financial reports and results until the Auckland Council Group results are released to the NZX on or about 28 February 2025. Due to these obligations the financial performance attached to the quarterly report is excluded from the public.

Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

31. While the risk of non-delivery of the entire work programme is rare, the likelihood for risk relating to individual activities does vary. Capital projects for instance, are susceptible to more risk as on-time and on-budget delivery is dependent on weather conditions, approvals (e.g. building consents) and is susceptible to market conditions.
32. The approved Customer and Community Services capex work programme include projects identified as part of the Risk Adjusted Programme (RAP). These are projects that the Community Facilities delivery team will progress, if possible, in advance of the programmed delivery year. This flexibility in delivery timing will help to achieve 100 per cent financial delivery for the financial year if projects intended for delivery in the current financial year are delayed due to unforeseen circumstances.
33. Information about any significant risks and how they are being managed and/or mitigated is addressed in the 'Activities with significant issues' section.

Ngā koringa ā-muri Next steps

34. The local board will receive the next performance update following the end of quarter three (31 March 2025).

Ngā tāpirihanga Attachments

No.	Title	Page
A	Albert-Eden Local Board - 1 October – 31 December 2024 Work Programme Update	161
B	Albert-Eden Local Board - Operating Performance Financial Summary - CONFIDENTIAL	

Ngā kaihaina Signatories

Author	Canela Ferrara - Local Board Advisor
Authorisers	Lou-Ann Ballantyne - General Manager Governance and Engagement Nina Siers - Local Area Manager

Albert-Eden-Puketāpapa Ward Councillors' Updates

File No.: CP2025/02257

Te take mō te pūrongo Purpose of the report

1. To provide an opportunity for the Albert-Eden-Puketāpapa Ward Councillors to update the local board on Governing Body issues they have been involved with since the previous local board meeting.

Whakarāpopototanga matua Executive summary

2. Standing Orders 5.1.1 and 5.1.2 provides provision in the local board meeting for Governing Body members to update their local board counterparts on regional matters of interest to the local board.

Ngā tūtohunga Recommendation/s

That the Albert-Eden Local Board:

- a) receive Albert-Eden-Puketāpapa Ward Councillor Julie Fairey's November and December 2024 Ward Councillor Report.
- b) receive Albert-Eden-Puketāpapa Ward Councillor Christine Fletcher's update.

Ngā tāpirihanga Attachments

No.	Title	Page
A	Albert-Eden-Puketāpapa Ward Councillor Julie Fairey - November and December 2024 Report	193

Ngā kaihaina Signatories

Author	Michael Mendoza - Democracy Advisor
Authoriser	Nina Siers - Local Area Manager

Chairperson's Report

File No.: CP2025/02266

Te take mō te pūrongo Purpose of the report

1. To facilitate an opportunity for the local board chairperson to provide a written and/or verbal update on projects, meetings and other initiatives relevant to the local board's interests.

Whakarāpopototanga matua Executive summary

2. In accordance with Standing Order 2.4.7, the chairperson will update board members by way of a report.

Ngā tūtohunga Recommendation/s

That the Albert-Eden Local Board:

- a) receive Chairperson K Smith's verbal/tabled report.

Ngā tāpirihanga Attachments

There are no attachments for this report.

Ngā kaihaina Signatories

Author	Michael Mendoza - Democracy Advisor
Authoriser	Nina Siers - Local Area Manager

Board Members' Reports

File No.: CP2025/02270

Item 20

Te take mō te pūrongo Purpose of the report

1. To facilitate an opportunity for local board members to provide a written update on projects and events attended since the previous month's local board meeting and to discuss other matters of interest to the board.

Whakarāpopototanga matua Executive summary

2. This is an information item and it is optional for board members to provide a written board member report for inclusion in the agenda.
3. Local board members are recommended to use a Notice of Motion, rather than a Board Member Report, should a member wish to propose a recommendation or request action to be undertaken by staff.

Ngā tūtohunga Recommendation/s

That the Albert-Eden Local Board:

- a) receive Deputy Chairperson M Watson's February 2025 board report.
- b) receive local board members' verbal/tabled board reports for February 2025.

Ngā tāpirihanga Attachments

No.	Title	Page
A	Deputy Chairperson M Watson Board Report - February 2025	205

Ngā kaihaina Signatories

Author	Michael Mendoza - Democracy Advisor
Authoriser	Nina Siers - Local Area Manager

Hōtaka Kaupapa/Governance Forward Work Programme Calendar

File No.: CP2025/02275

Item 21

Te take mō te pūrongo Purpose of the report

1. To present the Albert-Eden Local Board with its Hōtaka Kaupapa/Governance Forward work programme calendar (the calendar).

Whakarāpopototanga matua Executive summary

2. The calendar for the Albert-Eden Local Board is appended to the report as Attachment A. The calendar is updated monthly and reported to the local board's business meetings and distributed to council staff.
3. The calendar was introduced in 2016 as part of Auckland Council's quality advice programme and aims to support local boards' governance role by:
 - ensuring advice on meeting agendas is driven by local board priorities
 - clarifying what advice is expected and when
 - clarifying the rationale for reports.
4. The calendar also aims to provide guidance for staff supporting local boards and greater transparency for the public.

Ngā tūtohunga Recommendation/s

That the Albert-Eden Local Board:

- a) receive the Hōtaka Kaupapa/Governance Forward work programme calendar for February 2025.

Ngā tāpirihanga Attachments

No.	Title	Page
A↓	Albert-Eden Local Board 2025 Hōtaka Kaupapa/Governance Forward Work Programme Calendar - February 2025	211

Ngā kaihaina Signatories

Author	Michael Mendoza - Democracy Advisor
Authoriser	Nina Siers - Local Area Manager

Albert-Eden Local Board Workshop Records

File No.: CP2025/02272

Item 22

Te take mō te pūrongo Purpose of the report

1. To provide an opportunity for the local board to receive the records of its recent workshops held following the previous month's local board business meeting.

Whakarāpopototanga matua Executive summary

2. In accordance with Standing Order 12.1.4, the local board shall receive a record of the general proceedings of each of its workshops held since the previous month's local board business meeting.

Ngā tūtohunga Recommendation/s

That the Albert-Eden Local Board:

- a) receive the Albert-Eden Local Board Workshop Records for the workshops held on 5 and 12 December 2024, and 5 and 13 February 2025.

Ngā tāpirihanga Attachments

No.	Title	Page
A	Albert-Eden Local Board Workshop Record - 5 December 2024	217
B	Albert-Eden Local Board Workshop Record - 12 December 2024	221
C	Albert-Eden Local Board Workshop Record - 5 February 2025	225
D	Albert-Eden Local Board Workshop Record - 13 February 2025	229

Ngā kaihaina Signatories

Author	Michael Mendoza - Democracy Advisor
Authoriser	Nina Siers - Local Area Manager

Exclusion of the Public: Local Government Official Information and Meetings Act 1987

That the **Albert-Eden Local Board**

- a) whakaae / agree to exclude the public from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

17 **Auckland Council's Quarterly Performance Report: Albert-Eden Local Board for quarter two 2024/2025 - Attachment B - Albert-Eden Local Board - Operating Performance Financial Summary**

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(j) - The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage. In particular, the report contains detailed financial information that has an impact on the financial results of the Auckland Council group half-year result, that requires release to the New Zealand Stock Exchange.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.