

## Upper Harbour Local Board

# OPEN MINUTES

---

---

Minutes of a meeting of the Upper Harbour Local Board held in the Upper Harbour Local Board Office, 6-8 Munroe Lane, Albany, Auckland 0632 and Via Microsoft Teams on Thursday, 27 February 2025 at 9.30am.

---

### TE HUNGA KUA TAE MAI | PRESENT

<b>Chairperson</b>	Anna Atkinson
<b>Deputy Chairperson</b>	Uzra Casuri Balouch, JP
<b>Members</b>	Callum Blair John Mclean Kyle Parker

### TE HUNGA KĀORE I TAE MAI | ABSENT

<b>Member</b>	Sylvia Yang
---------------	-------------

---



## 1 Nau mai | Welcome

The Chairperson, A Atkinson, opened the meeting with a Karakia.

## 2 Ngā Tamōtanga | Apologies

Resolution number UH/2025/1

MOVED by Member K Parker, seconded by Member C Blair:

**That the Upper Harbour Local Board:**

- a) **whakaae / accept the apology from Member S Yang for absence.**

**CARRIED**

## 3 Te Whakapuaki i te Whai Pānga | Declaration of Interest

There were no declarations of interest.

## 4 Te Whakaū i ngā Āmiki | Confirmation of Minutes

Resolution number UH/2025/2

MOVED by Member C Blair, seconded by Deputy Chairperson U Casuri Balouch:

**That the Upper Harbour Local Board:**

- a) **whakaū / confirm the ordinary minutes of its meeting, held on Thursday, 5 December 2024, as a true and correct record.**

**CARRIED**

## 5 He Tamōtanga Motuhake | Leave of Absence

There were no leaves of absence.

## 6 Te Mihi | Acknowledgements

There were no acknowledgements.

## 7 Ngā Petihana | Petitions

There were no petitions.

## 8 Ngā Tono Whakaaturanga | Deputations

**8.1 Tauhinu Sea Scout Group - Project Watershed (Boatshed project)**

Resolution number UH/2025/3

MOVED by Member K Parker, seconded by Chairperson A Atkinson:

**That the Upper Harbour Local Board:**

- a) **whiwhi / receive the deputation from Katie Christoffersen, Chairperson, and Mike Gilby, Group Leader, Tauhinu Sea Scout Group, representing Tauhinu Sea Scout Group and thank them for their attendance and presentation.**

**CARRIED**

**8.2 Albany Community Action Trust - Albany Community Based Needs Assessment- Update on Activities.**

Resolution number UH/2025/4

MOVED by Chairperson A Atkinson, seconded by Member K Parker:

**That the Upper Harbour Local Board:**

- a) **whiwhi / receive the deputation from Odele Habets, Trustee, Albany Community Action Trust representing the Albany Community Action Trust, and thank her for her attendance and presentation.**
- b) **tono / request council officer advice as part of the 2025/2026 work programme development about potential options for a youth space / family hub in Albany.**

**CARRIED**

**8.3 ArtPoint - Proposal to create an arts and community space.**

Resolution number UH/2025/5

MOVED by Member J Mclean, seconded by Deputy Chairperson U Casuri Balouch:

**That the Upper Harbour Local Board:**

- a) **whiwhi / receive the deputation from Abby Storey and Mike Weston, representing ArtPoint, and thank them for their attendance and presentation.**

**CARRIED**

**8.4 ACCESSABLE NZ - All-purpose deck platform and power plinth project in the Sanders House grounds.**

Resolution number UH/2025/6

MOVED by Chairperson A Atkinson, seconded by Member C Blair:

**That the Upper Harbour Local Board:**

- a) **whiwhi / receive the deputation from Martin Allen and Andrew Riley of Sustainable Paremoremo, representing Sustainable Paremoremo and thank-them for their attendance and presentation.**

**CARRIED**

**8.5 Albany Junior High School - Proposal for a pedestrian crossing on Appleby Road**

This Item was withdrawn.

**9 Te Matapaki Tūmatanui | Public Forum**

There was no public forum.

**10 Ngā Pakihi Autaia | Extraordinary Business**

**10.1 Draft Storm Affected Land Use Policy**

Resolution number UH/2025/7

MOVED by Member J Mclean, seconded by Member K Parker:

**That the Upper Harbour Local Board :**

- a) **kohuki / consider an extraordinary item 'Draft Storm Affected Land Use Policy at Item 19 – Consideration of Extraordinary Items of this agenda, noting:**
  - i) **the reason the matter was not on the agenda is because the report was not available to be included in the agenda, and**
  - ii) **the reason the matter cannot be delayed to a subsequent meeting is that the deadline for providing feedback falls before the next scheduled meeting.**

**CARRIED**

The meeting was adjourned at 10.53am

The meeting was reconvened at 11.07am

## 11 Local Board Transport Capital Fund Projects 2025-2026

The Auckland Transport Elected Member Partner, Owena Schuster, and the Auckland Transport Senior Transportation Engineer, Raman Singh, were in attendance to support the item.

Resolution number UH/2025/8

MOVED by Deputy Chairperson U Casuri Balouch, seconded by Chairperson A Atkinson:

**That the Upper Harbour Local Board:**

- a) toha / allocate \$375,000 for the Barbados Drive pedestrian crossing
- b) toha / allocate \$120,000 for the Totara Road bus stops upgrade
- c) toha / allocate \$110,928 for the Apollo Drive bus stops upgrade
- d) whakaae / approve as its first priority, that any cost savings from its currently active Local Board Transport Capital Fund projects and/or any new additional funding that becomes available be applied to its active projects if they require additional funding to complete within the current three-year local board programme
- e) whakaae / approve as its second priority, that any further cost savings from the completion of currently active Local Board Transport Capital Fund projects or any alternative funding that becomes available be applied to Clark Road Upgrade - \$370,000
- f) tono / request that when Auckland Transport consider the upgrade of Totara Road and Apollo Drive Bus Stops that Auckland Transport considers options to lower the cost price of bus stop upgrades for example through the re-use of old bus shelters.
- g) āhukahuka / acknowledge that in response to significant community concern and safety concerns at Appleby Road outside Albany Junior High School that Auckland Transport have agreed to investigate and fund safety improvements using their reactive safety fund
- h) whakamihi / thank the Elected Member Relationship Partner for expediting the traffic resolution process and bringing forward the opening of the Joshua Carder Drive and Craigs Way roundabout and changing the traffic management plan for Scott Road.

**CARRIED**

## 12 Public feedback report on the traffic bylaw review

The Auckland Transport Elected Member Relationship Partner was in attendance to support the item.

Resolution number UH/2025/9

MOVED by Chairperson A Atkinson, seconded by Member C Blair:

**That the Upper Harbour Local Board:**

- a) whakarite / provide views on how the Joint Bylaw Panel should address matters raised in public feedback on the proposed Vehicle Use and Parking Bylaw 2025, including the supporting proposals, included as Attachment B to the agenda report
- b) tono / request that for Part 5 (Vehicle use and parking on beaches), it is clear as to who the relevant authority is

- c) **tono / request that care is taken with rules on narrow streets, noting that emergency vehicle and rubbish truck access might need to be retained by allowing berm parking, there needs to be enough flexibility so that the needs of emergency services are prioritised.**

**CARRIED**

### **13 Changes to voting sign locations for the 2025 local elections**

An assessment of voting sign sites to consider adding was tabled. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number UH/2025/10

MOVED by Deputy Chairperson U Casuri Balouch, seconded by Member J Mclean:

**That the Upper Harbour Local Board:**

- a) **tono / request that the Auckland Transport Traffic Control Committee include the following election sign sites ahead of the 2025 local elections:**
- i) **corner of Albany Highway and Albany Expressway**
  - ii) **Hugh Green Road Recreation Reserve (opposite Ballyboe Place)**
- b) **tono / request that the Auckland Transport Traffic Control Committee investigate the usage of the berm strip opposite the wastewater treatment plant on Buckley Avenue as an election sign site ahead of the 2025 local elections.**

**CARRIED**

#### **Attachments**

- A 27 February 2025, Upper Harbour Local Board: Item 13 - Changes to voting sign locations for the 2025 local elections - Assessment of voting sign sites to consider adding.

### **14 Local board views on proposed plan change 106 for filming on Sites and Places of Significance to Mana Whenua**

Resolution number UH/2025/11

MOVED by Deputy Chairperson U Casuri Balouch, seconded by Member C Blair:

**That the Upper Harbour Local Board:**

- a) **tautoko / support proposed plan change 106 which identifies temporary film activities on Sites and Places of Significance to Mana Whenua on public places as a permitted activity.**

**CARRIED**

**15 Auckland Council's Quarterly Performance Report: Upper Harbour Local Board for quarter two 2024/2025**

The Local Board Advisor, Robert Marshall, was in attendance to support the item  
Resolution number UH/2025/12

MOVED by Chairperson A Atkinson, seconded by Member K Parker:

**That the Upper Harbour Local Board:**

- a) **whiwhi / receive the performance report for quarter two of 2024/2025 ending 31 December 2024 as outlined in Attachment A to the agenda report**
- b) **tuhi tīpoka / note the financial performance report in Attachment B of the agenda report will remain confidential until after the Auckland Council Group half-year results for 2024/2025 are released to the New Zealand Exchange (NZX), which are expected to be made public on or about 28 February 2025**
- c) **whakaae / approve the allocation \$3,817 film permit revenue for filming to Activity ID 410 Community Grants Upper Harbour**
- d) **tono / request that Activity ID 4546 Masterplan for Spedding/Trig Reserve and Brigham Creek Road Reserve includes consideration of community and youth facilities, wheeled sports, hard courts and open recreation noting that the local board will approve the final scope, methodology and engagement approach for this project**
- e) **whakamihi / thank officers for seeking to expedite Activity ID 4481 Attwood Reserve – investigate design and repair wharf and boat ramp, which is behind schedule, noting community concern at the lack of launching facilities in the area**
- f) **tono / request the council staff come to the local board for prioritisation discussions on Activity ID 30445 Te Kori Scott Point should any funding become available in the future to complete the delivery of the Te Kori Scott Point Masterplan including consideration of:**
  - i) **hard court facilities**
  - ii) **flexible plaza area for wheeled sport**
  - iii) **sport fields 2 and 3**
- g) **tono / request Te Kori Scott Point, including stage 2 and 3, are included in the current Development Contributions Schedule 8 in accordance with the Scott Point Sustainable Sports Park Masterplan Report.**

**CARRIED**

**16 Hōtaka Kaupapa / Governance forward work calendar**

Resolution number UH/2025/13

MOVED by Member K Parker, seconded by Member J Mclean:

**That the Upper Harbour Local Board:**

- a) **whiwhi / receive the Upper Harbour Local Board Hōtaka Kaupapa / governance forward work calendar for March 2025 – May 2025 (refer to attachment A to the agenda report).**

**CARRIED**



## 17 Workshop records

Resolution number UH/2025/14

MOVED by Member C Blair, seconded by Chairperson A Atkinson:

**That the Upper Harbour Local Board:**

- a) **whiwhi / receive the records of the Upper Harbour Local Board workshops held on Thursday 21 and 28 November 2024 (refer to attachments A and B to the agenda report).**

**CARRIED**

## 18 Local Board Members' Reports - February 2025

The Deputy Chairperson, U Casuri Balouch tabled a local board members report. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number UH/2025/15

MOVED by Deputy Chairperson U Casuri Balouch, seconded by Member K Parker:

**That the Upper Harbour Local Board:**

- a) **whiwhi / receive the verbal local board members reports from Member K Parker and Member J Mclean, written local board members report from Deputy Chairperson U Casuri Balouch, and verbal local board members reports from Chairperson A Atkinson and Member C Blair.**

**CARRIED**

### Attachments

- A 27 February 2025, Upper Harbour Local Board: Item 18 - Local Board Members' Reports - February 2025 - Deputy chairpersons report January 2025 - February 2025

The meeting was adjourned at 12.16pm

The meeting was reconvened 12.43pm

## 19 Te Whakaaro ki ngā Take Pūtea e Autaia ana | Consideration of Extraordinary Items

### 19.1 Draft Storm Affected Land Use Policy

The Local Area Manager, Lesley Jenkins, was in attendance to support the item. The Draft Storm Affected Land Use report and attachments were tabled. Copies have been placed on the official minutes and are available on the Auckland Council website as minute attachments.

Resolution number UH/2025/16

MOVED by Deputy Chairperson U Casuri Balouch, seconded by Chairperson A Atkinson:

That the Upper Harbour Local Board:

- a) **tuku / provide the following requests and feedback on the draft Storm Affected Land Use Policy to the Governing body, for consideration by the Policy and Planning Committee at its upcoming meeting:**
  - i) **the draft Storm Affected Land Use Policy has not been developed as per Auckland Council's own policy framework which gives effect to the local board's right to provide input into the development of policies that impacts its areas, as required under the section 48(J) of the Local Government Act 2002, section 15 of the Local Government (Auckland Council) Act 2009**
  - ii) **the process outlines community benefit as one of the matters to be considered however without local boards being part of the process for policy development and decisions, local views and preferences could be limited and not reflect wider community needs**
  - iii) **the Transport, Resilience and Infrastructure Committee endorsed in principle (Resolution number TICCC/2025/12) the draft policy on the 13 February 2025 without giving consideration to local board views as required by legislation**

**General matters relating to the policy**

- iv) **request that the definition of Category (b) includes an explicit reference to local board plans so that other locally determined priorities that go beyond core service needs may be considered**
- v) **enable local boards to acquire Category (a) properties for any local activities or community priorities provided they have a viable funding plan e.g. a service optimisation business case or local rates proposal**

**Policy principles**

- vi) **strengthen the policy principles by amending Principle 2 (Make best use of storm-affected land) to include an explicit reference to Local Board Plans or community priorities, thereby broadening and maximising the community value derived from the programme**

**Decision-making roles and responsibilities**

- vii) **welcomes further discussion on the management of residual land and land retained for hazard management purposes, acknowledging that all council land within local board areas are vital components of local open space networks and ecological corridors**
- viii) **establish a clear escalation process when local board views on land use differ from staff recommendations, ensuring such matters are referred for a political decision rather than being resolved through staff delegation**
- ix) **alternatively, the policy could enable local boards to present their case to the Storm Recovery Political Advisory Group, in the event that a request is not supported by the staff assessment, before a final decision is made**

**Local board funding requirements**

- x) **remove the requirement for local boards to commit operational funding (OPEX) as a precondition for the internal transfer of properties already assessed as meeting a service need by the**

**Auckland Council Group. This requirement creates an unnecessary barrier to addressing service gaps**

- xi) request that if a property meets a service need and local boards support retaining or repurposing it, the Governing Body should expect that the necessary maintenance costs will be incorporated into the local boards existing maintenance contracts with any budget top-up requirements to be considered by the local board as part of its work programme process**
- xii) request that if land is retained to meet a service need and it requires remediation, that the Governing Body, which holds statutory responsibility for the network of facilities and service capacity, should fund or contribute to the remediation rather than leaving these costs to local boards**
- xiii) acknowledge that where local boards wish to retain land for a community outcome that goes beyond core service needs, it is entirely appropriate to provide upfront assurance of funding availability**

**Implementation Approach: Service needs assessment**

- xiv) ensure that service needs assessments consider not only local board plans but any other relevant service needs assessments undertaken by local boards**
- b) *tono* / request that this resolution be circulated to all local boards and governing body members for their information**
- c) *tono* / request that the local board receive information relating to the number and location of affected properties in the local board area, well in advance of any assessments of affected land or decisions being made.**

**CARRIED**

**Attachments**

- A 27 February 2025, Upper Harbour Local Board: Item 19.1 - Extraordinary Business - Draft Storm Affected Land Use Policy - Draft Storm Affected Land Use Policy report.**
- B 27 February 2025, Upper Harbour Local Board: Item 19.1 - Extraordinary Business - Draft Storm Affected Land Use Policy - Attachment A - Draft Storm Affected Land Use Policy.**
- C 27 February 2025, Upper Harbour Local Board: Item 19.1 - Extraordinary Business - Draft Storm Affected Land Use Policy - Attachment B - Recovery Office Briefing for local boards.**

12.46 pm

The chairperson thanked members for their attendance and attention to business and closed the meeting with a Karakia.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE UPPER HARBOUR LOCAL  
BOARD HELD ON

**DATE:.....**

**CHAIRPERSON:.....**