

I hereby give notice that an ordinary meeting of the Disability Advisory Panel will be held on:

**Date:** Monday, 3 March 2025  
**Time:** 12.00pm  
**Meeting Room:** Room 1, Level 26  
**Venue:** Te Wharau o Tāmaki - Auckland House  
135 Albert Street  
Auckland

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## Ngā Hui a te Rōpū Kaitohutohu Take Hunga Hauā / Disability Advisory Panel

### OPEN AGENDA

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#### MEMBERSHIP

<b>Co-Chairperson</b>	Martine Abel-Williamson
<b>Co-Chairperson</b>	Barry de Geest
<b>Members</b>	Ryan dos Santos Meechan
	Amy Hogan
	Aine Kelly-Costello
	Lavinia Lovo
	Gerard Martin
	Lorraine McQuigg
	Chris Orr

(Quorum 5 members)

**Lexy Turner**  
Kaitohutohu Mana Whakahaere / Governance  
Advisor

**24 February 2025**

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## **TERMS OF REFERENCE**

*(Excerpt – full terms of reference available as a separate document)*

The terms of reference set out the purpose, role and protocols of all Auckland Council demographic advisory panels. Panel members abide by the Code of Conduct for members of Auckland Council advisory panels.

### **Purpose**

As one of council's engagement mechanisms with diverse communities, the demographic advisory panels provide advice to the governing body and council staff within the remit of the Auckland Plan on the following areas:

- Auckland Council's regional policies, plans and strategies
- regional and strategic matters including those that Council-Controlled Organisations deal with
- any matter of particular interest or concern to diverse communities.

### **Outcomes**

The panel's advice will contribute to improving the outcomes of diverse communities and social cohesion as set out in the Auckland Plan. The panels will advise through their agreed strategic agenda and detailed work programme.

### **Strategic agenda and work programme**

The panel must develop a work programme and set a strategic agenda for the term. The agendas should be focused and integrated across the panels for collaborative input into shared agendas, particularly in relation to the Auckland Plan, the Long-term Plan and regional policies. The panels should advise on council's operational and organisational strategies relevant to diverse communities.

The panels may also consider whether they wish to choose, shape and support a project they feel passionate about as part of their work programme.

The governing body and council staff should work with the panels for the development of their strategic agendas and work programme. The Planning, Environment and Parks Committee will approve the panel's work programme and any subsequent major changes to it.

### **Submissions**

The panel cannot make formal submissions to Auckland Council on council strategies, policies and plans, for example, the annual plan. However, the panel may be asked for informal feedback during a consultative process.

In its advisory role to the council, the panels may have input to submissions made by the council to external organisations but do not make independent submissions, except as agreed with the council.

This does not prevent individual members being party to submissions outside their role as panel members.

### **Review**

The form and functioning of the panels may be reviewed prior to or after, the end of the panel's term in September 2025.

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**1 Ngā Tamōtanga | Apologies**

**2 Te Whakapuaki i te Whai Pānga | Declaration of Interest**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

**3 Te Whakaū i ngā Āmiki | Confirmation of Minutes**

That the Disability Advisory Panel:

- a) whakaū / confirm the ordinary minutes of its meeting, held on Monday, 30 September 2024, including the confidential section, as a true and correct record.

**4 Other Business**



## Whanaungatanga, Co-Chairs Updates, and Panel Activities

File No.: CP2025/01775

Item 5

### Te take mō te pūrongo

#### Purpose of the report

1. To provide the panel with an opportunity to continue information sharing and relationship building.
2. To support the Disability Advisory Panel in discussing activities its members have been engaged in since the previous meeting which do not appear as standalone agenda items.

### Whakarāpopototanga matua

#### Executive summary

3. Panel members are encouraged to speak to activities its members have been engaged in since the previous meeting which do not appear as standalone agenda items, and other individual activities to the panel.
4. Meetings of the Elections Working Group, as well as the Disability Community Hui on Emergency Preparedness, are standalone items in the agenda for discussion.

### Ngā tūtohunga

#### Recommendation

That the Disability Advisory Panel:

- a) whiwhi / receive advisory panel co-chair and member updates.

### Ngā tāpirihanga

#### Attachments

There are no attachments for this report.

### Ngā kaihaina

#### Signatories

Author	Milly Athy-Timmins - Kaitohutohu Mana Whakahaere / Governance Advisor
Authoriser	Victoria Wicks-Brown - Principal Advisor Panels





## Disability Advisory Panel representative

File No.: CP2025/02490

### Te take mō te pūrongo

#### Purpose of the report

1. To appoint a Disability Advisory Panel representative to liaise with Council's policy team on an upcoming climate adaptation project.

### Whakarāpopototanga matua

#### Executive summary

2. Council's policy team has requested the assistance of the Disability Advisory Panel as they work towards a climate adaptation pilot relevant to the disability community.
3. It is recommended the panel appoint its climate portfolio lead to represent the panel for this mahi, expected to be approximately 10 hours for the remainder of the term.
4. The panel will receive updates in the same way it receives report back from the Elections working group and be able to ask questions and provide feedback.

### Ngā tūtohunga

#### Recommendation

That the Disability Advisory Panel:

- a) kopou / appoint a representative as liaison with Council's policy team.

### Ngā tāpirihanga

#### Attachments

There are no attachments for this report.

### Ngā kaihaina

#### Signatories

Author	Milly Athy-Timmins - Kaitohutohu Mana Whakahaere / Governance Advisor
Authoriser	Victoria Wicks-Brown - Principal Advisor Panels



## Liaison Councillor Update

File No.: CP2025/01776

Item 7

### Te take mō te pūrongo

#### Purpose of the report

1. To provide an opportunity for the Disability Advisory Panel Liaison Councillor, Councillor Sharon Stewart, to update the panel on any recent Council and Governing Body business that may be of interest.

### Whakarāpopototanga matua

#### Executive summary

2. To update the panel on recent Governing Body decisions or Council activity that may be of interest.

### Ngā tūtohunga

#### Recommendation

That the Disability Advisory Panel:

- a) tuhi ā-taipitopito / note the Liaison Councillor's update.

### Ngā tāpirihanga

#### Attachments

There are no attachments for this report.

### Ngā kaihaina

#### Signatories

Author	Milly Athy-Timmins - Kaitohutohu Mana Whakahaere / Governance Advisor
Authoriser	Jonathan Benge – Disability Advisory Panel Co-Lead Officer



## Report Back, Elections Working Group

File No.: CP2025/01780

### Te take mō te pūrongo

#### Purpose of the report

1. For representatives of the Disability Advisory Panel on the cross-panel Elections Working Group to report back to the panel on activity of interest and receive any feedback.

### Whakarāpopototanga matua

#### Executive summary

2. The Auckland Council Elections team hold monthly meetings with the demographic advisory cross-panel Elections Working Group with the aim of ensuring the team has access to regular, timely advice from the panels on the Elections programme through the lens of Auckland's diverse communities.
3. Each demographic advisory panel has representatives on the working group who contribute to these meetings. Disability Advisory Panel member Gerard Martin is Chair of the Working Group, and Co-Chair Martine Abel-Williamson is the other panel representative.
4. This item provides an opportunity for members of the panel to report back on activity covered in the Elections Working Group meetings, and to seek feedback and input from the panel.

### Ngā tūtohunga

#### Recommendation

That the Disability Advisory Panel:

- a) tuhi ā-taipitopito / note the update from the panel representatives on the cross-panel Elections working group and provide any additional thoughts and feedback to the panel reps.

### Ngā tāpirihanga

#### Attachments

There are no attachments for this report.

### Ngā kaihaina

#### Signatories

Author	Milly Athy-Timmins - Kaitohutohu Mana Whakahaere / Governance Advisor
Authoriser	Victoria Wicks-Brown - Principal Advisor Panels



## Annual Plan

File No.: CP2025/02402

### Te take mō te pūrongo

#### Purpose of the report

1. To give the Disability Advisory Panel an opportunity to discuss the draft Annual Plan for 2025-2026 and to ask questions of the finance team members responsible for the Plan. This is ahead of an opportunity to give feedback to the Governing Body in April 2025.

### Whakarāpopototanga matua

#### Executive summary

2. Council publishes a new long-term plan every three years. In all other years, we publish an annual plan.
3. The Annual Plan sets out what the council seeks to achieve in a financial year, the services we will provide, how much money will be spent and where that money will come from.
4. Auckland Council's Annual Plan 2025/2026 public consultation will get underway in February 2025 with the plan to take effect on 1 July 2025.
5. The annual plan also includes a local board agreement for each of our 21 local boards.
6. The proposed Annual Plan 2025/2026 focuses on delivering year two of our Long-term Plan (LTP) 2024-2034.
7. It progresses delivery of the financial and physical resilience committed to in the LTP, with a view to building "a more efficient council focussed on value for money for Aucklanders".
8. While there aren't any big issues or challenges raised in this plan, elected members are interested in the panel's views on the proposal as Council delivers on the vision of our long-term plan.
9. The proposed annual plan:
  - i) Delivers key programmes across seven areas of Investment: Transport, Water, Built environment, Natural environment, Community, Economic and cultural development and Well-managed local government.
  - ii) Delivers \$4.0 billion of capital expenditure for the 2025/2026 financial year; investing in assets such as roads, pipes and transport infrastructure to provide further services to Aucklanders and build a more resilient region.
  - iii) Implements fairer funding for local boards with a view to enabling local boards to better respond to the needs of their communities.
  - iv) Sets an overall rates increase of 5.80 per cent for the average value residential property for 2025/2026, or around \$223 a year (\$4.29 a week).
10. The panel may also wish to comment on a bed night visitor levy that would be paid by visitors who stay in short-stay commercial accommodation – like hotels, motels and bnbs – to fund major events and destination management and marketing activity.
11. Members of the finance team will take the panel through the attached presentation with an opportunity for the panel to ask questions and consider any aspects of the plan it may wish to comment on specifically the overall plan, rates increases, destination marketing, local board priorities, and the bed night visitor levy.
12. There is an opportunity on 30 April to appear before the Budget Committee, a Committee of the Whole (Mayor and Councillors), to provide feedback on the draft Annual Plan and any other insights the Disability Advisory Panel may wish to provide.

## Ngā tūtohunga

### Recommendation

That the Disability Advisory Panel:

- a) tono / request that the panel discuss the draft Annual Plan, ask questions of the Finance team, and consider any aspects it might wish to comment on in April 2025.

## Ngā tāpirihanga

### Attachments

No.	Title	Page
A⇒	Annual Plan 2025-2026 Disability Advisory Panel presentation	
B⇒	Annual Plan - Consultation Document	

## Ngā kaihaina

### Signatories

Author	Victoria Wicks-Brown - Principal Advisor Panels
Authoriser	Jonathan Bengé – Disability Advisory Panel Co-Lead Officer



## Eke Panuku Development Auckland Update

File No.: CP2025/02352

Item 10

### Te take mō te pūrongo

#### Purpose of the report

1. To provide the Disability Advisory Panel with an update on work about accessibility of the Karanga Plaza Harbour Pool.

### Whakarāpopototanga matua

#### Executive summary

2. Gyles Bendall, GM, Design and Place, Eke Panuku will attend and provide an update on work to progress accessibility options since the opening of the Karanga Plaza Harbour Pool.

### Ngā tūtohunga

#### Recommendation

That the Disability Advisory Panel:

- a) whiwhi / receive the verbal update from Eke Panuku staff.

### Ngā tāpirihanga

#### Attachments

There are no attachments for this report.

### Ngā kaihaina

#### Signatories

Author	Milly Athy-Timmins - Kaitohutohu Mana Whakahaere / Governance Advisor
Authoriser	Victoria Wicks-Brown - Principal Advisor Panels



# Room to Move i te Pokapū Tāone, developing our City Centre Parking Management Plan

File No.: CP2025/02315

Item 11

## Te take mō te pūrongo

### Purpose of the report

1. To seek feedback and support from the Disability Advisory Panel (DAP) on public consultation of the Draft Room to Move i te Pokapū Tāone - the Draft City Centre Parking Management Plan, noting that Auckland Transport (AT) will provide a report after consultation to outline changes and outcomes.
2. We are requesting that information (about the public consultation) is shared with relevant networks, so that they can participate by providing feedback.

## Whakarāpopototanga matua

### Executive summary

3. Following adoption of [Room to Move: Tāmaki Makaurau Auckland's Parking Strategy](#), Auckland Transport, working with Council partners and key stakeholders, have developed a draft action plan to deliver the strategy in the City Centre. We now want to engage the public on this draft *Room to Move in the City Centre* action plan.
4. The City Centre is a key pou (pillar) of Tāmaki Makaurau Auckland, and it has a critical role in the region's transport networks. It is vital that roads and streets, being valuable and limited public resources, are run effectively and efficiently to support access, connection and opportunities. The City Centre is always changing, and the roads and streets need to change along with it.
5. Kerbside space is a key sub-section of the broader transport system. It needs to be managed well to support the function and goals of the transport system. [Room to Move: Tāmaki Makaurau Auckland's Parking Strategy](#) outlines the guiding policies and principles on how kerbside space and public parking should be used across the region.
6. The draft *Room to Move in the City Centre* is a ten-year plan that develops these policies into confirmed actions. It is a comprehensive review to ensure these kerbside spaces meet Aucklanders needs today, while considering how to accommodate our communities' and access needs and support delivery of the City Centre Masterplan into the future.
7. *Room to Move in the City Centre* is focused on ensuring that kerbside space and off-street parking areas are allocated to the most beneficial activities, and are utilised in safe and efficient ways, that:
  - Support Auckland's strategic direction for transport and the City Centre.
  - Support local businesses and residents.
  - Benefit the wider community.
8. A primary focus of the joint Auckland Transport and Eke Panuku broader programme, is to ensure that *Room to Move in the City Centre* is seamlessly integrated with wider regeneration efforts, promoting both enhanced mobility and improved urban liveability. This initiative plays a vital role in supporting current access and operations in the City Centre, as well as the long-term vision for a dynamic, accessible, and sustainable City Centre.
9. To date, this plan has been developed through:
  - data collection and analysis (seeing how kerbside space is used, by time of day),

- significant insight from partners and stakeholders, to hear valuable views, issues and opportunities, and
  - proposed responses to the issues and opportunities, by way of change proposals to kerbsides and broader recommendations around continued operational improvements.
10. The key components of the draft *Room to Move in the City Centre* plan are:
- A series of change proposals for kerbsides. These are split into short-term or ‘quick-win’ actions (e.g. traffic control, line-marking and signage changes), which we aim to implement before the City Rail Link opens; with more complex changes (e.g. small-scale engineering improvements) following soon after. Longer-term (post 2028) proposals are generally larger-scale initiatives that may not yet have confirmed funding and will need further investigation and design work.
  - Broader recommendations around parking system operational improvements, communications, technology and planning for offstreet parking and initiatives for further investigation and development.
11. We have engaged early with a wide range of partners and stakeholders (over 30 interest groups), to gain valuable ‘on the ground’ insight and incorporate their perspectives into the plan. Key themes beyond allocation of space included the importance of parking compliance, the need to progress towards the vision for the City Centre, the need for more dynamic use of kerbside space, and the need for more loading space (for goods and people).
12. Parking and kerbsides are limited spaces, and there are many people (with different ideas and views), meaning it will be a challenge to gain an agreed view on how the space should be used. Our public engagement material will set out the challenges facing the transport system, the plans, strategies and objectives which are guiding our work, and explain the ‘why’ for this project – together with the rationale for the proposed changes.
13. We anticipate more focused interest in short-term. Public consultation is being sought by:
- Seeking views from the community on how kerbside and parking resources should facilitate access and contribute to the community,
  - sharing and asking for feedback on the draft proposals/plans, and
  - engaging more specifically with adjacent landowners, businesses and stakeholders on change proposals in the immediate vicinity.
14. Specifically, AT expect that the Disability Advisory Panel may have particular interest in the topic of ‘**Taxi, Uber, pick-up/drop-off and mobility parking**’, and pose the questions:
- Have we acknowledged all the key issues for City Centre parking management?
  - Have we have missed anything in our proposed responses; any opportunities to make improvements?
  - Are there are any further locations of specific concern?
  - Any other suggestions.
15. Public consultation starts from the 26<sup>th</sup> February, allowing for all Aucklanders to contribute to the plan, and will help ensure what we deliver is right for the city. We invite you to promote the public consultation through your network and channels.
16. Once we have incorporated public consultation feedback into the plan, we will provide a report to DAP to set out the feedback received, and how AT have responded to it.

## Ngā tūtohunga

### Recommendations

That the Disability Advisory Panel:

- a) arotake / review Room to Move i te Pokapū Tāone - City Centre Parking Management Plan.
- b) tuku / provide feedback where appropriate into Room to Move i te Pokapū Tāone - City Centre Parking Management Plan.

## Ngā tāpirihanga

### Attachments

No.	Title	Page
A⇒	Room to Move: City Centre Parking Management Plan - presentation.	

## Ngā kaihaina

### Signatories

Author	Claire Covacich – Principal Transport Planner, Auckland Transport
Authorisers	Jonathan Benge - Disability Advisory Panel Co-Lead Officer Victoria Wicks-Brown - Principal Advisor Panels



## Rental Micromobility in Tāmaki Makaurau

File No.: CP2025/01466

### Te take mō te pūrongo

#### Purpose of the report

1. To provide the Disability Advisory Panel an update on rental micromobility in Tāmaki Makaurau.

### Whakarāpopototanga matua

#### Executive summary

2. Rental micromobility has been operating in Tāmaki Makaurau since 2018.
3. Rental micromobility is licensed under the Auckland Council Public Trading, Events and Filming Bylaw 2022 and Auckland Transport's Activities in the Road Corridor Bylaw 2022 (**the bylaws**). The licensee's must also comply with the Rental Micromobility Code of Practice, which is a condition of their licence.
4. Waka Kotahi New Zealand Transit Agency (NZTA) are the responsible authority for regulating matters such as where the devices can be ridden, speed limits, and helmet use.
5. The E-scooters (Declaration Not to be Motor Vehicles) Notice 2023 provides the definition of what can be classed as a *non-motor vehicle* electric scooter, i.e. does not require registration etc., and its maximum power output of 300 Watts.
6. We understand that Waka Kotahi NZTA are currently reviewing the existing regulations.
7. Within this framework, Auckland Council has worked to continuously improve its rental micromobility Code of Practice and the management of e-scooters. Some of these measures include geofencing which includes lower speed zones and no-go zones by agreement with the operators.
8. Privately owned e-scooters are not subject to the bylaws or Code of Practice.
9. In November 2024, two e-scooter operators were issued licences for a two-year period: Flamingo and Lime.
10. The Auckland Council staff who oversee the licensing and monitoring of rental micromobility and representatives from Flamingo and Lime will attend the meeting to hear from the panel, provide an update on the most recent licensing process, including a short overview of our work in this space.

### Ngā tūtohunga

#### Recommendations

That the Disability Advisory Panel:

- a) tuhi tīpoka / note the discussion.
- b) tono / request that the panel identify opportunities to work with council and the rental micromobility operators to improve rental micromobility in Auckland.

## Ngā tāpirihanga

### Attachments

No.	Title	Page
<a href="#">A⇨</a>	Rental Micromobility Code of Practice v4 - Auckland Council	

## Ngā kaihaina

### Signatories

Author	Veronica Lee-Thompson – Principal Specialist, Licensing and Environmental Health
Authorisers	Mervyn Chetty - Manager Licensing and Environmental Health Jonathan Benge -Disability Advisory Panel Co-Lead Officer



## Report - Disability Community Hui on Planning for Emergencies

File No.: CP2025/01785

Item 13

### Te take mō te pūrongo

#### Purpose of the report

1. To provide an opportunity for the Disability Advisory Panel to discuss and endorse the Draft *Disability Community Hui on Emergency Preparedness Report*.

### Whakarāpopototanga matua

#### Executive summary

2. On 13 November 2024 the Disability Advisory Panel hosted a community engagement event *Disability Community Hui on Planning for Emergencies* at Freeman's Bay Community Centre.
3. The event which included presentations, panel discussions and group activities was attended by approximately 80 participants, including staff and panel members.
4. This item provides an opportunity for panel members to discuss and endorse the Draft *Disability Community Hui on Emergency Preparedness Report*.

### Ngā tūtohunga

#### Recommendations

That the Disability Advisory Panel:

- a) whiwhi / receive the report.
- b) ohia / endorse the report.

### Ngā tāpirihanga

#### Attachments

No.	Title	Page
A⇒	DAP - Community Engagement Emergency Planning Hui Report	

### Ngā kaihaina

#### Signatories

Author	Milly Athy-Timmins - Kaitohutohu Mana Whakahaere / Governance Advisor
Authorisers	Jonathan Benge - Disability Advisory Panel Co-Lead Officer Victoria Wicks-Brown - Principal Advisor Panels