

Date: Wednesday, 5 March 2025
Time: 10.00am
Meeting Room: Kaipātiki Local Board Office
Venue: 90 Bentley Avenue
Glenfield

Kaipātiki Local Board Workshop

OPEN AGENDA

MEMBERSHIP

Chairperson	John Gillon
Deputy Chairperson	Danielle Grant, JP
Members	Paula Gillon
	Erica Hannam
	Melanie Kenrick
	Tim Spring
	Dr Janet Tupou

Veshanka Chetty
Democracy Advisor

3 March 2025

Contact Telephone: (027) 306 9574
Email: veshanka.chetty@aucklandcouncil.govt.nz
Website: www.aucklandcouncil.govt.nz

This workshop will be held in-person and via Microsoft Teams.

Email KaipatikiLocalBoard@aucklandcouncil.govt.nz for a link to join the workshop online.

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Next workshop: [Wednesday, 12 March 2025]

Start Time	Finish Time	Subject
9.15am	9.50am	Members only time
10.00am	11.00am	Customer and Community Services - Connected Communities - Community Led Centres
11.00am	12.10pm	Community Grants Review & Presentation
12.10pm	1.00pm	Lunch
1.00pm	2.00pm	Resilience and Infrastructure - Healthy Waters
2.00pm	3.00pm	LB Portfolio Review
3.00pm	3.15pm	Break
3.15pm	4.15pm	Eke Panuku
4.15pm	5.00pm	Development Contributions 2025 (TBC)

Agenda Items

1 Ngā Tamōtanga | Apologies

At the close of the agenda no apologies had been received.

2 Te Whakapuaki i te Whai Pānga | Declaration of Interest

Members are reminded to remain vigilant and to appropriately manage any conflicts that may arise between their role and any private or external interests.

Kaipātiki Local Board workshop

File No.: CP2025/02717

- Note 1: This workshop has been called by the chairperson in consultation with the staff.
- Note 2: No working party/workshop may reach any decision or adopt any resolution unless specifically delegated to do so.

Te take mō te pūrongo Purpose of the report

1. To present the Kaipātiki Local Board workshop agenda for Wednesday, 5 March 2025.

Whakarāpopototanga matua Executive summary

2. Most workshops are open to the public to attend as observers in person or online.
3. Some sessions may not be open to the public. The staff, chairperson and deputy chairperson decide which sessions are open to the public, depending on the sensitivity of the information being discussed. If a session is not open, a reason will be provided below.
4. Email kaipatikilocalboard@aucklandcouncil.govt.nz for a link to join the workshop online./ The public can observe the workshop via MS Teams./ Workshops will not be recorded.
5. Local Board workshops provide an opportunity for local boards to carry out their governance role in the following areas:
 - a) Accountability to the public
 - b) Engagement
 - c) Input to regional decision-making
 - d) Keeping informed
 - e) Local initiative / preparing for specific decisions
 - f) Oversight and monitoring
 - g) Setting direction / priorities / budget.
6. Workshops do not have decision-making authority.
7. Workshops are used to canvass issues, prepare local board members for upcoming decisions and to enable discussion between elected members and staff.
8. Members are respectfully reminded of their Code of Conduct obligations with respect to conflicts of interest and confidentiality.
9. The following will be covered in the workshop:

Session 1 – 10.00am – 1.00pm

Customer and Community Services – Parks and Community Facilities

- *Birkenhead Gateway Signage Project*
- *Beach Haven Coastal Connections – Stage 3*
- *Parks and Community Facilities Performance*
- *Te Ara Hura 2027 Parks and Community Facilities maintenance contracts optimisation programme*

Presenters: **Neil Atkinson**
Programme Manager, Parks and Community Facilities

Item 2

Leigh Radovan

Senior Project Manager, Parks and Community Facilities

Andrew Mackenzie

Senior Structural Engineer, reNature

Jennifer Rose

Head of Asset and Business Performance, Parks and Community Facilities

Zenovia Pappapetros

Community Impact Programme Manager, Ventia

Shane McInnes

Operations Contract Manager, Ventia

Matthew Scott

Project Director, Ventia

Judy Waugh

Work Programme Lead, Parks and Community Facilities

Sarah Jones

Manager Area Operations, Parks and Community Facilities

Eloi Fonseca

Manager Planning and Reporting, Parks and Community Facilities

Governance role: Setting direction.

Proposed Outcome/s: Define board position and feedback.

Attachment/s: Attachment B – Presentation

Attachment C – Presentation

Attachment D – Presentation

Attachment E – Presentation

Attachment F – Memo

Lunch Break
1.00pm – 1.45pm

Session 2 – 1.45pm – 2.45pm

Group Finance - Financial Advisory

- ***Kaipātiki Local Board budget update and cost pressures***

Presenters: **Sugenthy Thomson**
Lead Financial Advisor, Financial Advisory


Governance role: Receive update.

Proposed Outcome/s: Define board position and feedback.

Attachment/s: Attachment G – Presentation

Break 2.45pm – 3.00pm	
Session 3 – 3.00pm – 4.00pm	
Resilience and Infrastructure – Engineering, Assets & Technical Advisory	
<ul style="list-style-type: none"> • Shoreline Adaptation Plan 	
Presenters:	<p>Sage Vernal Senior Coastal Adaptation Specialist, Engineering, Assets & Technical Advisory</p> <p>Lara Clarke Principal Coastal Adaptation Specialist, Engineering, Assets & Technical Advisory</p> <p>Yasmin Hall Relationship Advisor, Executive Office Resilience and Infrastructure</p>
Governance role:	Setting direction.
Proposed Outcome/s:	Define board position and feedback.
Attachment/s:	Attachment H – Presentation

Ngā tāpirihanga Attachments

No.	Title	Page
A 	Kaipātiki Local Board workshop programme	7
B 	Birkenhead Gateway Trail - heritage signage Presentation (<i>Under Separate Cover</i>)	
C 	Beach Haven - New Coastal Connections Presentation (<i>Under Separate Cover</i>)	
D 	PCF - Kaipātiki Jan-Dec 2024 Performance Presentation (<i>Under Separate Cover</i>)	
E 	Te Ara Hura 2027 - PCF Maintenance Contracts Optimisation Programme Presentation (<i>Under Separate Cover</i>)	
F 	Te Ara Hura 2027 - PCF Maintenance Contracts Optimisation Programme Memo (<i>Under Separate Cover</i>)	
G 	Kaipātiki Local Board budgets and cost pressures workshop presentation (<i>Under Separate Cover</i>)	
H 	Shoreline Adaptation Plan Kaipātiki Local Board Workshop Presentation (<i>Under Separate Cover</i>)	



Kaipātiki Local Board Workshop Programme

Date of Workshop: Wednesday, 5 March 2025
Time: 10.00am
Venue: Boardroom, 90 Bentley Ave, Glenfield

Time	Workshop Item	Presenter	Governance role	Proposed Outcome(s)
10.00am – 1.00pm	<p>Customer and Community Services – Parks and Community Facilities</p> <ul style="list-style-type: none"> • Birkenhead Gateway Signage Project • Beach Haven Coastal Connections – Stage 3 • Parks and Community Facilities Performance • Te Ara Hura 2027 Parks and Community Facilities maintenance contracts optimisation programme 	<p>Neil Atkinson Programme Manager, Parks and Community Facilities</p> <p>Leigh Radovan Senior Project Manager, Parks and Community Facilities</p> <p>Andrew Mackenzie Senior Structural Engineer, reNature</p> <p>Jennifer Rose Head of Asset and Business Performance, Parks and Community Facilities</p> <p>Zenovia Pappapetros Community Impact Programme Manager, Ventia</p> <p>Shane McInnes Operations Contract Manager, Ventia</p> <p>Matthew Scott Project Director, Ventia</p>	<ul style="list-style-type: none"> • Setting direction 	<ul style="list-style-type: none"> • Define board position and feedback

		<p>Judy Waugh Work Programme Lead, Parks and Community Facilities</p> <p>Sarah Jones Manager Area Operations, Parks and Community Facilities</p> <p>Eloi Fonseca Manager Planning and Reporting, Parks and Community Facilities</p>		
1.00pm – 1.45pm	Lunch			
1.45pm – 2.45pm	<p>Group Finance - Financial Advisory</p> <ul style="list-style-type: none"> Kaipātiki Local Board budget update and cost pressures 	<p>Sugenthy Thomson Lead Financial Advisor, Financial Advisory</p>	<ul style="list-style-type: none"> Receive update 	<ul style="list-style-type: none"> Define board position and feedback
2.45pm – 3.00pm	Break			
3.00pm – 4.30pm	<p>Resilience and Infrastructure – Engineering, Assets & Technical Advisory</p> <ul style="list-style-type: none"> Shoreline Adaptation Plan 	<p>Sage Vernall Senior Coastal Adaptation Specialist, Engineering, Assets & Technical Advisory</p> <p>Lara Clarke Principal Coastal Adaptation Specialist, Engineering, Assets & Technical Advisory</p> <p>Yasmin Hall Relationship Advisor,</p>	<ul style="list-style-type: none"> Setting direction 	<ul style="list-style-type: none"> Define board position and feedback

		Executive Office Resilience and Infrastructure		
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Next workshop: Wednesday 12 March

12-Mar-25	9.15am	9.50am	Members only time
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	12.10pm	1.00pm	Lunch
	1.00pm	2.00pm	Resilience and Infrastructure - Healthy Waters
	2.00pm	3.00pm	Local Board Portfolio Review
	3.00pm	3.15pm	Break
	3.15pm	4.15pm	Eke Panuku
	4.15pm	5.00pm	Development Contributions 2025 (TBC)

Role of Workshop:

- (a) Workshops do not have decision-making authority.
- (b) Workshops are used to canvass issues, prepare local board members for upcoming decisions and to enable discussion between elected members and staff.
- (c) Workshops are open to the public however, decisions will be made at a formal, public local board business meeting.
- (d) Members are respectfully reminded of their Code of Conduct obligations with respect to conflicts of interest and confidentiality.
- (e) Workshops for groups of local boards can be held giving local boards the chance to work together on common interests or topics.