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# Kaipātiki Local Board Workshop

## OPEN NOTES

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Notes of a workshop of the Kaipātiki Local Board held in the Kaipātiki Local Board Office, 90 Bentley Avenue, Glenfield on Wednesday, 5 March 2025 at 10.02am.

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### TE HUNGA KUA TAE MAI | PRESENT

**Chairperson**  
**Deputy Chairperson**  
**Members**

John Gillon  
Danielle Grant, JP  
Paula Gillon  
Erica Hannam  
Melanie Kenrick  
Tim Spring  
Dr Janet Tupou

*Via electronic attendance*

*Via electronic attendance*

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3 Kaipātiki Local Board workshop

Session 1 – 10.00am – 1.00pm

Customer and Community Services – Parks and Community Facilities

- *Birkenhead Gateway Signage Project*
- *Beach Haven Coastal Connections – Stage 3*
- *Parks and Community Facilities Performance*
- *Te Ara Hura 2027 Parks and Community Facilities maintenance contracts optimisation programme*

Presenters:

**Neil Atkinson**

Programme Manager, Parks and Community Facilities

**Leigh Radovan**

Senior Project Manager, Parks and Community Facilities

**Andrew Mackenzie**

Senior Structural Engineer, reNature

**Jennifer Rose**

Head of Asset and Business Performance, Parks and Community Facilities

**Julie Pickering**

Head of Area Operations, Parks and Community Facilities

**Shane McInnes**

Operations Contract Manager, Ventia

**Matthew Scott**

Project Director, Ventia

**Judy Waugh**

Work Programme Lead, Parks and Community Facilities

**Sarah Jones**

Manager Area Operations, Parks and Community Facilities

**Eloi Fonseca**

Manager Planning and Reporting, Parks and Community Facilities

Governance role: Setting direction.

Summary of Discussions:

The local board was provided with an update on the Birkenhead Gateway Signage Project, Beach Haven Coastal Connections – Stage 3, Parks and Community Facilities Performance, and Te Ara Hura 2027 Parks and Community Facilities maintenance contracts optimisation programme.

**Birkenhead Gateway Signage Project**

**The local board raised the following points and questions in response to the presentation:**

- Advocated for signage at Birkenhead Wharf, near ferry dock, due to high tourist foot traffic.
- Requested brochure holders as part of signage to provide alternative access to map information.

- Advocated for including QR codes on all signs, linking to a reliable website.
- Emphasised the need for further stakeholder negotiations regarding sign placement and structural considerations.

**Next Steps:**

- Staff to provide follow up to feedback and questions raised.

**Beach Haven Coastal Connections – Stage 3**

**The local board raised the following points and questions in response to the presentation:**

- Concerns raised over project budget and scope, with discussion on ensuring both options remain on the table.
- Advocated to ensure the project integrates well with existing networks, such as Tui Park and Shepherds Park.
- Requested for a cost-effective approach, leveraging existing infrastructure.
- Concerns raised over environmental impact, particularly near cliffs and mangroves, with a focus on minimising ecological disturbance.
- Advocated for proceeding with consultation for both options, while clarifying budget limitations and realistic project scope.

**Next Steps:**

- Public consultation to follow and staff to provide follow up to questions raised.
- Report to come to a business meeting (estimated for before the 2025 elections).

**Parks and Community Facilities Performance**

**The local board raised the following points and questions in response to the presentation:**

- Advocated for increased access to sports fields, ensuring efficient code changeovers, timely restoration, and improved irrigation systems.
- Requested for detailed reporting on sprinkler system blockages and field maintenance issues impacting community use.
- Emphasised the importance of local employment in service contracts.
- Raised concerns about budget overruns and requested greater financial oversight at the local board level.
- Concerns raised over analysis on the effectiveness of Ventia's maintenance services, including proactive upkeep and compliance with service agreements.
- Discussed potential use of drones for maintenance inspections to enhance efficiency and prevent structural issues.

**Next Steps:**

- Staff to provide follow up to feedback and questions raised.

**Te Ara Hura 2027 Parks and Community Facilities maintenance contracts optimisation programme**

- Requested clarification on whether each local board would have visibility over contracts with Ventia and sought involvement in setting local priorities.
- Requested flexibility in maintenance contracts, allowing local boards to opt in and out of certain service provisions.
- Sought clarity on the coordination of overlapping responsibilities between Ventia and local board stakeholders to avoid duplication or gaps in service.

- Advocated for contracts that prioritise New Zealand-based suppliers to support local economic development.
- Questioned the financial implications of choosing chemical-free maintenance and its impact on long-term budgets.
- Sought clarification on the allocation of consequential operational expenditure (Opex) for new community assets.

**Next Steps:**

- Staff to consider questions raised.

**Lunch Break**  
**1.00pm – 1.45pm**

**Session 2 – 1.45pm – 2.45pm**

**Group Finance - Financial Advisory –**

- ***Kaipātiki Local Board budget update and cost pressures***

Presenters: **Sugenthy Thomson**  
Lead Financial Advisor, Financial Advisory

Governance role: Receive update.

Summary of Discussions:

The local board was provided with a presentation on the Kaipātiki Local Board budget update and cost pressures.

**The local board raised the following points and questions in response to the presentation:**

- Sought clarification on details of financial impact per option, particularly discrepancies in expected versus actual allocations.
- Concerns raised over decision-making authority and financial oversight, particularly regarding cost pressures, contractual variations, and Opex.
- Concerns raised over oversight of full facilities contract, identifying unbudgeted overspending and inconsistencies in financial reporting.
- Requested improved forecasting for cost pressures.

**Next Steps:**

- Staff to provide follow up to questions raised.

**Break**  
**2.45pm – 3.00pm**

**Session 3 – 3.00pm – 4.00pm**

**Resilience and Infrastructure – Engineering, Assets & Technical Advisory**

- ***Shoreline Adaptation Plan***

Presenters: **Sage Vernal**  
Senior Coastal Adaptation Specialist, Engineering, Assets & Technical Advisory

**Yasmin Hall**

Relationship Advisor, Executive Office Resilience and Infrastructure

Governance role: Setting direction.

Summary of Discussions:

The local board was provided with an update on the Shoreline Adaptation Plan.

**The local board raised the following points and questions in response to the presentation:**

- Requested amendments to draft document.
- Requested splitting Onepoto Domain for clearer delineation.
- Emphasised the need for public education and promotion, particularly targeting homeowners and prospective buyers.
- Highlighted concerns over terminology (e.g. “maintenance” vs. “limited intervention”) and the potential for misalignment with community expectations.
- Raised concerns about the management of tidal flaps and the need for technological enhancements.
- Questioned high consultation response percentages and advocated for broader demographic engagement, particularly younger audiences.

**Next Steps:**

- Staff to provide follow up to questions raised.

The workshop finished at 4.23pm.