
Papakura Local Board Workshop

OPEN NOTES

Minutes of a meeting of the Papakura Local Board Workshop held in the Local Board Chambers, 35 Coles Crescent, Papakura, Auckland on Wednesday, 12 March 2025 at 9:15am.

TE HUNGA KUA TAE MAI | PRESENT

Deputy Chairperson	Jan Robinson
Members	Felicity Auva'a
	George Hawkins
	Kelvin Hieatt
	Andrew Webster

(Until 1.38pm; from 1.47pm)

TE HUNGA KĀORE I TAE MAI | ABSENT

Chairperson	Brent Catchpole
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1 Ngā Tamōtanga | Apologies

That the Papakura Local Board Workshop:

- a) note the apology from Chair Brent Catchpole for non attendance.

2 Te Whakapuaki i te Whai Pānga | Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

Member Webster declared Conflict of Interest with Harvest Church during the discussion.

3 Local Board Workshop

Item 1 – 9:15-10:00m	
Development Contributions 2025 proposal	
Presenter/s:	Andrew Duncan (Manager Financial Policy, Financial Strategy) Ian Kloppers (Head of Infrastructure Funding & Development Strategy) Faithe Smith (Lead Financial Advisor)
Governance role:	Local initiative / preparing for specific decisions
Proposed Outcome/s:	To assist local boards and help them provide feedback on the draft Contributions Policy 2025 public consultation feedback undertaken in September to December 2024.
Attachment/s:	Attachment A – Funding Growth infrastructure - Proposed Government reforms Contribution Policy 2025
<u>Summary of discussions</u>	
Andrew provided a presentation on the Funding growth infrastructure, the proposed Government reforms and the draft Auckland Council Contributions Policy 2025. The board were advised that development levies and development contributions cannot be retrospectively applied. Council could set a targeted rate if it wished.	
Next Steps:	
<ul style="list-style-type: none">• Briefing sessions for local boards – next two weeks• Staff to update proposed policy• Decision-making on update policy – 1 May 2025.	
Item 2 – 12.30-1.30pm	
2025/2026 Community Grants Programme Review	
Presenter/s:	Bilin He (Grants Advisor)

Governance role: Setting direction / priorities / budget

Proposed Outcome/s: To review the 2024/2025 grants programme and criteria to confirm the Local Board outcomes and priorities for the new 2025/2026 Community Grants Programme

Attachment/s: Attachment B – 2025_2026 Grants review - Papakura - Draft

Summary of discussions

Staff provided an overview of the criteria for the 2025/2026 Community Grants Programme and sought feedback.

Member Webster declared a Conflict of Interest with Harvest Church during the discussion.

The local board provided the following input :

- Community grants:
 - Cash payments to be added under low priorities list.
 - Under the exclusions heading: third bullet point to be reworded: Applications seeking additional funding for the same application.
 - Decline reasons – new bullet point to be added internally for staff use - “insufficient supporting documentation”.
- Papakura Youth Grants:
 - First line to read as - You can apply for up to \$1,500
 - Delete towards health and wellbeing.
 - Move to the top of the list and add trades and education: “Towards education and tertiary related fees/trades education”.
- Happy with the proposed grants dates.

Actions

1. Bilin He to update the Community Grants and Youth Grants criteria in line with feedback the input by the local board and provide a report for formal adoption.
2. Request that Bilin He implement a process to send through the thankyou letters received from groups for the board’s information.

Item 3 – 1.30-2:00pm

Auckland Transport bi-monthly board catch up - pre business meeting March 2025

Presenter/s: Bruce Thomas
(Elected Member Relationship Manager, Auckland Transport)

Governance role: Local initiative / preparing for specific decisions

Proposed Outcome/s: To present what is intended to go in the Auckland Transport bi-monthly March 2025 business meeting report and seek direction on potential resolutions.

Attachment/s: Attachment C – AT - Pre Agenda Update

Summary of discussions

Staff provided an overview of is the content of the Auckland Transport bi-monthly March 2025 business meeting report.

Walters Road pedestrian refuge improvements

- Concern over current design.
- Bruce has included information in the March business meeting report that shows all the work that has been undertaken on Walters Road.
- Bruce to seek feedback from the principals of Kauri Flats School and Papakura Normal School

Clevedon Road Speed Calming

- Bruce advised staff have received feedback on proposals and a report will be provided to the April 2025 local board meeting seeking a decision.

371 bus service – Member Hieatt requested a pack / information for the Conifer Grove Residents' community page.

Actions

1. Bruce Thomas to ascertain what consultation Auckland Transport has undertaken with the Kauri Flats School and Papakura Normal School.
2. 371 bus service – Bruce Thomas to find out what is planned regarding a briefing pack for Waiata Shores and Takanini residents.

Break (2:00pm – 2:10pm)

Item 3 –2:10-3:10pm

Direction Setting

Presenter/s: Victoria Hutt
(Papakura Local Board Senior Advisor, Governance & Engagement)

Lee Manaia
(Papakura Local Board Advisor)

Governance role: Setting direction / priorities / budget

Proposed Outcome/s: To inform the board on upcoming events/meetings and seek board's feedback.

For members to provide strategic updates related to meetings/ briefings they have attended, highlighting opportunities for board decision making or advocacy.

Attachment/s: Material unavailable at the time of agenda build.

Summary of discussions

- Notable trees report – March 2025 business meeting
- Term of Parliament (Enabling 4-year term) Legislation Amendment Bill – Members felt that any extension of the Parliamentary term to four years, must be

accompanied by an extension of the political term of local authorities to avoid any overlap and public confusion.

- Papakura Local Board Recognition Certificates – Happy with the proposed approach of presenting certificates in June to align with volunteer week.
- Pukekiwiriki Paa Joint Management Committee meeting 19 March 2025 – Postponed.
- 2025/2026 Work Programme.
- Engagement – Many people didn't understand why the Santa Parade was moved to the Pulman Park
- Workshop schedule – 19 March 2025
- Members Update

Attachments

- A Updated-Attachment A – Funding Growth infrastructure - Proposed Government reforms Contribution
- B Direction Setting

The workshop finished at 4.32pm