

---

# Kaipātiki Local Board

## OPEN MINUTES

---

Minutes of a meeting of the Kaipātiki Local Board held in the Kaipātiki Local Board Office, 90 Bentley Avenue, Glenfield on Wednesday, 19 March 2025 at 10.04am.

---

### TE HUNGA KUA TAE MAI | PRESENT

<b>Chairperson</b>	John Gillon
<b>Deputy Chairperson</b>	Danielle Grant, JP
<b>Members</b>	Paula Gillon
	Erica Hannam
	Melanie Kenrick
	Tim Spring
	Dr Janet Tupou
	Raymond Tan

*Via electronic attendance  
From Item 11*

### HE HUNGA ATU ANŌ I TAE MAI | IN ATTENDANCE

<b>General Manager Governance and Engagement</b>	Lou-Ann Ballantyne
--	--------------------

---



## 1 Nau mai | Welcome

The Chairperson opened the meeting, welcomed those in attendance followed by Member Tim Spring leading the meeting with a karakia.

Whakataka te hau ki te uru  
Whakataka te hau ki te tonga  
Kia mākinakina ki uta  
Kia mātaratara ki tai  
E hī ake ana te atākura  
He tio, he huka, he hauhū  
Tīhei mauri ora!

Cease o winds from the west  
Cease o winds from the south  
Bring calm breezes over the land  
Bring calm breezes over the sea  
And let the red-tipped dawn come  
With a touch of frost  
A sharpened air  
And promise of a glorious day.

## 2 Ngā Tamōtanga | Apologies

There were no apologies.

## 3 Te Whakapuaki i te Whai Pānga | Declaration of Interest

There were no declarations of interest.

## 4 Te Whakaū i ngā Āmiki | Confirmation of Minutes

Resolution number KT/2025/308

MOVED by Deputy Chairperson D Grant, seconded by Member E Hannam:

**That the Kaipātiki Local Board:**

- a) **whakaū / confirm the ordinary minutes of its meeting, held on Wednesday, 19 February 2025, as true and correct.**

**CARRIED**

## 5 He Tamōtanga Motuhake | Leave of Absence

There were no leaves of absence.

## 6 Te Mihi | Acknowledgements

There were no acknowledgements.

### Precedence of Business

Resolution number KT/2025/309

MOVED by Chairperson J Gillon, seconded by Deputy Chairperson D Grant:

**That the Kaipātiki Local Board:**

- a) **whakaae / agree that Item 11: Appointment of and Declaration by new Kaipātiki Local Board Member Raymond Tan be accorded precedence at this time.**

**CARRIED**

## 11 Appointment of and Declaration by new Kaipātiki Local Board Member Raymond Tan

Trina Thompson, Local Area Manager and Lou-Ann Ballantyne General Manager Governance and Engagement was in attendance to address the local board on this item.

A document titled 'Declaration by Member - Te Whakapuaki a te Mema' was tabled. A copy of the tabled document has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number KT/2025/310

MOVED by Chairperson J Gillon, seconded by Deputy Chairperson D Grant:

**That the Kaipātiki Local Board:**

- a) **whakaū / confirm its appointment of Raymond Tan to the vacancy created by the resignation of former member Adrian Tyler.**
- b) **whiwhi / receive the declaration made by Member R Tan pursuant to Schedule 7, clause 14, of the Local Government Act 2002.**

**CARRIED**

### **Attachments**

- A 19 March 2025 - Kaipātiki Local Board business meeting - Declaration by Member - Te Whakapuaki a te Mema

## 7 Ngā Petihana | Petitions

### 7.1 Petition - Target Road School

Fina Hallman, Principal of Target Road School, presented a petition urging the local board to make considerations for the safety of students who walk and bike to Target Road School.

A document titled 'Target Road School - Traffic Petition' was tabled. A copy of the tabled document has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

#### Petition Prayer

"We want our tamariki to be able to walk and bike to and from school safely. We would like a raised crossing and speed bump, on Target Road.

We regularly see speeding drivers, or drivers who decline to stop at the zebra crossing outside our school on Target Road.

We call upon governments both local and national to ensure that there is funding available for road calming measures. This is needed before a calamity occurs."

Resolution number KT/2025/311

MOVED by Deputy Chairperson D Grant, seconded by Chairperson J Gillon:

**That the Kaipātiki Local Board:**

- a) **whiwhi / receive the petition and request that it be forwarded to Auckland Transport.**
- b) **whakamihi / thank Principal Fina Hallman for her attendance and presentation.**

**CARRIED**

### **Attachments**

- A 19 March 2025 - Kaipātiki Local Board business meeting - Target Road School - Traffic Petition

## 8 Ngā Tono Whakaaturanga | Deputations

### 8.1 Birkenhead United Association Football Club

William Taylor, Club President, on behalf of Birkenhead United AFC, Harrison Pasco, Area Manger – Central and South, and Aidan Wong, Futsal and Alternative Format Leads, on behalf of Northern Region Football, were in attendance to address the local board on this item.

Resolution number KT/2025/312

MOVED by Deputy Chairperson D Grant, seconded by Member P Gillon:

**That the Kaipātiki Local Board:**

- a) **whiwhi / receive the deputation from Birkenhead United AFC and thank William Taylor, Harrison Pasco and Aidan Wong for their attendance and presentation.**

**CARRIED**

## 9 Te Matapaki Tūmatanui | Public Forum

### 9.1 Peter Burn

Peter Burn, resident of Kaipātiki, was in attendance to address the board on this item.

Resolution number KT/2025/313

MOVED by Chairperson J Gillon, seconded by Member P Gillon:

**That the Kaipātiki Local Board:**

- a) **whiwhi / receive the public forum item and thank Peter Burn for his attendance.**

**CARRIED**

## 10 Ngā Pakihi Autaia | Extraordinary Business

There was no extraordinary business.

*Note: Item 11: Appointment of and Declaration by new Kaipātiki Local Board Member Raymond Tan was taken after Item 6.*

## 12 Feedback on options to address local board operating cost pressures for Annual Budget 2025/2026

Note: This item was withdrawn.

**13 Auckland Transport Kōkiri Agreement Quarterly Update - March 2025**

Marilyn Nicholls, Elected Member Relationship Partner, Auckland Transport, was in attendance to address the local board on this item.

Resolution number KT/2025/314

MOVED by Member M Kenrick, seconded by Member P Gillon:

**That the Kaipātiki Local Board:**

- a) **whiwhi / receive the March 2025 quarterly update on the Kōkiri Agreement 2024/2025.**

**CARRIED**

**14 Kōkiri - Setting priorities for Auckland Transport project and programme engagement**

Marilyn Nicholls, Elected Member Relationship Partner, Auckland Transport, was in attendance to address the local board on this item.

Resolution number KT/2025/315

MOVED by Deputy Chairperson D Grant, seconded by Member P Gillon:

**That the Kaipātiki Local Board:**

- a) **whiwhi / receive the Forward Works Programme brief.**
- b) **tono / request Auckland Transport to apply the following levels of engagement to the Forward Works Programme projects:**
- i) **Collaborate:**
- **Birkenhead Pavers upgrade**
  - **Kaipātiki Bus stop – New Shelter at stop 4204 Beach Haven Road**
  - **Hinemoa Street Safety improvements**
  - **Beach Haven Road crossing project**
  - **Highbury Globe Lights Project**
  - **Extend the street-to-street walkway project to include missed connections and upgrade older signs to the new consistent standard**
  - **Onewa Road Corridor Study - implementation of improvements**
  - **Birkenhead Avenue/Onewa Road Intersection.**
- ii) **Consult:**
- **Parking - Northcote Town Centre review.**
  - **Community Initiated Engineering Programs FY25/26:**
    - **Lingfield Street – pedestrian crossing upgrade**
    - **24 Glenfield Road – pedestrian crossing**
    - **Totaravale Drive – New footpath connection**
    - **Wairau/View Road intersection improvements – signalization.**
  - **Intersection Improvements:**
    - **Roberts Road / Glenfield Road intersection improvements.**

- **Public Transport Minor Projects:**
  - **Bus stop improvements, markings and upgrades to TDM standards**
  - **Bus shelter renewals.**
- iii) **Inform:**
  - **Network Optimisation – Variable messaging, Advance detection, Use of technology. Bus Booster.**
  - **Sustainable mobility – Promoting active modes, campaigns, targeted schools and communities.**
  - **Road Safety.**
  - **Chartwell/Archers Road intersection Signals and safety platforms.**
  - **Raised zebra crossing at 84 Target Road, Wairau Valley (by Target Road entrance to Target Road School).**
  - **Road Corridor Renewals.**
- c) **ohia / advocate for these projects or programmes:**
  - **Retention, increase and long-term security of the Local Board Transport Capital Fund to support AT to make strategic decisions towards projects that span multiple trienniums.**
  - **Further investment in safe road environments such as safety around schools and safe speeds.**
  - **Improving the bus and ferry network serving the Kaipātiki area.**
  - **Electric bus fleet serving the Kaipātiki area.**

**CARRIED**

**15 Local board views on draft plan change to add trees and groups of trees to the Auckland Unitary Plan Operative in Part and to the Notable Trees overlay**

A document titled 'Notable Trees - Additional information for Kaipātiki Local Board' was tabled. A copy of the tabled document has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number KT/2025/316

MOVED by Chairperson J Gillon, seconded by Member E Hannam:

**That the Kaipātiki Local Board:**

- a) **ohia / endorse draft plan change.**
- b) **tono / request more regular plan changes to ensure that more notable trees and groups of trees are incorporated into the Auckland Unitary Plan Operative in Part as soon as possible.**

**CARRIED**

**Attachments**

- A 19 March 2025 - Kaipātiki Local Board business meeting - Notable Trees - Additional information for Kaipātiki Local Board

**16 Local board input into Auckland Council’s submission on the Term of Parliament (Enabling 4-year Term) Legislation Amendment Bill**

Resolution number KT/2025/317

MOVED by Chairperson J Gillon, seconded by Member M Kenrick:

**That the Kaipātiki Local Board:**

- a) tāpae / delegate Members Janet Tupou and Raymond Tan the responsibility of preparing and submitting the local board input into Auckland Council’s submission on the Term of Parliament (Enabling 4-year Term) Legislation Amendment Bill, noting that:
  - i) feedback is due by close of business Friday 28 March 2025;
  - ii) proposed board feedback will be circulated to all members via email for comment and indicative approval prior to it being submitted; and
  - iii) finalised board feedback will be placed on the next available business meeting agenda for noting purposes.

**CARRIED**

**17 Review of appointments to external organisations for the remainder of the 2022-2025 electoral term**

Jacinda Gweshe, Local Board Advisor, was in attendance to address the local board on this item.

Resolution number KT/2025/318

MOVED by Chairperson J Gillon, seconded by Deputy Chairperson D Grant:

**That the Kaipātiki Local Board:**

- a) whai / adopt the following updated table of appointments to external community organisations for the 2022-2025 political term:

Name of Entity	Purpose of appointment	Appointee
Kaipātiki Community Facilities Trust	Liaison role	Paula Gillon
Kaipātiki Community Facilities Trust	Trustee	To be appointed in the new term
Glenfield Community Centre Governance Group	Governance group member appointed by the Local Board (must be a Local Board Member)	n/a
Glenfield Community Centre	Liaison role	Erica Hannam
Northcote Town Centre Incorporated	BID representative	Danielle Grant
Birkenhead Town Centre Association	BID representative	Melanie Kenrick
Bayview Community Centre	Liaison role	Raymond Tan



Birkdale Beach Haven Community Project	Liaison role	Tim Spring
Hearts and Minds - Raeburn House	Liaison role	Melanie Kenrick
Highbury Community House	Liaison role	Janet Tupou
Kaipātiki Project	Liaison role	Paula Gillon
Youthtown	Liaison role	Danielle Grant
The Northart Society Incorporated	Liaison role	Melanie Kenrick
Pest Free Kaipātiki Restoration Society	Liaison role	Erica Hannam
He Oranga Wairua Marae Trust (previously named Uruamo Maranga Ake Marae Charitable Trust)	Liaison role	To be appointed in the new term
Chelsea Regional Park Association Incorporated	Liaison role	Erica Hannam

**CARRIED**

## 18 Urgent Decision: Kaipātiki Local Board feedback on Draft Storm Affected Land Use Policy

Jacinda Gweshe, Local Board Advisor, was in attendance to address the local board on this item.

Resolution number KT/2025/319

MOVED by Chairperson J Gillon, seconded by Member P Gillon:

**That the Kaipātiki Local Board:**

- a) whiwhi / receive the urgent decision made on Thursday 27 February 2025 as set out in Attachment A of this agenda report, providing local board feedback on the draft Storm Affected Land Use Policy.

**CARRIED**

## 19 Kaipātiki Local Board Chairperson's Report

A document titled 'Kaipātiki Local Board Chairperson's Report' was tabled. A copy of the tabled document has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number KT/2025/320

MOVED by Chairperson J Gillon, seconded by Deputy Chairperson D Grant:

**That the Kaipātiki Local Board:**

- a) tuhi tīpoka / note the tabled chairperson's report.

**CARRIED**

**Attachments**

A 19 March 2025 - Kaipātiki Local Board business meeting - Kaipātiki Local Board Chairperson's Report

## 20 Members' Reports

Resolution number KT/2025/321

MOVED by Member M Kenrick, seconded by Member E Hannam:

**That the Kaipātiki Local Board:**

- a) **tuhi tīpoka / note the written report from Member Melanie Kenrick.**

**CARRIED**

## 21 Governing Body and Houkura Independent Māori Statutory Board

There were no updates provided at this time.

## 22 Workshop Records - Kaipātiki Local Board - February 2025

Resolution number KT/2025/322

MOVED by Member M Kenrick, seconded by Member P Gillon:

**That the Kaipātiki Local Board:**

- a) **tuhi tīpoka / note the record for the Kaipātiki Local Board workshops held on Wednesday 5 February, Wednesday 12 February, and Wednesday 26 February 2025.**

**CARRIED**

## 23 Hōtaka Kaupapa – Policy Schedule

Resolution number KT/2025/323

MOVED by Member M Kenrick, seconded by Member E Hannam:

**That the Kaipātiki Local Board:**

- a) **tuhi tīpoka / note the Kaipātiki Local Board April - May 2025 Hōtaka Kaupapa – Policy Schedule and the March - April 2025 workshop forward work programme.**

**CARRIED**

## 24 Te Whakaaro ki ngā Take Pūtea e Autaia ana | Consideration of Extraordinary Items

There was no consideration of extraordinary items.

Kia whakairihia te tapu Kia wātea ai te ara Kia turuki whakataha ai Kia turuki whakataha ai Haumi e, hui e, TĀIKI E!	Restrictions are moved aside So the pathway is clear To return to everyday activities
--	---

11.33 am

The chairperson thanked members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE KAIPĀTIKI LOCAL BOARD  
HELD ON

**DATE:**.....

**CHAIRPERSON:**.....