

**Date:** Thursday, 20 March 2025  
**Time:** 10.00am  
**Meeting Room:** Upper Harbour Local Board Office  
**Venue:** 6-8 Munroe Lane  
Albany  
Auckland 0632 and Via Microsoft Teams

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## Upper Harbour Local Board Workshop

### OPEN AGENDA

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#### MEMBERSHIP

<b>Chairperson</b>	Anna Atkinson	
<b>Deputy Chairperson</b>	Uzra Casuri Balouch, JP	
<b>Members</b>	Callum Blair	Kyle Parker
	John Mclean	Sylvia Yang

**Max Wilde**  
**Democracy Advisor (Upper Harbour Local Board)**

**14 March 2025**

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### **Agenda Items**

#### **1 Ngā Tamōtanga | Apologies**

At the close of the agenda no apologies had been received.

#### **2 Te Whakapuaki i te Whai Pānga | Declaration of Interest**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

## Local Board Workshop

File No.: CP2025/00913

Note 1: This workshop has been called by the chairperson in consultation with the staff.

Note 2: No working party/workshop may reach any decision or adopt any resolution unless specifically delegated to do so.

### Te take mō te pūrongo Purpose of the report

1. To present the Upper Harbour Local Board workshop agenda for 20 March 2025.

### Whakarāpopototanga matua Executive summary

2. Most workshops are open to the public to attend as observers in person or online.
3. Some sessions may not be open to the public. The staff decide which sessions are open to the public, depending on the sensitivity of the information being discussed. If a session is not open, a reason will be provided below.
4. Email [UpperHarbourlocalboard@aucklandcouncil.govt.nz](mailto:UpperHarbourlocalboard@aucklandcouncil.govt.nz) for a link to join the workshop online. The public can observe the workshop on via MS Teams.
5. Local Board workshops provide an opportunity for local boards to carry out their governance role in the following areas:
  - a) Accountability to the public
  - b) Engagement
  - c) Input to regional decision-making
  - d) Keeping informed
  - e) Local initiative / preparing for specific decisions
  - f) Oversight and monitoring
  - g) Setting direction / priorities / budget.
6. Workshops do not have decision-making authority.
7. Workshops are used to canvass issues, prepare local board members for upcoming decisions and to enable discussion between elected members and staff.
8. Members are respectfully reminded of their Code of Conduct obligations with respect to conflicts of interest and confidentiality.
9. The following will be covered in the workshop:

#### Break (0945 – 1000)

#### Session 1 – (1000 – 1045)

##### *Open Art Studios - progress update*

Presenter/s: **Xanthe Jujnovich**, Place and Partner Specialist, Community.  
**Renee Tanner**, Open Studios Coordinator, Lightbox projects.  
**Darryl Soljan**, Head of Community and Development, Community.

Governance role: Keeping informed

Proposed Outcome/s: Receive update on progress.

Attachment/s: 1 a) Open Arts Studios Upper Harbour Presentation.

Note: At this point in proceedings, the workshop will close to the public for the following reason:

- This workshop session is being held with the public excluded (confidential) as the workshop material contains information that could prejudice the commercial position of a third party. Local Government Official Information and Meetings Act 1987 (s7(2)(b)(ii)).

### Confidential Session 2 – (1045 – 1130)

#### *Confidential - Youth leadership and youth voice Upper Harbour*

Note: At this point in proceedings, the workshop will reopen to the public.

### Session 3 (1130 – 1215)

#### *Albany Community Hub – Community Centre Management Agreement (CCMA)*

Presenter/s: **Jamie Adkins**, Place and Partner Specialist, Community.

Governance role: Setting direction / priorities / budget.

Proposed Outcome/s: Define local board position and feedback.

Attachment: 3 a) Harbour Sport Community Centre Management Agreement (CCMA) Presentation

### Lunch (1215 – 1245)

### Session 4 – (1245 – 1315)

#### *Kokiri Agreement Update*

Presenter/s: **Owena Schuster**, Elected Member Relationship Partner, Auckland Transport.

Governance role: Keeping Informed.

Proposed Outcome/s: Define local board position and feedback.

Attachment: 4 a) Project Kokiri March 2025 presentation.

### Session 5 – (1315 – 1400)

#### *Sunset Road / Sycamore Drive Intersection Safety Improvement*

Presenter/s: **Owena Schuster**, Elected member Relationship Partner, Auckland Transport.

**Thomas Mark**, Consultant, Traffic Engineering Solutions.

**Kyle Martin**, Senior Transportation Engineer, Auckland Transport.

<b>Yan Peng</b> , Transportation Engineer, Auckland Transport.	
Governance role:	Keeping informed.
Proposed Outcome/s:	Define local board position and feedback
Attachment:	5 a) Sunset Road / Sycamore Dr Intersection Road Safety Improvements presentation.
<b>Session 6 – (1400 – 1430)</b>	
<b><i>Clark Road – pedestrian crossing upgrade</i></b>	
Presenter/s:	<b>Owena Schuster</b> , Elected member Relationship Partner, Auckland Transport  <b>Akshay Arora</b> , Senior Transportation Engineer, Auckland Transport.
Governance role:	Keeping informed.
Proposed Outcome/s:	Define local board position and feedback
Attachment/s:	6 a) Clark Road - pedestrian crossing upgrade presentation.
<b>Session 7 – (1430 – 1500)</b>	
<b><i>Paid Parking Proposal – Launch Road</i></b>	
Presenter/s:	<b>Owena Schuster</b> , Elected member Relationship Partner, Auckland Transport  <b>Sarah Holland</b> , Senior Specialist Comms and Engagement, Auckland Transport.  <b>Helena Jaffray</b> , Parking Designer, Auckland Transport
Governance role:	Keeping informed.
Proposed Outcome/s:	Define local board position and feedback
Attachment:	7 a) Launch Road Hobsonville Point Parking Changes presentation.

## Ngā tāpirihanga Attachments

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<a href="#">A</a>	1 a) Open Arts Studios Upper Harbour Presentation.	7
<a href="#">B</a>	3 a) Harbour Sport Community Centre Management Agreement (CCMA) Presentation	17
<a href="#">C</a>	4 a) Project Kokiri March 2025 presentation.	23
<a href="#">D</a>	5 a) Sunset Road / Sycamore Dr Intersection Road Safety Improvements presentation.	35
<a href="#">E</a>	6 a) Clark Road - pedestrian crossing upgrade presentation.	47
<a href="#">F</a>	7 a) Launch Road Hobsonville Point Parking Changes presentation.	55

## Ngā kaihaina Signatories

Item 3



# Open Art Studios Upper Harbour: Progress Update

Upper Harbour Local Board - 20 March 2025

Xanthe Jujnovich, Place and Partner Specialist Arts North / West

## **Purpose**

To provide a progress update for the Open Art Studios Upper Harbour event including:

- Meet the contractor: Renée Tanner, Lightbox Projects.
- Brand, promotion, and communications.
- Survey of local talent and challenges.
- Event details and expectations.







## **Brand, promotion and communications**

- Open Art Studios brand was developed and subsequently launched in November 2024.
- Since the launch, over 100 enquiries received via phone and email from artists eager to learn more about the event and help spread the word.
- Printed posters and DL fliers (large envelope size) were distributed in February 2025.
- Contacts include school arts departments Albany area, arts partners, UHLB community contacts, staff and ArtPoint.

## Survey of local talent

- Artist registrations opened in February and will close on 15 March.
- 27 have viewed the registration, 12 are underway submitting, 5 have completed registration (at the time of writing).
- Artforms include, ceramic art, macrame and enamel artwork, fine art paintings, charcoal drawings.

### Challenge:

- Several artists located outside the local board event focus area have expressed disappointment about their ineligibility to participate.



## Event details and expectations

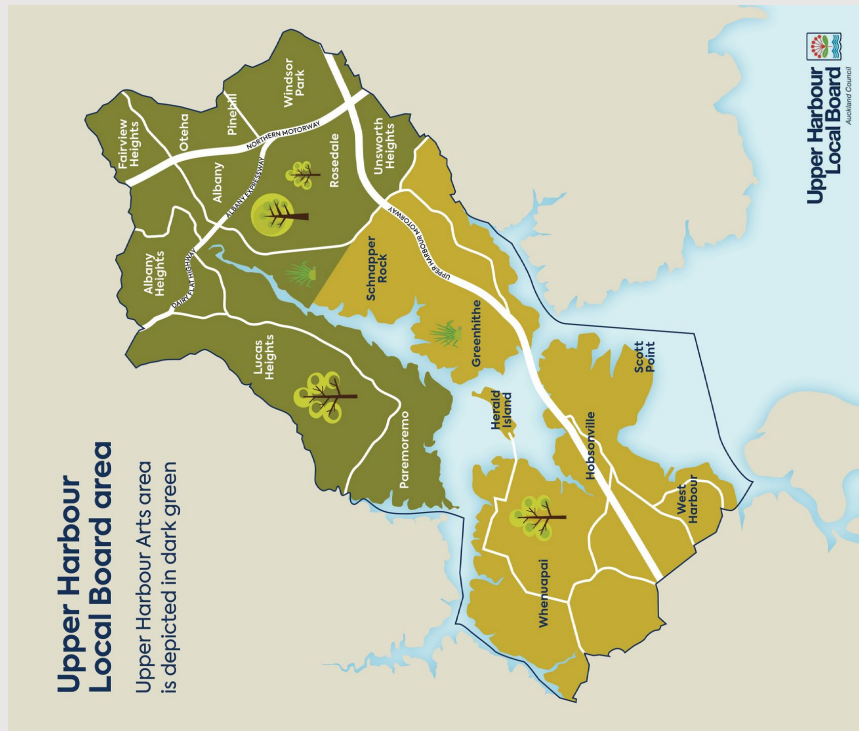
- Inaugural event planned for 10 May and 11 May (from 10am to 4pm).
- Event promotional materials and map with studio locations will be released in early-mid April.
- Registration numbers are expected to be modest in the first year, with growth anticipated in future events.






# Studio locations include Albany and Rosedale



# The 2025 targeted areas, map





# Pātai

Item 3

Attachment A





# Upper Harbour Local Board: Options for future agreement and funding for Harbour Sport - Albany Community Hub

Jamie Adkins, Place and Partner Specialist (Community)



## **Purpose**

- To present to the local board possible options for the future Community Centre Management Agreement (CCMA) and funding for Harbour Sport
- To receive feedback and direction from the local board regarding future funding and direction of the contract



## Community Led Partner - Harbour Sport - Albany Community Hub

Current funding amount and agreement

- The CCMA expires on 30 June 2025
- Currently receive \$19,096.20 per annum
- CPI adjustment per annum
- As contracts expire an opportunity to explore back to market exercise and funding is recommended



## Options for funding increase and length of CCMA

	Option 1	Option 2	Option 3
Albany Community Hub	<p>\$19,096.20</p> <p>Status quo</p> <p>3-year or 5-year CCMA</p>	<p>\$65,000</p> <p>Access and activation</p> <p>3-year CCMA (expire 30 June 2028) or</p> <p>5-year CCMA (expire 30 June 2030)</p>	<p>\$80,000</p> <p>Access, activation and intervention programming</p> <p>3-year CCMA (expire 30 June 2028) or</p> <p>5-year CCMA (expire 30 June 2030)</p>



## Description of the Services Levels

### Service level - Access

Provide fair, easy and affordable access to a safe and welcoming venue in your local community. Access is the provision of a booking service and facility management that enables communities to use the space they need for their activities. (Facility management does not necessarily mean physical presence on site).

### Service level - Activation

Enable and co-ordinate a wide range of activities that cater to the diversity of your local community. Activation includes access along with considered curation and coordination of facility activation. Ensuring there are a wide range of activities meeting the wider community needs and interests. This service requires some staffed hours to provide personal customer interaction and service.

### Service level – Intervention Programming

Identify, develop and deliver intentional targeted programme(s) that respond to strategic needs in your local community. Intervention programming requires the delivery of targeted programme(s) that are not provided through access or activation



## Supporting Information

- Harbour Sport have received additional funding through other work programme lines.
- Tattico Report conducted in March 2023 stated that \$65,000 is amount for 'funding for success' and that longer term contract agreements was recommended.



The slide features a blue background with a pattern of white, curved, overlapping lines. The text is in white. In the top left corner, there is a small logo of a tree and waves. In the top right corner, there is a circular logo with the text 'Think before you print' and a leaf icon. Below this, the date 'March 2025' is written. In the bottom left corner, there is a circular logo with the letters 'AT' inside. The main title is 'Upper Harbour Local Board Considering AT's Work Programme'.

Upper Harbour Local Board

Considering AT's Work Programme

Think before you print

March 2025

AT

# Our work today

**Consider AT's quality advice about projects and programmes**

**Identify projects or programmes that the local board wants to:**

- 'Collaborate' on with AT and lead, building consensus with the community
- Be 'consulted' with by AT
- Stay well-briefed on and expects AT to keep it 'informed' about

**The local board's response will be reported to AT in early 2025**



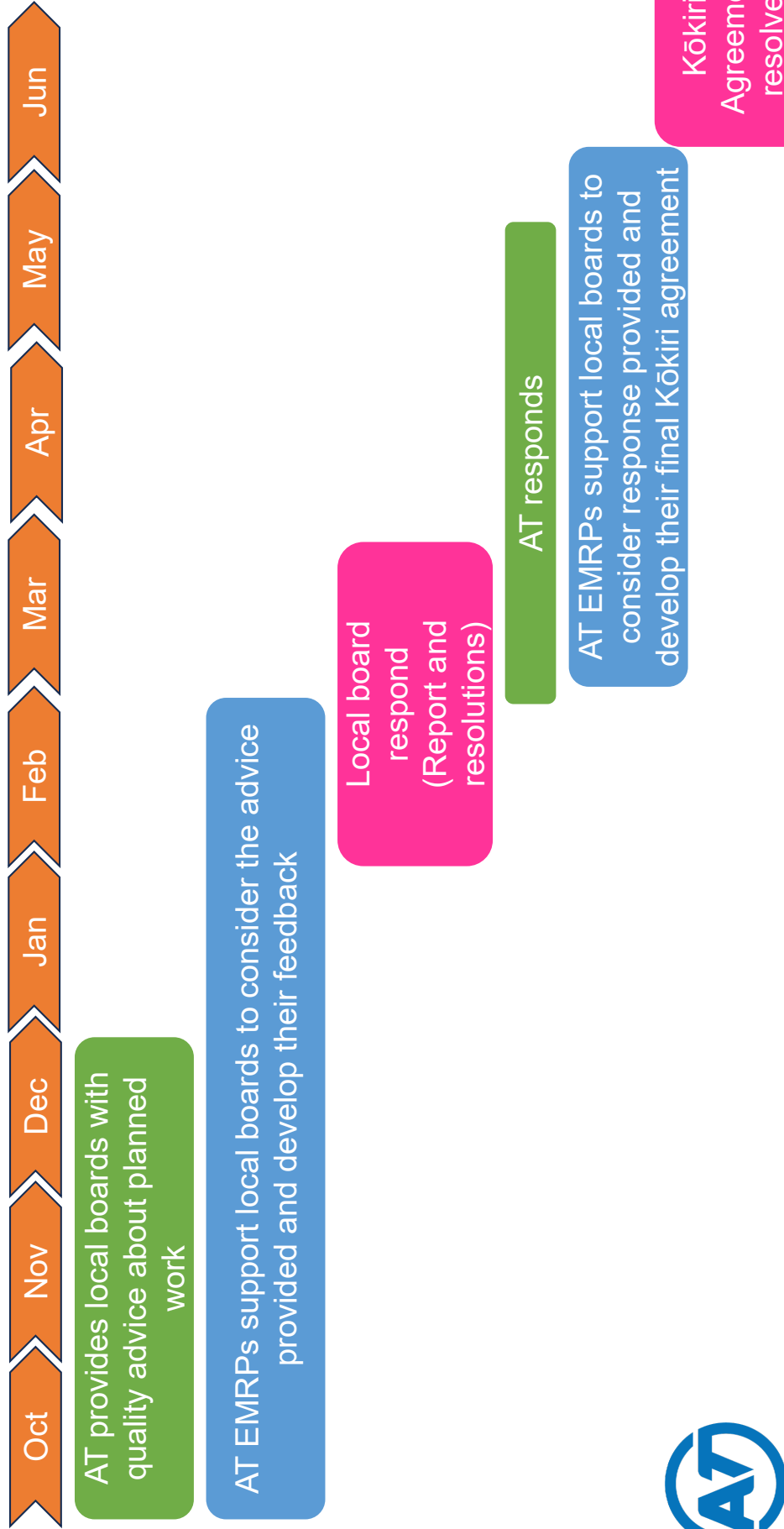


## The terms we use

- Terms are from IAP2 doctrine.
- **Collaborate:** We will work together with you to formulate solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible.
- **Consult:** AT will get feedback on the project or programme from the local board. This will include regular updates and reports that the local board can resolve its feedback against.
- **Inform:** The local board will get regular updates and briefings. Members can provide their individual insights about the project.



## Project Kōkiri process plan





**Local Board Plans**

**Signed off 31 October 2023**

**Provide information that helps Auckland Transport:**

- Provide 'quality advice' for the Annual Local Board Transport Plan/Agreements**
- Develop the Regional Land Transport Plan**

Ta mahere ā rohe o Upper Harbour 2023

**Upper Harbour  
Local Board Plan 2023**













































































