

Date: Wednesday, 26 March 2025
Time: 10.00am
Meeting Room: Kaipātiki Local Board Office
Venue: 90 Bentley Avenue
Glenfield

Kaipātiki Local Board Workshop

OPEN AGENDA

MEMBERSHIP

Chairperson	John Gillon
Deputy Chairperson	Danielle Grant, JP
Members	Paula Gillon
	Erica Hannam
	Melanie Kenrick
	Tim Spring
	Raymond Tan
	Dr Janet Tupou

Veshanka Chetty
Democracy Advisor

21 March 2025

Contact Telephone: (027) 306 9574
Email: veshanka.chetty@aucklandcouncil.govt.nz
Website: www.aucklandcouncil.govt.nz

This workshop will be held in-person and via Microsoft Teams.

Email KaipatikiLocalBoard@aucklandcouncil.govt.nz for a link to join the workshop online.

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Next workshop: [Wednesday, 2 April 2025]

Start Time	Finish Time	Subject
9.15am	9.50am	Members only time
10.00am	11.00am	Customer and Community Services - Parks and Community Facilities
11.00am	12.00pm	Engagement Workshop
12.00pm	12.45pm	Lunch
12.45pm	2.15pm	Auckland Transport - Birkenhead Ave Towncentre footpath; Wayfinding signage; Beach Haven Crossing project; Hinemoa Street
2.15pm	3.15pm	TBC
3.15pm	3.30pm	Break
3.30pm	5.00pm	Resilience and Infrastructure

Agenda Items

1 Ngā Tamōtanga | Apologies

At the close of the agenda no apologies had been received.

2 Te Whakapuaki i te Whai Pānga | Declaration of Interest

Members are reminded to remain vigilant and to appropriately manage any conflicts that may arise between their role and any private or external interests.

Kaipātiki Local Board workshop

File No.: CP2025/04953

Note 1: This workshop has been called by the chairperson in consultation with the staff.

Note 2: No working party/workshop may reach any decision or adopt any resolution unless specifically delegated to do so.

Te take mō te pūrongo Purpose of the report

1. To present the Kaipātiki Local Board workshop agenda for Wednesday, 26 March 2025.

Whakarāpopototanga matua Executive summary

2. Most workshops are open to the public to attend as observers in person or online.
3. Some sessions may not be open to the public. The staff, chairperson and deputy chairperson decide which sessions are open to the public, depending on the sensitivity of the information being discussed. If a session is not open, a reason will be provided below.
4. Email kaipatikilocalboard@aucklandcouncil.govt.nz for a link to join the workshop online./ The public can observe the workshop via MS Teams./ Workshops will not be recorded.
5. Local Board workshops provide an opportunity for local boards to carry out their governance role in the following areas:
 - a) Accountability to the public
 - b) Engagement
 - c) Input to regional decision-making
 - d) Keeping informed
 - e) Local initiative / preparing for specific decisions
 - f) Oversight and monitoring
 - g) Setting direction / priorities / budget.
6. Workshops do not have decision-making authority.
7. Workshops are used to canvass issues, prepare local board members for upcoming decisions and to enable discussion between elected members and staff.
8. Members are respectfully reminded of their Code of Conduct obligations with respect to conflicts of interest and confidentiality.
9. The following will be covered in the workshop:

Session 1 – 10.00am – 10.15am

Context and Budget

Presenters: **Paul Edwards**
Senior Local Board Advisor, Governance and Engagement

Sugenthy Thomson
Lead Financial Advisor, Financial Advisory

Governance role: Setting direction.

Proposed Outcome/s: Determine allocation of funding.

Attachment/s: To follow.

Session 2 – 10.15am – 11.00am

CAPEX Work Programme

Presenters: **Judy Waugh**
Work Programme Lead, Parks and Community Facilities
Eloi Fonseca
Manager Area Operations, Parks and Community Facilities

Governance role: Setting direction.

Proposed Outcome/s: Determine allocation of funding.

Attachment/s: To follow.

Session 3 – 11.00am – 12.40pm

OPEX

- *Local Board Outcomes: Places and Spaces*
- *Staff advice on options*
- *Priorities for additional funds*

Presenters: **Eloi Fonseca**
Manager Area Operations, Parks and Community Facilities
Adrian Wilson
Manager Compliance, Licensing and Compliance
Amber Deng
Grants Advisor, Grants & Incentives - Group Treasurer
John McKellar
Parks and Places Specialist, Parks and Community Facilities
Rebecca McKeown
Head of Programmes, Performance and Transformation, Pools and Leisure
Mike Thompson
Sport and Recreation Lead, Community Wellbeing

Governance role: Setting direction.

Proposed Outcome/s: Determine allocation of funding.

Attachment/s: To follow.

Session 4 – 12.40pm – 12.45pm

OPEX

- *Local Board Outcomes: Transport and Connections*
- *Local Board Outcomes: Opportunity and Prosperity*

Governance role: Setting direction.

Proposed Outcome/s: Determine allocation of funding.

Attachment/s: To follow.

Lunch Break
12.45pm – 1.30pm

Session 5 – 1.30pm – 2.45pm

OPEX

- *Local Board Outcomes: Environment*
- *Staff advice on options*
- *Priorities for additional funds*

Presenters: **Trish Kirkland-Smith**
Volunteering and Programmes Team Manager, Parks and
Community Facilities

Yasmin Hall
Relationship Advisor, Executive Office Resilience and
Infrastructure

Governance role: Setting direction.

Proposed Outcome/s: Determine allocation of funding.

Attachment/s: To follow.

Break
2.45pm – 2.55pm

Session 6 – 2.55pm – 4.55pm

OPEX

- *Local Board Outcomes: Belonging and Wellbeing*
- *Staff advice on options*
- *Priorities for additional funds*

Presenters: **Naomi Thomas**
Manager Community Programme Delivery, Community Wellbeing

Margo Athy
Connected Communities Lead and Coach, Community Wellbeing

Ben Scott
Principal Integration Specialist, Executive Office Community

Gemma Kaldesic

Capability and Performance Advisor, Executive Office Community

Carl Ewen

Manager Event Facilitation, Community Wellbeing

Amber Deng

Grants Advisor, Grants & Incentives - Group Treasurer

Jess Donaldson

Senior Community Planning and Readiness Advisor, Auckland
Emergency Management

Jacquelyn Collins

Play Portfolio Lead, Community Wellbeing

Lisa Kent

Local Board Engagement Advisor, Governance and Engagement

Governance role: Setting direction.

Proposed Outcome/s: Determine allocation of funding.

Attachment/s: To follow.

Session 7 – 2.55pm – 4.55pm

Wrap-up & any final direction

Presenters:

Paul Edwards

Senior Local Board Advisor, Governance and Engagement

Sugenthy Thomson







Lead Financial Advisor, Financial Advisory




Governance role: Setting direction.

Proposed Outcome/s: Determine allocation of funding.

Attachment/s: To follow.

**Ngā tūhonga
Ngā tāpirihanga
Attachments**

No.	Title	Page
A 	Kaipātiki Local Board workshop programme	9
B 	LBAP 6 - Draft LBWP - Kaipatiki Presentation <i>(Under Separate Cover)</i>	
C 	Compliance Wardens LB Presentation <i>(Under Separate Cover)</i>	
D 	DRAFT LB Work Programme - Kaipātiki v2 <i>(Under Separate Cover)</i>	
E 	Kaipātiki LB Draft Capex WP FY26-FY28 <i>(Under Separate Cover)</i>	
F 	Compliance options <i>(Under Separate Cover)</i>	

No.	Title	Page
G 	Kaipātiki Play Plan 2025 <i>(Under Separate Cover)</i>	
H 	KCFT Forecasting 25/26 <i>(Under Separate Cover)</i>	
I 	LBWP staff advice v3.0 <i>(Under Separate Cover)</i>	



Kaipātiki Local Board Workshop Programme

Date of Workshop: Wednesday, 26 March 2025

Time: 10.00am

Venue: Boardroom, 90 Bentley Ave, Glenfield

Time	Workshop Item	Presenter	Governance role	Proposed Outcome(s)
10.00am – 10.15am	Context & Budget	Paul Edwards Senior Local Board Advisor, Governance and Engagement Sugenthy Thomson Lead Financial Advisor, Financial Advisory	<ul style="list-style-type: none"> Setting direction 	<ul style="list-style-type: none"> Determine allocation of funding
10.15am – 11.00am	CAPEX Work Programme	Judy Waugh Work Programme Lead, Parks and Community Facilities Eloi Fonseca Manager Area Operations, Parks and Community Facilities	<ul style="list-style-type: none"> Setting direction 	<ul style="list-style-type: none"> Determine allocation of funding
11.00am – 12.40pm	OPEX <ul style="list-style-type: none"> Local Board Outcomes: Places and Spaces Staff advice on options [10-minute break] Priorities for additional funds 	Eloi Fonseca Manager Area Operations, Parks and Community Facilities Adrian Wilson Manager Compliance, Licensing and Compliance	<ul style="list-style-type: none"> Setting direction 	<ul style="list-style-type: none"> Determine allocation of funding

Attachment A
Item 3

	<p>Amber Deng Grants Advisor, Grants & Incentives - Group Treasurer</p> <p>John McKellar Parks and Places Specialist, Parks and Community Facilities</p> <p>Rebecca McKeown Head of Programmes, Performance and Transformation, Pools and Leisure</p> <p>Mike Thompson Sport and Recreation Lead, Community Wellbeing</p>		
			<ul style="list-style-type: none"> • Determine allocation of funding
			<ul style="list-style-type: none"> • Setting direction
<p>12.40pm – 12.45pm</p>	<p>OPEX</p> <ul style="list-style-type: none"> • Local Board Outcomes: Transport and Connections • Local Board Outcomes: Opportunity and Prosperity 		
<p>12.45pm – 1.30pm</p>	<p>Lunch</p>		
<p>1.30pm – 2.45pm</p>	<p>OPEX</p> <ul style="list-style-type: none"> • Local Board Outcomes: Environment 	<p>Trish Kirkland-Smith Volunteering and Programmes Team Manager, Parks and</p>	<ul style="list-style-type: none"> • Determine allocation of funding

	<ul style="list-style-type: none"> Staff advice on options Priorities for additional funds 	<p>Community Facilities</p> <p>Yasmin Hall Relationship Advisor, Executive Office Resilience and Infrastructure</p>		
2.45pm – 2.55pm	Break			
2.55pm – 4.55pm	<p>OPEX</p> <ul style="list-style-type: none"> Local Board Outcomes: Belonging and Wellbeing Staff advice on options Priorities for additional funds 	<p>Naomi Thomas Manager Community Programme Delivery, Community Wellbeing</p> <p>Margo Athy Connected Communities Lead and Coach, Community Wellbeing</p> <p>Ben Scott Principal Integration Specialist, Executive Office Community</p> <p>Gemma Kaldesic Capability and Performance Advisor, Executive Office Community</p> <p>Carl Ewen Manager Event Facilitation, Community Wellbeing</p> <p>Amber Deng Grants Advisor,</p>	<ul style="list-style-type: none"> Setting direction 	<ul style="list-style-type: none"> Determine allocation of funding

Item 3

Attachment A

4.55pm – 5.00pm	Wrap-up & any final direction	<p>Grants & Incentives - Group Treasurer</p> <p>Jess Donaldson Senior Community Planning and Readiness Advisor, Auckland Emergency Management</p> <p>Jacquelyn Collins Play Portfolio Lead, Community Wellbeing</p> <p>Lisa Kent Local Board Engagement Advisor, Governance and Engagement</p> <p>Paul Edwards Senior Local Board Advisor, Governance and Engagement</p> <p>Sugenthy Thomson Lead Financial Advisor, Financial Advisory</p>	<ul style="list-style-type: none"> Setting direction 	<ul style="list-style-type: none"> Determine allocation of funding
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Next workshop: Wednesday 2 April

2-Apr-25	9.15am	9.50am	Members only time
	10.00am	11.00am	Customer and Community Services - Parks and Community Facilities
	11.00am	12.00pm	Engagement Workshop
	12.00pm	12.45pm	Lunch
	12.45pm	2.15pm	Auckland Transport - Birkenhead Ave Towncentre footpath; Wayfinding signage; Beach Haven Crossing project; Hinemoa Street
	2.15pm	3.15pm	TBC
	3.15pm	3.30pm	Break
	3.30pm	5.00pm	Resilience and Infrastructure

Role of Workshop:

- (a) Workshops do not have decision-making authority.
- (b) Workshops are used to canvass issues, prepare local board members for upcoming decisions and to enable discussion between elected members and staff.
- (c) Workshops are open to the public however, decisions will be made at a formal, public local board business meeting.
- (d) Members are respectfully reminded of their Code of Conduct obligations with respect to conflicts of interest and confidentiality.
- (e) Workshops for groups of local boards can be held giving local boards the chance to work together on common interests or topics.