



**Date:** Wednesday, 2 April 2025  
**Time:** 9:45am  
**Meeting Room:** Local Board Chambers  
**Venue:** 35 Coles Crescent  
Papakura  
Auckland

---

## Papakura Local Board Workshop

# OPEN AGENDA

---

### MEMBERSHIP

<b>Chairperson</b>	Brent Catchpole
<b>Deputy Chairperson</b>	Jan Robinson
<b>Members</b>	Felicity Auva'a
	George Hawkins
	Kelvin Hieatt
	Andrew Webster

**Sital Prasad**  
**Democracy Advisor**

**27 March 2025**

Contact Telephone: 273255719  
Email: [sital.prasad@aucklandcouncil.govt.nz](mailto:sital.prasad@aucklandcouncil.govt.nz)  
Website: [www.aucklandcouncil.govt.nz](http://www.aucklandcouncil.govt.nz)

ITEM	TABLE OF CONTENTS	PAGE
1	Ngā Tamōtanga   Apologies	2
2	Te Whakapuaki i te Whai Pānga   Declaration of Interest	2
3	Local Board Workshop	3

#### Agenda items

##### 1 Ngā Tamōtanga | Apologies

At the close of the agenda no apologies had been received.

##### 2 Te Whakapuaki i te Whai Pānga | Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

## Local Board Workshop

File No.: CP2025/05154

Note 1: This workshop has been called by the chairperson in consultation with the staff.

Note 2: No working party/workshop may reach any decision or adopt any resolution unless specifically delegated to do so.

### **Te take mō te pūrongo** **Purpose of the report**

1. To present the Papakura Local Board workshop agenda for 2 April 2025.

### **Whakarāpopototanga matua** **Executive summary**

2. Most workshops are open to the public to attend as observers in person or online, if in person attendance is impractical.
3. Some sessions may not be open to the public. The chairperson and deputy chairperson decide which sessions are open to the public, depending on the sensitivity of the information being discussed. If a session is not open, a reason will be provided below.
4. Local Board workshops provide an opportunity for local boards to carry out their governance role in the following areas:
  - a) accountability to the public
  - b) engagement
  - c) input to regional decision-making
  - d) keeping informed
  - e) local initiative / preparing for specific decisions
  - f) oversight and monitoring
  - g) setting direction / priorities / budget.
5. Workshops do not have decision-making authority.
6. Workshops are used to canvass issues, prepare local board members for upcoming decisions and to enable discussion between elected members and staff.
7. Members are respectfully reminded of their Code of Conduct obligations with respect to conflicts of interest and confidentiality
8. Please note, workshop times are often subject to change.

Item 3

9. The following will be covered in the workshop:

<b>Item 1 – 9:45-10.30am</b>	
<b>Kōkiri 2025/2026 Engagement Programme</b>	
Presenter/s:	Bruce Thomas (Elected Member Relationship Manager, Auckland Transport)
Governance role:	Local initiative / preparing for specific decisions
Proposed Outcome/s:	To reiterate the Kōkiri engagement programme, discuss advocacy options and recommend engagement levels for the 2025/26 work programme.
Attachment/s:	Material unavailable at the time of agenda build.
<b>Item 2 – 10:30-11:30am</b>	
<b>Direction Setting</b>	
Presenter/s:	Lee Manaia (Papakura Local Board Advisor, Governance & Engagement)  Victoria Hutt (Papakura Local Board Senior Advisor, Governance & Engagement)
Governance role:	Setting direction / priorities / budget
Proposed Outcome/s:	To inform the board on upcoming events/meetings and seek board's feedback.  For members to provide strategic updates related to meetings/briefings they have attended, highlighting opportunities for board decision making or advocacy.
Attachment/s:	Material unavailable at the time of agenda build.
<b>Lunch Break (12:00–12.30pm)</b>	
<b>Item 3 – 12:30-1:00pm</b>	
<b>Pest Free South Auckland</b>	
Presenter/s:	Kartik Bhat (Relationship Advisor, I&ES)  Baxter Rogers (Conservation Advisor, Natural)
Governance role:	Oversight and monitoring
Proposed Outcome/s:	To provide an update regarding the achievements and plans for the 2024/2025 work programme.
Attachment/s:	Attachment A – Pest Free South Auckland Presentation

**Item 4 – 1:00-2:00pm**

**Full facility contract update and Te Ara Hura, 2027 Parks and Community Facilities (PCF) maintenance contracts**

Presenter/s:	<p>Sarah Jones (Manager Te Ara Hura)</p> <p>Jennifer Rose (Head of Business Performance, P&amp;CF)</p> <p>Alex Overwater-Davis (Manager Area Operations P&amp;CF)</p>
Governance role:	Input to regional decision-making
Proposed Outcome/s:	<p>To provide an update on the current contract performance and a briefing on the Te Ara Hura, 2027 PCF maintenance contracts.</p> <p>To seek feedback from the board on:</p> <ul style="list-style-type: none"> <li>• What improvements to the current contract levels of service the board might want.</li> <li>• What tasks might the board wish to pay extra opex for additional services.</li> <li>• What level of local provision might be ideal for the area.</li> </ul>
Attachment/s:	<p>Attachment B – Parks and Community Facilities Performance</p> <p>Attachment C – Te Ara Hura 2027 - PCF maintenance contracts optimisation programme</p> <p>Attachment D – Te Ara Hura 2027 - PCF maintenance contracts optimisation programme Memo</p> <p>Attachment E – Appendix A 20241107 P27 Options update to REV committee</p>

**Break (2:00pm –2:10pm)**

**Item 5 – 2:10-2:40pm**

**Accessibility assessments for five Papakura Parks**

Presenter/s:	<p>Sophie Heusel (Parks Project Specialist, Specialist Operations)</p> <p>Kristen Greenfield (Parks and Places Specialist, Parks and Community Facilities)</p> <p>Thomas Dixon (Principal Parks Project Specialist (Team Leader), Specialist Operations)</p>
Governance role:	Setting direction / priorities / budget
Proposed Outcome/s:	To inform the board about past and current work in the accessibility assessment space, raise awareness of universal design and seek feedback on the shortlisted parks.

Attachment/s:	Attachment F – Findings and Recommendations Accessibility Assessments
	Attachment G – Brylee Drive and Conifer Grove Accessibility Assessment
	Attachment H – Central Park Accessibility Assessment
	Attachment I – Keri Downs Park Accessibility Assessment
	Attachment J – McLennan Park Accessibility Assessment

## Ngā tāpirihanga Attachments

No.	Title	Page
<a href="#">A</a>	Attachment A – Pest Free South Auckland Presentation	7
<a href="#">B</a>	Attachment B – Parks and Community Facilities Performance	31
<a href="#">C</a>	Attachment C – Te Ara Hura 2027 - PCF maintenance contracts optimisation programme	41
<a href="#">D</a>	Attachment D – Te Ara Hura 2027 - PCF maintenance contracts optimisation programme Memo	63
<a href="#">E</a>	Attachment E – Appendix A 20241107 P27 Options update to REV committee	69
<a href="#">F</a>	Attachment F – Findings and Recommendations Accessibility Assessments	81
<a href="#">G</a>	Attachment G – Brylee Drive and Conifer Grove Accessibility Assessment	101
<a href="#">H</a>	Attachment H – Central Park Accessibility Assessment	119
<a href="#">I</a>	Attachment I – Keri Downs Park Accessibility Assessment	137
<a href="#">J</a>	Attachment J – McLennan Park Accessibility Assessment	155



# Pest Free South Auckland

## Papakura Local Board Area 2024-25





**Beautification Trust**  
Connecting and Empowering Communities

### OUR VALUES

#### Tiakitanga Help

We nurture, restore and advocate for the environment.

#### Hapori Community

We collaborate, working together to empower our community.

#### Ngaakau pono Integrity

We act with trust and honesty.

#### Manaakitanga Care

We respect others, give support and show kindness.

#### Auahatanga Can do

We create, innovate and are proactive.

### OUR VISION

Inspire communities to love and respect the environment.

### OUR KEY IMPACTS

Communities have pride and feel safe

The environment is healthier and cleaner

Communities are connected and empowered

### OUR MISSION

Connect and empower communities to learn, love and look after our environment.

### SUSTAINABLE DEVELOPMENT GOALS

The Beautification Trust contributes to six of the United Nations' 17 Sustainable Development Goals.





# Welcome to our new Pest Free Activator

Previous roles in community conservation include:

Predator Free Franklin/Te Ara Hīkoi  
Friends of Te Wairoa (6 years)





Search

Report Graffiti

Graffiti Removal & Prevention For Schools Zero Waste Conservation Project Support Community About



# Predator Free - Pest Animals

## Help our taonga species

Pest control, which helps protect our property and gardens from damage, also allows our native forests and animals to thrive. Did you know? A little bit of effort in our own backyards can achieve a lot.

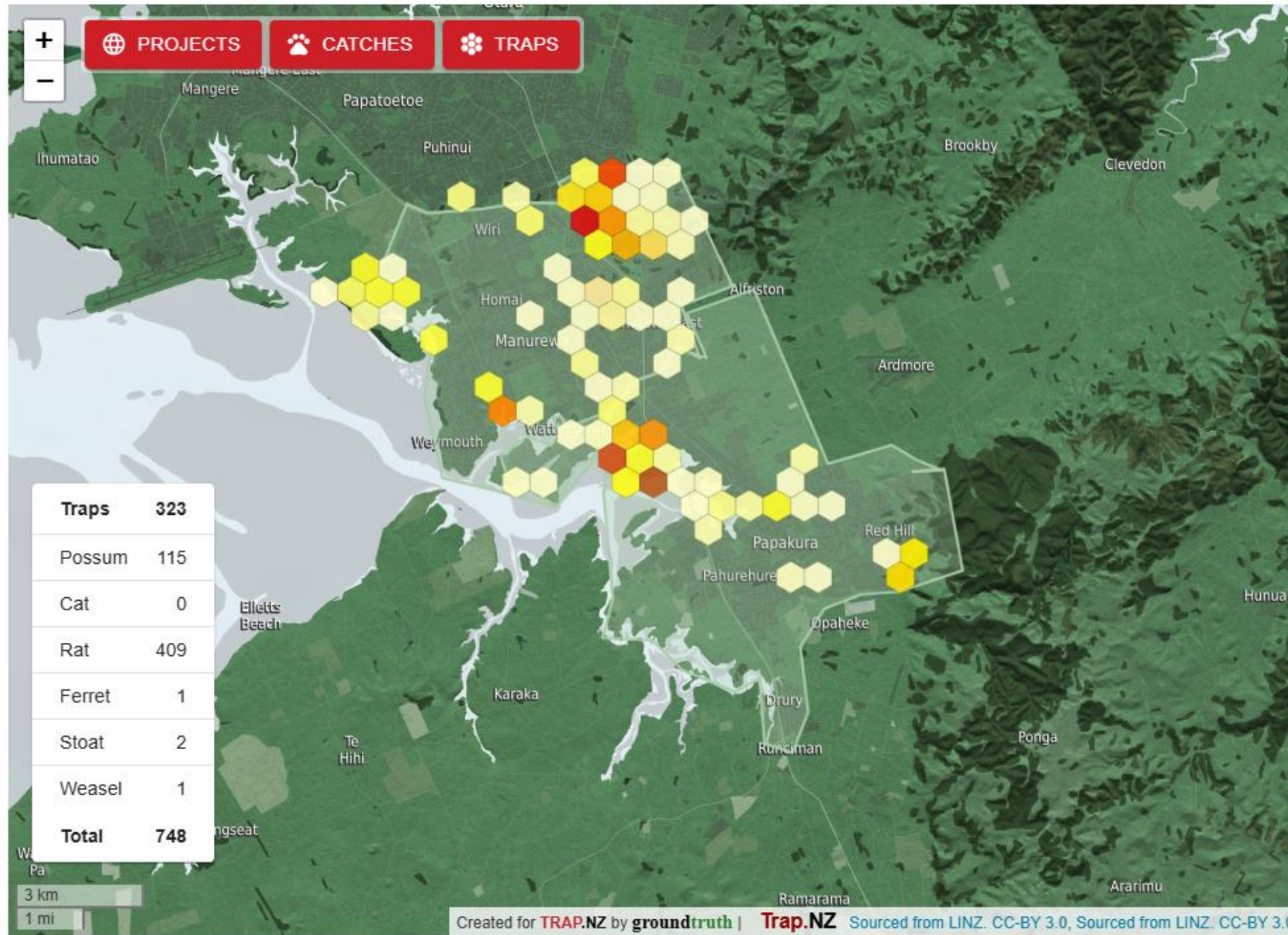
Rats, possums and other predators cause problems throughout Aotearoa by eating plants from our gardens, raiding our compost and rubbish bins, and nesting in houses, sheds, palm trees and rubble. They threaten our native species by eating insects, bats, skinks, birds and eggs, and new shoots and fruit from our native trees.



Two ways to get involved

## Your Impact

Together, we're making a difference! See what you have achieved in Manurewa and Papakura:



# Beautification Trust - Papakura Area

Beautification Trust runs the Papakura activations for Pest Free South Auckland.

Pest animal control project focusing on trapping and baiting in the urban environment in South Auckland. This ranges from backyard trapping, to pest control in reserves and on private land. Support with trapping gear and advice is available through this project. Please get in touch with the project coordinator if you would like to volunteer for a trapline.

- Beautification Trust





My projects Find projects Forums Help My account Log out

Current project: **Beautification Trust - Papa...** Lines Traps Bait stations Monitoring Points of Interest One-off record Reports

## Beautification Trust - Papakura Area

View Edit Members Project categories

### Beautification Trust

Beautification Trust runs the Papakura activations for Pest Free South Auckland.

Pest animal control project focusing on trapping and baiting in the urban environment in South Auckland. This ranges from backyard trapping, to pest control in reserves and on private land. Support with trapping gear and advice is available through this project. Please get in touch with the project coordinator if you would like to volunteer for a trapline.

[pestfree@beautification.org.nz](mailto:pestfree@beautification.org.nz)

Beautification Trust

