
Howick Local Board Workshop

OPEN NOTES

Notes of a workshop of the Howick Local Board Workshop held in the Howick Local Board Meeting Room , Library Complex, 7 Aylesbury Street, Pakuranga on Thursday, 3 April 2025 at 10:00 am.

TE HUNGA KUA TAE MAI | PRESENT

Chairperson	Damian Light	
Members	Katrina Bungard	
	Bruce Kendall	
	John Spiller	
	Mike Turinsky	Via electronic link
	Adele White, JP	
	Peter Young, JP	

TE HUNGA KĀORE I TAE MAI | ABSENT

Deputy Chairperson	Bo Burns
Member	David Collings

TE HUNGA ĀPITI KUA TAE MAI | ALSO PRESENT

Victoria Villaraza	Local Area Manager
Ian Milnes	Senior Local Board Advisor
Tracey Freeman	Acting Senior Local Board Advisor
Matt Fletcher	Local Board Advisor
Caron Pascoe	PA/Office Manager

1 Ngā Tamōtanga | Apologies

There were no apologies.

2 Te Whakapuaki i te Whai Pānga | Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

There were no declarations of interest.

3 Local Board Workshop

Session 1 – 10.00am – 10.30am	
Eastern Busway Update	
Presenter/s:	Sian Pritchard, Alliance Customer & Community Team Manager Fiona Tang, EBA Programme Manager Andy Gibbard, EBA Construction Manager
Purpose:	To provide an update on the Eastern Busway project for March
Governance role:	Keeping informed
<u>Summary of discussions:</u>	
The Eastern Busway Alliance provided their monthly update for April 2025.	
Attachment A: Eastern Busway Alliance Presentation - March	
Session 2 – 10.30am – 11.00am	
Direction Setting	
Presenter/s:	Victoria Villaraza, Local Area Manager Tracey Freeman, Acting Senior Local Board Advisor Matt Fletcher, Local Board Advisor
Purpose:	Urgent Decision: Proposed wastewater environmental performance standards Budget Options Local board feedback on the Land Transport Management (Time of Use Charging) Amendment Bill
Governance role:	Keeping informed
<u>Summary of discussions:</u>	
<ul style="list-style-type: none">The Local Area Manager provided updates on staff changes.	

- The Local Board Advisor flagged 2 pieces of upcoming feedback: the Wastewater Standards urgent decision due the following day, and the Time of Use Charging Report - set to come to the 17 April business meeting.
- The Acting Senior Local Board Advisor walked the Members through a series of budget options – per an email sent out the previous week.

Session 3 – 11.00am – 1.00pm

LB Annual Planning workshop 6 - Local Board Work Programme & Targets

Presenter/s Matt Fletcher, Local Board Advisor, Ian Milnes, Senior Local Board Advisor, Tracey Freeman, Acting Senior Local Board Advisor, Audrey Gan - (Lead Financial Advisor), Brandii Stephano - (Engagement Advisor), Linda Smith - (Principal Integration Specialist), Ruchita Patel and Angela Joseph - (Integration Specialist), Sibyl Mandow - (Manager Community Programme Delivery), Asma Bashir - (Community Broker), Monique Nathu,- (Connected Communities Lead & Coach), Lucky (Uaita) - Sialii (Manager Event Facilitation), Sophie Bell, - (Service and Asset Planning Specialist), Marcel Morgan - (Manager Area Operations - Parks & Community Facilities), Emily Wagon - (Parks & Places Specialist), Saquib Ayon – (Programme Lead - Parks & Community Facilities), Kartik Bhat,- (Relationship Advisor), Marissa Holland - (Sport & Recreation Lead), Anna Boyer, - (Team Leader Heritage Information and Advisor), Garth Dawson, - (Head of Service Partner Delivery), Matthew Johnson, - (Play Project Manager), Tsz Ning Chung - (Community Lease Specialist), Nick FitzHerbert - (Team Leader Relationship Advisory), Arna Casey - (Grants Advisor)

Purpose: To present the draft work programmes and targets 2025/2026 to the local board for discussion and feedback

Governance role: Setting direction, priorities and budgets

Summary of discussions:

The Local Board Advisor and the Integration team presented the draft Howick LB Work Programme for FY 2025/26 and sought Board feedback.

Attachment A: Howick Draft work programmes 2025-2026

Break

Session 3 Continued – 1.30pm – 2.45pm

LB Annual Planning workshop 6 - Local Board Work Programme & Targets (continued)

The workshop finished at 2.45 pm