

Date: Thursday, 10 April 2025
Time: 9.45am
Meeting Room: Upper Harbour Local Board Office
Venue: 6-8 Munroe Lane
Albany
Auckland 0632 and Via Microsoft Teams

Upper Harbour Local Board Workshop

OPEN AGENDA

MEMBERSHIP

Chairperson	Anna Atkinson	
Deputy Chairperson	Uzra Casuri Balouch, JP	
Members	Callum Blair	Kyle Parker
	John Mclean	Sylvia Yang

Max Wilde
Democracy Advisor (Upper Harbour Local Board)

4 April 2025

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Agenda Items

1 Ngā Tamōtanga | Apologies

At the close of the agenda no apologies had been received.

2 Te Whakapuaki i te Whai Pānga | Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

Local Board Workshop

File No.: CP2025/01088

Note 1: This workshop has been called by the chairperson in consultation with the staff.

Note 2: No working party/workshop may reach any decision or adopt any resolution unless specifically delegated to do so.

Te take mō te pūrongo Purpose of the report

1. To present the Upper Harbour Local Board workshop agenda for 10 April 2025.

Whakarāpopototanga matua Executive summary

2. Most workshops are open to the public to attend as observers in person or online.
3. Some sessions may not be open to the public. The staff decide which sessions are open to the public, depending on the sensitivity of the information being discussed. If a session is not open, a reason will be provided below.
4. Email UpperHarbourlocalboard@aucklandcouncil.govt.nz for a link to join the workshop online. The public can observe the workshop on via MS Teams.
5. Local Board workshops provide an opportunity for local boards to carry out their governance role in the following areas:
 - a) Accountability to the public
 - b) Engagement
 - c) Input to regional decision-making
 - d) Keeping informed
 - e) Local initiative / preparing for specific decisions
 - f) Oversight and monitoring
 - g) Setting direction / priorities / budget.
6. Workshops do not have decision-making authority.
7. Workshops are used to canvass issues, prepare local board members for upcoming decisions and to enable discussion between elected members and staff.
8. Members are respectfully reminded of their Code of Conduct obligations with respect to conflicts of interest and confidentiality.
9. The following will be covered in the workshop:

Session 1 – (0945 – 1030)

Upper Harbour Grants Review

Presenter: **Andrea Poiret**, Grants Advisor, Group Finance.
James Boyed, Senior Grants Advisor, Group Finance.

Governance role: Oversight and Monitoring

Proposed Outcomes: Check in on performance / inform future direction.

Attachment: 1 a) Upper Harbour Grants Review presentation 2024-2025.

Break (1030 – 1040)

Session 2 – (1040 – 1140)

Te Ara Hura 2027 Parks and Community Facilities maintenance contracts

Presenters: **Sarah Jones**, Programme Manager Te Ara Hura Operations, Community.

Jennifer Rose, Head of Business Performance, Community.

Sandra May, Manager Area Operations, Community.

Governance role: Oversight and monitoring.

Proposed Outcomes: Check in on performance / inform future direction.

- Attachments:
- 2 a) Parks and Community Facilities Performance Jan – Dec presentation.
 - 2 b) Te Ara Hura 2027 – PCF maintenance contracts optimisation programme presentation.
 - 2 c) Te Ara Hura 2027 – PCF maintenance contracts optimisation programme memo.
 - 2 d) Appendix A Options update to Revenue, Expenditure and Value committee – report.

Session 3 – (1140 – 1310)

Albany Library - Draft spatial plans and stakeholder feedback.

Presenters: **Sandra May**, Manager Area Operations, Community.

Felicia Wood, Senior Project Manager, Community.

Anna Papaconstantinou, Service and Asset Planner, Community

Governance role: Local Initiative / preparing for specific decisions.

Proposed Outcome: Define local board position and feedback.

Attachment: 3 a) Albany Library Spatial Analysis Community Feedback and Costings Analysis presentation.

Lunch (1310 – 1340)

Session 4 – (1340 – 1425)

Albany Cycle Loop - Update

Presenters: **Owena Schuster**, Elected Member Relationship Partner, Auckland Transport.

Loretta Su'a Chang, Senior Wayfinding Project Manager, Auckland Transport

Governance role: Local initiative / preparing for specific decisions.

Proposed Outcome: Define local board position and feedback.

Attachment:	4 a) Albany cycling loop project presentation.
Session 5– (1425 – 1500)	
Local Board Transport Capital Fund (LBTCF) – Wayfinding allocation.	
Presenters:	Owena Schuster , Elected member Relationship Partner, Auckland Transport Loretta Su’a Chang , Senior Wayfinding Project Manager, Auckland Transport
Governance role:	Setting direction / priorities / budget.
Proposed Outcome:	Define local board position and feedback.
Attachment:	5 a) Wayfinding signage project presentation.

Ngā tāpirihanga Attachments

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Upper Harbour Local Board Community Grants Review 2024/2025

10 April 2025



Purpose

- Review of previous financial years' grants
 - Volume and approval rate (2022/2023 & 2023/2024)
 - Top Funded Upper Harbour Local Board Grants Applications 2023 /2024
 - Snapshot of 2023/2024 funded local grants
 - Review of 2024/2025 Rates Grants
- Review the programme for 2025/2026
 - outcomes,
 - priorities,
 - exclusions,
 - dates,
 - declined reasons.

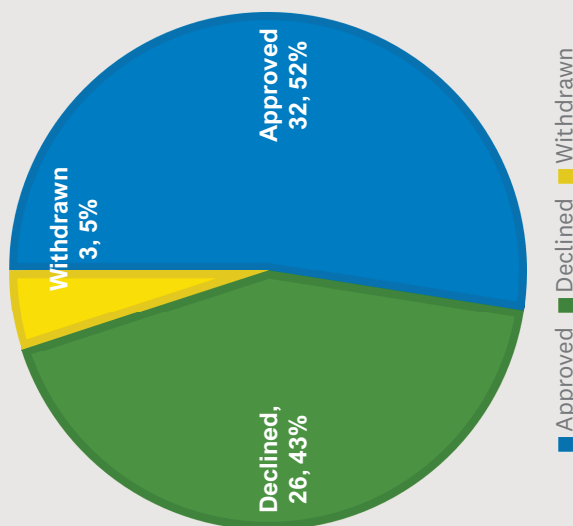


Overall Volume and Approval Rate in 2 years

2022/2023

61 TOTAL APPLICATIONS

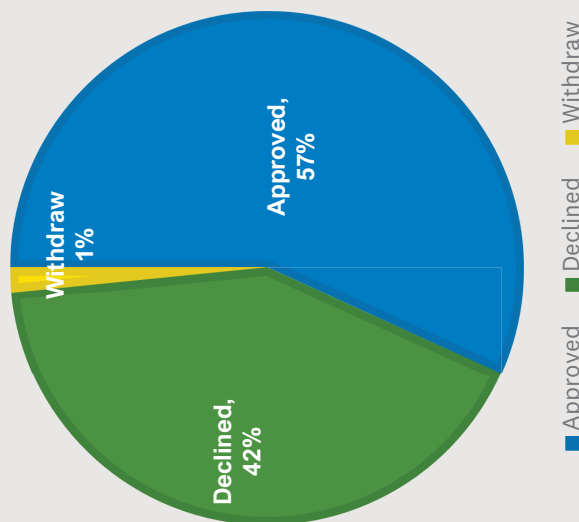
2 local grants & 2 multiboard rounds
\$111,069.00 allocated



2023/2024

67 TOTAL APPLICATIONS

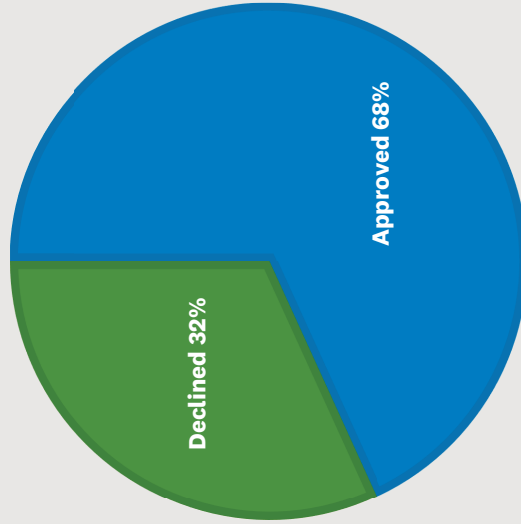
2 local grants & 2 multiboard rounds
\$126,000 allocated



2023/2024 Volume and Approval Rate by Grant Type

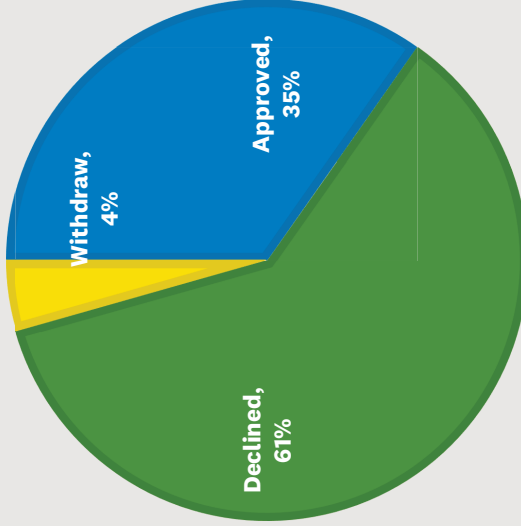
LOCAL GRANT
44 TOTAL APPLICATIONS

■ Approved ■ Declined



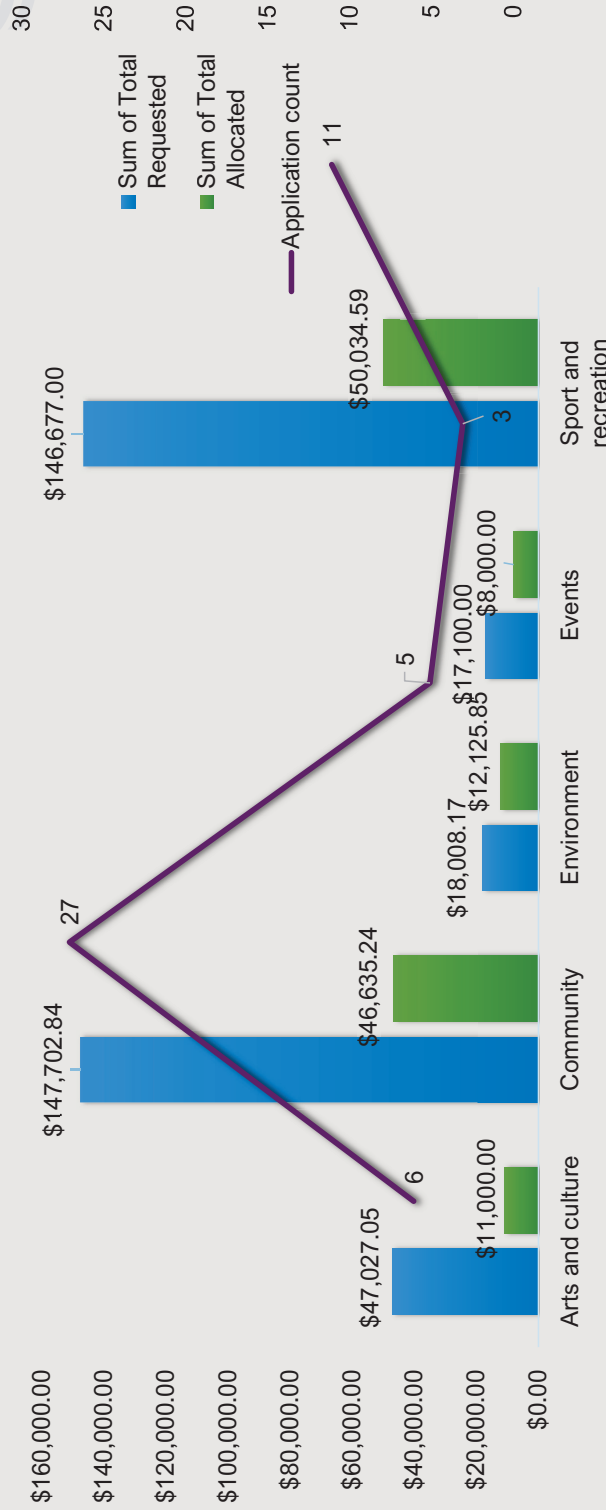
MULTIBOARD GRANT
23 TOTAL APPLICATIONS

■ Approved ■ Declined ■ Withdraw



2023/2024 Allocation Breakdown by activity focus

Total Requested compares to Total Approved



Project types	Total Amount Requested	Total Allocated	Application count	Approval rate by amount
Arts and culture	\$47,027.05	\$11,000.00	6	23%
Community	\$147,702.84	\$46,635.24	27	32%
Environment	\$18,008.17	\$12,125.85	5	67%
Events	\$17,100.00	\$8,000.00	3	47%
Sport and recreation	\$146,677.00	\$50,034.59	11	34%
Historical Heritage	-	-	0	0%
Grand Total/Average Approval Rate	\$376,515.06	\$127,795.68	52	34%

Top Funded Upper Harbour Local Board Grants Applications 2023 /2024

Application ID	Applicant	Project Title	Project activity type for SME assessment	Total Allocated
LG2417-203	Meadowood House Incorporated	Upgrade Junior Playground Ground Surface Protection	Sport and recreation	24686.59
LG2417-117	Camp Maynard	Fire Tank Replacement	Community	10810
LG2417-226	Amar Trivedi	Hobsonville Diwali Festival	Events	7000
LG2417-219	West Harbour Tennis Club Incorporated	Lighting Upgrade	Sport and recreation	7000
LG2417-119	Upper Waitemata Ecology Network Incorporated	Organisational development and marketing	Community	4587
LG2417-204	Business North Harbour Incorporated	Foodwaste Management Programme	Environment	4445.85
LG2417-125	North Shore Women's Centre	Social work services	Community	4313.64
LG2417-217	Albany Chinese Association	To run Albany Chinese Association	Arts and culture	4000
LG2417-201	New Zealand Baiyun Beijing Opera Society Incorporated	Application for BaiYun Beijing Opera Operating expenses	Arts and culture	4000
LG2417-113	North Harbour Softball Association Incorporated	North Harbour Softball Batting Cages	Sport and recreation	3000



Greenhithe Playcentre

\$2,500.00 funded towards plants, soil, garden bed, bird bath, water tank and related cost for the

Gardening Project

50 people participated



“The children have enjoyed participating in structured activities such as spreading the soil, planting the seeds, digging holes for plants, as well as less structured playing the garden including filling watering cans from the rainwater tank and watering the garden - a firm favourite!

*Through holding a working bee, **parents were also able to connect socially and get to know each other** which has contributed to increasing the social connectedness within our community.”*



Last term we were very grateful to receive a grant from Upper Harbour Local Board to help with our long-term sustainability plans at Greenhithe playcentre. This particular project which we received funding for is to connect our tamariki to te taiao - their natural environment, as well as to encourage learning kaitiakitanga (guardianship), bio-diversity and sustainability. Our project included four gardening initiatives:

1. To design and plant a bee and butterfly garden to protect and promote pollinators.
2. To expand the existing vegetable garden with additional planter boxes, new plants and an arbour.
3. To install a water tank for rainwater catchment for use on the garden.
4. To create an area of native planting.

With some hard work from our members and tamariki, we have successfully installed all parts of our initiative, planted all our natives as well as starting to fill our new vegetable garden with edibles that should flourish during the summer! 😊 A huge thank you to **Upper Harbour Local Board! #greenhitheplaycentre #playcentreaotearoa**



