

I hereby give notice that an ordinary meeting of the Pukekiwiriki Paa Joint Management Committee will be held on:

**Date:** Wednesday, 16 April 2025  
**Time:** 11:30am  
**Meeting Room:** Papakura Local Board Chambers  
**Venue:** Level 1  
Papakura Service Centre  
35 Coles Crescent  
Papakura

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## **Pukekiwiriki Paa Joint Management Committee OPEN AGENDA**

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### **MEMBERSHIP**

#### **Mana Whenua Members**

Karen Wilson (Te Ākitai Waiohū)  
Member Willie Brown (Ngaati Te Ata)  
Member Zaelene Maxwell-Butler (Ngāi Tai ki Tāmaki)  
Member Ted Ngataki (Ngāti Tamaoho)  
Martin Te Moni (Ngaati Whanaunga)  
David Wilson (Te Ākitai Waiohū - alternate)  
Mike Baker (Ngaati Whanaunga - alternate)

#### **Local Board Members**

Brent Catchpole  
Member Felicity Auva'a  
Member George Hawkins  
Member Kelvin Hieatt  
Member Jan Robinson  
Member Andrew Webster

(Quorum 6 members)

**Sital Prasad**  
**Democracy Advisor**

**10 April 2024**

Contact Telephone: 0273255719  
Email: [sital.prasad@aucklandcouncil.govt.nz](mailto:sital.prasad@aucklandcouncil.govt.nz)  
Website: [www.aucklandcouncil.govt.nz](http://www.aucklandcouncil.govt.nz)



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## 1 Ngā Tamōtanga | Apologies

At the close of the agenda no apologies have been given.

## 2 Te Whakapuaki i te Whai Pānga | Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have

## 3 Te Whakaū i ngā Āmiki | Confirmation of Minutes

Click the meeting date below to access the minutes.

That the Pukekiwiriki Paa Joint Management Committee:

- a) whakaū / confirm the ordinary minutes of its meeting, held on Wednesday, 23 October 2024, as true and correct record.

## 4 Ngā Petihana | Petitions

At the close of the agenda no requests to present petitions had been received.

## 5 Ngā Kōrero a te Marea | Public Input

Standing Order 7.7 provides for Public Input. Applications to speak must be made to the Governance Advisor, in writing, no later than **one (1) clear working day** prior to the meeting and must include the subject matter. The meeting Chairperson has the discretion to decline any application that does not meet the requirements of Standing Orders. A maximum of **thirty (30) minutes** is allocated to the period for public input with **five (5) minutes** speaking time for each speaker.

At the close of the agenda no requests for public input had been received

## 6 Ngā Kōrero a te Poari ā-Rohe Pātata | Local Board Input

Standing Order 6.2 provides for Local Board Input. The Chairperson (or nominee of that Chairperson) is entitled to speak for up to **five (5) minutes** during this time. The Chairperson of the Local Board (or nominee of that Chairperson) shall wherever practical, give **one (1) day's** notice of their wish to speak. The meeting Chairperson has the discretion to decline any application that does not meet the requirements of Standing Orders.

This right is in addition to the right under Standing Order 6.1 to speak to matters on the agenda.

At the close of the agenda no requests for local board input had been received.

## 7 Ngā Pakihi Autaia | Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
  - (i) The reason why the item is not on the agenda; and
  - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
  - (i) That item is a minor matter relating to the general business of the local authority; and
  - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting;but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.

## Pukekōiwiriki Paa - Matariki Dawn Event

File No.: CP2025/05960

Item 8

### Te take mō te pūrongo

#### Purpose of the report

1. To seek approval from the Pukekiwiriki Paa Joint Management Committee for the Matariki dawn service event to be held at Pukekōiwiriki Paa on 7 June 2025.

### Whakarāpopototanga matua

#### Executive summary

1. The Matariki Festival 2025 is planned to run from 7 June 2025 to 13 July 2025, celebrating the Māori New Year and Te Ao Māori.
2. Ngaati Tamaoho are this year's iwi manaaki (host iwi) and will be leading the dawn service on 7 June 2025 at Pukekōiwiriki Paa to open the Matariki Festival.
3. The event will be open to the public. It will deliver outcomes under the strategic framework of Kia Ora Tāmaki Makaurau and aligns with the Papakura Local Board Plan 2023.
4. Staff require the committee's approval to commence planning of the event.
5. Both the committee and the Papakura Local Board will be kept informed of the event run sheet and agenda for the day will be shared closer to the event.

### Ngā tūtohunga

#### Recommendation/s

That the Pukekiwiriki Paa Joint Management Committee:

- a) whakaae / approve the dawn ceremony service event to open the Matariki Festival at Pukekōiwiriki Paa on 7 June 2025.

### Horopaki

#### Context

6. In 2016, Auckland Council embarked on a new vision for the Matariki Festival, developing a hosting partnership with mana whenua who whakapapa (genealogical ties) to Tāmaki Makaurau. Each year, the iwi manaaki (host iwi) gives Aucklanders a chance to learn more about the stories, history and landscape of mana whenua and the city we live in.
7. In previous years the Matariki Festival has commenced with a dawn service led by Iwi.
8. For many across Aotearoa, dawn services are a way to connect those who have gone beyond the veil and those of us who are here. It is a connection to our communities to experience a feeling.
9. The event supported community outreach and increased the visibility of Māori outcomes.
10. In 2024, Ngaati Tamaoho were announced as the iwi manaaki for Matariki Festival for the next three years.

### Tātaritanga me ngā tohutohu

#### Analysis and advice

11. The 2025 Matariki festival is planned to run from 7 June 2025 to 13 July 2025, celebrating the Māori New Year and Te Ao Māori. The dawn ceremony is proposed to be held as a public event on 7 June 2025 at Pukekōiwiriki Paa.

12. This event will be opening the 2025 Matariki Festival. It will inform and inspire local community engagement, foster strong existing hononga (connection) with Iwi and promote and nurture mātauranga Māori to diverse audiences.
13. The dawn ceremony and subsequent event will deliver outcomes under the strategic framework of Kia Ora Tāmaki Makaurau. It relates to four priority areas:
  - Kia ora te ahurea – Māori identity and culture
  - Kia ora te whānau – Whānau and tamariki wellbeing
  - Kia ora te reo – Te reo Māori
  - Kia ora te taiao – Kaitiakitanga.
14. The event supports and aligns with the Papakura Local Board Plan 2023:
  - Our Plan - Celebrate Papakura's Māori identity and culture.
15. Staff are seeking approval from the committee for the dawn ceremony to be held at Pukekiwiriki Paa. Following approval, staff will begin planning the event alongside Ngaati Tamaoho.
16. The committee and the Papakura Local Board will be kept informed of the planning and event run sheet/agenda will be shared with both iwi and Auckland Council closer to the date, if the event is approved by the committee today.

## Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

17. The dawn ceremony is weather dependent and will need to be postponed if the weather conditions are not feasible.
18. A contingency plan will be developed as part of the event planning.

## Ngā koringa ā-muri Next steps

19. Subject to the committee's approval, staff will progress planning for the dawn ceremony, and subsequent events, guided by Ngaati Tamaoho.
20. Both the committee and the Papakura Local Board will be kept informed of the event run sheet and agenda for the day will be shared closer to the event.

## Ngā tāpirihanga Attachments

There are no attachments for this report.

## Ngā kaihaina Signatories

Authors	Melanie Huata-Lucas - Te Tira Huanga Māori - Māori Culture and Identity Programme
Authorisers	Anahera Higgins - Head of Māori Outcomes Manoj Ragupathy - Local Area Manager



## Operational Update

File No.: CP2025/06118

### Te take mō te pūrongo Purpose of the report

1. To consider an update of Operations at Pukekiwiriki.

### Ngā tūtohunga Recommendation/s

That the Pukekiwiriki Paa Joint Management Committee:

- a) whiwhi / receive the operational update report.

### Tātaritanga me ngā tohutohu Analysis and advice

#### Pukekiwiriki Work programme

Programme	Status	Comment
Ecological restoration		Ongoing, maintained monthly
Waharoa Project		50% delivery, project due completion end June/July
Maintenance		Tree maintenance on site to remove any loose debris, and hanging branches in preparation for winter
Cultural induction project		progressing

#### Maintenance

2. Site checks and audits are done monthly. Works are only undertaken when needed due to keeping the area as natural as possible.
3. Normal maintenance activities, mowing, mechanical edging are done fortnightly. We continue to regularly maintain by hand/manually the noxious plants in the ditches and edges of the surrounding boundaries. Contractors ensure the whenua is left in a natural state.
4. The main pathway is also regularly cleared of debris/obstruction & checked for safety compliance.
5. Wildlands continues to maintain the lower bush area of this site (either side of entrance pathway) under the Auckland Council's ecological contract.
6. Pre-Winter, staff will organise the council's trees specialist to check the wellness of the trees and undertake maintenance.
7. There was a total of 5 Request for Service jobs raised from 1 July 24 until today, these were for loose litter and removal of pest plants on site.

### Capital works

8. The Waharoa projects is currently underway, see project plan update attached.

### Health & Safety

9. No Health & Safety issues noted in this period.

## Ngā tāpirihanga Attachments

No.	Title	Page
<a href="#">A</a>	Waharoa Project update	11

## Ngā kaihaina Signatories

Authors	Tracey-Lee Repia - Co-Governance Operations & Capital Works Manager
Authorisers	Dominic Wilson - Head of Co-governance Manoj Ragupathy - Local Area Manager

# Pukekiwiriki Co-management committee Waharoa Project

Item 9

Project update



Attachment A

**Prepared by**

Tracey-lee Repia – Ama Te Waka Tai rangawhenua, Te Waka Tai Rangawhenua

### 3. Introduction

The plan is based on the Waharoa Project outlined in the Reserve Management Plan for Pukekiwiriki.

The plan outlines the project plan, programme and budget.

The plan outlines the proposed renewals and upgrade work to bring these assets back to the high standard that is sought.

### 2. Project Details

#### Background/Context

In 2010 the Pukekiwiriki Paa Reserve Manage plan was drafted. The management committee engaged Boffa Miskell in 2010 to design a concept plan for Pukekiwiriki (see Attachment). Within the concept design it was decided that there would be a revised and re-defined entryway from Red Hill Road, incorporating a Waharoa/gate way structure, reinforcing and 'setting entryway' for the Paa site.

The Waharoa project was provided budget from the Papakura Local board and in 2021 staff began working with the committee to scope the project, the draft technical plans were completed by Frame Group and circulated to mana whenua. Ted Ngātaki progressed the Waharoa and design work for the carvings. The Covid-19 pandemic slowed down progress of the project, however staff of Te Waka Tai rangawhenua continued to work alongside mana whenua and the carvers.

In 2023 Auckland council granted the project a building exemption for the Waharoa.

In 2024 the carvings designs have since progressed and this project plan update outlines the progression of the Pukekiwiriki Waharoa project to date.

### 3. Scope & deliverables

The scope of this project was to design a Waharoa for the entry site for Pukekiwiriki Paa

### 4. Programme

Milestone	Date
Approval to proceed	July 2023
Final set carving designs confirmed and underway	March 2025
Construction Contract & Pre-Start Documentation	May 2025
Construction Commence	May 2025
Construction Complete	June 2025

### 5. Budget and cost estimate

The overall budget is summarized in the table below. Construction costs are estimates and budget focused, all costs are exclusive of GST.

	Waharoa Budget \$157k	Actuals \$	\$
1.	Waharoa carvings	80,000	80,000
2.	Project management costs	5,578.29	15,000
3.	Planning costs (RC, engineering building exemption)		5,000
4.	Construction		60,000
	<b>TOTAL</b>	<b>85,578.29</b>	<b>160,000</b>

### 6. Project update

Final set of designs ready for confirmation with the mana whenua group on the 16 April 2025 (see proposed carving drawings in figure 2)

- a) **Amo tuatahi** – The first amo is a carved depiction of the tupuna chief of Te Ākitai Waiohū, Ihaka Takaanini, Pukekiwiriki was a paa site of Te Aakitai Waiohū, and the village occupied by Ihaka Takaanini was called Aparangi from which the name 'Red Hills' originated from.
- b) **Amo tuarua** is a carved depiction of the atua Rūaumoko, the atua of volcanoes and earthquakes, he is the youngest son of Ranginui (the sky father) and Papatūanuku (earth mother). Rūaumoko has been carved on other pou in the area such as Takanini off ramp and Drury industrial park. The puke itself rests inside the most northernmost volcano of the South Auckland volcanic field.
- c) **Maihi carvings** – the maihi will be carved to reflect the native flora and fauna, tipua and Te Taiao of Pukekiwiriki and wider rohe of Waiohū

- d) All carving materials have been secured, ready for carving at Ngāti Tamaoho Trust, the carver as decided by the committee is Ted Ngataki of Ngāti Tamaoho.
- e) The draft technical plan for construction of structure has been done (see figure 1)
- f) An arborist assessment has been completed; recommendation have been made indicating several tree protection conditions implemented during the track upgrades project:
- g) Building consent exemption has been awarded by council for te Waharoa

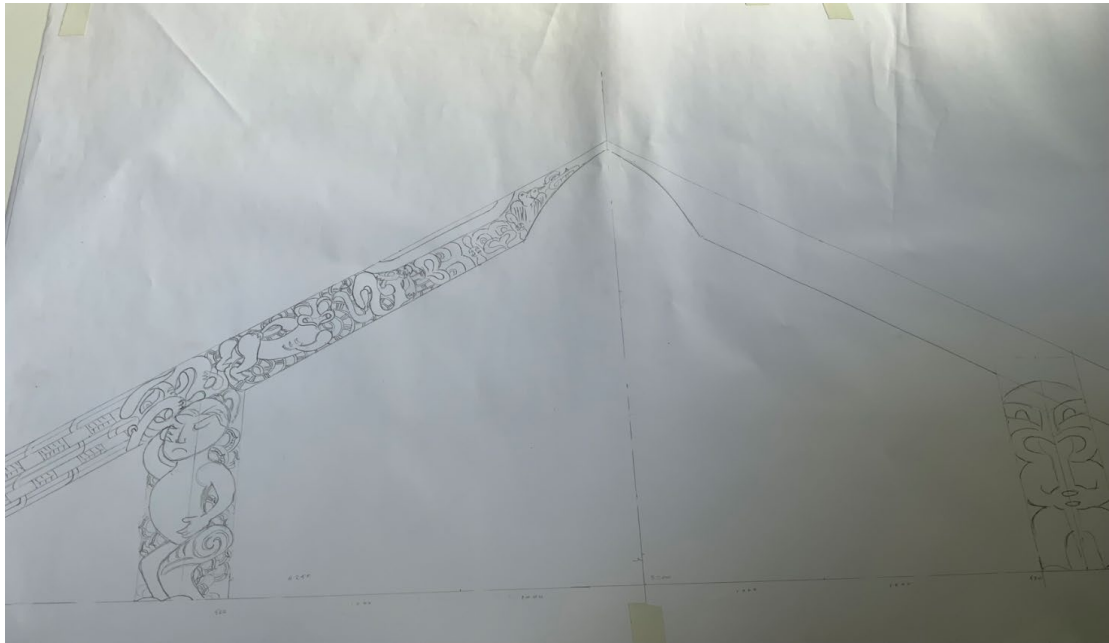


Figure 1 Proposed Final set designs for the Pukekiwiriki waharoa carvings (Kaitoi- Ted Ngātaki)



Figure 2 – Pukekiwiriki Waharua structure layout plan

## 7. Issues & Risks

Risk to Project	Current Status	Mitigative action required
The project exceeds its budget		The budget is set, and staff will remain to monitor the budget available for this project.
Resources/ Contractors/ Carvers availability		Early sourcing of carving material has been sourced Our carvers are ready to schedule to carve the Waharua once the final set designs are complete
Appropriate tikanga is not followed		Mana whenua meet to discuss the tikanga for the Waharua and will continue to monitor as the physical works draw closer to eventuation.
Resource Consenting or permitting issues		Archaeological survey and Arborist advice will indicate appropriate processes required to avoid, remedy or mitigate any issues with the project.
Timeframes will not be met		Regular reporting will occur back to the joint committee on progress with the project. The chair of the Joint Committee will also be regularly updated.

## 8. Health & Safety incidents

No incidents in this period.

## 9. Next steps

- a) Manawhenua confirm final set designs for Waharoa
- b) Ted Ngātaki and Ngāti Tamaoho carving team commence carving
- c) Management staff will re-engage physical works contractors for procurement of service in November, with a contract signed by April to prepare for construction commencement May 2025.
- d) Pūtatarā Te Waka Tai rangawhenua & team will organise alongside mana whenua the ceremony for the opening of the Waharoa with the potential of Matariki being a key date to aim for.

## Attachments

1. Final draft waharoa carving designs
2. Pukekiwiriki waharoa structure
3. Building consent exemption – Auckland council
4. Arb assessment

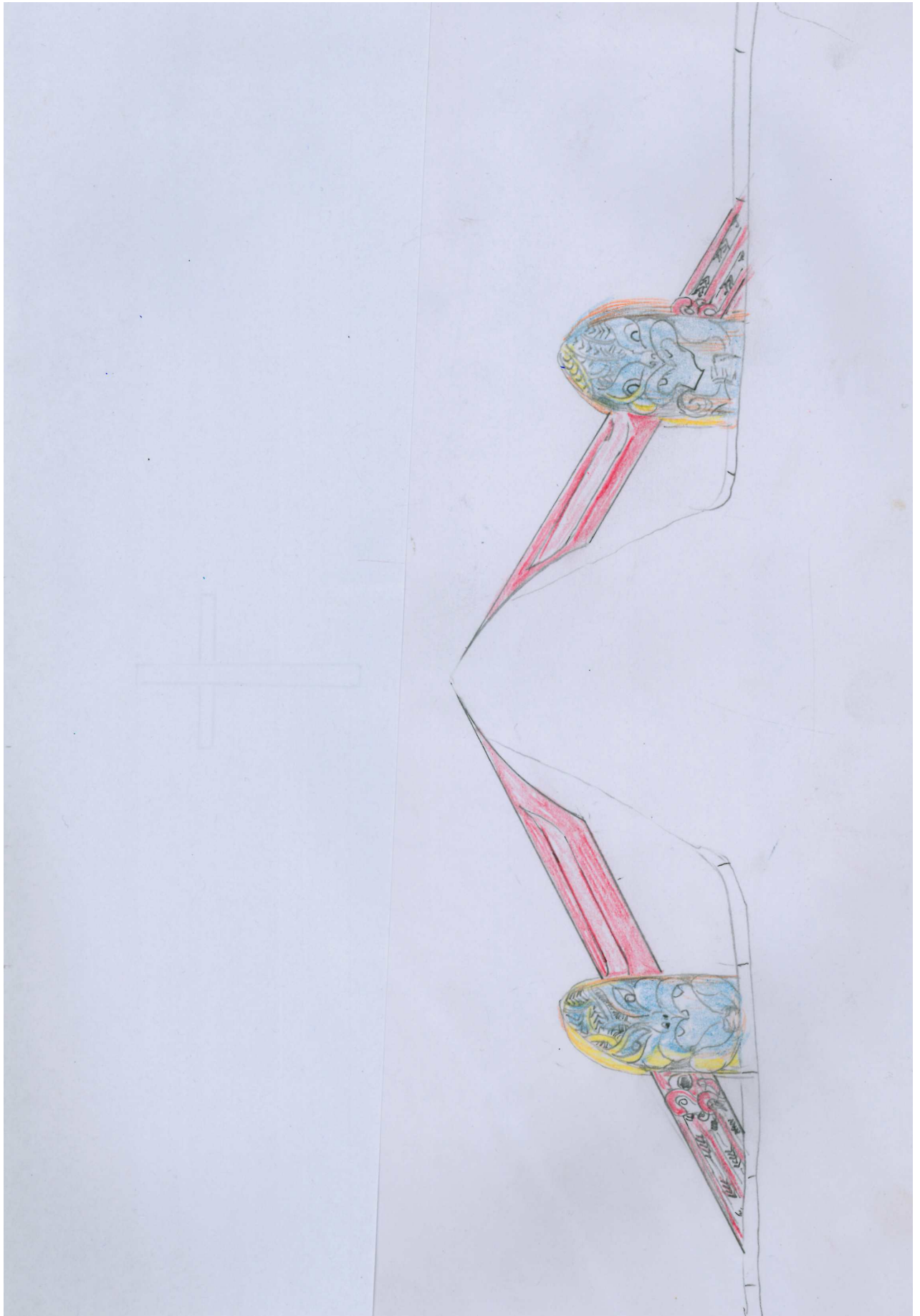




Item 9

Attachment A











































## Pukekiwiriki Paa Reserve Management Plan partial review

File No.: CP2025/06119

Item 10

### Te take mō te pūrongo Purpose of the report

1. To consider a partial review of the Pukekiwiriki Paa Reserve Management Plan.

### Whakarāpopototanga matua Executive summary

2. The Pukekiwiriki Paa Reserve Management Plan (“the Plan”) was adopted by Papakura District Council on 11 May 2010 following a public process which began in June 2008. The Plan contains long-term objectives and detailed implementation actions for the management of Pukekiwiriki Paa Historic Reserve. The Plan was last reviewed and amended in 2013.
3. This report recommends that the Joint Management Committee request staff to initiate a partial review of the plan, within existing council budgets, to ensure that the Plan is up to date and relevant. Staff will carry out a partial review and return to the Committee with recommendations on the Plan and a budget proposal to complete any recommended work.

### Ngā tūtohunga Recommendation/s

That the Pukekiwiriki Paa Joint Management Committee:

- a) tono / request staff initiate, within existing budget, a partial review of the Pukekiwiriki Paa Reserve Management Plan
- b) tono / request staff prepare a budget for future consideration by the Committee to complete a partial review of the Pukekiwiriki Paa Reserve Management Plan.

### Ngā koringa ā-muri Next steps

4. With direction from the Committee staff will initiate a partial review of the Plan, within existing council budgets, to ensure that the Plan is up to date and relevant.
5. Staff will return to the Committee for feedback and decision on any matters relating to a partial review (including any steps necessary under the Reserves Act 1977). Any work on a partial review of the Plan will be carried out within existing council budgets dedicated to the Committee work programme.
6. If staff should recommend amendments be made to the Plan, a budget proposal, and potential funding sources, will be brought to the Committee for consideration.

### Ngā tāpirihanga Attachments

There are no attachments for this report.

### Ngā kaihaina Signatories

Authors	Tracey-Lee Repia - Co-Governance Operations & Capital Works Manager
Authorisers	Dominic Wilson - Head of Co-governance Manoj Ragupathy - Local Area Manager

**Item 10**