

Date: Wednesday, 23 April 2025
Time: 10.00am
Meeting Room: Kaipātiki Local Board Office
Venue: 90 Bentley Avenue
Glenfield

Kaipātiki Local Board Workshop

OPEN AGENDA

MEMBERSHIP

Chairperson	John Gillon
Deputy Chairperson	Danielle Grant, JP
Members	Paula Gillon
	Erica Hannam
	Melanie Kenrick
	Tim Spring
	Dr Raymond Tan
	Dr Janet Tupou

Veshanka Chetty
Democracy Advisor

16 April 2025

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Next workshop: [Wednesday, 30 April 2025]

Start Time	Finish Time	Subject
9.15am	9.50am	Members only time
10.00am	12.00pm	Additional Business Meeting
12.00pm	1.00pm	Lunch
1.00pm	2.00pm	Briefing from Regional Sports Fields/Parks team
2.00pm	2.30pm	Parks and Community Facilities - Parks' accessibility assessments
2.30pm	4.30pm	Customer and Community Services - Connected Communities (Community Led Partners)
4.30pm	5.30pm	Pre-deliberation briefing: Proposed local dog access rule changes (for Dog Panel Members only)

Agenda Items

1 Ngā Tamōtanga | Apologies

At the close of the agenda no apologies had been received.

2 Te Whakapuaki i te Whai Pānga | Declaration of Interest

Members are reminded to remain vigilant and to appropriately manage any conflicts that may arise between their role and any private or external interests.

Kaipātiki Local Board workshop

File No.: CP2025/07259

- Note 1: This workshop has been called by the chairperson in consultation with the staff.
- Note 2: No working party/workshop may reach any decision or adopt any resolution unless specifically delegated to do so.

Te take mō te pūrongo Purpose of the report

1. To present the Kaipātiki Local Board workshop agenda for Wednesday, 23 April 2025.

Whakarāpopototanga matua Executive summary

2. Most workshops are open to the public to attend as observers in person or online.
3. Some sessions may not be open to the public. The staff, chairperson and deputy chairperson decide which sessions are open to the public, depending on the sensitivity of the information being discussed. If a session is not open, a reason will be provided below.
4. Email kaipatikilocalboard@aucklandcouncil.govt.nz for a link to join the workshop online./ The public can observe the workshop via MS Teams./ Workshops will not be recorded.
5. Local Board workshops provide an opportunity for local boards to carry out their governance role in the following areas:
 - a) Accountability to the public
 - b) Engagement
 - c) Input to regional decision-making
 - d) Keeping informed
 - e) Local initiative / preparing for specific decisions
 - f) Oversight and monitoring
 - g) Setting direction / priorities / budget.
6. Workshops do not have decision-making authority.
7. Workshops are used to canvass issues, prepare local board members for upcoming decisions and to enable discussion between elected members and staff.
8. Members are respectfully reminded of their Code of Conduct obligations with respect to conflicts of interest and confidentiality.
9. The following will be covered in the workshop:

Session 1 – 10.00am – 12.00pm

Local Board Annual Planning Workshop 7

- *Annual Plan 2025/2026 Feedback*

Presenters:

Lisa Kent
Local Board Engagement Advisor, Governance and Engagement

Sugenthy Thomson
Lead Financial Advisor, Financial Advisory

Paul Edwards
Senior Local Board Advisor, Governance and Engagement

Governance role: Setting direction.
Proposed Outcome/s: Define board position and feedback.
Attachment/s: Attachment B – Presentation

Lunch Break
12.00pm – 1.00pm

Session 2 – 1.00pm – 2.00pm

Auckland Transport

• ***Wairau Valley Light Industrial Parking***

Presenters: **Jonathan Levell**
Parking Design Team Leader, Auckland Transport
Michelle de Souza
Senior Communications and Engagement Specialist, Auckland Transport
Marilyn Nicholls
Elected Member Relationship Partner, Auckland Transport

Governance role: Receive update.
Proposed Outcome/s: Define board position and feedback.
Attachment/s: Attachment C – Presentation

Session 3 – 2.00pm – 3.00pm

Customer and Community Services - Community Wellbeing

• ***Te Kete Rukuruku Naming and Wai Manawa***

Presenters: **Te Koha Clarke**
Te Tira Huangā Māori, Community Wellbeing
Dawn Bardsley
Te Kete Rukuruku Naming Lead, Community Wellbeing

Governance role: Receive update.
Proposed Outcome/s: Define board position and feedback.
Attachment/s: Attachment D – Memo
Attachment E – Map
Attachment F – Map
Attachment G – Draft Signage Plan
Attachment H – Wai Manawa Stakeholders

Session 4 – 3.00pm – 4.00pm

Customer and Community Services - Community Wellbeing

- **Proposed Kaipātiki Local Board Event Partnership Guidelines**

Presenters: **Carl Ewen**
Manager Event Facilitation, Community Wellbeing









Governance role: Receive update.

Proposed Outcome/s: Define board position and feedback.

Attachment/s: To follow

Item 3

Ngā tāpirihanga Attachments

No.	Title	Page
A 	Kaipātiki Local Board workshop programme	7
B 	LBAP 7 - Consultation feedback & Local Board regional input final KTLB (Under Separate Cover)	
C 	Wairau Valley - Light Industrial - Apr 25 (Under Separate Cover)	
D 	CW - Kaipātiki Te Kete Rukuruku Whakarewatanga and Tranche Two Discussion Memo 23.04.25 (Under Separate Cover)	
E 	CW - Maps for memo 23.04.25 (Under Separate Cover)	
F 	CW - Aerial Kaipātiki awa (Under Separate Cover)	
G 	CW - Draft Signage Plan Wai Manawa (Under Separate Cover)	
H 	CW - Wai Manawa Stakeholders (Under Separate Cover)	



Kaipātiki Local Board Workshop Programme

Date of Workshop: Wednesday, 23 April 2025

Time: 10.00am

Venue: Boardroom, 90 Bentley Ave, Glenfield

Time	Workshop Item	Presenter	Governance role	Proposed Outcome(s)
10.00am – 12.00pm	Local Board Annual Planning Workshop 7 <ul style="list-style-type: none"> Annual Plan 2025/2026 Feedback 	Lisa Kent Local Board Engagement Advisor, Governance and Engagement Sugenthy Thomson Lead Financial Advisor, Financial Advisory Paul Edwards Senior Local Board Advisor, Governance and Engagement	<ul style="list-style-type: none"> Setting direction 	<ul style="list-style-type: none"> Determine board position and feedback
12.00pm – 1.00pm	Lunch			

1.00pm – 2.00pm	Auckland Transport <ul style="list-style-type: none"> Wairau Valley Light Industrial Parking 	<p>Jonathan Level Parking Design Team Leader, Auckland Transport</p> <p>Michelle de Souza Senior Communications and Engagement Specialist, Auckland Transport</p> <p>Marilyn Nicholls Elected Member Relationship Partner, Auckland Transport</p>	<ul style="list-style-type: none"> Setting direction 	<ul style="list-style-type: none"> Determine board position and feedback
2.00pm – 3.00pm	Community Wellbeing <ul style="list-style-type: none"> Te Kete Rukuruku Naming and Wai Manawa 	<p>Te Koha Clarke Te Tira Huangā Māori, Community Wellbeing</p> <p>Dawn Bardsley Te Kete Rukuruku Naming Lead, Community Wellbeing</p>	<ul style="list-style-type: none"> Setting direction 	<ul style="list-style-type: none"> Determine board position and feedback

Next workshop: Wednesday 30 April

30-Apr-25	9.15am	9.50am	Members only time
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Role of Workshop:

- (a) Workshops do not have decision-making authority.
- (b) Workshops are used to canvass issues, prepare local board members for upcoming decisions and to enable discussion between elected members and staff.
- (c) Workshops are open to the public however, decisions will be made at a formal, public local board business meeting.
- (d) Members are respectfully reminded of their Code of Conduct obligations with respect to conflicts of interest and confidentiality.
- (e) Workshops for groups of local boards can be held giving local boards the chance to work together on common interests or topics.