



**Date:** Thursday, 24 April 2025  
**Time:** 10:00 am  
**Meeting Room:** Howick Local Board Meeting Room  
**Venue:** Library Complex  
7 Aylesbury Street  
Pakuranga

---

## Howick Local Board Workshop

### OPEN AGENDA

---

#### MEMBERSHIP

<b>Chairperson</b>	Damian Light
<b>Deputy Chairperson</b>	Bo Burns
<b>Members</b>	Katrina Bungard
	David Collings
	Bruce Kendall
	John Spiller
	Mike Turinsky
	Adele White, JP
	Peter Young, JP

**Matt Fletcher**  
**Democracy Advisor**

**17 April 2025**

Contact Telephone: 027 226 0530  
Email: [matt.fletcher@aucklandcouncil.govt.nz](mailto:matt.fletcher@aucklandcouncil.govt.nz)  
Website: [www.aucklandcouncil.govt.nz](http://www.aucklandcouncil.govt.nz)

Email [Howicklocalboard@aucklandcouncil.govt.nz](mailto:Howicklocalboard@aucklandcouncil.govt.nz) for a link to join the workshop online

ITEM	TABLE OF CONTENTS	PAGE
1	Ngā Tamōtanga   Apologies	2
2	Te Whakapuaki i te Whai Pānga   Declaration of Interest	2
3	Local Board Workshop	3

## Agenda Items

### 1 Ngā Tamōtanga | Apologies

At the close of the agenda no apologies had been received.

### 2 Te Whakapuaki i te Whai Pānga | Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

## Local Board Workshop

File No.: CP2025/06649

- Note 1: This workshop has been called by the chairperson in consultation with the staff.
- Note 2: No working party/workshop may reach any decision or adopt any resolution unless specifically delegated to do so.

### Te take mō te pūrongo Purpose of the report

1. To present the Howick Local Board workshop agenda for 24 April 2025.

### Whakarāpopototanga matua Executive summary

2. Most workshops are open to the public to attend as observers in person or online.
3. Some sessions may not be open to the public. The staff / chairperson decide which sessions are open to the public, depending on the sensitivity of the information being discussed. If a session is not open, a reason will be provided below.
4. Email [Howicklocalboard@aucklandcouncil.govt.nz](mailto:Howicklocalboard@aucklandcouncil.govt.nz) for a link to join the workshop online.
5. Local Board workshops provide an opportunity for local boards to carry out their governance role in the following areas:
  - a) Accountability to the public
  - b) Engagement
  - c) Input to regional decision-making
  - d) Keeping informed
  - e) Local initiative / preparing for specific decisions
  - f) Oversight and monitoring
  - g) Setting direction / priorities / budget.
6. Workshops do not have decision-making authority.
7. Workshops are used to canvass issues, prepare local board members for upcoming decisions and to enable discussion between elected members and staff.
8. Members are respectfully reminded of their Code of Conduct obligations with respect to conflicts of interest and confidentiality.
9. The following will be covered in the workshop:

#### Session 1 – 10.00am – 12.00pm

#### Local Board Annual Planning Workshop 7 – Annual Budget Consultation Feedback and Input + Fees and Charges

Presenter/s: Ian Milnes – Senior Local Board Advisor,  
Brandii Stephano – Local Board Engagement Advisor  
Hao Chen – Manager Local Board Financial Advisory

Governance role: Setting direction, priorities and budgets

Proposed Outcome/s: To discuss consultation feedback on the Annual Budget / Local Board Agreement topics, input on regional topics and fees & charges. Discuss consultation feedback and finalise input on regional topics to be approved at business meetings 29 April - 1 May 2024

Attachment A:	PowerPoint
Attachment B:	Supporting excel spreadsheet
<b>Break</b>	
<b>Session 2 – 12.30pm – 1.00pm</b>	
Note: At this point in proceedings, the workshop will close to the public for the following reasons	
<b>CONFIDENTIAL WORKSHOP ITEM: Parks and Community Facilities: Monthly Update</b>	
This part of the workshop is being held with the public excluded (confidential) as the workshop material contains some sensitive information.	
Note: At this point in proceedings the workshop will reopen	
<b>Session 3 – 1.00pm – 2.00pm</b>	
Note: At this point in proceedings, the workshop will close to the public for the following reasons	
<b>CONFIDENTIAL WORKSHOP ITEM: Parks and Community Facilities: Capex Follow-Up</b>	
This part of the workshop is being held with the public excluded (confidential) as the workshop material contains some sensitive information	
Note: At this point in proceedings the workshop will reopen	
<b>Session 4 – 2.00pm – 2.30pm</b>	
<b>Ecological Restoration Contract</b>	
Presenter:	Jillana Roberson – Senior Ecological Specialist
Purpose:	For the SME to introduce themselves and the contract to local board members and highlight where the work is being done in their area, and to propose special projects that the local board may want to fund.
Governance role:	Setting direction, priorities and budgets
Proposed Outcome/s:	To create more awareness of the ERC, what it's doing and what more it could do. Following the workshop, members feel comfortable contacting the SME if they have questions or want to invest more in the ecological space.
<b>Session 5 – 2.30pm</b>	
<b>Direction Setting</b>	
Presenter/s:	Claire Bews, PA/Office Manager Matt Fletcher, Democracy Advisor,
Purpose:	PA/Office Manager – Verbal update on Events Any feedback items.
Governance role:	Setting direction, priorities and budgets
Proposed Outcome/s:	That the local board members are kept informed of upcoming events and reports to future business meetings

## Ngā tāpirihanga Attachments

There are no attachments for this report.