

Date: Wednesday, 30 April 2025
Time: 1.00pm
Meeting Room: Kaipātiki Local Board Office
Venue: 90 Bentley Avenue
Glenfield

Kaipātiki Local Board Workshop

OPEN AGENDA

MEMBERSHIP

Chairperson	John Gillon
Deputy Chairperson	Danielle Grant, JP
Members	Paula Gillon
	Erica Hannam
	Melanie Kenrick
	Tim Spring
	Dr Raymond Tan
	Dr Janet Tupou

Veshanka Chetty
Democracy Advisor

24 April 2025

Contact Telephone: (027) 306 9574
Email: veshanka.chetty@aucklandcouncil.govt.nz
Website: www.aucklandcouncil.govt.nz

This workshop will be held in-person and via Microsoft Teams.

Email KaipatikiLocalBoard@aucklandcouncil.govt.nz for a link to join the workshop online.

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3	Kaipātiki Local Board workshop	3

Next workshop: Wednesday, 7 May 2025

Start Time	Finish Time	Subject
9.15am	9.50am	Members only time
10.00am	11.00am	Customer and Community Services - Parks and Community Facilities
11.00am	12.00pm	Engagement Workshop
12.00pm	12.45pm	Lunch
12.45pm	4.45pm	LB Annual Planning workshop 8 - Local Board Work Programmes

Agenda Items

1 Ngā Tamōtanga | Apologies

At the close of the agenda no apologies had been received.

2 Te Whakapuaki i te Whai Pānga | Declaration of Interest

Members are reminded to remain vigilant and to appropriately manage any conflicts that may arise between their role and any private or external interests.

Kaipātiki Local Board workshop

File No.: CP2025/07830

Note 1: This workshop has been called by the chairperson in consultation with the staff.

Note 2: No working party/workshop may reach any decision or adopt any resolution unless specifically delegated to do so.

Te take mō te pūrongo **Purpose of the report**

1. To present the Kaipātiki Local Board workshop agenda for Wednesday, 30 April 2025.

Whakarāpopototanga matua **Executive summary**

2. Most workshops are open to the public to attend as observers in person or online.
3. Some sessions may not be open to the public. The staff, chairperson and deputy chairperson decide which sessions are open to the public, depending on the sensitivity of the information being discussed. If a session is not open, a reason will be provided below.
4. Email kaipatikilocalboard@aucklandcouncil.govt.nz for a link to join the workshop online./ The public can observe the workshop via MS Teams./ Workshops will not be recorded.
5. Local Board workshops provide an opportunity for local boards to carry out their governance role in the following areas:
 - a) Accountability to the public
 - b) Engagement
 - c) Input to regional decision-making
 - d) Keeping informed
 - e) Local initiative / preparing for specific decisions
 - f) Oversight and monitoring
 - g) Setting direction / priorities / budget.
6. Workshops do not have decision-making authority.
7. Workshops are used to canvass issues, prepare local board members for upcoming decisions and to enable discussion between elected members and staff.
8. For members information, the Kaipātiki Local Board workshop programme is appended as Attachment A to the workshop agenda.
9. Members are respectfully reminded of their Code of Conduct obligations with respect to conflicts of interest and confidentiality.

10. The following will be covered in the workshop:

Session 1 – 1.00pm – 2.00pm

Customer and Community Services – Parks and Community Facilities

- ***Kaipātiki Local Board Sports Fields overview***

Presenters: **Frederic Morin**
 Senior Maintenance Delivery Coordinator, Parks and Community Facilities

Scott Malcolm
 Regional Sports Facilities Manager, Parks and Community Facilities

Judy Waugh
 Work Programme Lead, Parks and Community Facilities

Governance role: Setting direction.

Proposed Outcome/s: Define board position and feedback.

Attachment/s: Attachment B – Presentation

Session 2 – 2.00pm – 2.30pm

Customer and Community Services – Parks and Community Facilities

- ***Findings and Recommendations from the Parks Accessibility Assessment***

Presenters: **John McKellar**
 Parks and Places Specialist, Parks and Community Facilities

Sophie Heusel
 Parks Project Specialist, Parks and Community Facilities

Governance role: Setting direction.

Proposed Outcome/s: Define board position and feedback.

Attachment/s: Attachment C – Presentation

Attachment D - Accessibility Assessment

Attachment E - Accessibility Assessment

Attachment F - Accessibility Assessment

Attachment G - Accessibility Assessment

Attachment H - Accessibility Assessment

Session 3 – 2.00pm – 3.00pm

Customer and Community Services - Community Wellbeing

- ***Community Led Partners Update***
- ***Bayview Community Centre***
- ***Glenfield Community Centre***
- ***Youthtown***
- ***Highbury House***

• **Birkdale Beach Haven Community Project Inc.**

Presenters:

Jamie Adkins
Place and Partner Specialist, Community Wellbeing

Nina Darrah
Community Broker, Community Wellbeing

Kirsty Stone
Manager, Bayview Community Centre

Nigel Green
Manager, Glenfield Community Centre

Upasana Nigam
Chair, Glenfield Community Centre

Megan Hempel
Facilities and Funding Manager, Youthtown

Amber Hearn
Team Leader (Programmes), Youthtown

Sarah Morton
Programme Lead, Youthtown

Jane Henderson
Centre Manager, Highbury House

Angela Spooner
Manager, Highbury House







Rachel Orr
Manager, Birkdale Beach Haven Community Project Inc.

Governance role: Setting direction.







Proposed Outcome/s: Define board position and feedback.

Attachment/s: Attachment I – Presentation
Attachment J – Presentation
Attachment K – Presentation
Attachment L – Presentation

Ngā tāpirihanga Attachments

No.	Title	Page
A 	Kaipātiki Local Board workshop programme	7
B 	PCF - Briefing from Regional Sports fields team (<i>Under Separate Cover</i>)	
C 	PCF - Findings and Recommendations Accessibility Assessments (<i>Under Separate Cover</i>)	
D 	Birkenhead War Memorial Park Accessibility Assessment (<i>Under Separate Cover</i>)	
E 	Marlborough Park Accessibility Assessment (<i>Under Separate Cover</i>)	
F 	Onepoto Domain Accessibility Assessment (<i>Under Separate Cover</i>)	

Item 3

No.	Title	Page
G 	Onewa Domain and Smiths Bush Accessibility Assessment (<i>Under Separate Cover</i>)	
H 	Shepherds Park Accessibility Assessment (<i>Under Separate Cover</i>)	
I 	Bayview KLB Presentation 2025 Q2 & Q3 (sm) (<i>Under Separate Cover</i>)	
J 	Glenfield Community Centre April 2025 (<i>Under Separate Cover</i>)	
K 	Youthtown (<i>Under Separate Cover</i>)	
L 	Birkdale Beach Haven Inc. - Q1 Q2 Q3 reported in April 2025 (<i>Under Separate Cover</i>)	



Kaipātiki Local Board Workshop Programme

Date of Workshop: Wednesday, 30 April 2025

Time: 1.00pm

Venue: Boardroom, 90 Bentley Ave, Glenfield

Time	Workshop Item	Presenter	Governance role	Proposed Outcome(s)
10.00am – 12.00pm	Additional Business Meeting			
12.00pm – 1.00pm	Lunch			
1.00pm – 2.00pm	Customer and Community Services – Parks and Community Facilities <ul style="list-style-type: none"> Kaipātiki Local Board Sports Fields overview 	Frederic Morin Senior Maintenance Delivery Coordinator, Parks and Community Facilities Scott Malcolm Regional Sports Facilities Manager, Parks and Community Facilities Judy Waugh Work Programme Lead, Parks and Community Facilities	<ul style="list-style-type: none"> Setting direction 	<ul style="list-style-type: none"> Define board position and feedback
2.00pm – 2.30pm	Customer and Community Services – Parks and Community Facilities <ul style="list-style-type: none"> Findings and Recommendations from the Parks Accessibility Assessment 	John McKeellar Parks and Places Specialist, Parks and Community Facilities Sophie Heusel Parks Project Specialist, Parks and Community Facilities	<ul style="list-style-type: none"> Setting direction 	<ul style="list-style-type: none"> Define board position and feedback

<p>2.30pm – 4.30pm</p>	<p>Customer and Community Services - Community Wellbeing</p> <ul style="list-style-type: none"> ➢ Community Led Partners Update • Bayview Community Centre • Glenfield Community Centre • Youthtown • Highbury House • Birkdale Beach Haven Community Project Inc. 	<p>Jamie Adkins Place and Partner Specialist, Community Wellbeing</p> <p>Nina Darrah Community Broker, Community Wellbeing</p> <p>Kirsty Stone Manager, Bayview Community Centre</p> <p>Nigel Green Manager, Glenfield Community Centre</p> <p>Upasana Nigam Chair, Glenfield Community Centre</p> <p>Megan Hempel Facilities and Funding Manager, Youthtown</p> <p>Amber Hearn Team Leader (Programmes), Youthtown</p> <p>Sarah Morton Programme Lead, Youthtown</p>	<ul style="list-style-type: none"> • Setting direction 	<ul style="list-style-type: none"> • Define board position and feedback
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		<p>Jane Henderson Centre Manager, Highbury House</p> <p>Angela Spooner Manager, Highbury House</p> <p>Rachel Orr Manager, Birkdale Beach Haven Community Project Inc.</p>		
4.30pm – 5.00pm	Pre-deliberation briefing for proposed local dog access rule changes (Dog Panel Members only)			

Next workshop: Wednesday 7 May

7-May-25	9.15am	9.50am	Members only time
	10.00am	11.00am	Customer and Community Services - Parks and Community Facilities
	11.00am	12.00pm	Engagement Workshop
	12.00pm	12.45pm	Lunch
	12.45pm	4.45pm	LB Annual Planning workshop 8 - Local Board Work Programmes

Role of Workshop:

- (a) Workshops do not have decision-making authority.
- (b) Workshops are used to canvass issues, prepare local board members for upcoming decisions and to enable discussion between elected members and staff.
- (c) Workshops are open to the public however, decisions will be made at a formal, public local board business meeting.
- (d) Members are respectfully reminded of their Code of Conduct obligations with respect to conflicts of interest and confidentiality.
- (e) Workshops for groups of local boards can be held giving local boards the chance to work together on common interests or topics.