

Pukekohe Cemetery Committee workshops

OPEN MINUTES

Notes of the Pukekohe Cemetery Committee workshop held at Franklin the Centre, 12 Massey Ave, Pukekohe on Tuesday, 6 May 2025 at 5.00pm.

TE HUNGA KUA TAE MAI | PRESENT

Chairperson

Deputy Chairperson

Members

Member Janie Astle
Member Alan Cole
Member Angela Fulljames
Member Makere Rikka Heke
Member Sonny Parata
Member Logan Soole
Member Harley Wade

TE HUNGA KĀORE I TAE MAI | ABSENT

Member Tearepa Kahi
Member Pare Rauwhero
Member Phyllis Bhana

TE HUNGA ĀPITI KUA TAE MAI | ALSO PRESENT

Carol McKenzie-Rex
Mat Glanfield
Lucy Stallworthy
Raemon Matene
Orrin Kapua
Matekino Marshall

1 Ngā Tamōtanga | Apologies

There were apologies from Tearepa Kahi, Pare Rauwhero and Phyllis Bhana.

2 Te Whakapuaki i te Whai Pānga | Declaration of Interest

There were no declarations of interest.

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Item 1

This workshop was closed to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority in the course of their duty.

There were no materials.

Item 2

Themes from Engagement

Presenter/s: Carol McKenzie-Rex

Purpose: Wananga on themes from engagement

Governance role: Oversight and monitoring

Summary of Discussions

Overview of the Engagement Summary and recommendations in the business meeting report.

Item 3

Artist selection and design

Presenter/s: Mat Glanfield

Purpose: Discuss next steps

Governance role: Oversight and monitoring

Summary of Discussions

Explanation of the process for artist selection and design, how guidance is given to the artist and how the artist is supported. Need to start with landscape architect with a wide scope, holistic design processes that addresses the things people talked about in engagement – how they want to feel, inclusivity etc. Noting need for second round of engagement on concept design.

Item 4

Mana whenua engagement

Presenter/s: Carol McKenzie-Rex

Purpose: Seeking direction on mana whenua engagement in this project

Governance role: Provide direction

Summary of discussions

Outline of engagement with mana whenua to date, and approach from iwi who would like to meet to discuss the project. Matekino Marshall from Ngati Tamaoho Trust spoke to this item and confirmed Tamaoho support for the project and for the committee to make decisions.

Item 5

Oral histories support from Auckland Council

Presenter/s: Carol McKenzie-Rex

Purpose: Oral histories support from Auckland Council

Governance role: Provide direction

Summary of discussions:

Outline of how Auckland Council Libraries can support oral history interviews. In principle support for this, and to seek additional budget. Request for AC libraries staff to come to the committee so committee can better understand how data is used. Need people from committee to be involved with interviewing. Suggestion to focus on this towards end of the project.

Item 6

Site Survey

Presenter/s: Mat Glanfield

Purpose: Update on site survey

Governance role: Oversight and monitoring

Summary of discussions:

Site survey is underway, weather dependent.

Item 7

Budget and project plan update

Presenter/s: Mat Glanfield

Purpose: Update project plan and budget

Governance role: Oversight and monitoring

Summary of discussions:

Overall there is a five week project delay due to delays with engagement and the site survey. 33% underspend to date.

The workshop closed at 6.40pm