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**Date:** Thursday, 8 May 2025  
**Time:** 10:00 am  
**Meeting Room:** Howick Local Board Meeting Room  
**Venue:** Library Complex  
7 Aylesbury Street  
Pakuranga

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## Howick Local Board Workshop

### OPEN AGENDA

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#### MEMBERSHIP

<b>Chairperson</b>	Damian Light
<b>Deputy Chairperson</b>	Bo Burns
<b>Members</b>	Katrina Bungard
	David Collings
	Bruce Kendall
	John Spiller
	Mike Turinsky
	Adele White, JP
	Peter Young, JP

**Matt Fletcher**  
**Democracy Advisor**

**2 May 2025**

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Website: [www.aucklandcouncil.govt.nz](http://www.aucklandcouncil.govt.nz)

Email [Howicklocalboard@aucklandcouncil.govt.nz](mailto:Howicklocalboard@aucklandcouncil.govt.nz) for a link to join the workshop online

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## Agenda Items

### 1 Ngā Tamōtanga | Apologies

At the close of the agenda no apologies had been received.

### 2 Te Whakapuaki i te Whai Pānga | Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

## Local Board Workshop

File No.: CP2025/08634

- Note 1: This workshop has been called by the chairperson in consultation with the staff.
- Note 2: No working party/workshop may reach any decision or adopt any resolution unless specifically delegated to do so.

### Te take mō te pūrongo Purpose of the report

1. To present the Howick Local Board workshop agenda for 8 May 2025.

### Whakarāpopototanga matua Executive summary

2. Most workshops are open to the public to attend as observers in person or online.
3. Some sessions may not be open to the public. The staff / chairperson decide which sessions are open to the public, depending on the sensitivity of the information being discussed. If a session is not open, a reason will be provided below.
4. Email [Howicklocalboard@aucklandcouncil.govt.nz](mailto:Howicklocalboard@aucklandcouncil.govt.nz) for a link to join the workshop online.
5. Local Board workshops provide an opportunity for local boards to carry out their governance role in the following areas:
  - a) Accountability to the public
  - b) Engagement
  - c) Input to regional decision-making
  - d) Keeping informed
  - e) Local initiative / preparing for specific decisions
  - f) Oversight and monitoring
  - g) Setting direction / priorities / budget.
6. Workshops do not have decision-making authority.
7. Workshops are used to canvass issues, prepare local board members for upcoming decisions and to enable discussion between elected members and staff.
8. Members are respectfully reminded of their Code of Conduct obligations with respect to conflicts of interest and confidentiality.
9. The following will be covered in the workshop:

#### Session 1 – 10.00 – 10.30am

#### Deliberation and final decision for proposed local dog access rule changes

Presenter/s: Nancy Chu – Principal Policy Advisor

Paul Wilson – Senior Principal Policy Manager

Georgia Kane -Policy Advisor

Governance role: Setting direction, priorities and budgets

Proposed Outcome/s: To assist the Board's decision-making on whether to adopt proposed changes to local dog access rules in its local board area.  
To respond to consultation feedback and make decisions on

	<p>whether to adopt/amend/reject proposed changes to local dog access rules in the local board area.</p>
Attachments:	<p>Attachment A: Deliberation Document</p> <p>Attachment B: Statement of Proposal</p> <p>Attachment C: Decision-Making Criteria</p> <p>Attachment D: Summary of Feedback report</p> <p>Attachment E: Resident Comments</p> <p>Attachment F: Written Feedback</p>
<b>Session 2 – 10.30am – 12.00pm</b>	
<b>LB Annual Planning workshop 8 - Local Board Work Programmes, Part 1</b>	
Presenter:	<p>Matt Fletcher – (Democracy Advisor), Ian Milnes – (Senior Local Board Advisor), Tracey Freeman – (Local Board Advisor), Hao Chen - (Manager Local Board Financial Advisory), Brandii Stephano - (Engagement Advisor), Linda Smith - (Principal Integration Specialist), Ruchita Patel and Angela Joseph - (Integration Specialist), Sibyl Mandow - (Manager Community Programme Delivery), Asma Bashir - (Community Broker), Monique Nathu,- (Connected Communities Lead &amp; Coach), Lucky (Uaita) - Sialii (Manager Event Facilitation), Sophie Bell, - (Service and Asset Planning Specialist), Marcel Morgan - (Manager Area Operations - Parks &amp; Community Facilities), Emily Wagon - (Parks &amp; Places Specialist), Saquib Ayon – (Programme Lead - Parks &amp; Community Facilities), Kartik Bhat,- (Relationship Advisor), Marissa Holland - (Sport &amp; Recreation Lead), Anna Boyer, - (Team Leader Heritage Information and Advisor), Garth Dawson, - (Head of Service Partner Delivery), Matthew Johnson, - (Play Project Manager), Tsz Ning Chung - (Community Lease Specialist), Nick FitzHerbert - (Team Leader Relationship Advisory), Arna Casey - (Grants Advisor)</p>
Purpose:	<p>To finalise local board work programmes and balance the work programme budget.</p>
Proposed Outcome/s:	<p>To finalise local board work programmes and balance budgets prior to approval of work programmes at the 19 June 2025 business meeting.</p>
Attachments:	<p>Attachment A: PowerPoint Presentation</p> <p>Attachment B: Opex Work Programme</p> <p>Attachment C: Capex Work Programme</p>
<b>Break</b>	
<b>Session 2 Continued – 12.30pm – 2.30pm</b>	
<b>LB Annual Planning workshop 8 - Local Board Work Programmes, Part 2 (continued)</b>	
<b>Session 3 – 2.30pm</b>	
<b>Direction Setting</b>	

Presenter/s:	Claire Bews, PA/Office Manager Matt Fletcher, Democracy Advisor,
Purpose:	PA/Office Manager – Verbal update on Events Any feedback items
Governance role:	Setting direction, priorities and budgets
Proposed Outcome/s:	That the local board members are kept informed of upcoming events and reports to future business meetings

## Ngā tāpirihanga Attachments

No.	Title	Page
<a href="#">A⇒</a>	Dog Access Rules - Deliberation Document	
<a href="#">B⇒</a>	Dog Access Rules - Statement of Proposal	
<a href="#">C⇒</a>	Dog Access Rules - Decision-Making Criteria	
<a href="#">D⇒</a>	Dog Access Rules - Summary of Feedback Report	
<a href="#">E⇒</a>	Dog Access Rules - Resident Comments	
<a href="#">F⇒</a>	Dog Access Rules - Written Feedback	
<a href="#">G⇒</a>	LB Annual Planning Workshop 8 - PowerPoint Presentation	
<a href="#">H⇒</a>	LB Annual Planning Workshop 8 - Opex Work Programme	
<a href="#">I⇒</a>	LB Annual Planning Workshop 8 - Capex Work Programme	