

Date: Thursday 15 May 2025
Time: 12.00pm
Meeting Room: Howick Local Board Meeting Room
Venue: Pakuranga Library Complex
7 Aylesbury Street
Pakuranga

Howick Local Board

OPEN ATTACHMENTS

ATTACHMENTS UNDER SEPARATE COVER

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Community Outcomes Plan

Tenant	East Skate Club Incorporated
Name and Location of Land/Facility	2R Bells Road
Local Board Area	Howick
Financial Year	1 July to 30 June
Annual Reporting Date	August
Premises Extent (in m²)	14.04 m ² (shed) and 200 m ² (skatebowl)

Performance indicator	Measurement	Target	Tenant result	Verification source
Benefit for Maori				
Māori membership	The percentage of the Tenant's members who identify as Māori at the Reporting Date	6.3(%)		membership register
Māori outcomes	Total number of hours that the Tenant has provided programming, activities or services, related to Māori health and wellbeing for the Financial Year	57(Hours)		programming schedule
Māori participation	Total number of Māori participating in programmes, activities or services related to Māori health and wellbeing for the Financial Year	94(Māori)		programming schedule
Community Outcomes				
Membership numbers	The total number of members at the Reporting Date	1500 (Members)		membership register
Community use	Total number of participants/visitors/users/customers attended to for the Financial Year	1000(People)		customer log, enrolment register
Formal programming	Total number of hours that the Tenant has spent providing services, programming, or activities, related to the provision of skating services for the Financial Year	920 (Hours)		programming or activity schedule, other supporting documentation
Full time employees	Minimum number of full-time employees (working 30 hours or more per week), at the Reporting Date	1(People)		financial statements
Part time employees	Minimum number of part-time employees (working less than 30 hours per week), at the Reporting Date	5(People)		financial statements
Volunteer hours	Total number of volunteer hours for the Financial Year	2200 (Hours)		annual report/financial statements

Formal hireage	Total number of events hosted at the Premises for the Financial Year	12 (Events)		hireage schedule
Equity				
Low participation and diverse community usage	Total number of hours spent providing services, programming or activities aimed at the Pasifika Community for the Financial Year	92 (Hours)		programming schedule
Asset management				
Facility maintenance plan	Copy of facility maintenance plan	Not applicable		Facilities Maintenance Plan
Asset condition	Building condition (grade)	Not applicable		Building condition report, not older than 5 years
Governance				
Committee turnover	Percentage of the Tenant's management committee turnover for the Financial Year	<75%		Committee member register
Financial				
Leverage	Total assets against liabilities at the Reporting Date	1 to 1		Financial statements
Cash reserves	Total amount of cash in hand at the Reporting Date	\$5,000		Financial statements

Checklist of documents to be included (not all may be applicable)		
1	Incorporated or charitable trust registration documents	<input checked="" type="checkbox"/>
2	Financial accounts and report	<input checked="" type="checkbox"/>
3	Public liability insurance certificate	<input type="checkbox"/>
4	Management committee register with contact details	<input type="checkbox"/>
5	Membership register	<input type="checkbox"/>
6	Programming schedule	<input type="checkbox"/>
7	Enrolment register	<input type="checkbox"/>
8	Customer report	<input type="checkbox"/>
9	Hireage report	<input type="checkbox"/>
10	Building insurance (tenant-owned buildings only)	<input type="checkbox"/>
11	Facilities maintenance plan (tenant-owned buildings only)	<input type="checkbox"/>
12	Building condition report (tenant-owned buildings only)	<input type="checkbox"/>