

I hereby give notice that an ordinary meeting of the Manurewa Local Board will be held on:

**Date:** Thursday, 15 May 2025  
**Time:** 1:30 pm  
**Meeting Room:** Manurewa Local Board Office  
**Venue:** 7 Hill Road  
Manurewa

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## **Manurewa Local Board OPEN AGENDA**

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### **MEMBERSHIP**

<b>Chairperson</b>	Matt Winiata
<b>Deputy Chairperson</b>	Glenn Murphy
<b>Members</b>	Joseph Allan Heather Andrew Angela Cunningham-Marino Andrew Lesa Rangi McLean

(Quorum 4 members)

**Chloe Hill**  
**Democracy Advisor**

**9 May 2025**

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## 1 Nau mai | Welcome

A board member will lead the meeting in prayer.

## 2 Ngā Tamōtanga | Apologies

At the close of the agenda no apologies had been received.

## 3 Te Whakapuaki i te Whai Pānga | Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

## 4 Te Whakaū i ngā Āmiki | Confirmation of Minutes

That the Manurewa Local Board:

- a) whakaū / confirm the ordinary minutes of its meeting, held on Thursday, 1 May 2025, as true and correct.

## 5 He Tamōtanga Motuhake | Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

## 6 Te Mihi | Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

## 7 Ngā Petihana | Petitions

At the close of the agenda no requests to present petitions had been received.

## 8 Ngā Tono Whakaaturanga | Deputations

Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Manurewa Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

### 8.1 Deputation - Auckland Airport draft Master Plan 2025

#### Te take mō te pūrongo Purpose of the report

1. Alessandra Tunno, Head of Aeronautical Infrastructure Planning and Andrea Marshall, Head of Environmental Planning and Sustainability will be in attendance to provide a high-level overview of the Auckland Airport draft Master Plan.

**Ngā tūhonga  
Recommendation/s**

That the Manurewa Local Board:

- a) whakamihi / thank Alessandra Tunno and Andrea Marshall for their attendance and presentation.

**8.2 Deputation - Pro Love**

**Te take mō te pūrongo  
Purpose of the report**

1. Melissa Dobbs from Pro Love will be in attendance to speak to the board about the work they do supporting whanau with babies and toddlers. This work includes supporting vulnerable pregnant mothers and helping new mother adapt to motherhood.

**Ngā tūhonga  
Recommendation/s**

That the Manurewa Local Board:

- a) whakamihi / thank Melissa Dobbs for her attendance.

**8.3 Deputation - Impactdev360**

**Te take mō te pūrongo  
Purpose of the report**

1. Ireen Rahiman-Manuel, founder and director of Impactdev360 will be in attendance to provide independent insights on ethnic communities in Manurewa and the value of an ethnic specific plan to support this growing demographic in Manurewa Local Board

**Ngā tūhonga  
Recommendation/s**

That the Manurewa Local Board:

- a) whakamihi / thank Ireen Rahiman-Manuel for her attendance and presentation.

**9 Te Matapaki Tūmatanui | Public Forum**

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of three minutes per speaker is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

## 10 Ngā Pakihi Autaia | Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
  - (i) The reason why the item is not on the agenda; and
  - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
  - (i) That item is a minor matter relating to the general business of the local authority; and
  - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”





## Chairperson's Update

File No.: CP2025/08401

### Te take mō te pūrongo Purpose of the report

1. To provide an opportunity for the Manurewa Local Board Chairperson to update the local board on activities undertaken in their capacity as Chairperson since the last business meeting.

### Whakarāpopototanga matua Executive summary

2. The Manurewa Local Board Chairperson will update the local board on their activities as Chairperson since the last business meeting.

### Ngā tūtohunga Recommendation/s

That the Manurewa Local Board:

- a) whiwhi / receive the verbal or written report from the Manurewa Local Board Chairperson.

### Ngā tāpirihanga Attachments

There are no attachments for this report.

### Ngā kaihaina Signatories

Authors	Chloe Hill - Democracy Advisor
Authorisers	Manoj Ragupathy - Local Area Manager



## Governing Body Members' Update

File No.: CP2025/08402

### Te take mō te pūrongo Purpose of the report

1. To provide an opportunity for the ward area Governing Body members to update the local board on Governing Body issues they have been involved with since the previous local board meeting.

### Whakarāpopototanga matua Executive summary

2. Standing Orders 5.1.1 and 5.1.2 provide for Governing Body members to update their local board counterparts on regional matters of interest to the local board.

### Ngā tūtohunga Recommendation/s

That the Manurewa Local Board:

- a) whiwhi / receive verbal or written updates from Councillors Angela Dalton and Daniel Newman.

### Ngā tāpirihanga Attachments

There are no attachments for this report.

### Ngā kaihaina Signatories

Authors	Chloe Hill - Democracy Advisor
Authorisers	Manoj Ragupathy - Local Area Manager



## Endorsing Business Improvement District (BID) targeted rate grants for 2025/2026

File No.: CP2025/02944

### Te take mō te pūrongo

#### Purpose of the report

1. To confirm Business Improvement District (BID) annual compliance against the Auckland Council BID Policy (Kaupapa Here ā-Rohe Whakapiki Pakihi) as of 10 March 2025.
2. To consider whether the local board should recommend to the Governing Body the setting of the targeted rates for the Manurewa and Wiri Business Improvement District (BID) programmes for the 2025/2026 financial year.

### Whakarāpopototanga matua

#### Executive summary

##### BID-operating business associations within the local board area

3. Business Improvement Districts (BIDs) are programmes where local business and property owners have agreed to work together to improve their business environment, encourage engagement with all BID members and attract new businesses and customers.
4. The BID Policy includes a total of 23 Requirements, 19 are the direct responsibility of the BID-operating business association (BID) and inform this report. As part of the 19 Requirements, the BIDs are required to provide annual accountability reports which are due 10 March each year.
5. All BIDs need to work within the BID Policy and meet the terms of the signed three-year BID Targeted Rate Grant Agreement.
6. The BID annual accountability reports on public funds received by the BID within the local board area for the 2023/2024 financial year and compliance with the Auckland Council BID Policy (2022) as of 10 March 2025. This report has a direct link to council's Annual Plan and budget 2025/2026 process to set the BID targeted rates for 2025/2026.
7. Manurewa Local Board has two BIDs operating in their local area:

**Table 1: BID targeted rate sought 2025/2026**

Incorporated Society Name	Proposed 2025/2026 Targeted Rate	Met BID Policy annual accountability reports
Manurewa Business Association Inc	\$400,207.50	Yes
Wiri Business Association Inc	\$785,642.00	Yes

8. Staff recommend that the local board supports Manurewa and Wiri Business Improvement Districts receiving their targeted rate grant for 2025/2026 set by the Governing Body.

### Ngā tūhonga

## Recommendation/s

That the Manurewa Local Board:

- a) recommends to the Governing Body the setting of the 2025/2026 BID targeted rates for inclusion in the 2025/2026 Annual Plan and budget for the following Business Improvement District (BID) programmes:
  - i. \$400,207.50 for Manurewa BID
  - ii. \$785,642.00 for Wiri BID.

## Horopaki Context

### BID Policy and BID targeted rate grant agreement

9. Auckland Council's Business Improvement District (BID) Policy (2022) (Kaupapa Here ā-Rohe Whakapiki Pakihi includes a total of 23 Requirements, 19 are the direct responsibility of the BID-operating business association (BID) and inform this annual report. (Attachment A)
10. The remaining four BID Policy Requirements set out the process for establishing, expanding, and discontinuing a BID programme; and determines rating mechanisms. These will be covered within individual BID local board reports.
11. The BID Policy does not prescribe or measure standards for BID programme effectiveness. That is a matter for business association members to determine. Staff, therefore, cannot base recommendations on these factors, but only on the Policy's express requirements.
12. The BID Policy is supported by a BID Targeted Rate Grant Agreement, a three-year agreement signed by both Auckland Council and each BID-operating business association's executive committee. The agreement sets out the relationship between the parties, how payment will be made and that compliance with the BID Policy is mandatory. The agreement confirms the business associations' independence from Auckland Council. All 51 BIDs currently have a BID Targeted Rate Grant Agreement which will finish on 30 June 2025. Staff are preparing the Agreement for signing in June 2025 for the upcoming three-year period.
13. This report to the local board focuses on the BIDs annual accountability reporting (BID Policy Requirements 9, 11 and 18) relating to public funds received by the BID for the 2023/2024 financial year. The report also confirms compliance with the 19 BID Policy Requirements that are the responsibility of the BID as of 10 March each year.
14. This report includes a copy of the individual BIDs Governance Summary documents (Attachment B and C). These documents include the full resolution detailing the amount of BID targeted rate grant approved by association members at their 2024 Annual General Meeting (AGM) for the 2025/2026 financial year. The BID Chair also agrees, by signing this document, to advise the council of any perceived or real current issues that can affect compliance with the BID Policy.

### BID Programmes

15. Local BID programmes should provide value to the collective business community by delivering a suite of economic activities that respond to local needs and opportunities and are agreed by the local business community. BID programmes also provide the opportunity to work with the council group and engage with local boards.
16. The BID programme does not replicate services provided by the council but channels the capabilities and knowledge of the private sector to improve economic outcomes and achieve common goals.

17. Each business association operating a BID programme sets the BID targeted rate grant amount at its AGM when members vote to approve a detailed income and expenditure operational budget and business plan for the following financial year.
18. Responsibility for delivery and the outcomes of the BID programme sits with the individual BID-operating business association executive committee (provision of reporting information) and members (reviewing information provided to them by the executive committee).
19. All BIDs need to be aware of the requirement to re-register by April 2026 under the updated Incorporated Societies Act 2022. All BIDs are registered incorporated societies and may need to update their constitutions to meet the new Act.

**BID Policy refresh 2025**

20. The BID Team undertook a refresh of the BID Policy starting in October 2024. This refresh is nearing completion with the final draft of the BID Policy 2025 document going to the Governing Body meeting on 29 May.

**Regional BID Programme Growth**

21. Grey Lynn Business Association achieved a successful BID establishment ballot in November 2024. This will see them commence as a new BID from 1 July 2025 with a BID targeted rate grant of \$320,000.
22. Takanini Business Association failed to meet the BID Policy ballot mandate and will not progress the BID establishment project to full BID status.
23. Two business associations are in the process of having their BID programmes stopped for non-compliance with the BID policy.
24. This will bring the total number of BID programmes to 50 as of 1 July 2025.
25. There are several BIDs signalling a review of their BID boundary areas and progressing towards a BID expansion over the next few years. These include Howick, Kingsland, Manurewa and Glen Eden.

**Manurewa Local Board BID Targeted Rates 2025/2026**

26. Manurewa Local Board has two BIDs operating in their local board area. Table 2 shows the amount of targeted rate each BID had approved at their 2024 AGM for the 2025/2026 financial year and linked to the council’s Annual plan and budget 2025/2026 approval process.

**Table 2: BID targeted rate changes in 2025/2026**

<b>Incorporated Society Name</b>	<b>Proposed 2025/2026 Targeted Rate (Approved at AGM)</b>	<b>BID targeted rate grant 2024/2025</b>	<b>Proposed increase over 2024/2025</b>
Manurewa Business Association Inc	\$400,207.50	\$363,825.00	10%
Wiri Business Association Inc	\$785,642.00	\$755,425.00	4%

26. 37 BIDs increased their targeted rate grant amount for 2025/2026 - between 2 per cent to 42.5 per cent - while 12 maintained the fiscal status quo.

**Decision making**

Auckland Council

27. The recommendation in this report is put into effect with the Governing Body’s approval of the Annual Plan and budget 2025/2026 and its setting of the 2025/2026 targeted rates.

28. In accordance with the provisions of the Local Government Act 2002 and the Local Government (Rating) Act 2002, the Governing Body is authorised to make the final decisions on what BID programme targeted rates, if any, to set in any particular year or property (in terms of the amount and the geographic area to be rated).

#### Local Boards

29. Under the Auckland Council shared governance arrangements, local boards are allocated several decision-making responsibilities in relation to BID programmes. One of these is to annually recommend BID targeted rates to the Governing Body if it is satisfied that the BID is sufficiently complying with the BID Policy.

## **Tātaritanga me ngā tohutohu** **Analysis and advice**

### **BID 2025 Accountability Reporting process overview**

30. Upon receipt of individual BID annual accountability documents, staff follow a set process that includes reviewing the documents provided by 10 March 2025 against the BID Policy, analysing changes from the previous accountability period, and following up with BIDs on any identified issues.
31. The BID team report this year that all BIDs successfully completed their annual accountability reporting by the due date of 10 March 2025. There were no serious issues identified as part of this annual accountability review.
32. The BID Policy, Requirement 11, sets out the documents that form the annual accountability reporting documents for each BID. These documents confirm membership decision-making has taken place regarding the BID programme at the 2024 AGM. Other reporting requirements include the filing of annual financial statements with the Companies Office under the Incorporated Societies Act.
33. At the time of writing this report over 12 BIDs had completed the reregistration process with the NZ Companies Office under the Incorporated Society Act 2022.

### **Manurewa Local Board BIDs**

34. Using the documents and information submitted, staff are satisfied that Manurewa and Wiri BIDs have sufficiently met the BID Policy Requirements and the BID Policy for setting of the BID targeted rates for 2025/2026.
35. Staff advise the local board to recommend to the Governing Body the setting of the targeted rates for 2025/2026 as set out in Table 1.

## **Tauākī whakaaweawe āhuarangi** **Climate impact statement**

36. Through targeted rate-funded advocacy and activities, BID-operating business associations promote and can facilitate environmental sustainability programmes and climate response where appropriate.

## **Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera** **Council group impacts and views**

37. Advocacy is a key service provided by business associations that operate a BID programme. BID-operating business associations ensure the views and ambitions of their members are provided to elected representatives and council teams, including CCOs, on those policies, plans, programmes, and projects that impact them.
38. BIDs will continue to work across the council and at various times alongside the council-controlled organisations.



## Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

39. The local board's views are most frequently expressed by its appointed representative on the board of each BID-operating business association. This liaison board member (or alternates) can attend BID board meetings to ensure there is a direct link between the council and the operation of the BID programme.
40. Manurewa and Wiri BID programmes best align with the Manurewa Local Board Plan 2023, Outcome: *Our local economy continues to grow*.
41. Recommending that the Governing Body sets the targeted rates for Manurewa and Wiri business associations means that these BID programmes will continue to be funded from targeted rates on commercial properties in their respective rohe. They will provide services in accordance with their members' priorities as stated in their strategic plans.

## Tauākī whakaaweawe Māori Māori impact statement

42. The BID Policy and the annual accountability process does not prescribe or report on individual BID programme's effectiveness, outcomes, or impacts for Māori. However individual BIDs may include this level of detail in other reports provided to their members. This localised project reporting is not a requirement of the BID Policy and is not part of the BID Policy annual accountability reporting.

## Ngā ritenga ā-pūtea Financial implications

43. There are no financial implications for the local board. Targeted rates for BID-operating business associations are raised directly from business ratepayers in the district and used by the business association for improvements within that rohe. The council's financial role is to collect the BID targeted rates and pass them directly to the associations every quarter.
44. The targeted rate is payable by the owners of the business-rated properties within the geographic area of the individual BID programmes.

## Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

45. To sustain public trust and confidence in the council, the BID Policy sets out a balance between the independence of the BID-operating business associations and the accountability for monies collected by a public sector organisation.
46. For the council to be confident that the targeted rate grant funds provided to the BID-operating business associations are being used appropriately, it requires the BIDs to fully complete all annual accountability reporting and the 19 BID Policy Requirements that are the responsibility of the BIDs.
47. Council staff regularly monitor compliance with the BID Policy throughout the year including responding to queries and issues raised by council staff, members of the BID, the public and elected members.
48. The BID Team actively seeks out and grows relationships with council departments that interact with BID programmes to ensure a consistent approach is applied for the programme.
49. The role of the local board representative is a key link between the parties involved in the BID programme in terms of communication and feedback. Local board representatives on BID programmes are strongly encouraged to contact the BID Team if they have any queries or concerns.

50. This report is part of an active risk management programme to minimise inappropriate use of funds. It provides an annual update that the BIDs operating within the local board area are compliant with the BID Policy.

## Ngā koringa ā-muri Next steps

51. If the local board supports this report, it will recommend to the Governing Body that the BID targeted rates be set as part of the annual plan and budget 2025/2026.
52. After the targeted rates are approved, the council will collect the targeted rate funds effective from 1 July 2025 and distribute them in quarterly BID grant payments to the Manurewa and Wiri BIDs.

## Ngā tāpirihanga Attachments

No.	Title	Page
<a href="#">A</a>	BID Policy Requirements Summary	19
<a href="#">B</a>	Manurewa Governance Declaration	23
<a href="#">C</a>	Wiri Governance Declaration	25

## Ngā kaihaina Signatories

Authors	Gill Plume - BID Senior Advisor Claire Siddens - Principal Advisor
Authorisers	Alastair Cameron - Manager CCO/External Partnerships team Anna Bray - General Manager Group Strategy, Transformation and Partnerships Manoj Ragupathy - Local Area Manager

## Attachment A: BID Policy Requirements Summary

Requirement number	Requirement	Compliance responsibility
1:	Auckland Council requires BID-operating business associations to fully comply with the Business Improvement District (BID) Policy (Kaupapa Hereā-Rohe Whakapiki Pakihi).	BIDs – Mgmt. & Executive Committee
2:	BID programmes should aim to develop economic activities that support and benefit their BID affiliates and provide value to the business community.	BIDs – Mgmt. & Executive Committee/ members
3:	BID programmes established before 2010 and currently receiving, receiving less than \$120,000 targeted rate grant per annum, are required to increase their <u>total</u> ongoing income received (including the BID targeted rate grant) to at least \$120,000 per annum by 1 July 2028 (6 years).	BIDs – Mgmt. & Executive Committee/
4: If applicable	All establishing BID programmes must operate at a size (geographical) and scale of not less than \$120,000 per annum (BID target rate grant) to achieve: <ul style="list-style-type: none"> <li>• A long-term focus for the BID programme</li> <li>• Independent long-term financial sustainability of the business association, including securing additional income streams.</li> <li>• Adequate resourcing to complete all compliance costs under the policy.</li> </ul>	New BIDs
5:	All BID-operating business associations must have a signed current three-year BID Targeted Rate Grant Agreement (Appendix A).	BIDs – Mgmt. & Executive Committee
6:	The BID targeted rate grant spend must focus on delivering value to BID affiliates.	BIDs – Mgmt. & Executive Committee
7:	The BID targeted rate grant and BID programme resources (management, governance time or funds) cannot be used under any circumstances: <ul style="list-style-type: none"> <li>• For any political purpose</li> <li>• and or to endorse or support a particular candidate or political party.</li> </ul>	BIDs – Mgmt. & Executive Committee
8: If applicable	BID-operating business association must accept that Auckland Council reserves the right, at its sole discretion (to be exercised reasonably), to review the use of targeted rate grant funds and the need for an audit and anticipates full cooperation from the BID-operating business association.	Auckland Council
9:	BID affiliates must have at all times, access <sup>1</sup> to BID programme information and BID targeted rate spend (section 4).	BIDs – Mgmt. & Executive Committee,

<sup>1</sup> Access must be unrestricted, free of any barriers and available in appropriate languages to enhance understanding.

	<p>Information about the business association operating the BID programme including:</p> <ul style="list-style-type: none"> <li>○ How decision-making takes place</li> <li>○ How BID affiliates can provide feedback into the BID programme priorities and the BID targeted rate grant spend.</li> <li>○ How to become a business association member (membership information and consent process)</li> <li>● BID affiliates and association members must have access to the following documents at least 14<sup>2</sup> days prior to the General Meeting (AGM) date: <ul style="list-style-type: none"> <li>○ BID programme annual business plan, including: <ul style="list-style-type: none"> <li>▪ Activities</li> <li>▪ Outcomes</li> <li>▪ Budget allocations</li> </ul> </li> <li>○ Draft BID programme income and expenditure budget (upcoming year)</li> <li>○ General Meeting Agenda (AGM/SGM)</li> </ul> </li> </ul>	affiliates, members
10:	Where BID-operating business associations receive funding from Auckland Council or council-controlled organisations in addition to the BID targeted rate grant, council processes require the BID-operating business association be compliant with all accountability requirements associated with that funding.	BIDs – Mgmt. & Executive Committee
11:	All BID operating business associations must complete the annual accountability reporting requirement to Auckland Council by the required dates as defined in Table One – ‘Summary of accountability documents and deadlines’.	BIDs – Mgmt. & Executive Committee
12:	All BID-operating business associations must have a clear delineation between the governance and management of a BID programme.	BIDs – Mgmt. & Executive Committee
13:	All BID-operating business associations must include the following governance practices: <ul style="list-style-type: none"> <li>a) Executive Committee representation</li> <li>b) Minimum quorum</li> </ul>	BIDs – Mgmt. & Executive Committee
14:	All BID-operating business associations must have an annual audit (or review) and comply with the following: <ul style="list-style-type: none"> <li>c) Auditor qualification and type of audit – Auditor qualification and Type of Audit</li> <li>d) Insurance</li> </ul>	BIDs – Mgmt. & Executive Committee
15:	All BID-operating business association must have written approaches to both governance and management.	BIDs – Mgmt. & Executive Committee
16:	The BID-operating business association constitution and the executive committee board charter must not be inconsistent with the policy.	BIDs – Mgmt. & Executive Committee

<sup>2</sup> Special General Meeting (SGM) 21 days notice.

17:	All proposed amendments to the constitution concerning the BID programme and BID targeted rate grant funding will require written approval by Auckland Council prior to membership approval at a General Meeting (AGM/SGM).	BIDs – Mgmt. & Executive Committee
18:	All BID-operating business associations are required to identify, engage, and communicate with: <ul style="list-style-type: none"> <li>• BID affiliates</li> <li>• Business association members</li> <li>• Local Board BID representative</li> <li>• Local Board/s</li> <li>• A suitable online platform should be used for BID programme information to be freely available.</li> </ul>	BIDs – Mgmt. & Executive Committee
19:	Only BID affiliates qualify as a full member of a BID-operating business association.	BIDs – Mgmt. & Executive Committee
20: If applicable	Auckland Council must be provided with a signed copy of the agreement/contract when a BID-operating business association provides overall management and services to deliver the total BID programme on behalf of another BID-operating business association. Both BID-operating business association executive committees continue to be responsible for their association and to their association members.	BIDs – Mgmt. & Executive Committee(s),
21:	BID-operating business associations are required to engage in at least one meeting per year with the local board/s. This meeting should be scheduled for a date between the completion of the General Meeting (AGM/SGM) and 10 March.	BIDs – Mgmt. & Executive Committee
22:	The BID-operating business association must advise Auckland Council if they become aware that they are not compliant with the BID Policy.	BIDs – Mgmt. & Executive Committee
23: If applicable	Completion of Table Three - 'BID Ballot Processes' is a requirement for: <ul style="list-style-type: none"> <li>a) Establishing a new BID programme</li> <li>b) Amendments to an existing BID programme (boundary, rating mechanism or discontinuation).</li> </ul>	BIDs – Mgmt. & Executive Committee –



# AUCKLAND COUNCIL BID PROGRAMME MANDATORY GOVERNANCE SUMMARY

Completed and submitted no later than 10 March annually.

Reference: BID Policy, Appendix C

**BID-operating business association name:** Manurewa Business Association Incorporated


**Incorporated Society number:** 1813899

**Purpose** — This document confirms the BID programme annual accountability reporting as required by the Auckland Council and the BID Policy.  
This document will be included in the annual BID compliance report prepared by Auckland Council for the relevant Local Board/s.

## CONFIRMATION AND DECLARATION

1.	I confirm that all documents as attached to the Mandatory Management Summary (Appendix B) <ul style="list-style-type: none"> <li>• comply with the BID Policy</li> <li>• provided to Auckland Council for the year ending 30 June 2024</li> </ul>
2.	I confirm that the Manurewa Business Association Incorporated at their General Meeting AGM/SGM dated 30 September 2024, approved via a resolution/s the income and expenditure budget and the BID targeted rate grant amount as follows: (Cut and paste full resolution in the space below)  <b>That Manurewa Business Association receive and approve the 2025-26 budget which includes a BID targeted rate grant amount of \$400,207.50, noting there will an increase of 10% (\$36,382.50) to the BID targeted rate grant for the 2025-26 financial year, and;</b>  <b>Ask the Manurewa Local Board recommend to the Governing Body the amount of \$400,207.50 be included in the Auckland Council draft 2025-26 annual budget consultation process</b>  <b>Note:</b> Auckland Council agrees to consider the incorporation of the BID targeted rate amounts into the Auckland Council Annual Budget or 10-year budget.
3.	I confirm that members received all required notice about General Meetings (AGM/SGM) held either 14 days or 21 days prior to the date of the meeting (s).
4.	I confirm that BID affiliates have free access to information about the BID Programme.
5.	I confirm that all Incorporated Society Act 1908 (as amended or replaced from time to time) requirements have been met.
6.	As chair of the above business association, I confirm the association is, to the best of my awareness, compliant with the BID Policy. I will advise Auckland Council if I become aware of any known perceived or real/current or potential issues that can affect compliance with the BID Policy.

Chair confirmation Name: Tony Parkes

Signature: 

Date: .....13 November 2024.....

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# AUCKLAND COUNCIL BID PROGRAMME MANDATORY GOVERNANCE SUMMARY

Completed and submitted no later than 10 March annually.

Reference: BID Policy, Appendix C

BID-operating business association name: Wiri Business Association Inc.

Incorporated Society number: 1807794

**Purpose** — This document confirms the BID programme annual accountability reporting as required by the Auckland Council and the BID Policy.


This document will be included in the annual BID compliance report prepared by Auckland Council for the relevant Local Board/s.

## CONFIRMATION AND DECLARATION

1.	<p>I confirm that all documents as attached to the Mandatory Management Summary (Appendix B)</p> <ul style="list-style-type: none"> <li>• comply with the BID Policy</li> <li>• provided to Auckland Council for the year ending 30 June .....</li> </ul>
2.	<p>I confirm that the <u>Wiri Business Association</u> ..... at their General Meeting AGM/SGM dated <u>3rd October 2024</u> ..... approved via a resolution/s the income and expenditure budget and the BID targeted rate grant amount as follows: (Cut and paste full resolution in the space below)</p> <p><i>Motion: That the Wiri Business Association approve the following financial year 2025/26 draft business plan and budget which includes a BID targeted rate grant amount of \$785,642 including a 4% increase (\$30,217) to the BID targeted rate grant for 2025-2026 financial year. Further ask the Otara Papatoetoe and Manurewa Local Boards to recommend to the Governing Body the amount of \$785,642 be included in the Auckland Council draft 2025-2026 annual budget consultation process.</i></p> <p><b>Moved:</b> Wayne Reid <b>Seconded:</b> Dave Pizzini <b>Passed</b> with no objections</p>
3.	I confirm that members received all required notice about General Meetings (AGM/SGM) held either 14 days or 21 days prior to the date of the meeting (s).
4.	I confirm that BID affiliates have free access to information about the BID Programme.
5.	I confirm that all Incorporated Society Act 1908 (as amended or replaced from time to time) requirements have been met.
6.	<p>As chair of the above business association, I confirm the association is, to the best of my awareness, compliant with the BID Policy.</p> <p>I will advise Auckland Council if I become aware of any known perceived or real/current or potential issues that can affect compliance with the BID Policy.</p>

Chair confirmation Name: Dave Pizzini .....  
Date: 20 December 2024 .....

Signature:



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# Manurewa Local Board Community Grants and Youth Grants Programme 2025/2026

File No.: CP2025/04050

Item 14

## Te take mō te pūrongo

### Purpose of the report

1. To adopt the Manurewa Local Board Community Grants Programme 2025/2026 and Manurewa Youth Grants Programme 2025/2026.

## Whakarāpopototanga matua

### Executive summary

2. The Auckland Council Community Grants Policy guides the allocation of local, multi-board and regional grant programmes to groups and organisations delivering projects, activities and services that benefit Aucklanders.
3. The Community Grants Policy supports each local board to review and adopt its own local grants programme for the following financial year.
4. This report presents the Manurewa Local Board Community Grants Programme 2025/2026 and Manurewa Youth Grants Programme 2025/2026 for adoption as provided in Attachment A and Attachment B respectively.

## Ngā tūtohunga

### Recommendation/s

That the Manurewa Local Board:

- a) whai / adopt the Manurewa Local Board Community Grants Programme 2025/2026 provided as Attachment A
- b) whai / adopt the Manurewa Youth Grants Programme 2025/2026 provided as Attachment B.

## Horopaki

### Context

5. The Auckland Council Community Grants Policy guides the allocation of local, multi-board and regional grant programmes to groups and organisations delivering projects, activities, and services that benefit Aucklanders.
6. The Community Grants Policy supports each local board to review and adopt its own local grants programme for the following financial year. The local board grants programme guides community groups and individuals when making applications to the local board.
7. The local board community grants programme includes:
  - outcomes as identified in the local board plan
  - specific local board grant priorities
  - the types of grants, the number of grant rounds, and opening and closing dates
  - any additional criteria or exclusions that will apply
  - other factors the local board consider to be significant to its decision-making.

8. Once the local board grants programme 2025/2026 has been adopted, the types of grants, grant rounds, criteria, and eligibility will be advertised through an integrated communication and marketing approach which includes utilising the local board channels.

## Tātaritanga me ngā tohutohu Analysis and advice

9. The aim of the local board grant programme is to deliver projects and activities which align with the outcomes identified in the local board plan. The new Manurewa Grants Programme has been workshoped with the local board and the board's feedback incorporated into the grants programme for 2025/2026.

## Tauākī whakaaweawe āhuarangi Climate impact statement

10. The local board grants programme aims to respond to Auckland Council's commitment to address climate change by providing grants to individuals and groups with projects that support community climate change action.
11. Local board grants can contribute to climate action through the support of projects that address food production and food waste, alternative transport methods, community energy efficiency education and behaviour change, build community resilience, and support tree planting.

## Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

12. The grants programme has no identified impacts on council-controlled organisations and therefore their views are not required.
13. Based on the main focus of an application, a subject matter expert from the relevant council unit will provide input and advice. Applications are generally categorised under arts, community, events, sport and recreation, environment, or heritage.

## Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

14. The grants programme has been developed by the local board to set the direction of its grants programme. This programme is reviewed on an annual basis.

## Tauākī whakaaweawe Māori Māori impact statement

15. All grant programmes respond to Auckland Council's commitment to improving Māori wellbeing by providing grants to organisations delivering positive outcomes for Māori. Applicants are asked how their project aims to increase Māori outcomes in the application process.

## Ngā ritenga ā-pūtea Financial implications

16. The allocation of grants to community groups is within the adopted Long-term Plan 2024 - 2034 and local board agreements.

## Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

17. The allocation of grants occurs within the guidelines and criteria of the Community Grants Policy. Therefore, there is minimal risk associated with the adoption of the grants programme.

## Ngā koringa ā-muri

### Next steps

18. An implementation plan is underway, and the local board grants programme will be locally advertised through the local board and council channels, including the council website, local board Facebook page and communication with past recipients of grants.

## Ngā tāpirihanga

### Attachments

No.	Title	Page
<a href="#">A</a>	Manurewa Community Grants Programme 2025/2026	31
<a href="#">B</a>	Manurewa Youth Grants Programme 2025-2026	39

## Ngā kaihaina

### Signatories

Authors	Amber Deng - Grants Advisor
Authorisers	Pierre Fourie - Grants & Incentives Manager Manoj Ragupathy - Local Area Manager





# Manurewa Community Grants Programme 2025/2026

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2 Manurewa Community Grants Programme 2025/2026



# Manurewa Local Board

## Community Grants Programme 2025/2026

Our Local Grants Programme aims to provide grants to local communities in order to help them achieve their aspirations. So together we will help Manurewa thrive and enable people to connect. Our grants programme will be targeted towards supporting the following objectives, as outlined in the [Manurewa Local Board Plan 2023](#):

Local Board Plan	Objectives – what your grants should achieve
<p><b>Our people</b></p> <p>Our people are resilient, connected and engaged. We take pride in Manurewa, enjoying quality of life, diversity and a sense of safety and connection.</p>	<ul style="list-style-type: none"> <li>• Family, whānau and social wellbeing is strengthened</li> <li>• Older people are connected socially through age-friendly activities and opportunities</li> <li>• Māori participation is effective and meaningful</li> <li>• Young people are engaged, have a voice and contribute positively to local life</li> <li>• People know each other, feel connected in their neighbourhoods and play a key part in shaping Manurewa</li> <li>• People feel their neighbourhoods and public places are safe and attractive</li> </ul>
<p><b>Our environment</b></p> <p>Our environment is protected, restored and enhanced. We care for our natural treasures, restored waterways and flourishing urban forest. We're reducing our carbon footprint, greenhouse gas emissions and waste, and building community resilience to climate change effects.</p>	<ul style="list-style-type: none"> <li>• We protect our natural areas, are pest free and regenerating to enhance biodiversity and ecosystems</li> <li>• We are a low-carbon community with zero waste</li> <li>• Our communities strengthen their resilience to disasters and climate change effects</li> <li>• The water quality of our harbours and waterways is steadily improving</li> </ul>
<p><b>Our community</b></p> <p>Our communities enjoy responsive services and facilities that enable great participation. Our facilities and public places are popular gathering points. They offer choices for people from different backgrounds and life-stages to take part in sports, recreation, creativity and play.</p>	<ul style="list-style-type: none"> <li>• People can easily access free social and recreational activity</li> <li>• Our open space and sports field network meets the demands of our diverse communities</li> <li>• Facilities and public spaces are welcoming, inclusive and promote wellbeing and sustainability outcomes</li> <li>• Our communities experience food security</li> <li>• Climate change and sustainability initiatives are visible within our local facilities</li> <li>• Māori heritage and identity are an intrinsic part of who we are and what we experience every day</li> <li>• Children have lots of options for casual or informal play</li> <li>• Creative talent is visible and celebrated</li> </ul>

<p><b>Our places</b></p> <p>Our urban development attracts quality employment, community and sustainability outcomes that meet the needs of our growing population. Our transport network is accessible, affordable, offers choice and makes it easy to move around.</p>	<ul style="list-style-type: none"> <li>• The Great South Road corridor is a great place to live and do business with an integrated regional transport hub</li> <li>• Cultural diversity is reflected in our amenities</li> <li>• Manurewa residents benefit from developments taking place in Manukau</li> <li>• Our streets and paths are safe and easy to use</li> <li>• Transport options encourage a mode shift from private car use, are easy to access and meet diverse community needs</li> </ul>
<p><b>Our economy</b></p> <p>Our local economy is strong, and our town centres are thriving. People can live, work and play close to home. Businesses want to invest here, local people can get quality local jobs, and young people are well prepared for, and engaged in, the workforce.</p>	<ul style="list-style-type: none"> <li>• Our local economy continues to grow</li> <li>• Local ventures enjoy economic success, innovation and enterprise</li> <li>• Young people have the skills and training needed for quality, sustainable employment</li> <li>• Māori and Pasifika are engaged in creating and sharing the benefits of a fairer economy for south Auckland</li> </ul>

## Higher Priorities for funding:

A higher priority will be given to projects/activities that are:

- Strengthening neighbourhood cohesion, whanau and tamariki well-being
- Supporting youth development, employment opportunities for young people through targeted training and skill-building programmes
- Showcasing and celebrating Māori culture, stories and identity
- Increasing the celebration of cultural diversity
- Support and promotion of Māori success, innovation and enterprise
- Community-led education programmes that increase awareness of low carbon actions people can take to achieve energy efficient and healthy homes and lifestyles
- Encouraging reductions in illegal dumping across all communities in Manurewa
- Including older people and foster their community participation
- Recreational activities in our facilities and parks that support people of all ages' physical, social and mental wellbeing
- Providing free or low-cost training opportunities and resources for skills and qualifications.

### Healthy Environment Principles

The Manurewa Local Board has endorsed the Healthy Environment principles:  
Applicants with the following messages and practices are encouraged to apply:

- Smoke free
- Zero waste
- Healthy options for food and drink, including water as the first choice
- Active lifestyles

### Lower priorities for funding:

A lower priority will be automatically given to applications that are:

- ticketed events, commercial events or events that promote a brand or company
- operational costs, including wages and salaries except where professional services is required beyond the expertise of the applicant, i.e., specialist, facilitator, coaching fees
- benefit a third party (e.g. activity to gain money for an organisation)
- for activities, or from groups outside the Local Board area
- cash donations, gifts, prizes
- no quotes and/or detailed project plan provided

### Exclusions - What we won't fund

In addition to the eligibility criteria outlined in the Community Grants Policy, the Manurewa Local Board will not fund:

- Applicants who have failed to complete or provide a satisfactory accountability form from previous grants received
- Applications requesting funding for projects or events which have already taken place

### Investment approach

Each round has a funding limit you can apply for, which you can see below:

Funding limit for Manurewa Local Grant

You need to apply for at least **\$1,000**

## Application dates

- Between the *Opens and Closes date* you will be able to apply on the Auckland Council website for the grant. Applications close at 10pm and late submissions are not allowed
- The *Decision date* is when the board officially decides on your application, you can expect to be emailed a few days after this and payment should be made by the *Project to Occur After* date, assuming no issues with your bank information
- All applications must start after the *Project to Occur After date*, as this is when payment will likely be made by. Having a date before this will result in reduced funding or being declined

### Local Grant Round Dates:

Type of grant	Round	Open	Close	Decision	Project start
Local Grant	One	23 June 2025	1 August 2025	18 September 2025	1 October 2025
Local Grant	Two	1 September 2025	10 October 2025	5 December 2025*	31 December 2025
Local Grant	Three	12 January 2026	20 February 2026	16 April 2026*	1 May 2026
Local Grant	Four	16 March 2026	24 April 2026	18 June 2026*	1 July 2026

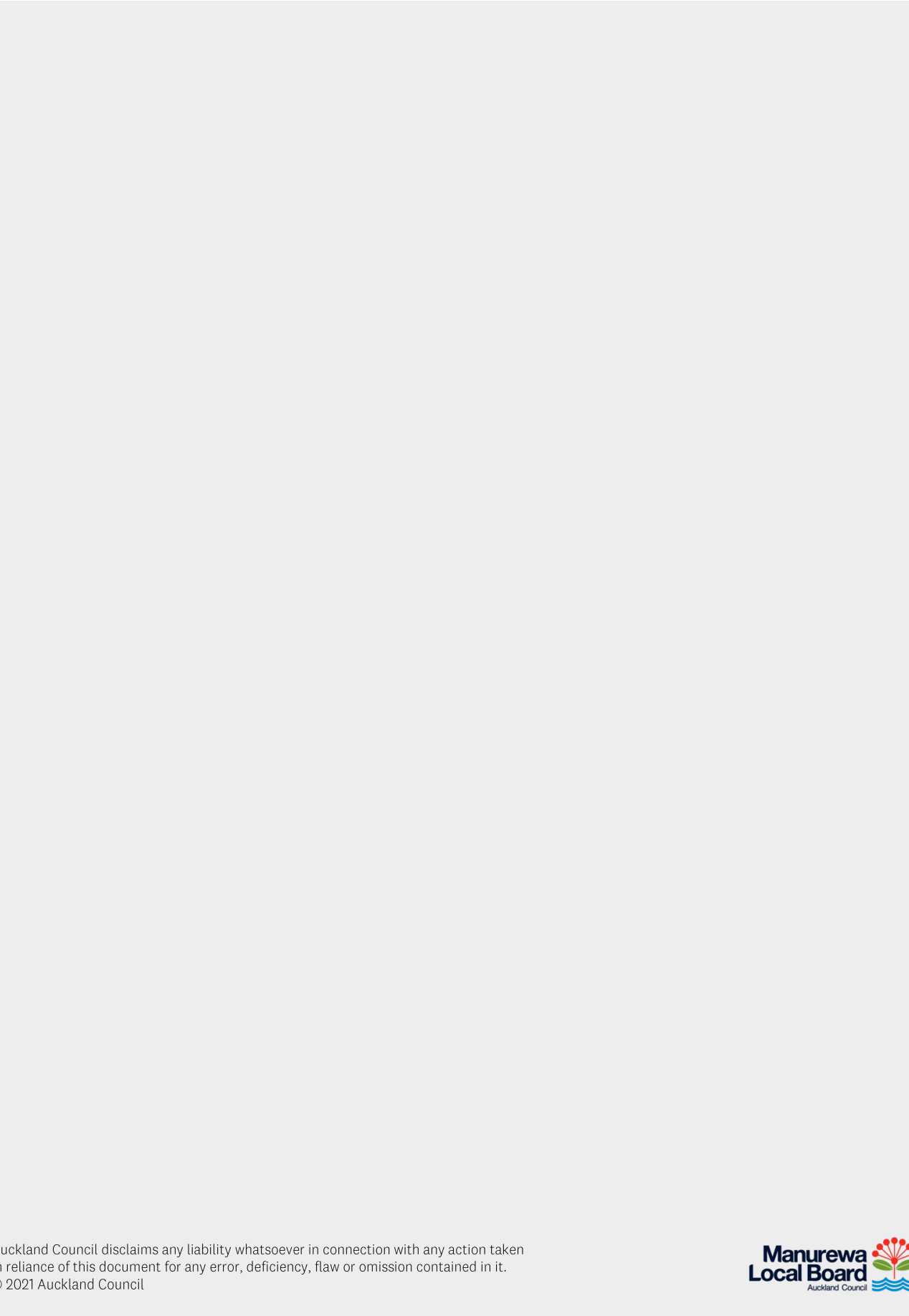
\*The decision date may be subject to change due to 2025 local board elections

## Accountability measures

The Manurewa Local Board requires that all successful applicants to:

- Complete and submit accountability report by the due date, proving that the grant has been used to deliver the approved outcomes and objectives
- Include Manurewa local board logo on publicity and promotional material, with the words “funded by/part funded by Manurewa Local Board”

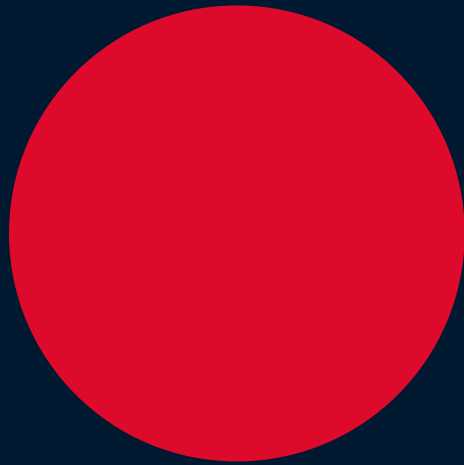
Additionally, successful applicants would be welcome to provide a verbal report at a Manurewa Local Board business meeting. Ten minutes at the start of the meeting can be set aside for a deputation or three minutes during public forum. Please contact the local board’s Democracy Advisor to make arrangements.



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Ngā Pūtea Taiohi o Manurewa



Manurewa  
Rangatahi  
**Youth  
Grants**  
2025/2026



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Item 14

Attachment B

# Rangatahi Youth Grants Programme 2025/2026

## Grant value: \$0 – \$5,000

Our grants programme will be targeted towards supporting the following objectives as outlined in the [Manurewa Local Board Plan 2023](#).

- Young people are engaged, have a voice and contribute positively to local life
- Kia ora te whanau: Whānau and tamariki wellbeing
- Kia ora te Rangatahi: Realising rangatahi potential
- Young people have the skills and training needed for quality, sustainable employment

## What we will fund

Applicants seeking the following support are encouraged to apply:

- Attending conferences, programmes, or training for personal development (such as climate change, leadership, social innovation, youth development, wellness, arts and culture, trade, sports, and media)
- Learning and development opportunities to build leadership experience within your community
- The development of your own social enterprise or community project
- Rangatahi youth health and well-being
- Technology resources
- Running an event or programme in response to community interest and need
- Education and tertiary related fees
- Access to essential resources that support young people entering the workforce (such as appropriate clothing, necessary tools and equipment, relevant qualifications).

## Criteria

To be eligible to apply, you must:

- Be aged 12 – 24
- Have a meaningful connection to the Manurewa Local Board area
- Be a New Zealand citizen or permanent resident
- Include a letter from your school principal, teacher, tutor, community leader, or employer in support of your application

Note: first-time applicants will be given higher priority for funding



Ngā Pūtea Taiohi o Manurewa

## Application date

Applications will be accepted from the opening date and must be submitted by the closing date. Applicants will be notified of the decision a few weeks after the decision date below.

Rangatahi Youth Grants	Open	Close	Decision
Round One	23 June 2025	1 August 2025	18 September 2025
Round Two	12 January 2026	20 February 2026	16 April 2026*

*\*The decision date for 2026 may be subject to change due to 2025 local board elections*

**Note:** The Manurewa Local Board requires that all successful applicants be available to work with Council staff on media coverage and their project/activity shared as a good news story if applicable.

## Accountability measures

Successful recipients are required to submit an accountability report for the funding they received and highlight the progress made or goal achieved.

**Note:** The completion of this form is important for future grant applications.

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## Manurewa Play Plan 2025

File No.: CP2025/07080

### Te take mō te pūrongo

#### Purpose of the report

1. To adopt the Manurewa Play Plan 2025, which provides guidance on emerging play issues and opportunities for non-playground play projects.

### Whakarāpopototanga matua

#### Executive summary

2. The Manurewa Play Plan 2025 provides Manurewa Local Board with general information and specific project suggestions to increase the range of play opportunities it offers.
3. The play plan has been developed with community and council staff guidance. The local board has provided feedback on an earlier draft of the document. The final version of the Manurewa Play Plan 2025 is now offered to the local board for adoption.
4. A supplementary information document has also been provided. It includes relevant demographic information for the local board area, and insights from Regional Sports Trusts and the council's Advisory Panels. This information has informed the advice staff provide to Manurewa Local Board regarding play.
5. The play plan does not commit the local board to funding any particular play project. Instead, it will serve as a tool to support work programme planning each year.
6. The report recommends that Manurewa Local Board adopt the Manurewa Play Plan 2025 and use it as a resource for the future development of play.

### Ngā tūtohunga

#### Recommendation/s

That the Manurewa Local Board:

- a) whai / adopt the Manurewa Play Plan 2025 set out in Attachment A to this report.

### Horopaki

#### Context

7. Auckland Council's play advocacy function promotes play opportunities beyond investment in traditional playgrounds, with play regarded as 'an everywhere activity.'
8. The play advocacy approach complements local boards' capital investments in play. It does not however replace the ongoing need for investment in playgrounds.
9. Staff engaged with Manurewa Local Board at various workshops in 2023 and 2024. A play advocacy activity was included in the local board's annual work programme in the 2023/2024 and the 2024/2025 financial years. In the 2024/2025 financial year a budget of \$5,000 was allocated.
10. In the 2023/2024 work programme, staff committed to delivering a 'play plan' for Manurewa Local Board. This document provides advice on how play outcomes can be achieved with operational expenditure (OPEX) funding. It also provides guidance on relevant play issues that the local board might like to consider.
11. A draft version of the Manurewa Play Plan 2025 was discussed with the local board at a workshop in December 2024. A further workshop was held in April 2025 to discuss elements

of the play plan in more detail. Additional elected member feedback was received by email, and the final draft of the play plan was edited to reflect this and the workshop discussions. Staff are seeking adoption of the plan on Attachment A.

## Tātaritanga me ngā tohutohu Analysis and advice

12. The Manurewa Play Plan 2025 ('the play plan') is aligned with the Manurewa Local Board Plan 2023. It is intended to be a live document for the life of the local board plan. The play plan will be revised throughout the 2026 – 2029 term of the local board.
13. The play plan complements previous staff advice about play and other council work programmes that provide play outcomes. This includes play provision assessments and play network gap analyses completed by the Specialist Operations team, and the activation programme delivered by the Out and About Auckland team.
14. The play plan highlights the need to engage effectively with rangatahi regarding play. The gap in play provision for rangatahi is well known across Tāmaki Makaurau, and the play plan offers suggestions about how this can be addressed through both operational (OPEX) and capital (CAPEX) investment.
15. Accessible play is a growing focus within the play sector. The play plan provides guidance to Manurewa Local Board about the different needs of tamariki with invisible and visible disabilities. It also discusses ways that the council can address these groups' play requirements.
16. All-ages play is also a topic of interest to most local boards. The play plan addresses this by highlighting opportunities for intergenerational play. It also advocates for greater engagement with rangatahi to learn more about this demographic's play interests. It provides some suggestions for ways to better provide play for rangatahi and adults in formal play spaces.
17. The play plan presents elected members with specific project ideas to increase play provision across Manurewa, and suggestions of local board advocacy for broader play outcomes. The project suggestions are indicative only and do not commit the local board to funding any particular project. Language has been added to the play plan to this effect.
18. In response to feedback from a range of local boards, all play plans have been revised as follows:
  - a Chair's Message has been included at the beginning of the document
  - operational details such as proposed project costs have been removed, to better reflect the strategic nature of the play plan and the local board's governance-level decision-making role
  - a page has been inserted to acknowledge the opportunity for play to support the wellbeing of older adults
  - the document has been divided into two separate parts: the Manurewa Play Plan 2025, which is action-focused; and the Manurewa Play Plan 2025 Supplementary Information document, which includes supporting insights and other reference materials.
19. Staff will use the play plan to inform discussions during work programme development. Each year, the local board may choose to allocate a budget toward play through its annual work programme development process.

## Tauākī whakaaweawe āhuarangi Climate impact statement

20. The play advocacy approach has an enduring positive climate impact. It encourages whānau to embrace their streets, local parks and public spaces as sites for play. This reduces the need to drive to playgrounds.

## Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

21. The play plan has been written with input from the council's Activation and Events teams within the Community Wellbeing department. Further review and feedback has been provided by staff in the Pools and Leisure and the Parks and Community Facilities departments.
22. The play plan highlights the value of integrating play into other council work programmes, and in the work of Council-Controlled Organisations like Auckland Transport and Watercare.
23. The Supplementary Information document includes insights from the council's various Advisory Panels, which each represent different groups in the community. Staff engaged directly with the Advisory Panels and sought their feedback regarding play issues relevant to them.

## Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

24. Play is of perennial interest to the wider community, with most families aware of its benefit to their tamariki. As freedom to roam and play without adult supervision has declined for tamariki in Tāmaki Makaurau during the past three decades, there has been growing pressure on the council to build and maintain playgrounds. The play advocacy approach, as set out in the play plan, both acknowledges the importance of playgrounds, and offers other ways to provide opportunities to play.
25. Tāmaki Makaurau's four Regional Sports Trusts have the capacity to engage directly with tamariki in a school setting, and the Play Leads at each Regional Sports Trust have done so at several primary schools. The insights gathered have informed staff advice to Manurewa Local Board about how to provide play beyond a playground setting. In particular, tamariki voice has identified a widespread appetite for more adventurous play.
26. The Supplementary Information document contains demographic information from the 2023 Census, highlighting changing ethnic demographics in Manurewa. Analysis of the local board's demographic data has contributed to staff advice to the Manurewa Local Board.

## Tauākī whakaaweawe Māori Māori impact statement

27. The play plan references the Māori outcomes identified in the Manurewa Local Board Plan 2023. It highlights several ways that play can support Māori outcomes, including:
  - using Te Aranga Māori Design principles in the design of playgrounds, to communicate iwi narratives through colour choices, cultural motifs, and other elements
  - developing and installing māra hūpara – Māori playgrounds that draw on pre-colonial play traditions from local iwi
  - exploring ways that the Te Kete Rukuruku dual naming project could create opportunities for playful interpretation of the narratives behind gifted te reo names
  - providing Māori play activations through the Out and About Auckland programme.
28. The play plan acknowledges the importance of taking an iwi-led approach for any play provision that is aligned with Māori outcomes.

## Ngā ritenga ā-pūtea Financial implications

29. Although the play plan includes potential play projects, it is not a prescriptive document and does not commit the local board to funding any of the projects. Language has been included in the play plan to make this clear to all readers.

## Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

30. The following table identifies risks associated with Manurewa Local Board adopting its play plan and sets out appropriate mitigation measures.

Risk	Mitigation
Adopting the play plan raises community expectations regarding investment in new play projects	Language within the play plan to emphasise the non-prescriptive nature of the document and its purpose as a guide for potential play investment only
Adopting the play plan results in concern from the community that investment in CAPEX play will not continue	Language within the play plan to confirm that non-playground play is intended to complement and not replace wider investment in play assets

## Ngā koringa ā-muri Next steps

31. Staff will participate in annual work programme planning, drawing on the play plan to advise the local board of project opportunities.
32. The Manurewa Play Plan 2025 will be revised on a three-year basis, to ensure it remains aligned with the Manurewa Local Board's local board plan.

## Ngā tāpirihanga Attachments

No.	Title	Page
<a href="#">A⇒</a>	Manurewa Play Plan 2025 ( <i>Under Separate Cover</i> )	
<a href="#">B↓</a>	Manurewa Play Plan 2025 Supplementary Information	47

## Ngā kaihaina Signatories

Authors	Jacquelyn Collins - Play Portfolio Lead
Authorisers	Pippa Sommerville - Manager Sport & Recreation Manoj Ragupathy - Local Area Manager



Item 15

Attachment B

Te Māhere-ā-tākaro ō Manurewa 2025

# Manurewa Play Plan 2025 Supplementary Information

May 2025

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Manurewa Play Plan 2025 Supplementary Information

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May 2025

Plan adopted by Manurewa Local Board on 15 May 2025.

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Manurewa Play Plan 2025 Supplementary Information

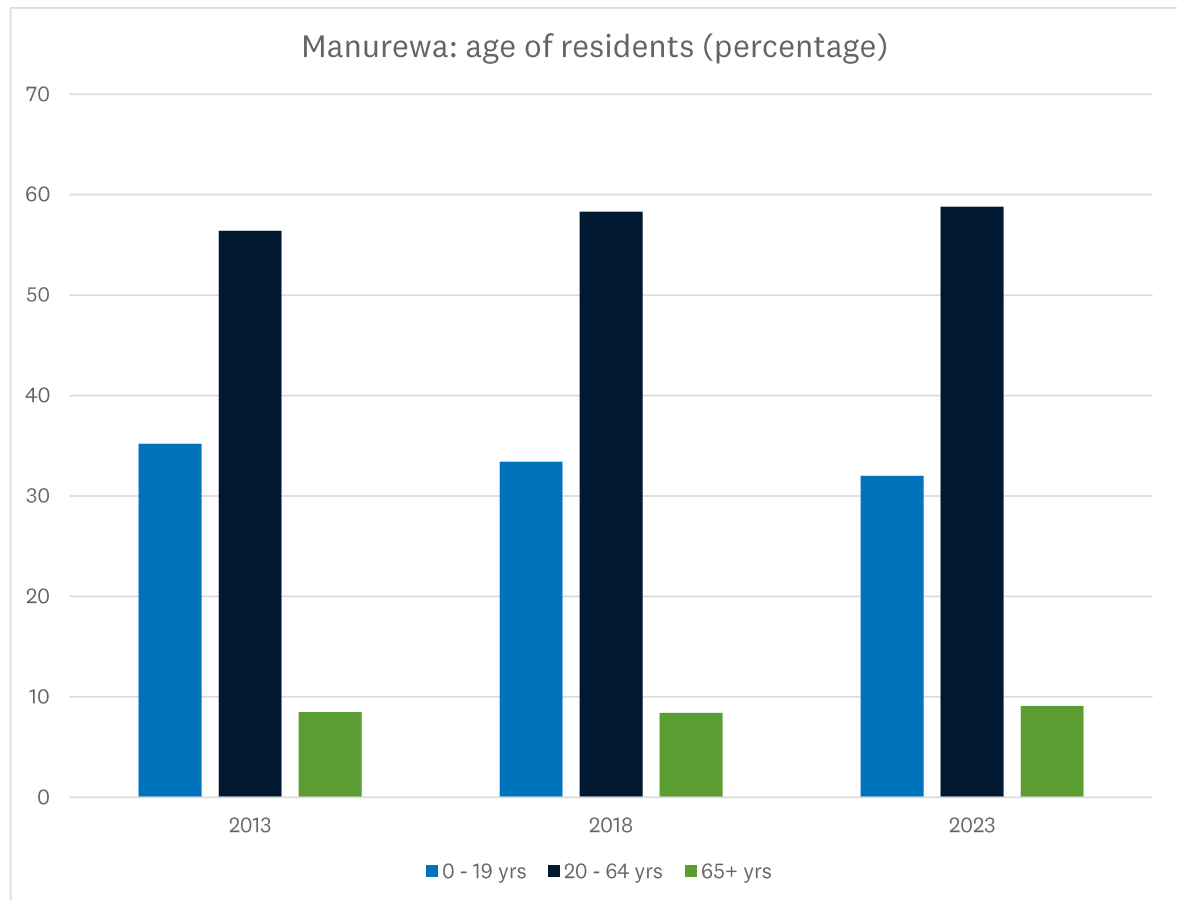
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## Who lives in Manurewa?

To support the local board to make decisions about play provision, it is useful to consider who lives in Manurewa and how the composition of the population may influence play options. All data is drawn from the 2013, 2018 and 2023 New Zealand censuses.

Manurewa has a population of 98,784 and a median age of 31 years. The census data revealed that 32 per cent was aged under 20 years, compared with 9.1 per cent aged 65 years and over. This is a very youthful local board area with Tāmaki Makaurau’s largest proportion of tamariki aged under 15 years – 24,000 people, accounting for 24 per cent of Manurewa’s population. There is great scope to increase opportunities for play for tamariki and rangatahi in particular.

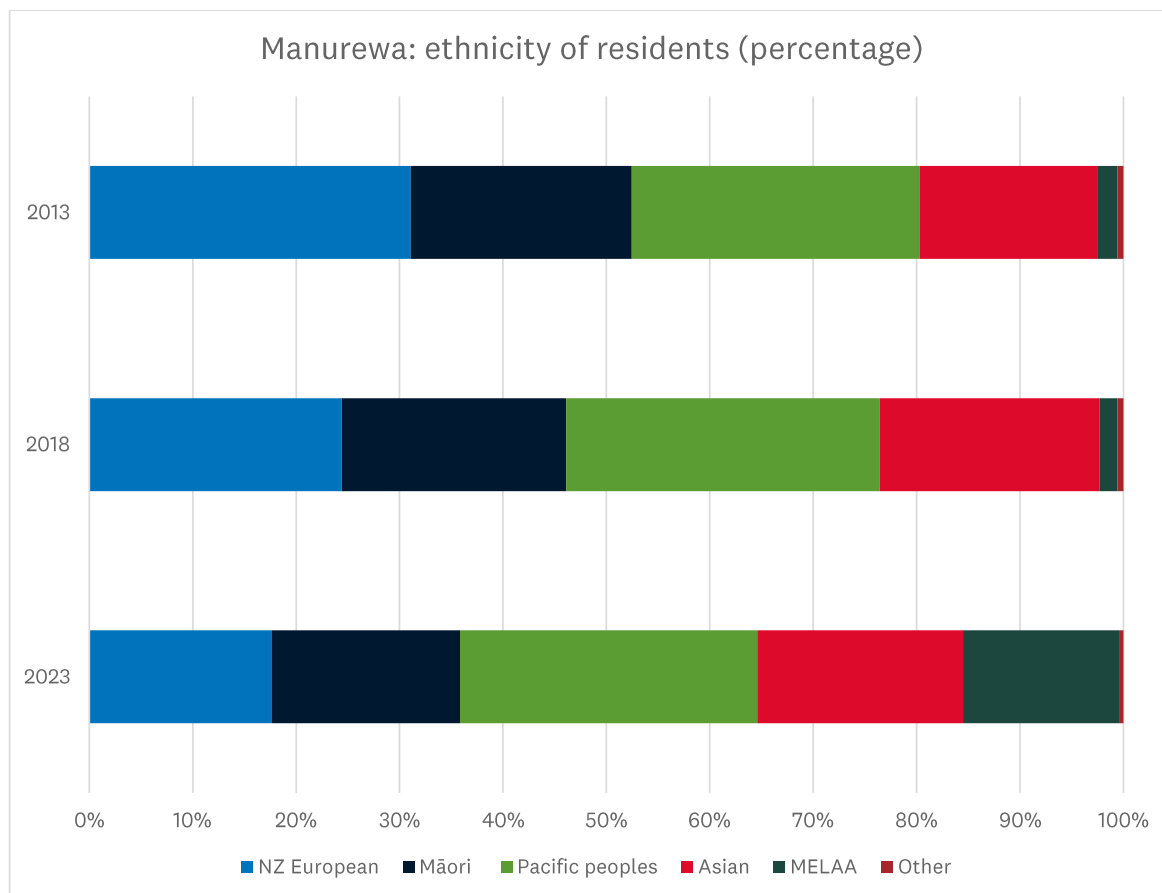
Attachment B



Manurewa Play Plan 2025 Supplementary Information

Manurewa is home to a mix of cultures, with a decline in its NZ European population over the past decade, and an increase in its Pacific and Asian populations<sup>1</sup>. This mix of cultures presents exciting opportunities to develop play projects that appeal to a range of people, with scope for play as a way for residents to learn more about each other.

**Item 15**



**Attachment B**

<sup>1</sup> Statistics New Zealand defines 'Asian' as a pan-ethnic group that includes diverse populations who have ancestral origins in East Asia (e.g., Chinese, Korean, Japanese), Southeast Asia (e.g., Filipino, Vietnamese, Malaysian), and South Asia (e.g., Nepalese, Indian, Sri Lankan, Bangladeshi, Pakistani)

Manurewa Play Plan 2025 Supplementary Information

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## Strategic alignment

Te Māhere-ā-tākaro ō Manurewa 2025 gives effect to the Manurewa Local Board Plan 2023. Although Auckland Council does not have a regional play strategy at present to guide this kaupapa, many council plans and strategies support the goal of celebrating and enabling play in Tāmaki Makaurau.

### The Auckland Plan

The Outcome 'Belonging and Participation' includes Direction 2: 'Improve health and wellbeing for all Aucklanders by reducing harm and disparities in opportunities'. The Focus Areas of this Outcome speak to the importance of valuing the services, opportunities, and social and cultural infrastructure that support wellbeing in a variety of forms.

### Long-term Plan 2024-2034

The play advocacy approach aligns closely with the underlying principles and values represented in the Long-term Plan:

- The play advocacy roles were created through partnerships with central government, to deliver better play outcomes for Auckland tamariki
- The primary focus of play advocacy is on the needs of tamariki, our future Aucklanders.

Play advocacy also aligns with the mayor's vision of not wasting money by supporting cost-effective play opportunities at a local level. This reduces an automatic reliance on the building of traditional playgrounds as our primary way to deliver play outcomes.

The Long-term Plan sets out the council group areas of focus to recognise and respond to the particular challenges and opportunities currently faced by Auckland. Play advocacy reflects these areas of focus through:

- providing value for money by supporting local boards to achieve diverse play outcomes with relatively low project investments
- actively seeking opportunities to collaborate with the wider council group to develop and deliver play opportunities
- maintaining strong relationships with central government through ongoing collaboration with Sport New Zealand and its network of regional sports trusts
- emphasising the importance of iwi partnerships to create a unique voice for play in Tāmaki Makaurau
- constantly developing innovative ways to provide play across the region, in particular, by offering varied ways to achieve positive outcomes for tamariki that complement our existing play investments.

### Ngā Hapori Momoho Thriving Communities Strategy 2022 – 2032

This strategy gives effect to The Auckland Plan's Belonging and Participation Outcome. In it, tamariki and rangatahi are acknowledged as examples of priority populations that may not be thriving in our region at present. Objective 2 of the strategy seeks to improve health outcomes, advocating for the importance of recreation to support health and wellbeing, and using Te Whare Tapa Whā as a framework for understanding the many facets of wellbeing.

Attachment B

## Manurewa Play Plan 2025 Supplementary Information

### Open space, sport and recreation policy framework

The 2023-2024 refresh and consolidation of this policy framework will acknowledge the many settings in which play can and should occur. It acknowledges the important contribution play makes to Aucklanders' quality of life, and promoting a holistic and integrated approach to investment, planning, and management for future provision. The Play Portfolio Lead is contributing to the framework refresh to ensure that play is appropriately recognised as an important activity in its own right.

### Tāmaki Makaurau, Tauawhi Kaumātua Age-friendly Auckland

The council's Age-friendly Auckland Action Plan recognises the value of play in the lives of older people. It advocates for the inclusion of specific guidance for the design of play spaces for older adults in the Auckland Design Manual.

Auckland Council can also draw on external plans and strategies that promote or enable play.

### Auckland Sport and Recreation Strategic Action Plan

Auckland Sport and Recreation Strategic Action Plan (ASARSAP) is a piece of guidance developed by the sport and recreation sector in partnership with the council. The current version of ASARSAP clusters children's play activities under recreation, identifying the wide variety of locations where recreation can occur and identifying increased participation in all sport and recreation as a key priority area. When ASARSAP is refreshed, Auckland Council staff will advocate to ensure that play is appropriately acknowledged as an important activity, with unique opportunities that should be considered independently from wider conversations about recreation.

### Te Whai Kori

This cross-sector regional play framework was published in 2022. It was written by Aktive, in consultation with the council and with Tamaki Makaurau's regional sports trusts. It was organised around five key focus areas:

1. We Prioritise Play - developing a collective approach to enabling play through the creation and support of 'play systems' of relevant organisations
2. Tamariki Play Their Own Way - ensuring that tamariki have opportunities to shape their own play experiences and freely access a range of play environments
3. Everyday Play - bringing play into the everyday lives of the people within their communities
4. Culturally Connected Play - enabling and celebrating culturally responsive play
5. Lifelong Play - recognising the value and importance of encouraging playful behaviour to Aucklanders of all ages.

Te Whai Kori identified a range of commitments designed to enrich opportunities for tamariki and rangatahi to play. Although Auckland Council was not a formal signatory to this framework, a letter of support from the council was included in the final document.

Manurewa Play Plan 2025 Supplementary Information

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Attachment B

# Auckland play ecosystem

Several roles enable and support council-led play in Tāmaki Makaurau, as shown below. This diagram does not include educational organisations and community groups, although we recognise the huge role they play in providing time, space and permission for tamariki to play.





















































# Auckland Council's Quarterly Performance Report: Manurewa Local Board for quarter three 2024/2025

File No.: CP2025/07377

Item 16

## Te take mō te pūrongo

### Purpose of the report

1. To receive the Manurewa Local Board's integrated quarterly performance report for quarter three, 1 January to 31 March 2025.

## Whakarāpopototanga matua

### Executive summary

2. This report includes financial performance, progress against work programmes, key challenges the board should be aware of and any risks to delivery against the 2024/2025 work programme.
3. The work programme is produced annually and aligns with 2023 Manurewa Local Board Plan outcomes.
4. All operating departments with agreed work programmes have provided an update against their work programme delivery. Activities are reported with a status of green (on track), amber (some risk or issues, which are being managed), grey (cancelled, deferred or merged) or red (behind delivery, significant risk).
5. Of the 96 work lines within the agreed work programme 92 are green and four are amber.
6. Some of the key activity updates from this quarter are:
  - There is a total of \$5,100 underspend to be reallocated (#3556, #4379).
  - There is a shortfall of \$10,000 for engagement and the blessing of a mural (#270).
  - 72 activations were delivered to a total of 2,551 attendees in local parks and spaces (#558).
  - The Nathan Homestead seismic works are scheduled to be complete in September 2025 (#36781).
  - The Manurewa Local Board Emergency Readiness and Response Plan (ER&R) was officially launched in 2025 with launch activities being held over February and March 2025 (#3970).
7. Net operating performance for Manurewa Local Board is two per cent below budget for the nine months ended 31 March 2025. Operating expenditure is four per cent below budget, and operating revenue is 13 per cent below budget. Capital expenditure is 46 per cent below budget year to date.

## Ngā tūtohunga

### Recommendation/s

That the Manurewa Local Board:

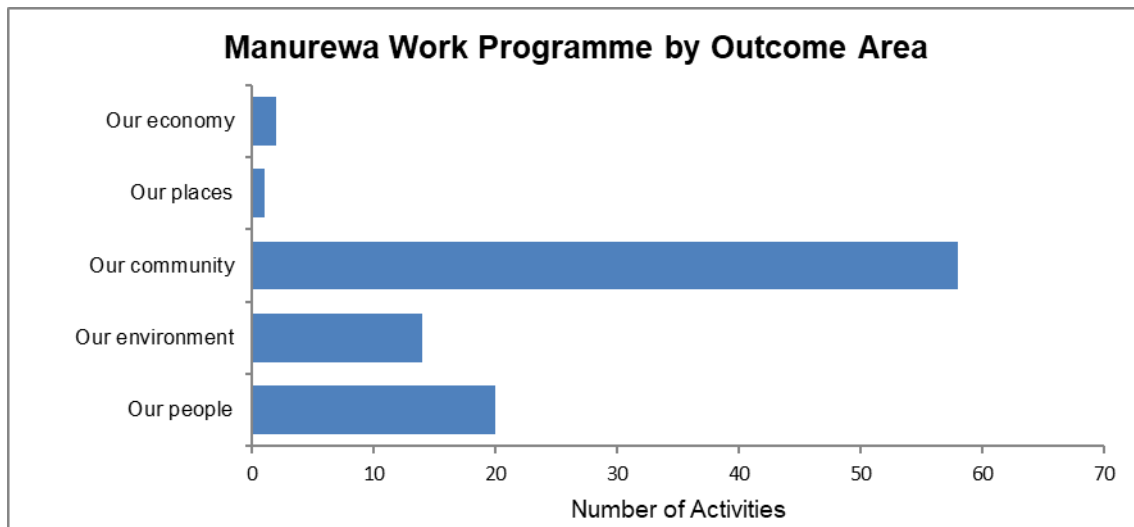
- a) whiwhi / receive the integrated performance report for quarter three ending 31 March 2025
- b) tuhi ā-taipitopito / note the underspend of \$2,100 in work programme #3556 (Ara Kōtui)
- c) tuhi ā-taipitopito / note the underspend of \$3,000 in work programme #4379 (Local Board Engagement)

- d) tuhi ā-taipitopito / note the shortfall of \$10,000 in work programme #270 (support Māori led aspirations)
- e) whakaae / approve the reallocation of \$2,100 unspent budget from work programmes #3556 (Ara Kōtui) and \$3,000 unspent budget from #4379 (Local Board Engagement) to work programme #270 (support Māori led aspirations).

## Horopaki Context

8. The Manurewa Local Board has an approved 2024/2025 work programme for the following:
  - Customer and Community Services
  - Local Environmental
  - Auckland Emergency Management
  - Local Governance.
9. The graph below shows how the work programme activities meet the Manurewa Local Board Plan outcomes. Activities that are not part of the approved work programme but contribute towards the local board outcomes, such as advocacy by the local board, are not captured in this graph.

Graph 1: Work programme activities by outcome

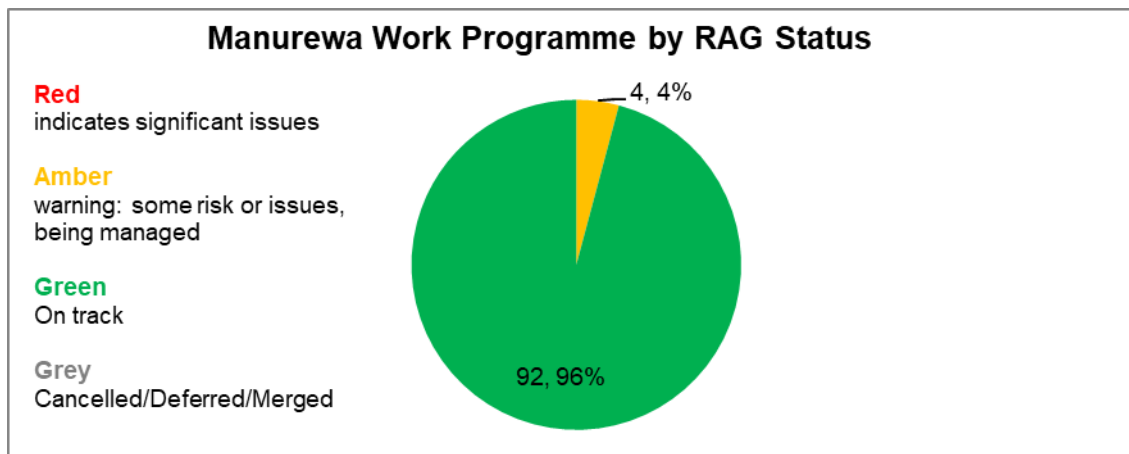


## Tātaritanga me ngā tohutohu Analysis and advice

### Local Board Work Programme Snapshot

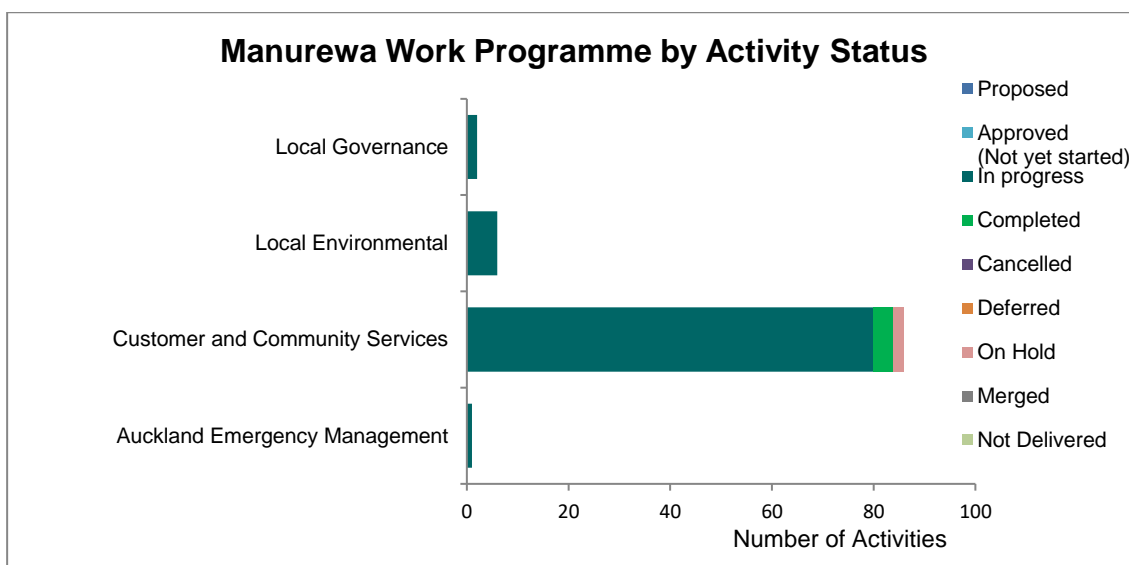
10. The graph below identifies work programme activities by RAG status (red, amber, green and grey), which measures the performance of the activity. It shows the percentage of work programme activities that are on track (green), in progress but with issues that are being managed (amber), activities that have significant issues (red) and activities that have been cancelled, deferred, or merged (grey).

Graph 2: Work programme performance by RAG status



11. The graph below shows the stage of the activity in each department’s work programme. The number of activity lines differ by department as approved in the local board work programme.

Graph 3: Work programme performance by activity status and department



## Key activity updates from quarter three

12. Below are some of the key activity updates from quarter three provided by departments. These are aligned to outcomes in the 2023 Manurewa Local Board Plan.

### Our people

13. Support Māori led aspirations (#270): The Matariki mural is underway. The budget for this financial year does not include the launch of the Matariki Mural. The project manager indicated a shortfall of \$10,000 for the artist, iwi engagement and blessing of the mural in quarter four and is therefore seeking additional funding from the local board budget. Staff have indicated that if less than \$10,000 is allocated to this project, the launch/blessing will go ahead but will need to be scaled down accordingly.
14. Ara Kōtui (#3556): A hui was held in February 2025 where the terms of reference for Ara Kōtui were reviewed and updated for 2025. The schedule for hui in 2025 was discussed, with direction to move to bi-monthly, with some in person hui and during working hours. Due to lower attendance than anticipated, there is a \$2,100 underspend which can be reallocated to other work programme lines.
15. Local Board Engagement (#4379): Annual Plan 2025/26 events were held in February and March, including the Manurewa Diversity Signature Event on 15 March and at the Manurewa

Markets on 16 March. There is an anticipated underspend of \$3,000 which can be reallocated to other work programme lines.

16. Community safety initiatives investment (#267): The "Coffee with a Cop" initiative has continued to be successful and popular, which has required a cap of 100 cups per event. These sessions have been followed by community walk-arounds with the police, strengthening connections between local officers and residents. The Safer Plates initiative has had increased support from new collaborative partners including Plunket Manurewa-Poutolomanawa, Living Smoke Free Service, Counties Manukau Police, Angielatte Café (providing free coffee and treats), and McDonald's.
17. Programming in community places (#272): A work-ready programme was held this quarter at Manu Tukutuku. Local rangatahi, the Solomon Group, Ignite and Zeducation, local police and residents were all involved in helping to shape the programme. A provider was identified who would run a community-based programme, which has over 40 attendees including young people, men and women.

### Our environment

18. Pest Free South Auckland (#600): Pest Free South Auckland engaged 50 people at Te Whakaoranga o te Puhinui Neighbours Day on pest control. The moth plant competition launched on 3 March 2025, with 17 teams from Manurewa.
19. Community and business emergency response plans and resilience programme (#3970): The Manurewa Local Board Emergency Readiness and Response Plan (ER&R) was officially launched in 2025 with launch activities being held over February and March 2025. Launch activities were supported by a media release and social media content. Auckland Emergency Management has also signed a Memorandum of Understanding (MOU) with Neighbourhood Support to promote key information provided in the ER&R Plan at the street level, with a particular focus on the southern local board areas.

### Our community

20. Te Kete Rukuruku Māori naming of parks and places tranche two (#4156): Iwi are working on names and staff are likely to receive the names in April.
21. Activation of parks, places and open spaces (#558): 72 activations were delivered to a total of 2,551 attendees. One hundred and thirty activations have been delivered this financial year to date with a total of 3,817 attendees.
22. Manurewa Pool and Leisure Centre - investigate options to develop an outdoor fitness area (#46404): The project has been scoped and cost estimates have been received. Staff will present the findings to the local board in April.
23. Nathan Homestead - undertake seismic strengthening (#36781): The project is estimated to be completed in September 2025. Several milestones have been achieved, including the completion of asbestos cleaning, the installation of perimeter concrete bond beams, and most of the structural steelwork. The focus will now be on internal services, linings, exterior repairs, maintenance, and decorative works.
24. Renew sports infrastructure 2024/2025 to 2025/2026 (#42391): Light investigations were completed, and reports received for Jellicoe and Laurie Gibbons parks. Currently staff are awaiting reports for Leabank, Mountfort, and War Memorial parks. Physical works are underway for Manurewa Netball lights. Fields investigation is complete for Mountfort Park (report received) and underway for War Memorial park.

### Our economy

25. Manurewa Local Economic Development Options (#5106): Following the approval of the scoping document in February, staff issued a request for proposal (RFP), which closed on 30 March. Proposals are currently under review.



## Activities on hold

26. The following work programme activities have been identified by operating departments as on hold:
  - Mountfort Park - Counties Manukau Cricket Association Incorporated (lease) (#4259).

## Tauākī whakaaweawe āhuarangi

### Climate impact statement

27. Receiving performance monitoring reports will not result in any identifiable changes to greenhouse gas emissions.
28. Work programmes were approved in June 2024 and delivery is already underway. Should significant changes to any projects be required, climate impacts will be assessed as part of the relevant reporting requirements.
29. The local board is currently investing in a number of sustainability projects, which aim to build awareness around individual carbon emissions, and changing behaviour at a local level.

## Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera

### Council group impacts and views

30. When developing the work programmes council group impacts and views are presented to the local board.

## Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe

### Local impacts and local board views

31. This report informs the Manurewa Local Board of the performance for quarter three ending 31 March 2025.

## Tauākī whakaaweawe Māori

### Māori impact statement

32. The local board is committed to supporting work that contributes to outcomes for Māori. This includes seeking opportunities for collaboration and early engagement with mana whenua.
33. The board fund several work programme items that have a significant Māori focus or outcomes, including supporting Māori youth initiatives, Māori-led social initiatives, Te Kete Rukuruku (Māori naming and associated storytelling of parks and places), and the bi-lingual hikoi. The board remains committed to working with local iwi and marae to enable increased participation and engagement with the local board and its projects.
34. Manurewa Local Board is part of Ara Kōtui, a joint mana whenua and southern local boards initiative that explores and supports opportunities that enable mana whenua involvement in local board decision-making.

## Ngā ritenga ā-pūtea

### Financial implications

35. This report is provided to enable Manurewa Local Board to monitor the organisation's progress and performance in delivering the 2024/2025 work programmes.
36. There is a recommendation to reallocate \$5,100 of Locally Driven Initiative Operating Expenditure (LDI Opex) budget from #3556 (Ara Kōtui) and #4379 (Local Board Engagement) to work programme #270 (support Māori led aspirations).
37. The reallocation recommendation has no financial impact on the overall LDI Opex budget.

## Financial Performance

38. The operating expenditure of \$13.97 million is \$620,000 below budget.
39. ABS (Asset Based Services) operating expenditure has an underspend of \$614,000, which is made up of lower facility maintenance costs, and higher charges for facility utilities, for example, security, electricity and water.
40. For LDI (Locally Driven Initiatives), operating expenditure is on budget with no financial implications.
41. Operating Revenue of \$2.18 million is \$325,000 below budget mainly in active recreation membership downturn while Learn to Swim, and hall hireages are above budget.
42. Capital expenditure of \$2.76 million year to date is \$2.4 million below budget with the majority of programmes indicating no issues.
43. The financial report for the nine months ended 31 March 2025 for Manurewa Local Board area is in Attachment B.

## Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

44. While the risk of non-delivery of the entire work programme is rare, the likelihood for risk relating to individual activities does vary. Capital projects for instance, are susceptible to more risk as on-time and on-budget delivery is dependent on weather conditions, approvals (e.g. building consents) and is susceptible to market conditions.
45. The approved Customer and Community Services capex work programme include projects identified as part of the Risk Adjusted Programme (RAP). These are projects that the Community Facilities delivery team will progress, if possible, in advance of the programmed delivery year. This flexibility in delivery timing will help to achieve 100 per cent financial delivery for the financial year if projects intended for delivery in the current financial year are delayed due to unforeseen circumstances.
46. Information about any significant risks and how they are being managed and/or mitigated is addressed in the 'Activities with significant issues' section.

## Ngā koringa ā-muri Next steps

47. The local board will receive the next performance update following the end of quarter four (30 June 2025).

## Ngā tāpirihanga Attachments

No.	Title	Page
<a href="#">A</a>	Manurewa Local Board Q3 work programme update	85
<a href="#">B</a>	Manurewa Local Board Operating Performance Financial Summary - Q3	113

## Ngā kaihaina Signatories

Authors	Claire Abbot - Local Board Advisor
Authorisers	Manoj Ragupathy - Local Area Manager

















































































# Manurewa Local Parks Management Plan: Approval of scope, engagement approach, and public notification of the intention to prepare the plan

File No.: CP2025/08005

Item 17

## Te take mō te pūrongo Purpose of the report

1. To seek approval from the Manurewa Local Board to publicly notify its intention to prepare the Manurewa Local Parks Management Plan.
2. To approve the project scope and engagement approach for the Manurewa Local Parks Management Plan.

## Whakarāpopototanga matua Executive summary

3. In June 2024, Manurewa Local Board approved the development of the Manurewa Local Parks Management Plan in its Customer and Community Services work programme (resolution number: MR/2024/88).
4. Once adopted, the Manurewa Local Parks Management Plan (LPMP) will provide a policy framework and direction to manage use, protection and development of the Manurewa local park network.
5. Land which is in scope for the LPMP includes local park land for which the local board has allocated decision-making authority, held under both the Reserves Act 1977 and the Local Government Act 2002 (LGA).
6. For drainage reserves, the local board has allocated decision-making authority for non-regulatory activities. Non-regulatory activities include local park improvements that will not negatively affect the stormwater network which is the responsibility of the Governing Body (delegated to Healthy Waters).
7. Land that has an open space function is excluded from the scope of the LPMP where:
  - it is not owned or managed by Auckland Council
  - the local board does not have a decision-making role e.g. regional parks.
8. For unformed legal roads that adjoin local parks, and contribute to the function of those parks, the local board's advocacy to Auckland Transport can be expressed through the plan.
9. The LPMP will be prepared using the process for reserve management plans outlined in the Reserves Act 1977 (see Attachment A).
10. Approval is sought to notify the intention to prepare a plan and to invite written submissions pursuant to section 41(5) of the Reserves Act.
11. The public notices are likely to be published in early July 2025, and the deadline for written submissions will be a minimum of one month later.
12. This report outlines the engagement approach for the development of the LPMP. The engagement includes online interactive platforms for receiving community feedback such as Social Pinpoint (see Attachment D).
13. The cost of public notification will be met from the project budget.

## Ngā tūtohunga

## Recommendation/s

That the Manurewa Local Board Local Board:

- a) whakaae / approve public notification of the intention to prepare a Manurewa Local Parks Management Plan for all local parks and reserves in the Manurewa Local Board area and invite written submissions on the proposed plan
- b) whakaae / approve the scope and engagement approach for the development of the Manurewa Local Parks Management Plan as outlined in Attachments B, C, and D of the agenda report.

## Horopaki Context

### Background information

14. The local board approved the development of the Manurewa Local Parks Management Plan (LPMP), and associated budget, as part of the adoption of the 2024/2025 Customer and Community Services work programme (resolution number: MR/2024/88).
15. The Manurewa Local Board has decision-making responsibility for approximately 140 local parks in the Manurewa area. About 73 per cent (102 local parks) are covered by existing reserve management plans. Most of these plans are 16 years old or more, and will be superseded by the new LPMP (see paragraphs 25 to 26 for more details).
16. This report covers the 'what, why and how' of preparing a LPMP. It also seeks approval from the local board to initiate the first round of public consultation.

### What is a local parks management plan?

17. The LPMP is a statutory document for land held under the Reserves Act 1977. Section 41(1) of the Act requires the council to create management plans for certain classifications of reserves. This also means that the council is legally bound to adhere to management plans.
18. The contents of the LPMP (outlined in Attachment B) will provide:
  - A park management framework consisting of:
    - high-level values and principles to guide policies that apply across all parks
    - classification of land held under the Reserves Act 1977 which determines the primary purpose for which individual parks, or parts of parks, must be managed
  - guidance on issues impacting individual parks and intentions to manage those issues
  - overarching direction for leases and other activities requiring landowner approval for relevant parks.

### Why do we need a local parks management plan?

19. A LPMP is an important tool to protect the values of parks while providing for appropriate activities. It provides a framework for consistent, transparent decision-making for managing and developing park land. Management plans guide the local board, council group, other organisations and the wider community as to the appropriate use of local parks.
20. The table below gives an overview of the benefits of LPMPs:

Types of benefits	Examples
Māori outcomes	Incorporates Māori values and input into decision-making.



<b>Statutory compliance</b>	Fulfils requirements of the Reserves Act to have a management plan for each reserve held under the Act and to keep plans under continuous review.
<b>Certainty</b>	Aligns park activities with outcomes sought and protects important park values.  Indicates types of leases and activities contemplated for each reserve.
<b>Transparency and consistency</b>	Provides one framework for decision-making for all parks within a local board area.  Provides key information for all parks within the local board area in a consistent way.
<b>Relationship building</b>	Provides confidence that park management aligns with mana whenua and community aspirations.
<b>Risk management</b>	Acknowledges hazards such as coastal inundation, stormwater and contamination.

## Tātaritanga me ngā tohutohu Analysis and advice

### What park land is included in the LPMP?

21. The scope of the LPMP includes local park land for which the local board has allocated decision-making authority. This includes land held under the Reserves Act 1977 and the Local Government Act 2002 (LGA).
22. For drainage reserves, the local board has allocated decision-making authority for non-regulatory activities. These activities include local park improvements that will not negatively affect the stormwater network, which is the responsibility of the Governing Body (delegated to Healthy Waters).
23. For unformed legal roads that adjoin local parks, and contribute to the function of those parks, the local board's advocacy to Auckland Transport can be expressed through the plan.
24. A summary of the park land which is in scope for the LPMP is shown in the table below. See Attachment C for more detail and specific examples:

<b>In scope</b>	<b>Land for which the local board has decision-making:</b>  ✓ land held under Reserves Act 1977 ✓ park land held under Local Government Act 2002
<b>Advocacy role only</b>	Land for which the local board does not have allocated decision-making, but that does fulfil an open space function:  • legal roads that have a significant open space function and adjoin local parks
<b>Out of scope</b>	Land for which the local board does not have allocated decision-making:

	<ul style="list-style-type: none"> <li>× unformed roads (unless they have an open space function and adjoin local parks – see above)</li> <li>× drainage reserves (unless they have an open space function)</li> <li>× regional park land</li> <li>× open cemeteries</li> <li>× park land owned and managed by other entities such as the Department of Conservation (where there is no management agreement with council)</li> </ul>
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### Continuous review

25. A list of existing Reserve Management Plans (RMPs) for local parks in Manurewa, to be superseded by the LPMP, can be found in Attachment E. If additional plans are discovered during research, advice will be provided to the local board for consideration as to whether they should be superseded.
26. The main benefit of superseding existing RMPs within the LPMP, is to fulfil the requirement of the Reserves Act 1977 (the Reserves Act) to keep RMPs under continuous review. It also ensures that plans reflect current community and mana whenua aspirations for these parks.
27. Staff recommend including all parks without existing RMPs within the scope of the LPMP. This is to ensure compliance with the requirements of the Reserves Act and consistency in park management across the network.
28. Existing spatial plans, such as park specific masterplans and concept plans will not be superseded by the LPMP. The parks specific section of the LPMP can reflect the direction of the adopted spatial plans.

### Approval to notify the intention to prepare a local parks management plan

29. To develop a LPMP compliant with both the Reserves Act and the LGA, it is prudent to prepare the plan using the processes and procedures as set out in the Reserves Act (Attachment A).
30. The process required under the Reserves Act includes two formal rounds of public consultation.
31. This report seeks approval for the first round of public consultation. The consultation will seek feedback to inform the development of a draft plan.
32. Public notices are anticipated to be published in early July 2025. The deadline for written submissions will be at least one month after the notification date.
33. The second round of consultation will be undertaken once the draft LPMP has been prepared and approved for public consultation by the local board.

### Tailored community engagement

34. Consultation beyond the statutory requirements of the Reserves Act will be undertaken. This will be done by providing different ways for key stakeholders and the wider community to provide feedback.
35. Planned engagement activities will include paper and online tools. As well as the use of an innovative digital social mapping tool to capture comments and feedback on individual parks. This is supported by a range of communications through social media, council publications, park signage, posters, emails and in person information sessions (see Attachment D).

### Tauākī whakaaweawe āhuarangi

## Climate impact statement

36. The decisions in this report are largely administrative with a low likelihood of direct impact on greenhouse gas emissions. The management direction set out in the future LPMP, will emphasise the role of local parks in climate change mitigation and adaptation.

## Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

37. The LPMP programme will seek input from council units and council-controlled organisations, including, but not limited to:
- Ngā Mātārae
  - Resilience and Infrastructure
  - Environmental Services
  - Parks and Community Facilities (including Leasing)
  - Community Investment (Policy)
  - Planning (including Heritage)
  - Legal Services
  - Eke Panuku Development Auckland
  - Auckland Transport.
38. Staff will work closely with council departments to draft the LPMP, ensuring alignment with other council plans where possible. After adoption of the LPMP, staff will communicate any relevant direction provided in the LPMP on council's activities on parks to impacted council departments to support implementation of the plan.

## Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

### Local impacts

39. The LPMP will give local residents and park users the opportunity to influence the direction of future park management and development.

### Local board views

40. Staff discussed the proposed scope of the LPMP, and the first round of public notification, with the local board at a workshop in September 2024.
41. At the workshop, local board members expressed support for the proposed scope of the LPMP and working towards the next steps of public consultation.
42. Staff will send the local board a detailed engagement plan and draft consultation material prior to the start of the consultation in early July 2025.

## Tauākī whakaaweawe Māori Māori impact statement

43. The Reserves Act is one of the Acts in the First Schedule to the Conservation Act 1987. Section 4 of the Conservation Act contains an obligation to give effect to the principles of Te Tiriti o Waitangi / the Treaty of Waitangi (te Tiriti / the Treaty).
44. In performing functions and duties under the Reserves Act, such as developing a reserve management plan, the local board must give effect to the principles of Te Tiriti / the Treaty.

45. The principles of Te Tiriti / the Treaty likely to be most relevant in making decisions on the Manurewa LPMP and land status review work, are:
  - partnership – mutual good faith and reasonableness
  - informed decision-making – being well-informed of the mana whenua interests and views. Engagement is a means to achieve informed decision-making
  - active protection – this involves the active protection of Māori interests retained under te Tiriti / the Treaty. It includes the promise to protect rangatiratanga and taonga.
46. The LGA contains obligations to Māori, including to facilitate Māori participation in council decision-making processes (sections 4; 14(1)(d); 81(1)(a)).
47. All interested mana whenua will be engaged in the development of the LPMP, in order to:
  - enable Te Ao Māori (Māori world view) to be incorporated into the management of parks in the Manurewa Local Board area
  - provide an opportunity for mana whenua to express their kaitiaki role.
48. Initial mana whenua engagement commenced in March 2025, with staff reaching out to all mana whenua with customary interests in the Manurewa Local Board area. Based on council's current mapping, the local board area overlaps with the expressed rohe of 11 mana whenua groups:
  - Ngaati Whanaunga
  - Ngāi Tai ki Tāmaki
  - Ngāti Maru
  - Ngāti Paoa
  - Ngāti Tamaoho
  - Ngāti Tamaterā
  - Ngāti Te Ata Waiohua
  - Te Ahiwaru Waiohua
  - Te Ākitai Waiohua
  - Te Kawerau ā Maki
  - Waikato-Tainui.

## Ngā ritenga ā-pūtea Financial implications

49. When including the LPMP in its work programme for financial year 2024/2025, the local board allocated a total of \$30,000 to the project (resolution number: MR/2024/88).
50. The LPMP is a multi-year project which will be delivered over three financial years: 2024/2025, 2025/2026 and 2026/2027. We anticipate that budget from financial year 2024/2025 will need to be carried forward to the later delivery years.
51. Project costs are in addition to staff time, and include public notification, mana whenua and community engagement, specialist technical advice and hearings.

## Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

52. A risk assessment was undertaken as part of the planning for the development of the LPMP. The following table outlines relevant risks and mitigations:

IF	THEN	Possible mitigations
<b>If the community are having to engage with council over multiple topics at the same time.</b>	Then the community may not provide feedback on how they would like parks in their area managed in the future. This means that the LPMP may not accurately reflect community aspirations.	<ul style="list-style-type: none"> <li>Align with other engagement activity where possible to make it easy for the community to participate.</li> <li>Use multiple engagement channels to reach the community, including those who do not normally take up the opportunity to engage.</li> </ul>
<b>If the community suffers from 'consultation fatigue' due to being involved with recent council consultation processes.</b>	Then the community may display a more limited interest in providing feedback for this project.	<ul style="list-style-type: none"> <li>Ensure we use creative and innovative engagement methods to pique interest of the community, to encourage them to submit feedback.</li> <li>Make sure the engagement methods (particularly online systems) are working effectively and are simple for the public to provide their input.</li> </ul>

## Ngā koringa ā-muri Next steps

53. The high-level timeline, including key project and consultation milestones, and local board decision-making, is outlined in Attachment A of this report.
54. The next steps in the development of the LPMP are to:
  - continue initial engagement and partnership with mana whenua
  - publicly notify the intention to prepare the management plan for at least one month, starting in early July 2025
  - commence consultation with key stakeholders and the community.
55. Submissions from the first round of consultation will be given full consideration in preparing the draft plan.
56. It is anticipated that the draft Manurewa Local Parks Management Plan will be available for public consultation in early-2027.

## Ngā tāpirihanga Attachments

No.	Title	Page
<a href="#">A</a>	High-level process and timeline	127
<a href="#">B</a>	General content in scope of the LPMP	129
<a href="#">C</a>	Park land in scope of the LPMP	131
<a href="#">D</a>	Engagement approach	133
<a href="#">E</a>	Existing reserve management plans to be superseded by the LPMP	135

## Ngā kaihaina Signatories

Item 17

Authors	Jessica Morris - Service and Asset Planning Specialist
Authorisers	Angela Clarke - Head of Service Investment & Programming Manoj Ragupathy - Local Area Manager

























## Proposed new community lease to Counties Manukau Free Kindergarten Association at Rowandale Reserve, Manurewa

File No.: CP2025/08184

Item 18

### Te take mō te pūrongo

#### Purpose of the report

1. To grant a new community lease to Counties Manukau Free Kindergarten Association Incorporated for a tenant-owned building at Rowandale Reserve at 119R Rowandale Avenue, Manurewa.

### Whakarāpopototanga matua

#### Executive summary

2. Counties Manukau Free Kindergarten Association Incorporated seeks a new community lease to continue occupation and operation from the group-owned building at Rowandale Reserve at 119R Rowandale Avenue, Manurewa.
3. The Ministry of Education held the lease on the building, which has reached final expiry on 31 May 2022. The lease is holding over on a month-by-month basis until terminated or a new lease is granted.
4. Counties Manukau Free Kindergarten Association Incorporated subleases from the Ministry of Education.
5. In a letter dated 2 August 2023, the Ministry of Education advised Counties Manukau Free Kindergarten Association Incorporated to liaise directly with the Auckland Council.
6. Hence, the application is being made by Counties Manukau Free Kindergarten Association Incorporated.
7. The new lease was identified and approved by the local board as part of the Community Facilities: Community Leases Work Programme 2023-2024 local board on 20 July 2023, item 3415 (resolution [MR/2023/125](#)).
8. The group aims to provide quality and affordable early childhood education services from the premises. These activities align with the local board plan 2023 outcome - Our Community.
9. The group has provided all required information, including financials, showing that it has sufficient funds and is being managed appropriately. The group has all the necessary insurance coverage, including public liability and building insurance.
10. As this is a group-owned building, they have an automatic right to reapply for a new lease at the end of their occupancy term.
11. This report recommends that a new community lease be granted to Counties Manukau Free Kindergarten Association Incorporated for a term of 10 years commencing from the date of this report with one 10-year right of renewal.

### Ngā tūtohunga

#### Recommendation/s

That the Manurewa Local Board:

- a) karaati / grant under Section 73(3) of the Reserves Act 1977, a new community lease to Counties Manukau Free Kindergarten Association Incorporated for 749 square meters (more or less) located at 119R Rowandale Avenue, Manurewa on the land legally described as Part

Lot 139 Deposited Plan 63003 (as per Attachment A – Site Plan), subject to the following terms and conditions:

- i) term – 10 years, commencing from the date of this report, with one 10-year right of renewal
  - ii) rent – \$1.00 plus GST per annum, was decided by the local board at a workshop held on 13 March 2025
  - iii) Community Outcomes Plan - to be appended to the lease as a schedule of the lease agreement (as per Attachment B – Community Outcomes Plan)
- b) whakaae / approve all other terms and conditions to be in accordance with the Reserves Act 1977, the Auckland Council Community Occupancy Guidelines 2012 (Updated July 2023), and the Auckland Council standard form community lease agreement
- c) tuhi ā-taipitopito / note that iwi engagement for Auckland Council’s intention to grant a new community lease to Counties Manukau Free Kindergarten Association Incorporated, located at Rowandale Reserve at 119R Rowandale Avenue, Manurewa has been undertaken.

## Horopaki Context

12. Local boards have the allocated authority relating to local recreation, sport, and community facilities, including community leasing matters.
13. Manurewa Local Board approved the Community Facilities: Community Leases Work Programme 2023-2024 local board on 20 July 2023, item 3415 (resolution [MR/2023/125](#)).
14. The progression of this lease to Counties Manukau Free Kindergarten Association Incorporated at Rowandale Reserve at 119R Rowandale Avenue, Manurewa was part of the approved work programme. This report considers the new community lease as approved on the work programme.

## Land, building/s and lease

15. Rowandale Reserve is located at 119R Rowandale Avenue, Manurewa as shown in Attachment A. The land is legally described as Part Lot 139 Deposited Plan 63003 and is classified as a Local Purpose Reserve.
16. The Ministry of Education holds a community lease for the group-owned building on the council-owned land situated at Rowandale Reserve. Counties Manukau Free Kindergarten Association Incorporated advised that it subleased the building from the Ministry of Education and that they have been directed by the Ministry of Education to apply for the lease directly with Auckland Council.
17. The area proposed to be leased is 749 square meters (more or less) as outlined in Attachment A, and as shown below.



**Figure 1: Reserve highlighted in blue and leased land in red.**



**Figure 2: Aerial view of leased land, 119R Rowandale Avenue, Manurewa.**

18. For a group-owned building, all operational and maintenance costs are borne by the lessee. These costs are funded from Childcare fees, Ministry of Education grants, and other grants (e.g., Contestable Funding – Enviro School grant).
19. The building is primarily used by the group to provide early childhood education services.
20. These programmes provide an affordable, accessible, and high-quality early childhood service to children aged 2 to 5 years.

### **Counties Manukau Free Kindergarten Association Incorporated**

21. Counties Manukau Free Kindergarten Association Incorporated was established in May 1952, and its primary purpose is to provide early childhood education services.
22. The group has four full-time staff, one part-time staff, 140 volunteers, and 40 members.
23. The Ministry of Education's current community lease with the council commenced on 1 June 2002 has expired on 31 May 2022. The lease to the group is held over on a month-by-month basis on the same terms and conditions until terminated or a new lease is formalised.
24. Counties Manukau Free Kindergarten Association Incorporated subleases from the Ministry of Education. In a letter dated 2 August 2023, the Counties Manukau Free Kindergarten Association Incorporated advised that the Ministry of Education requested

they lease directly with Auckland Council, hence the application being made by Counties Manukau Free Kindergarten Association Incorporated.

Item 18

## Tātaritanga me ngā tohutohu Analysis and advice

25. Under the Community Occupancy Guidelines 2012 (Updated July 2023), groups that own their buildings have an automatic right to reapply for a new lease at the end of their occupancy term. Counties Manukau Free Kindergarten Association Incorporated is exercising this right by applying for a new lease. The local board has the discretion to vary the term of the lease if it wishes. However, the guidelines suggest that where the term is varied, it aligns with one of the recommended terms.
26. Iwi engagement is required under the terms of section 4 of the Conservation Act 1987 prior to any lease being granted.

### Assessment of the application

27. The group has submitted a comprehensive application supporting the new lease request and is able to demonstrate its ability to deliver early childhood education services.
28. The group has provided financial information that show that accounting records are being kept, funds are being managed appropriately and there are sufficient funds to meet liabilities.
29. The group has all necessary insurance cover, including public liability and building insurance, in place.
30. A site visit has been undertaken by staff on 11 March 2025, and the centre is well managed and maintained.
31. The group provides a valuable service to the local community by providing an affordable and high-quality Early Childhood Education service. If the lease is not granted, it will disrupt the operations of the group and may potentially displace all its members. This will have a direct negative impact and will affect the families within the community.
32. A Community Outcomes Plan has been negotiated with the Counties Manukau Free Kindergarten Association Incorporated to identify the benefits it will provide to the community. This will be attached as a schedule to the lease agreement and the report as Attachment B.
33. Auckland Council's Community Occupancy Guidelines 2012 (Updated July 2023) sets out the requirements for community occupancy agreements. The community outcomes plan will be included as part of the lease agreement if approved by the local board.
34. Staff recommend that a new community lease be granted to Counties Manukau Free Kindergarten Association Incorporated for a term of 10 years commencing from the date of this report with one 10-year right of renewal.

### Tauākī whakaaweawe āhuarangi Climate impact statement

35. It is anticipated that activation of the building will result in an increase of greenhouse gas emissions. A shared community space will however decrease overall energy use, as users will not consume energy at individual workspaces. The shared space will provide opportunities and enable people to enjoy positive healthy lifestyles and will increase capability and connections within the local community.
36. To improve environmental outcomes and mitigate climate change impacts, the council advocates that the leaseholder:
  - use sustainable waste, energy, and water efficiency systems



## Tauākī whakaaweawe Māori Māori impact statement

44. Iwi engagement about the council's intention to grant a new community lease for Rowandale Reserve at 119R Rowandale Avenue, Manurewa was undertaken in February 2025 with several iwi groups identified as having an interest in land in the Manurewa Local Board area.

The engagement involved:

- a face-to-face hui with Te Ākitai Waiohua was held on 5 February 2025 at the Māngere Arts Centre
  - an online meeting was arranged with Te Ahiwaru Trust on 10 February 2025
  - an email was sent to all iwi identified as having an interest in the area, containing detailed information on the land, the lessee, and the lease proposal as per Section 4 of the Conservation Act 1987.
45. Staff requested feedback by (28 February 2025). Typically, these groups defer to Te Ākitai Waiohua and Te Ahiwaru Trust. The following feedback was provided:
- Te Ākitai Waiohua - no opposition to this lease
  - Te Ahiwaru Trust - deferred to Te Ākitai Waiohua for Manurewa leases
  - Ngāti Paoa - E tautoko ana ahau ki te korero o Te Akitai Waiohua
  - Te Kawerau ā Maki - defers to Te Ākitai Waiohua and Te Ahiwaru Trust.
46. Ngāi Tai ki Tāmaki, Ngāti Maru, Ngāti Tamaoho, Ngāti Tamaterā, Ngāti Te Ata, Ngāti Whanaunga and Waikato-Tainui have been emailed seeking their feedback, but staff have not received any feedback.
47. No objections or requests for hui or kaitiaki site visits were received from the iwi and mana whenua groups who responded.
48. The lessee has agreed, via the Community Outcomes Plan, to deliver Māori Outcomes that reflect their local community as per Attachment B of this report. The lease will benefit Māori and the wider community through the education of Māori children between 2 – 5 years of age.
49. Auckland Council is committed to meeting its responsibilities under Te Tiriti o Waitangi and its statutory obligations and relationship commitments to Māori. The council recognises these responsibilities are distinct from the Crown's Treaty obligations and fall within a local government Tāmaki Makaurau context.
50. These commitments are articulated in the council's key strategic planning documents the Auckland Plan, the Long-term Plan 2024-2034, the Unitary Plan, individual local board plans and in Whiria Te Muka Tangata, Auckland Council's Māori Responsiveness Framework.
51. Community leasing aims to increase Māori wellbeing through targeted support for Māori community development projects.
52. Community leases support a wide range of activities and groups. Leases are awarded based on an understanding of local needs, interests and priorities. The activities and services provided by leaseholders create benefits for many local communities, including Māori.

## Ngā ritenga ā-pūtea Financial implications

53. Ongoing maintenance of the asset will be the responsibility of lessee.

## Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

54. Should the local board resolve not to grant the proposed community lease to Counties Manukau Free Kindergarten Association Incorporated at Rowandale Reserve at 119R Rowandale Avenue, Manurewa, the group's ability to undertake all current and future activities will be negatively impacted. This will have an adverse impact on the achievement of the desired local board plan outcomes.
55. The new lease affords the groups security of tenure, enabling them to attend to the scheduled maintenance of the facility (if any).
56. Should the building remain unoccupied, there is a risk associated with the lack of maintenance and possible improvements. Council will be liable for the asset/s regardless of whether budget is allocated to or identified for renewals. The renewal of the building will also not appear in the annual work programme.

## Ngā koringa ā-muri Next steps

57. If the local board resolves to grant the proposed new community lease, staff will work with the Counties Manukau Free Kindergarten Association Incorporated to finalise the lease agreements in accordance with the local board decision.

## Ngā tāpirihanga Attachments

No.	Title	Page
<a href="#">A</a>	Site Plan - Rowandale Reserve at 119R Rowandale Avenue, Manurewa	145
<a href="#">B</a>	Community Outcomes Plan - Counties Manukau Free Kindergarten Association Incorporated	147

## Ngā kaihaina Signatories

Authors	Gordon Ford - Community Lease Specialist
Authorisers	Kim O'Neill - Head of Property & Commercial Business Manoj Ragupathy - Local Area Manager













## Auckland Transport Update for the Manurewa Local Board - April 2025

File No.: CP2025/08817

Item 19

### Te take mō te pūrongo Purpose of the report

1. To receive the Auckland Transport report to the Manurewa Local Board for May 2025.

### Whakarāpopototanga matua Executive summary

2. Auckland Transport's Manurewa Local Board Update - May report is provided as Attachment A.

### Ngā tūtohunga Recommendation/s

That the Manurewa Local Board:

- a) whiwhi / receive the report and recommendations from Auckland Transport titled Manurewa Local Board Update – May 2025 in Attachment A.

### Ngā tāpirihanga Attachments

No.	Title	Page
A <a href="#">↓</a>	Manurewa Local Board Update - May 2025	151

### Ngā kaihaina Signatories

Authors	Chloe Hill - Democracy Advisor
Authorisers	Manoj Ragupathy - Local Area Manager



































## Manurewa Local Board Workshop Records

File No.: CP2025/08405

Item 20

### Te take mō te pūrongo Purpose of the report

1. To note the Manurewa Local Board's records for the workshops held on 27 March and 2, 3 and 10 April 2025.

### Whakarāpopototanga matua Executive summary

2. Under Standing Order 12.1.1 the local board shall receive a record of the general proceedings of each of its local board workshops held over the past month.
3. Resolutions or decisions are not made at workshops as they are solely for the provision of information and discussion.
4. This report attaches the workshop record for the period stated below.

### Ngā tūtohunga Recommendation/s

That the Manurewa Local Board:

- a) tuhi ā-taipitopito / note the Manurewa Local Board workshop records from:
  - i) 27 March 2025
  - ii) 2 April 2025
  - iii) 3 April 2025
  - iv) 10 April 2025.

### Ngā tāpirihanga Attachments

No.	Title	Page
<a href="#">A</a>	27 March 2025: Manurewa Local Board Workshop	167
<a href="#">B</a>	2 April 2025: Manurewa Local Board Workshop	173
<a href="#">C</a>	3 April 2025: Manurewa Local Board Workshop	177
<a href="#">D</a>	10 April 2025: Manurewa Local Board Workshop	183

### Ngā kaihaina Signatories

Authors	Chloe Hill - Democracy Advisor
Authorisers	Manoj Ragupathy - Local Area Manager

















































# Manurewa Local Board Hōtaka Kaupapa / Governance Forward Work Calendar - May 2025

File No.: CP2025/08418

Item 21

## Te take mō te pūrongo

### Purpose of the report

1. To present to the Manurewa Local Board the three-month Hōtaka Kaupapa / Governance Forward Work Calendar.

## Whakarāpopototanga matua

### Executive summary

2. The Hōtaka Kaupapa / Governance Forward Work Calendar is a schedule of items that will come before the local board at business meetings and workshops over the next three months. The Governance Forward Work Calendar for the Manurewa Local Board is included in Attachment A.
3. The calendar aims to support local boards' governance role by:
  - i) ensuring advice on agendas and workshop material is driven by local board priorities
  - ii) clarifying what advice is required and when
  - iii) clarifying the rationale for reports.
4. The calendar will be updated every month, be included on the agenda for business meetings and distributed to relevant council staff. It is recognised that at times items will arise that are not programmed. Board members are welcome to discuss changes to the calendar.

## Ngā tūtohunga

### Recommendation/s

That the Manurewa Local Board:

- a) tuhi ā-taipitopito / note the Hōtaka Kaupapa / Governance Forward Work Calendar.

## Ngā tāpirihanga

### Attachments

No.	Title	Page
A	Manurewa Local Board Hōtaka Kaupapa / Governance Forward Work Calendar - May 2025	189

## Ngā kaihaina

### Signatories

Authors	Chloe Hill - Democracy Advisor
Authorisers	Manoj Ragupathy - Local Area Manager



