

I hereby give notice that an ordinary meeting of the Ōrākei Local Board will be held on:

Date: Thursday, 15 May 2025
Time: 3.00pm
Meeting Room: St Chads Church and Community Centre
Venue: 38 St Johns Road
Meadowbank

Ōrākei Local Board

OPEN AGENDA

MEMBERSHIP

Chairperson	Scott Milne, JP
Deputy Chairperson	Sarah Powrie
Members	Troy Churton
	Angus McPhee
	Penny Tucker
	Margaret Voyce
	David Wong, JP

(Quorum 4 members)

Monique Rousseau
Democracy Advisor

9 May 2025

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1 Nau mai | Welcome

Chairperson S Milne will welcome those present with a karakia.

2 Ngā Tamōtanga | Apologies

At the close of the agenda no apologies had been received.

3 Te Whakapuaki i te Whai Pānga | Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Te Whakaū i ngā Āmiki | Confirmation of Minutes

That the Ōrākei Local Board:

- a) whakaū / confirm the ordinary minutes of its meeting, held on Thursday, 17 April 2025, and the ordinary minutes of its meeting, held on Thursday, 1 May 2025, as a true and correct record.

5 He Tamōtanga Motuhake | Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

6 Te Mihi | Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

7 Ngā Petihana | Petitions

At the close of the agenda no requests to present petitions had been received.

8 Ngā Tono Whakaaturanga | Deputations

Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Ōrākei Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

At the close of the agenda no requests for deputations had been received.

9 Te Matapaki Tūmatanui | Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of three minutes per speaker is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

10 Ngā Pakihi Autaia | Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

11 Ngā Pānui mō ngā Mōtini | Notices of Motion

Under Standing Order 2.5.1 (LBS 3.11.1) or Standing Order 1.9.1 (LBS 3.10.17) (revoke or alter a previous resolution) a Notice of Motion has been received from Member Troy Churton for consideration under item 12.

Notice of Motion - Member Troy Churton - Recommendation for Elected Representatives to have access to information about consent application pre-lodgement meetings

File No.: CP2025/09032

Item 12

Whakarāpopototanga matua

Executive summary <https://aklcouncil.sharepoint.com/sites/how-we-work/SitePages/executive-summary-reports.aspx>

1. In accordance with clause 7.1 of the Ōrākei Local Board Standing Orders, Member Troy Churton has submitted a Notice of Motion with the recommendation for Elected Representatives to have access to information about consent application pre-lodgement meetings.
2. The notice and executive summary noting Member Penny Tucker as seconder is appended as Attachment A.


Motion

That the Ōrākei Local Board:

- a) request Planning and Resource Consents management create a register of pre-lodgement meetings so any member of the public or elected representative can see when and if a pre-lodgement meeting for any property in their area has been conducted and;
- b) request Planning and Resource Consents management supply a summary of any minutes and notes about any pre-lodgement meeting to an elected representative on a strict confidential basis upon formal request by the elected representative.

Ngā tāpirihanga

Attachments

No.	Title	Page
A 	Notice of Motion - Member Troy Churton - Recommendation for Elected Representatives to have access to information about consent application pre-lodgement meetings	9

Ngā kaihaina

Signatories

Authors	Monique Rousseau - Democracy Advisor
Authorisers	Tristan Coulson - Local Area Manager

NOTICE OF MOTION

Recommendation for Elected Representatives to have access to information about consent application pre-lodgement meetings

In terms of clause of 7.1 of the Ōrākei Local Board's Standing Orders, please place the following Notice of Motion on the agenda for the Ōrākei Local Board's business meeting to be held on Thursday, 15 May 2025.

Executive summary

1. Pre-lodgement meetings are a service provided by planning staff to aspiring developers.
2. Elected members are part of Auckland Council. Elected members are subject to strict statutory and Council policy protocols as to confidential information. Local boards do not have separate legal standing from the Council (s12 LGACA).
3. The fact that a pre-lodgement meeting has been held by an intending applicant or not is not, and ought not be, considered confidential information. But the content of what is discussed at any such meeting could include commercially sensitive information justifying confidentiality.
4. Local board elected representatives have a similar statutory role as community boards to "maintain an overview of services provided by the territorial authority for expenditure within the community" (s52 LGA).

Background

5. Consent-seeking applicants can have 'pre-lodgement' meetings with Council planning staff to discuss proposals, usually developed proposals, for feedback prior to formally filing any application.
6. For certain types of proposed development, especially larger scale developments with multiple unitary plan standards proposing to be infringed, pre-lodgement meetings appear to be opportunities for developers to collaborate with planners to fine tune or iron out 'more than minor effects' issues or anywhere any possible planning process roadblocks to their application may be.
7. Pre-application meetings are confidential. Elected reps are not invited to sit in. Elected reps cannot even get copies of any minutes of the pre-lodgement meetings.
8. Now elected reps are even finding it harder to ascertain if a pre-lodgement meeting has or has not even occurred...
9. Council management say seeking info about pre-lodgement meetings is something that may be best as a LGOIMA...and yet:
 - i. Elected reps are part of council and;
 - ii. Many applicant planners include the fact of there being pre-lodgement meetings IN their application assessment of environmental effects, praying the pre-lodgement as a credible reason for why their development meets the various thresholds for getting a grant

Recommendations

That the Ōrākei Local Board:

- a) request Planning and Resource Consents management create a register of pre-lodgement meetings so any member of the public or elected representative can see when and if a pre-lodgement meeting for any property in their area has been conducted and;
- b) request Planning and Resource Consents management supply a summary of any minutes and notes about any pre-lodgement meeting to an elected representative on a strict confidential basis upon formal request by the elected representative.

Author and signatory:

Motion moved by:



28/04/2025

Troy Churton
Ōrākei Local Board Member

Seconded by:



28/04/2025

Penny Tucker
Ōrākei Local Board Member

CONFIDENTIAL

Endorsing Business Improvement District (BID) targeted rate grants for 2025/2026

File No.: CP2025/02945

Item 13

Te take mō te pūrongo

Purpose of the report

1. To confirm Business Improvement District (BID) annual compliance against the Auckland Council BID Policy (Kaupapa Here ā-Rohe Whakapiki Pakihi) as of 10 March 2025.
2. To consider whether the local board should recommend to the Governing Body the setting of the targeted rates for the Ellerslie, Remuera and St Heliers Business Improvement District (BID) programmes for the 2025/2026 financial year.

Whakarāpopototanga matua

Executive summary

BID-operating business associations within the local board area

3. Business Improvement Districts (BIDs) are programmes where local business and property owners have agreed to work together to improve their business environment, encourage engagement with all BID members and attract new businesses and customers.
4. The BID Policy includes a total of 23 Requirements, 19 are the direct responsibility of the BID-operating business association (BID) and inform this report. As part of the 19 Requirements, the BIDs are required to provide annual accountability reports which are due 10 March each year.
5. All BIDs need to work within the BID Policy and meet the terms of the signed three-year BID Targeted Rate Grant Agreement.
6. The BID annual accountability reports on public funds received by the BID within the local board area for the 2023/2024 financial year and compliance with the Auckland Council BID Policy (2022) as of 10 March 2025. This report has a direct link to council's Annual Plan and budget 2025/2026 process to set the BID targeted rates for 2025/2026.
7. Ōrākei Local Board has three BIDs operating in their local area:

Table 1: BID targeted rate sought 2025/2026

Incorporated Society Name	Proposed 2025/2026 Targeted Rate	Met BID Policy annual accountability reports
Ellerslie Business Association Inc	\$201,600.00	Yes
Remuera Business Association Inc	\$265,055.26	Yes
St Heliers Village Association Inc	\$166,707.59	Yes

8. Staff recommend that the local board supports Ellerslie, Remuera and St Heliers Business Improvement Districts receiving their targeted rate grant for 2025/2026 set by the Governing Body.

Ngā tūtohunga Recommendation/s

That the Ōrākei Local Board:

- a) recommends to the Governing Body the setting of the 2025/2026 BID targeted rates for inclusion in the 2025/2026 Annual Plan and budget for the following Business Improvement District (BID) programmes:
 - i) \$201,600.00 for Ellerslie Village BID
 - ii) \$265,055.26 for Remuera BID
 - iii) \$166,707.59 for St Heliers BID

Horopaki Context

BID Policy and BID targeted rate grant agreement

9. Auckland Council's Business Improvement District (BID) Policy (2022) (Kaupapa Here ā-Rohe Whakapiki Pakihi includes a total of 23 Requirements, 19 are the direct responsibility of the BID-operating business association (BID) and inform this annual report. (**Attachment A**).
10. The remaining four BID Policy Requirements set out the process for establishing, expanding, and discontinuing a BID programme; and determines rating mechanisms. These will be covered within individual BID local board reports.
11. The BID Policy does not prescribe or measure standards for BID programme effectiveness. That is a matter for business association members to determine. Staff, therefore, cannot base recommendations on these factors, but only on the policy's express requirements.
12. The BID Policy is supported by a BID Targeted Rate Grant Agreement, a three-year agreement signed by both Auckland Council and each BID-operating business association's executive committee. The agreement sets out the relationship between the parties, how payment will be made and that compliance with the BID Policy is mandatory. The agreement confirms the business association's independence from Auckland Council. All 51 BIDs currently have a BID Targeted Rate Grant Agreement which will finish on 30 June 2025. Staff are preparing the Agreement for signing in June 2025 for the upcoming three-year period.
13. This report to the local board focuses on the BIDs annual accountability reporting (BID Policy Requirements 9, 11 and 18) relating to public funds received by the BID for the 2023/2024 financial year. The report also confirms compliance with the 19 BID Policy Requirements that are the responsibility of the BID as of 10 March each year.
14. This report includes a copy of the individual BIDs Governance Summary documents, **Attachment B**, and **C**. These documents include the full resolution detailing the amount of BID targeted rate grant approved by association members at their 2024 Annual General Meeting (AGM) for the 2025/2026 financial year. The BID Chair also agrees, by signing this document, to advise the council of any perceived or real current issues that can affect compliance with the BID Policy.

BID Programmes

15. Local BID programmes should provide value to the collective business community by delivering a suite of economic activities that respond to local needs and opportunities and are agreed by the local business community. BID programmes also provide the opportunity to work with the council group and engage with local boards.

16. The BID programme does not replicate services provided by the council but channels the capabilities and knowledge of the private sector to improve economic outcomes and achieve common goals.
17. Each business association operating a BID programme sets the BID targeted rate grant amount at its AGM when members vote to approve a detailed income and expenditure operational budget and business plan for the following financial year.
18. Responsibility for delivery and the outcomes of the BID programme sits with the individual BID-operating business association executive committee (provision of reporting information) and members (reviewing information provided to them by the executive committee).
19. All BIDs need to be aware of the requirement to re-register by April 2026 under the updated Incorporated Societies Act 2022. All BIDs are registered incorporated societies and may need to update their constitutions to meet the new Act.

BID Policy refresh 2025

20. The BID Team undertook a refresh of the BID Policy starting in October 2024. This refresh is nearing completion with the final draft of the BID Policy 2025 document going to the Governing Body meeting on 29 May.

Regional BID Programme Growth

21. Grey Lynn Business Association achieved a successful BID establishment ballot in November 2024. This will see them commence as a new BID from 1 July 2025 with a BID targeted rate grant of \$320,000.
22. Takanini Business Association failed to meet the BID Policy ballot mandate and will not progress the BID establishment project to full BID status.
23. Two business associations are in the process of having their BID programmes stopped for non-compliance with the BID policy.
24. This will bring the total number of BID programmes to 50 as of 1 July 2025.
25. There are several BIDs signalling a review of their BID boundary areas and progressing towards a BID expansion over the next few years. These include Howick, Kingsland, Manurewa and Glen Eden.

Ōrākei Local Board BID Targeted Rates 2025/2026

26. The Ōrākei Local Board has three BIDs operating in their local board area. Table 2 shows the amount of targeted rate each BID had approved at their 2024 AGM for the 2025/2026 financial year and linked to the council's Annual plan and budget 2025/2026 approval process.

Table 2: BID targeted rate changes in 2025/2026

Incorporated Society Name	Proposed 2025/2026 Targeted Rate (Approved at AGM)	BID targeted rate grant 2024/2025	Proposed increase over 2024/2025
Ellerslie Business Association Inc	\$201,600.00	\$192,000.00	5%
Remuera Business Association Inc	\$265,055.26	\$257,335.20	3%
St Heliers Village Association Inc	\$166,707.59	\$158,771.44	5%

27. 37 BIDs increased their targeted rate grant amount for 2025/2026 - between 2 per cent to 42.5 per cent - while 12 maintained the fiscal status quo.

Decision making

Auckland Council

28. The recommendation in this report is put into effect with the Governing Body's approval of the Annual Plan and budget 2025/2026 and its setting of the 2025/2026 targeted rates.
29. In accordance with the provisions of the Local Government Act 2002 and the Local Government (Rating) Act 2002, the Governing Body is authorised to make the final decisions on what BID programme targeted rates, if any, to set in any particular year or property (in terms of the amount and the geographic area to be rated).

Local Boards

30. Under the Auckland Council shared governance arrangements, local boards are allocated several decision-making responsibilities in relation to BID programmes. One of these is to annually recommend BID targeted rates to the Governing Body if it is satisfied that the BID is sufficiently complying with the BID Policy.

Tātaritanga me ngā tohutohu Analysis and advice

BID 2025 Accountability Reporting process overview

31. Upon receipt of individual BID annual accountability documents, staff follow a set process that includes reviewing the documents provided by 10 March 2025 against the BID policy, analysing changes from the previous accountability period, and following up with BIDs on any identified issues.
32. The BID team report this year that all BIDs successfully completed their annual accountability reporting by the due date of 10 March 2025. There were no serious issues identified as part of this annual accountability review.
33. The BID Policy, Requirement 11, sets out the documents that form the annual accountability reporting documents for each BID. These documents confirm membership decision-making has taken place regarding the BID programme at the 2024 AGM. Other reporting requirements include the filing of annual financial statements with the Companies Office under the Incorporated Societies Act.
34. At the time of writing this report over 12 BIDs had completed the reregistration process with the NZ Companies Office under the Incorporated Society Act 2022.

Ōrākei Local Board BIDs

35. Using the documents and information submitted, the BID Team is satisfied that Ellerslie, Remuera and St Heliers BIDs have sufficiently met the BID Policy Requirements and the BID Policy for setting of the BID targeted rates for 2025/2026.
36. St Heliers BID provided staff with an incomplete Governance Declaration. Despite communications regarding this requirement, the completed document was not received by the time of writing this report. This means there is no signed declaration by the St Heliers BID chair confirming the 2024 AGM member resolution approving the St Heliers 2025/2026 BID targeted rate grant amount and the proposed 5% increase against the 2024/2025 amount.
37. The incomplete St Heliers BID Governance Declaration has been attached to this report (**Attachment D**).

38. Staff have included an extract from the St Heliers 2024 AGM minutes of item 5.1.1 that confirms member approval of the St Heliers BID targeted rate grant amount for 2025/2026, (**Attachment E**).
39. Staff advise the local board to recommend to the Governing Body the setting of the targeted rates for 2025/2026 as set out in Table 1.

Tauākī whakaaweawe āhuarangi **Climate impact statement**

40. Through targeted rate-funded advocacy and activities, BID-operating business associations promote and can facilitate environmental sustainability programmes and climate response where appropriate.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera **Council group impacts and views**

41. Advocacy is a key service provided by business associations that operate a BID programme. BID-operating business associations ensure the views and ambitions of their members are provided to elected representatives and council teams, including CCOs, on those policies, plans, programmes, and projects that impact them.
42. BIDs will continue to work across the council and at various times alongside the council-controlled organisations.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe **Local impacts and local board views**

43. The local board's views are most frequently expressed by its appointed representative on the board of each BID-operating business association. This liaison board member (or alternates) can attend BID board meetings to ensure there is a direct link between the council and the operation of the BID programme.
44. Ellerslie, Remuera and St Heliers BID programmes best align with the Ōrākei Local Board Plan 2023, Outcome: *Our economy – Our town centres are thriving and local businesses are resilient*.
45. Recommending that the Governing Body sets the targeted rates for Ellerslie, Remuera and St Heliers business associations means that these BID programmes will continue to be funded from targeted rates on commercial properties in their respective rohe. They will provide services in accordance with their members' priorities as stated in their strategic plans.

Tauākī whakaaweawe Māori **Māori impact statement**

46. The BID Policy and the annual accountability process does not prescribe or report on individual BID programme's effectiveness, outcomes, or impacts for Māori. However individual BIDs may include this level of detail in other reports provided to their members. This localised project reporting is not a requirement of the BID Policy and is not part of the BID Policy annual accountability reporting.

Ngā ritenga ā-pūtea **Financial implications**

47. There are no financial implications for the local board. Targeted rates for BID-operating business associations are raised directly from business ratepayers in the district and used by the business association for improvements within that rohe. The council's financial role is to collect the BID targeted rates and pass them directly to the associations every quarter.

48. The targeted rate is payable by the owners of the business-rated properties within the geographic area of the individual BID programmes.

Item 13






Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

49. To sustain public trust and confidence in the council, the BID Policy sets out a balance between the independence of the BID-operating business associations and the accountability for monies collected by a public sector organisation.
50. For the council to be confident that the targeted rate grant funds provided to the BID-operating business associations are being used appropriately, it requires the BIDs to fully complete all annual accountability reporting and the 19 BID Policy Requirements that are the responsibility of the BIDs.
51. Council staff regularly monitor compliance with the BID Policy throughout the year including responding to queries and issues raised by council staff, members of the BID, the public and elected members.
52. The BID Team actively seeks out and grows relationships with council departments that interact with BID programmes to ensure a consistent approach is applied for the programme.
53. The role of the local board representative is a key link between the parties involved in the BID programme in terms of communication and feedback. Local board representatives on BID programmes are strongly encouraged to contact the BID Team if they have any queries or concerns.
54. This report is part of an active risk management programme to minimise inappropriate use of funds. It provides an annual update that the BIDs operating within the local board area are compliant with the BID Policy.

Ngā koringa ā-muri Next steps

55. If the local board supports this report, it will recommend to the Governing Body that the BID targeted rates be set as part of the annual plan and budget 2025/2026.
56. After the targeted rates are approved, the council will collect the targeted rate funds effective from 1 July 2025 and distribute them in quarterly BID grant payments to the Ellerslie, Remuera and St Heliers BIDs.

Ngā tāpirihanga Attachments

No.	Title	Page
A 	BID Policy Requirements Summary	19
B 	Ellerslie Governance Declaration	23
C 	Remuera Governance Declaration	25
D 	St Heliers Governance Declaration - received (incomplete)	27
E 	St Heliers 2024 AGM extract from meeting minutes	29

Ngā kaihaina Signatories

Authors	Gill Plume - BID Senior Advisor Claire Siddens - Principal Advisor
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Authorisers	Alastair Cameron - Manager CCO/External Partnerships team Anna Bray - General Manager Group Strategy, Transformation and Partnerships Tristan Coulson - Local Area Manager
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Attachment A: BID Policy Requirements Summary

Requirement number	Requirement	Compliance responsibility
1:	Auckland Council requires BID-operating business associations to fully comply with the Business Improvement District (BID) Policy (Kaupapa Hereā-Rohe Whakapiki Pakihi).	BIDs – Mgmt. & Executive Committee
2:	BID programmes should aim to develop economic activities that support and benefit their BID affiliates and provide value to the business community.	BIDs – Mgmt. & Executive Committee/ members
3:	BID programmes established before 2010 and currently receiving, receiving less than \$120,000 targeted rate grant per annum, are required to increase their <u>total</u> ongoing income received (including the BID targeted rate grant) to at least \$120,000 per annum by 1 July 2028 (6 years).	BIDs – Mgmt. & Executive Committee/
4: If applicable	All establishing BID programmes must operate at a size (geographical) and scale of not less than \$120,000 per annum (BID target rate grant) to achieve: <ul style="list-style-type: none"> • A long-term focus for the BID programme • Independent long-term financial sustainability of the business association, including securing additional income streams. • Adequate resourcing to complete all compliance costs under the policy. 	New BIDs
5:	All BID-operating business associations must have a signed current three-year BID Targeted Rate Grant Agreement (Appendix A).	BIDs – Mgmt. & Executive Committee
6:	The BID targeted rate grant spend must focus on delivering value to BID affiliates.	BIDs – Mgmt. & Executive Committee
7:	The BID targeted rate grant and BID programme resources (management, governance time or funds) cannot be used under any circumstances: <ul style="list-style-type: none"> • For any political purpose • and or to endorse or support a particular candidate or political party. 	BIDs – Mgmt. & Executive Committee
8: If applicable	BID-operating business association must accept that Auckland Council reserves the right, at its sole discretion (to be exercised reasonably), to review the use of targeted rate grant funds and the need for an audit and anticipates full cooperation from the BID-operating business association.	Auckland Council
9:	BID affiliates must have at all times, access ¹ to BID programme information and BID targeted rate spend (section 4).	BIDs – Mgmt. & Executive Committee,

¹ Access must be unrestricted, free of any barriers and available in appropriate languages to enhance understanding.

	<p>Information about the business association operating the BID programme including:</p> <ul style="list-style-type: none"> ○ How decision-making takes place ○ How BID affiliates can provide feedback into the BID programme priorities and the BID targeted rate grant spend. ○ How to become a business association member (membership information and consent process) ● BID affiliates and association members must have access to the following documents at least 14² days prior to the General Meeting (AGM) date: <ul style="list-style-type: none"> ○ BID programme annual business plan, including: <ul style="list-style-type: none"> ▪ Activities ▪ Outcomes ▪ Budget allocations ○ Draft BID programme income and expenditure budget (upcoming year) ○ General Meeting Agenda (AGM/SGM) 	affiliates, members
10:	Where BID-operating business associations receive funding from Auckland Council or council-controlled organisations in addition to the BID targeted rate grant, council processes require the BID-operating business association be compliant with all accountability requirements associated with that funding.	BIDs – Mgmt. & Executive Committee
11:	All BID operating business associations must complete the annual accountability reporting requirement to Auckland Council by the required dates as defined in Table One – ‘Summary of accountability documents and deadlines’.	BIDs – Mgmt. & Executive Committee
12:	All BID-operating business associations must have a clear delineation between the governance and management of a BID programme.	BIDs – Mgmt. & Executive Committee
13:	All BID-operating business associations must include the following governance practices: <ul style="list-style-type: none"> a) Executive Committee representation b) Minimum quorum 	BIDs – Mgmt. & Executive Committee
14:	All BID-operating business associations must have an annual audit (or review) and comply with the following: <ul style="list-style-type: none"> c) Auditor qualification and type of audit – Auditor qualification and Type of Audit d) Insurance 	BIDs – Mgmt. & Executive Committee
15:	All BID-operating business association must have written approaches to both governance and management.	BIDs – Mgmt. & Executive Committee
16:	The BID-operating business association constitution and the executive committee board charter must not be inconsistent with the policy.	BIDs – Mgmt. & Executive Committee

² Special General Meeting (SGM) 21 days notice.

17:	All proposed amendments to the constitution concerning the BID programme and BID targeted rate grant funding will require written approval by Auckland Council prior to membership approval at a General Meeting (AGM/SGM).	BIDs – Mgmt. & Executive Committee
18:	All BID-operating business associations are required to identify, engage, and communicate with: <ul style="list-style-type: none"> • BID affiliates • Business association members • Local Board BID representative • Local Board/s • A suitable online platform should be used for BID programme information to be freely available. 	BIDs – Mgmt. & Executive Committee
19:	Only BID affiliates qualify as a full member of a BID-operating business association.	BIDs – Mgmt. & Executive Committee
20: If applicable	Auckland Council must be provided with a signed copy of the agreement/contract when a BID-operating business association provides overall management and services to deliver the total BID programme on behalf of another BID-operating business association. Both BID-operating business association executive committees continue to be responsible for their association and to their association members.	BIDs – Mgmt. & Executive Committee(s),
21:	BID-operating business associations are required to engage in at least one meeting per year with the local board/s. This meeting should be scheduled for a date between the completion of the General Meeting (AGM/SGM) and 10 March.	BIDs – Mgmt. & Executive Committee
22:	The BID-operating business association must advise Auckland Council if they become aware that they are not compliant with the BID Policy.	BIDs – Mgmt. & Executive Committee
23: If applicable	Completion of Table Three - 'BID Ballot Processes' is a requirement for: <ul style="list-style-type: none"> a) Establishing a new BID programme b) Amendments to an existing BID programme (boundary, rating mechanism or discontinuation). 	BIDs – Mgmt. & Executive Committee –

AUCKLAND COUNCIL BID PROGRAMME MANDATORY GOVERNANCE SUMMARY

Completed and submitted no later than 10 March annually.

Reference: BID Policy, Appendix C

BID-operating business association name: Ellerslie Business Association Incorporated

Incorporated Society number: 831908

Purpose — This document confirms the BID programme annual accountability reporting as required by the Auckland Council and the BID Policy.
This document will be included in the annual BID compliance report prepared by Auckland Council for the relevant Local Board/s.

CONFIRMATION AND DECLARATION

1.	I confirm that all documents as attached to the Mandatory Management Summary (Appendix B) • comply with the BID Policy • provided to Auckland Council for the year ending 30 June 2024.....
2.	I confirm that the Ellerslie Business Association Incorporated, at their General Meeting AGM/SGM dated 22 October 2024, approved via a resolution/s the income and expenditure budget and the BID targeted rate grant amount as follows: <i>Resolution 4: That Ellerslie Business Association receive and approve the 2025/2026 draft detailed income & expenditure budget which includes a BID targeted rate grant amount of \$201,600, noting there will be a 5% increase of \$9,600 (rounded down) to the BID targeted rate grant for 2025/2026 financial year. Further ask the Orakei Local Board recommend to the governing body the amount of \$201,600 to be included in the Auckland Council draft 2025/2026 annual budget consultation process.</i> Note: Auckland Council agrees to consider the incorporation of the BID targeted rate amounts into the Auckland Council Annual Budget or 10-year budget.
3.	I confirm that members received all required notice about General Meetings (AGM/SGM) held either 14 days or 21 days prior to the date of the meeting (s).
4.	I confirm that BID affiliates have free access to information about the BID Programme.
5.	I confirm that all Incorporated Society Act 1908 (as amended or replaced from time to time) requirements have been met.
6.	As chair of the above business association, I confirm the association is, to the best of my awareness, compliant with the BID Policy. I will advise Auckland Council if I become aware of any known perceived or real/current or potential issues that can affect compliance with the BID Policy.

Chair confirmation Name: Dave Donoghue

Signature: 

Date: 6/3/2025

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AUCKLAND COUNCIL BID PROGRAMME MANDATORY GOVERNANCE SUMMARY

Completed and submitted no later than 10 March annually.

Reference: BID Policy, Appendix C

BID-operating business association name: Remuera Business Association

Incorporated Society number: 223231


Purpose — This document confirms the BID programme annual accountability reporting as required by the Auckland Council and the BID Policy.

This document will be included in the annual BID compliance report prepared by Auckland Council for the relevant Local Board/s.

CONFIRMATION AND DECLARATION

1.	<p>I confirm that all documents as attached to the Mandatory Management Summary (Appendix B)</p> <ul style="list-style-type: none"> • comply with the BID Policy • provided to Auckland Council for the year ending 30 June 2025.
2.	<p>I confirm that the Remuera Business Association at their General Meeting AGM/SGM dated 8th October 2024, approved via a resolution/s the income and expenditure budget and the BID targeted rate grant amount as follows: (Cut and paste full resolution in the space below)</p> <p>Proposed budget for 1 July 2025 to June 2026. That Remuera Business Association receive and approve the 2025/2026 budget which includes a BID targeted rate grant amount of \$265,055.26 noting there will be a 3% (\$7,720.26) increase to the BID targeted rate grant for 2025/2026 financial year. Further ask the Orakei Local Board recommend to the governing body the amount of \$265,055.26 be included in the Auckland Council draft 2025/2026 annual budget consultation process. The Proposed Indicative Budget broadly outlined where funds will be allocated, subject to final approval by the incoming Executive Committee.</p> <p>Moved to adopt the Proposed Indicative Budget: Terry King Seconded: Jonathan Sissons</p> <p>Note: Auckland Council agrees to consider the incorporation of the BID targeted rate amounts into the Auckland Council Annual Budget or 10-year budget.</p>
3.	<p>I confirm that members received all required notice about General Meetings (AGM/SGM) held either 14 days or 21 days prior to the date of the meeting (s).</p>
4.	<p>I confirm that BID affiliates have free access to information about the BID Programme.</p>
5.	<p>I confirm that all Incorporated Society Act 1908 (as amended or replaced from time to time) requirements have been met.</p>
6.	<p>As chair of the above business association, I confirm the association is, to the best of my awareness, compliant with the BID Policy.</p> <p>I will advise Auckland Council if I become aware of any known perceived or real/current or potential issues that can affect compliance with the BID Policy.</p>

Chair confirmation

Name: Dorothy-Ann Fenn Signature: 

Date: 09.04.25

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Ōrākei Local Grant Round Two 2024/2025 grant allocations

File No.: CP2025/08105

Item 14

Te take mō te pūrongo Purpose of the report

1. To fund, part-fund or decline the applications received for Ōrākei Local Grant round two 2024/2025.

Whakarāpopototanga matua Executive summary

2. This report presents applications received in Ōrākei Local Grant round two 2024/2025 (**Attachment A**).
3. The Ōrākei Local Board adopted the Ōrākei Local Board Community Grants Programme 2024/2025 on 16 May 2024. This document sets application guidelines for contestable grants (**Attachment B**).
4. The local board has set a total community grants budget of \$198,796.00 for the 2024/2025 financial year, with two Local Grant rounds and one Quick Response and Tree Protection round. There is a remaining balance of \$73,496.00 to be allocated in this grant round.
5. 33 applications have been received for Local Grants round two 2024/2025 requesting a total of \$239,128.02.

Ngā tūtohunga Recommendation/s

That the Ōrākei Local Board:

- a) agree to fund, part-fund or decline each application received in Ōrākei Local Grant round two, listed in the following table:

Table One: Ōrākei Local Grant round two 2024/2025 grant applications

Application ID	Organisation	Main focus	Requesting funding for	Amount requested	Eligibility
LG2512-224	Auckland Basketball Services Limited	Sport and recreation	Towards the cost venue hire at the Barfoot and Thompson Stadium from July 2025 to December 2025	\$10,000.00	Eligible

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LG2512-236	Auckland East Community Network Incorporated	Community	Towards the cost of website update, Facebook communications , project management cost, flyers and videographer	\$6,800.00	Eligible
LG2512-245	Arthaus Contemporary	Arts and culture	Towards the cost of 12 chairs, paint, three trestle tables, artists fees and neon signage	\$5,412.80	Eligible
LG2512-228	Auckland Netball Centre Inc	Sport and recreation	Towards the cost of stencil and lettings for carpark at the Auckland Netball Centre	\$10,000.00	Eligible
LG2512-219	Auckland Table Tennis Association Incorporated	Sport and recreation	Towards the cost of two table tennis tables, project manager and development coach wages	\$6,500.00	Eligible
LG2512-222	Big Buddy Mentoring Trust	Community	Towards the cost of rent in Greenlane psychiatric assessments in Herne Bay, advertising costs and wages	\$5,000.00	Eligible

LG2512-242	Roger Lacey	Community	Towards the cost of tools for bike repair	\$6,752.47	Eligible
LG2512-217	College Rifles Rugby Union Football & Sports Club Incorporated	Sport and recreation	Towards weekly and quarterly maintenance costs	\$10,000.00	Ineligible
LG2512-213	CPD Films Limited	Arts and culture	Towards the production and project costs of the Kaumātua project	\$6,827.00	Eligible
LG2512-240	Digital Seniors Limited	Community	Towards the cost of wages, advertising coaching costs, hub costs, phone and phone wifi costs for the Digital Seniors Hubs in Orakei	\$10,000.00	Eligible
LG2512-238	Disability Sport Auckland Incorporated	Sport and recreation	Towards the cost of venue hire CLM The Bays and coaching costs for the 2025 Swim Programme	\$3,560.00	Ineligible

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LG2512-241	Eastern Bays Community Patrol Incorporated	Community	Towards operational costs of the Eastern Bays Community Patrol Incorporated	\$10,000.00	Eligible
LG2512-205	Eastern Bays Toy Library	Community	Towards the cost of one years rent at the Glendowie Community Center	\$6,400.00	Ineligible
cccc	Ellerslie Business Association Incorporated	Events	Towards the cost of event management for the Ellerslie Fairy Festival and Pirate Party 2025	\$10,000.00	Eligible
LG2512-246	Ellerslie Cricket Club Incorporated	Sport and recreation	Towards the cost of cricket balls	\$4,513.04	Eligible
LG2512-232	Ellerslie Sports Club Incorporated	Sport and recreation	Towards the cost of research, writing and graphic designer cost, printing production and assembly of history boards	\$4,740.00	Eligible

LG2512-211	Glendowie Tennis Club Incorporated	Sport and recreation	Towards the cost of five security cameras, tennis nets and bands, tennis rackets and tennis balls	\$9,779.51	Ineligible
LG2512-237	Judith Bristol	Environment	Towards the cost of restoration at 124c Gowing Drive, Meadowbank	\$9,200.00	Eligible
LG2512-247	Mission Bay Business Association Incorporated	Community	Towards the cost of website domain and maintenance and photography costs for the Mission Bay Business Association	\$4,100.00	Eligible
LG2512-212	Mission Bay Tennis Club Incorporated	Sport and recreation	Towards the cost of club repair and a water fountain	\$9,204.50	Eligible
LG2512-203	Ocean Blue Sports Club Incorporated	Sport and recreation	Towards the cost of a safety boat, photographer and videographer, organiser fees and marquee hire	\$10,000.00	Ineligible

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LG2512-243	Re-Creators Charitable Trust	Community	Towards the cost of tutoring, preparation costs and materials, administration costs, marketing costs and project management wages	\$4,960.00	Ineligible
LG2512-215	The Remuera Business Association Incorporated	Community	Towards the cost of upgrading the wifi towers for the security cameras	\$10,000.00	Ineligible
LG2512-229	Selwyn Community Education	Community	Towards the cost of artists fees for a workshop	\$7,336.00	Eligible
LG2512-201	Shannan Faulkner	Community	Towards the cost of venue hire at Black Door, bookmarks and 15 t-shirts for National Book Lovers Day	\$1,000.00	Eligible
LG2512-244	St Heliers Glendowie Scout Group	Community	Towards the cost of a hot water cylinder, bathroom fittings, two ovens, two range hoods, a dishwasher, a fridge and a chest freezer	\$10,000.00	Eligible

LG2512-231	St Heliers Tennis Club Incorporated	Community	Towards the cost of a bouncy castle	\$4,496.00	Eligible
LG2512-220	St Heliers Village Association Incorporated	Community	Towards the cost of new lighting including installation	\$10,000.00	Eligible
LG2512-209	Stonefield's Residents Association Incorporated	Arts and culture	Towards the cost of creative design for the Wonders in the Wetlands project	\$9,750.00	Eligible
LG2512-225	The Dust Palace Charitable Trust	Arts and culture	Towards the cost of director fee, project manager fee and social media marketing	\$3,000.00	Eligible
LG2512-234	The Friends of Churchill Park Society Incorporated	Environment	Towards the cost of eDNA analyses of 12 water samples	\$7,700.00	Eligible

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LG2512-214	1st Orakei Sea Scouts	Sport and recreation	Towards the cost of camping and tramping equipment and a camping stove from Ali Express	\$7,096.70	Eligible
LG2512-226	The Yes And Trust	Arts and culture	Towards the cost of pamphlet design and printing as well as tutor fees	\$5,000.00	Eligible
Total				\$239,128.02	

Horopaki Context

6. The local board allocates grants to groups and organisations delivering projects, activities and services that benefit Aucklanders and contribute to the vision of being a world class city.
7. Auckland Council Community Grants Policy supports each local board to adopt a grants programme.
8. The local board grants programme sets out:
 - local board priorities
 - lower priorities for funding
 - higher priorities for funding
 - exclusions
 - grant types, the number of grant rounds and when these will open and close
 - any additional accountability requirements.
9. The Ōrākei Local Board adopted the Ōrākei Local Board Community Grants Programme 2024/2025 on 16 May 2024. The document sets application guidelines for contestable grants.
10. The community grant programmes have been extensively advertised through the council grants webpage, local board webpages, local board e-newsletters, Facebook pages, council publications, radio, and community networks.

Tātaritanga me ngā tohutohu Analysis and advice

11. The aim of the local board grant programme is to deliver projects and activities which align with the outcomes identified in the local board plan. All applications have been assessed utilising the Community Grants Policy and the local board grant programme criteria. The eligibility of each application is identified in the report recommendations.

Tauākī whakaaweawe āhuarangi Climate impact statement

12. The Ōrākei Local Board Grants Programme aims to respond to council's commitment to address climate change by providing grants to individuals and groups for projects that support and enable community climate action. Community climate action involves reducing or responding to climate change by local residents in a locally relevant way.
13. Local board grants can contribute to expanding climate action by supporting projects that reduce carbon emissions and increase community resilience to climate impacts. Examples of projects include local food production and food waste reduction; increasing access to single-occupancy transport options; home energy efficiency and community renewable energy generation; local tree planting and streamside revegetation; and educating about sustainable lifestyle choices that reduce carbon footprints.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

14. Based on the main focus of an application, a subject matter expert from the relevant department will provide input and advice. The main focus of an application is identified as arts, community, events, sport and recreation, environment or heritage.
15. The grants programme has no identified impacts on council-controlled organisations and therefore their views are not required.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

16. Local boards are responsible for the decision-making and allocation of local board community grants. The Ōrākei Local Board is required to fund, part-fund or decline these grant applications in accordance with its priorities identified in the local board grant programme.
17. The local board is requested to note that section 48 of the Community Grants Policy states *"We will also provide feedback to unsuccessful grant applicants about why they have been declined, so they will know what they can do to increase their chances of success next time"*.
18. A summary of each application received through Ōrākei Local Grant round two 2024/2025 (**Attachment A**) is provided.

Tauākī whakaaweawe Māori Māori impact statement

19. The local board grants programme aims to respond to council's commitment to improving Māori wellbeing by providing grants to individuals and groups who deliver positive outcomes for Māori. Auckland Council's Māori Responsiveness Unit has provided input and support towards the development of the community grant processes.
20. 17 applicants applying to Ōrākei Local Grant round two 2024/2025 indicate their project or event target Māori or Māori outcomes.

Ngā ritenga ā-pūtea Financial implications

21. The allocation of grants to community groups is within included within the local board agreement, which forms part of the 2024-2034 Long-term Plan.
22. The local board has set a total community grants budget of \$198,796.00 for the 2024/2025 financial year, with two Local Grant rounds and one Quick Response and Tree Protection round.
23. On 17 October 2024, a total of \$103,000.00 was granted in the Ōrākei Local Board Local Grant round one.
24. On 21 November 2024, \$22,300.00 was granted in the Ōrākei Local Board Quick Response round one leaving a remaining balance of \$73,496.00.
25. 33 applications have been received for Ōrākei Local Board Local Grant round two 2024/2025 requesting a total of \$239,128.02.
26. Relevant staff from council's Finance Department have been involved in the development of all local board work programmes, including financial information in this report, and have not identified any financial implications.



Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

27. The allocation of grants occurs within the guidelines and criteria of the Community Grants Policy and the local board grants programme. The assessment process has identified a low risk associated with funding the applications in this round.

Ngā koringa ā-muri Next steps

28. Following the Ōrākei Local Board allocation of funding for the Ōrākei Local Board Local Grant round two, Grants staff will notify the applicants of the local board's decision.

Ngā tāpirihanga Attachments

No.	Title	Page
A 	Ōrākei Local Board Local Grant Round Two 2024/2025 - application summary	41
B 	Ōrākei Local Board Community Grant Programme 2024/2025	167

Ngā kaihaina Signatories

Authors	Arna Casey - Grants Advisor
Authorisers	Pierre Fourie - Grants & Incentives Manager Tristan Coulson - Local Area Manager

Ōrākei Local Board Grants Programme 2025/2026

File No.: CP2025/07475

Te take mō te pūrongo Purpose of the report

1. To adopt the Ōrākei Local Board Grants Programme for the 2025/2026 financial year.

Whakarāpopototanga matua Executive summary

2. The Auckland Council Community Grants Policy guides the allocation of local, multi-board and regional grant programmes to groups and organisations delivering projects, activities and services that benefit Aucklanders.
3. The Community Grants Policy supports each local board to review and adopt their own local grants programme for the next financial year.
4. This report presents the Ōrākei Grants Programme 2025/2026 for adoption (as provided in **Attachment A**).

Ngā tūtohunga Recommendation/s

That the Ōrākei Local Board:

- a) adopt the Ōrākei Local Board Grants Programme 2025/2026 in Attachment A.

Horopaki Context

5. The Auckland Council Community Grants Policy guides the allocation of local, multi-board and regional grant programmes to groups and organisations delivering projects, activities and services that benefit Aucklanders.
6. The Community Grants Policy supports each local board to review and adopt its own local grants programme for the next financial year. The local board grants programme guides community groups and individuals when making applications to the local board.
7. The local board community grants programme includes:
 - outcomes as identified in the local board plan
 - specific local board grant priorities
 - which grant types will operate, the number of grant rounds and opening and closing dates
 - any additional criteria or exclusions that will apply
 - other factors the local board consider to be significant to their decision-making.
8. Once the local board grants programme 2025/2026 has been adopted, the types of grants, grant rounds, criteria and eligibility will be advertised through an integrated communication and marketing approach which includes utilising the local board channels.

Tātaringa me ngā tohutohu Analysis and advice

9. The aim of the local board grant programme is to deliver projects and activities which align with the outcomes identified in the local board plan. The new Ōrākei Local Board Grants Programme has been workshopped with the local board and feedback has been incorporated into the grants programme for the 2025/2026 financial year.

Tauākī whakaaweawe āhuarangi Climate impact statement

10. The local board grants programme aims to respond to council's commitment to address climate change by providing grants to individuals and groups with projects that support community climate change action. Local board grants can contribute to climate action through the support of projects that address food production and food waste; alternative transport methods; community energy efficiency education and behaviour change; build community resilience and support tree planting.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

11. The grants programme has no identified impacts on council-controlled organisations and therefore their views are not required.
12. Based on the main focus of an application, a subject matter expert from the relevant council directorates provide input and advice. The main focus of an application is identified as arts, community, events, sport and recreation, environment or heritage.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

13. The grants programme has been developed by the local board to set the direction of its grants programme. This programme is reviewed on an annual basis.

Tauākī whakaaweawe Māori Māori impact statement

14. All grant programmes respond to Auckland Council's commitment to improving Māori wellbeing by providing grants to organisations delivering positive outcomes for Māori. Applicants are asked how their project aims to increase Māori outcomes in the application process.

Ngā ritenga ā-pūtea Financial implications

15. The allocation of grants to community groups is included in the local board agreement process, which forms part of the 2025/2026 Annual Plan.

Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

16. The allocation of grants occurs within the guidelines and criteria of the Community Grants Policy. Therefore, there is minimal risk associated with the adoption of the grants programme.

Ngā koringa ā-muri Next steps

17. An implementation plan is underway, and the local board grants programme will be locally advertised through the local board and council channels, including the council website, local board Facebook page and communication with past recipients of grants.

Ngā tāpirihanga Attachments

No.	Title	Page
A 	Ōrākei Local Board Community Grants Programme 2025/2026	179

Ngā kaihaina Signatories

Authors	Arna Casey - Grants Advisor
Authorisers	Pierre Fourie - Grants & Incentives Manager Tristan Coulson - Local Area Manager

Kōkiri: Local Board Transport Capital Fund Projects

File No.: CP2025/09099

Te take mō te pūrongo Purpose of the report

1. To seek a decision from the Ōrākei Local Board to allocate funding to new local board transport capital projects.

Whakarāpopototanga matua Executive summary

2. Both the Ōrākei School crossing and Patteson Avenue crossing projects were delivered under budget, and as a result \$230,000 of cost savings from both projects are available to the local board for new projects. The savings made from these projects are detailed in Table 1 of this report.
3. An update on the Ōrākei Local Board transport capital projects is included in this report. It outlines the status of the projects in the 2024-2026 local board transport capital project programme.
4. The local board is asked to consider allocating \$230,000 of the cost savings to a further project(s) as outlined in the report and described in **Attachment A**.

Ngā tūtohunga Recommendation/s

That the Ōrākei Local Board:

- a) note that cost savings consisting of \$50,000 from the Ōrākei School crossing project, and \$180,000 from the Patteson Avenue crossing project has been made available to the local board to start new projects.
- b) allocate the \$230,000i to a pedestrian facility at 31 Marua Road, Ellerslie (currently \$230,000 out of the required \$250,000).
- c) allocate to these contingency projects, should further cost savings be made:
 - i) a bus shelter at 188 St Heliers Bay Road, St Heliers, Stop1890 - \$60,000
 - ii) a crossing facility at Watene Crescent (Option 1) to provide better access to the playground - \$230,000.

Horopaki Context

5. Auckland Transport (AT) manages Auckland's transport network on behalf of Auckland Council. AT's Kōkiri Agreement provides a structured annual process for local boards to engage with and influence transport projects and programmes. Every year local boards and AT work together to set 'levels of engagement' for projects and programmes that AT is delivering. This process clearly defines the board's expectations and AT's responsibilities.
6. The levels of engagement noted in the Kōkiri Agreement are derived from the International Association for Public Participation's (IAP2) doctrine, were agreed between Auckland Council and Council Controlled Organisations in 2020; and are as follows:

Collaborate - AT and the local board are working together to deliver the project or programme. The local board leads the process of building community consensus. The local board's input and advice are used to formulate solutions and develop plans. Local

board feedback is incorporated into the plan to the maximum extent possible. The engagement level for the local board transport capital projects is Collaborate.

Consult - AT leads the project or programme but works with the local board providing opportunities to input into the plan. If possible, AT incorporates the local board's feedback into the plan; and if it is not able to provides clear reasons for that decision.

Inform – AT leads the project or programme informing the local board about progress. Local board members may be asked to provide their local knowledge and insight by AT, however there is no expectation that the project must be modified based on that input.

- The local board transport capital fund is an AT fund established in 2012 to allow local boards to deliver small projects in their local area that would not normally be prioritised by Auckland Transport.

Tātaritanga me ngā tohutohu Analysis and advice

Ōrākei Local Board Transport Capital Fund Projects

- The local board has supported the projects in the table below with its funding allocation FY2024-2026. Cost savings made on the delivery of the projects are returned to the local board. The local board can consider through this report which additional projects it would like to support.

Table 1 – Resolved Local Board Transport Projects

Project name	Resolved funding and AT approved budget	Status	Cost savings
Ōrākei School Crossing	\$577,279.68	Construction ready	\$50,000
Patteson Avenue Crossing	\$375,000.00	Scheme design	\$180,000
Roberta Reserve Pedestrian Improvement	\$372,706.50	Completed	
Victoria Avenue School Crossing	\$180,000.00	Completed	
Tahora Avenue Traffic Calming	\$160,000.00	Completed	
Riddell Road Traffic Calming	\$30,737.00	Completed	
Combes Road Traffic Calming	\$30,737.00	Completed	
Churchill Park Footpath	\$114,462.10	Completed	
Melanesia Road Crossing	\$300,000.00	Public engagement	
St Johns Road Bus Shelter	\$60,000.00	Public engagement	
		Total cost Savings	\$230,000

Cost Savings and Candidate Projects

9. As noted in Table 1, the total additional cost saving from the Ōrākei projects delivered so far is \$230,000. The local board can choose to allocate the budget to previously workshopped projects or resolve them in priority order as contingency projects.

Table 2 – Additional Proposals for Local Board Transport Capital Projects

Address	Project	Cost estimate
33 Watene Crescent	<p>New crossing facility adjacent to the access to the playground. Two options requested:</p> <ul style="list-style-type: none"> Option 1 (recommended): One with minimum changes - new pram crossings and broken yellow lines to improve the visibility at the corner and side islands Option 2: The second one, new raised zebra crossing facility. 	<p>Option 1: \$230,000 Option 2: \$375,000</p>
31 Marua Road, Ellerslie	<p>The request is to install a new crossing at this location and move bus stops to achieve the ideal layout to cater for demand from the school and the reserve.</p> <p>The scope of the project is to provide a new flush zebra crossing on this road, and potential bus stop/ shelter relocation is required.</p>	\$250,000
228A Gowing Drive, Meadowbank	<p>The request is to provide pedestrian improvements by shortening the crossing distance for the school kids across Gowing Drive at the intersection with St Johns Road.</p> <p>The scope of the project is to provide either a refuge island or kerb buildouts.</p>	\$230,000
19 Tāmaki Drive	Install missing footpath.	\$290,000
Ōrākei Additional Bus Stop Upgrades (shelters)	New shelters at the following locations: 188 St Heliers Bay Road, 135 Tāmaki Drive, Mission Bay and 19 Manawa Road, Remuera.	\$180,000

10. Further information on these projects is provided in **Attachment A** to this report.
11. Other projects previously considered in December 2024 were not recommended as they did not fit into the available budget.

Recommendation – New Projects

12. AT recommends the local board allocate the extra funds to pedestrian facilities on either Marua Road or Watene Crescent and with any contingency budget to go towards the bus shelter at 188 St Heliers Bay Road, in the first instance.

Tauākī whakaaweawe āhuarangi Climate impact statement

13. AT engages closely with the council on developing strategy, actions and measures to support the outcomes sought by the Auckland Plan 2050, the Auckland Climate Action Plan and the council's priorities.
14. AT reviews the potential climate impacts of all projects and works hard to minimise carbon emissions. AT's work programme is influenced by council direction through Te-Tāruke-ā-Tāwhiri: Auckland's Climate Plan.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

15. The local board transport capital projects noted for decision in this report do not impact on the council group.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

16. The options available for new projects was discussed with the local board on 29 April 2025.
17. At that workshop, the local board expressed a preference to allocate funding to the Marua Road, Ellerslie pedestrian facility as a priority with the bus shelter at 188 St Heliers Bay Road as a further priority project.
18. Support for the Watene Crescent pedestrian facility was also expressed and the board considered this project was its third priority considering the available budget.

Tauākī whakaaweawe Māori Māori impact statement

19. AT is committed to meeting its responsibilities under Te Tiriti o Waitangi and its broader legal obligations in being more responsible or effective to Māori.
20. AT's Māori Responsiveness Plan outlines the commitment to 19 mana whenua tribes in delivering effective and well-designed transport policy and solutions for Auckland. We also recognise mataawaka and their representative bodies and our desire to foster a relationship with them. This plan is available on the Auckland Transport website - <https://at.govt.nz/about-us/transport-plans-strategies/maori-responsiveness-plan/#about>.
21. In this case, neither decision involves a significant decision in relation to land or a body of water so specific Māori input was not sought.

Ngā ritenga ā-pūtea Financial implications

22. The local board transport capital project decisions in this report do have financial implications for the local board.
23. Cost savings achieved in delivery of the local board's programme has given the board an additional \$230,000, which it can allocate to a new project(s) as outlined in **Attachment A**.

Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations


24. The proposed decisions do have some risk, any construction project can be affected by a range of factors including weather, contract availability or discovery of previously un-identified factors like unmapped infrastructure.

25. The costs outlined in **Attachment A** are indicative costings and selected projects may cost more or less than the amount indicated. Once projects are selected, further investigation will confirm project costings.
26. AT manages risk by retaining a 10 percent contingency on the projects and historically there are several occasions in the organisation has used budget surpluses in other programmes to support delivery of the LBTCF. However, there is always a small risk that more money may be required from the LBTCF.

Ngā koringa ā-muri Next steps

27. If the Ōrākei Local Board resolves to allocate money to new projects, AT will present concepts to the local board for approval before moving to public engagement.

Ngā tāpirihanga Attachments

No.	Title	Page
A 	LBTCF Workshop 7 (29 April 2025)	193

Ngā kaihaina Signatories

Authors	Lorna Stewart - AT Elected Member Partner
Authorisers	John Gillespie – AT Head of Stakeholder & Community Engagement Tristan Coulson - Local Area Manager

Auckland Council's Quarterly Performance Report: Ōrākei Local Board for quarter three 2024/2025

File No.: CP2025/09181

Item 17

Te take mō te pūrongo

Purpose of the report

1. To receive the Ōrākei Local Board's (the local board) integrated quarterly performance report for quarter three, 1 January to 31 March 2025.

Whakarāpopototanga matua

Executive summary

2. This report includes financial performance, progress against work programmes, key challenges the board should be aware of and any risks to delivery against the 2024/2025 work programme.
3. Net operating performance overall for the Ōrākei Local Board area is nine per cent above budget for nine months ended 31 March 2025. Operating revenue is 12 per cent below budget and operating expenditure is seven per cent above budget. Capital expenditure is 33 per cent above budget for the last nine months.
4. The work programme is produced annually and aligns with Ōrākei Local Board Plan outcomes.
5. The key activity updates from this quarter are:
 - **ID 4020: 2025 Ōrākei Sail Event - Splash Landing** was successfully delivered at The Landing, Ōrākei on 15 and 16 February. Unfortunately, the event was impacted by poor weather, with the event closing early on the Saturday, and activities being moved into the Akarana Marine Sports Centre. Attendance is estimated at 500 attendees.
 - **ID 315: 2025 Ōrākei - Movies in Parks** was successfully delivered at Glover Park on 7 March to an estimated 2,000 attendees.
 - **ID 23998: Michaels Avenue Reserve - stage two - renew connections and playspace** Current status: Project main works are now complete, with the construction of the new playspace, landscaping and connection pathways. The revitalized playspace is now open to the public. Next steps: Planting to complete the project will be carried out in April 2025, ahead of a formal re opening of the playspace by the local board.
 - **ID 37498: Remuera Library - undertake seismic strengthening and minor renewals** Current status: The project was successfully completed, with the Practical Completion (PC) certificate issued on March 20, 2025. The Code Compliance Certificate (CCC) application has also been submitted, with queries currently being addressed. The library relocation is in progress, and the opening ceremony is scheduled for April 10, 2025. An OurAuckland article acknowledging the project's completion and the library's reopening was published on March 25 2025. Documents are being prepared to facilitate the project's transition from the "Deliver" phase to "Close".
6. All operating departments with agreed work programmes have provided a quarterly update against their work programme delivery. Activities are reported with a status of green (on track), amber (some risk or issues, which are being managed) or grey (cancelled, deferred or merged). There are no activities with a red status this quarter.

Ngā tūtohunga Recommendation/s

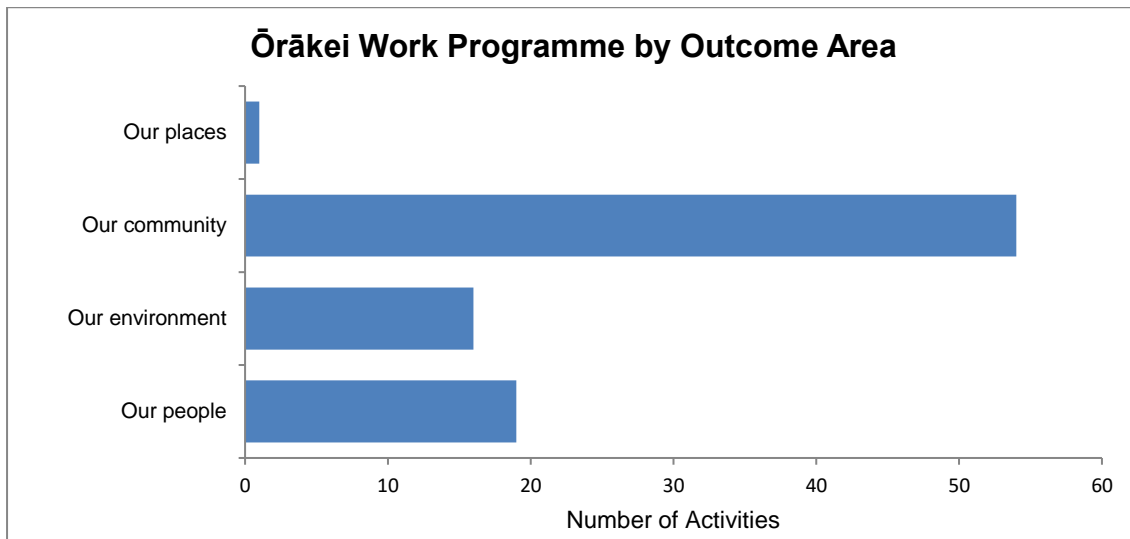
That the Ōrākei Local Board:

- a) receive the integrated performance report for quarter three ending 31 March 2025.

Horopaki Context

7. The Ōrākei Local Board has an approved 2024/2025 work programme for the following:
- Customer and Community Services;
 - Local Environmental, and;
 - Auckland Emergency Management.
8. The graph below shows how the work programme activities meet Local Board Plan outcomes. Activities that are not part of the approved work programme but contribute towards the local board outcomes, such as advocacy by the local board, are not captured in this graph.

Graph 1: Work programme activities by outcome

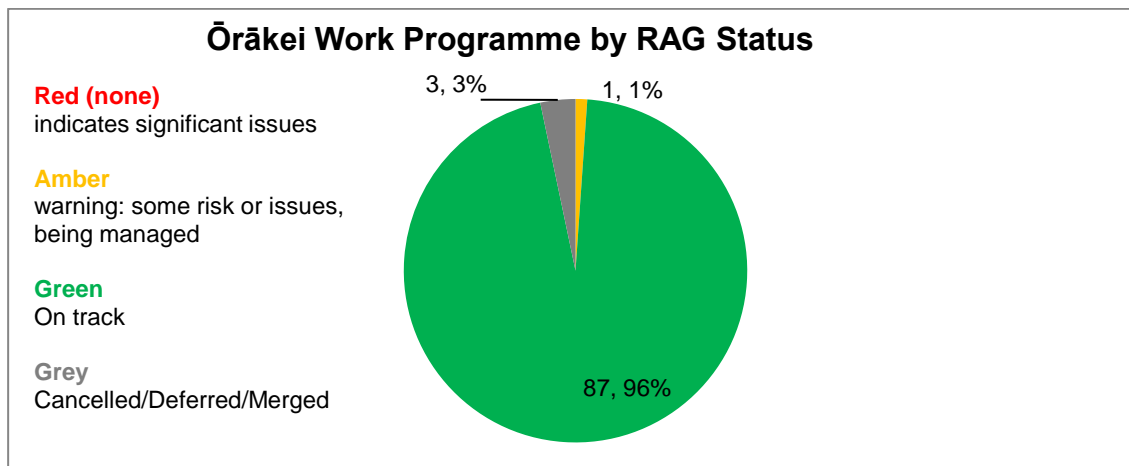


Tātaritanga me ngā tohutohu Analysis and advice

Local Board Work Programme Snapshot

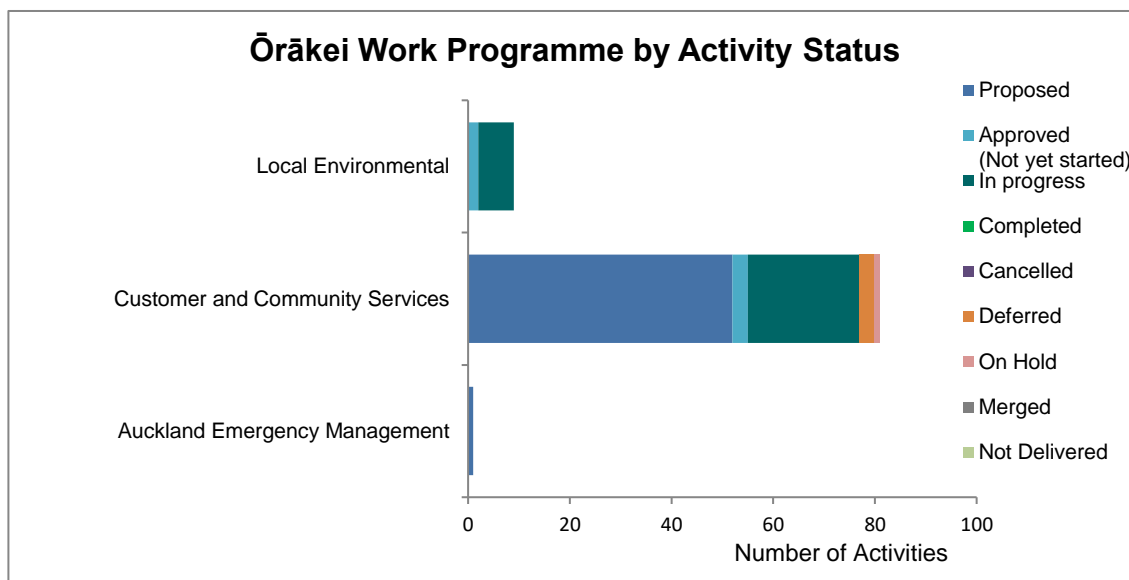
9. The graph below identifies work programme activity by RAG status (red, amber, green and grey) which measures the performance of the activity. It shows the percentage of work programme activities that are on track (green), in progress but with issues that are being managed (amber), activities that have significant issues (red) and activities that have been cancelled/deferred/merged (grey).

Graph 2: Work programme performance by RAG status



10. The graph below shows the stage of the activities in each departments' work programmes. The number of activity lines differ by department as approved in the local board work programmes.

Graph 3: Work programmes performance by activity status



Key Activity updates from quarter three

Local Board Plan outcome: Our community

11. **ID 2774: The Landing Concept Plan (2013) refresh** In March, the NZ Multihull Yacht Club presented their proposal to run a haul out and hardstand operation at The Landing. The board requested more detail on the proposal including information on their health and safety plan, site-specific emergency response plan, environmental management plan, operational plan, financial forecast breakdown, haul out and hardstand rules for each boat owner and the training provided for volunteers. Once available, the information shall be workshopped with the local board.

Update: new information will be workshopped with the local board on Thursday 15 May.

12. **ID 1171 Library services - Ōrākei** Staff at both St Heliers and Remuera libraries have been actively supporting customers with personalised digital assistance. There has been a noticeable increase in requests for one-on-one "Book a Librarian" sessions. staff are always happy to help with digital devices and often suggest useful apps to make the library experience even better.

Our regular kids' programmes—like Wriggle and Rhyme, Storytime, and Rhymetime—are still a big hit at both libraries. Adult book clubs and activity groups, whether at the library or out in the community, continue to be popular. Staff are also putting extra care into supporting more homebound customers, making sure library services are more accessible.

This quarter, both libraries celebrated the summer School holidays with a jammed packed programme; which included Lego, DIY seed paper making workshops, Self-defence for kids and puppet shows.

13. **ID 30501: Open space play space equipment - renew - 2023/2024 to 2025/2026 - Ōrākei**
Current status: Completed works include: net equipment renewal at Ōkahu Bay Reserve, Thomas Bloodworth Reserve and Wharua Reserve, the renewal of safe-fall surface at Swainston Reserve, renewal of manual skate pad at Crossfield Reserve, renewal of the flying fox at Little Rangitoto Reserve, renewal of platforms on play module at Patteson Reserve, removal of timber edge to playground at St Heliers Beach playground, and Wairua Reserve flying fox complete. Preparation for the renewal of flying fox at Ōkahu Bay Playground is underway.

Next steps: Commence the renewal of the flying fox at Ōkahu Bay pending consents and Iwi approval, complete the renewal safe-fall at Ascot Reserve.

Local Board Plan outcome: Our environment

14. **ID 1239: Eastern Bays Songbird Project** The Eastern Bays Songbird Project captured 29 hedgehogs, 39 mice, 146 rats, and 53 possums, and recruited 62 additional backyard trappers through two trap handout events. Over the past three months, 17 volunteers contributed an average of 20 hours per week to pest animal control. The project also hosted 10 restoration events, engaging 30 people who collectively contributed 60 hours to pest plant control. Looking ahead, the Eastern Bays Songbird Project plans winter planting events and will continue collaborative restoration activities with Selwyn College and Glendowie College on their school grounds.
15. **ID 714: Ōrākei schools marine programme** The project is on track. Mountains to Sea is delivering local marine and freshwater experiential days with Glendowie Primary, St Ignatius, and Mt Carmel Schools. Goat Island trips are booked for quarters three and four. Bus subsidies have been approved and will be paid late in quarter three. Action planning and projects will occur in quarter four, along with sharing of learning from schools. There are 280 students engaged in the project.
16. **ID 708: Newmarket / Middleton stream restoration - Ōrākei** The community group, From the Deck, organised a Summer gathering in early February, where they discussed the programme's achievements and challenges. The group continues to work closely with local neighbours, proactively addressing issues such as sediment control and reporting concerns affecting the stream. A pulse and weed control visit was conducted by the contractor. Additionally, a planning meeting with the contractor, community group, and Healthy Waters was held to prepare for the upcoming planting season, ensuring that everyone is aligned for the next phase of the project.

Local Board Plan outcome: Our people

17. **ID 3972: Ōrākei Local Board, community and business emergency response plans and resilience programme** The Ōrākei Local Board Emergency Readiness and Response Plan was officially launched in 2025 with launch activities being held over February and March. Launch activities were supported by media release and social media content. Auckland Emergency Management has also signed a Memorandum Of Understanding with Neighbourhood Support to promote key information provided in the Emergency Readiness and Response Plan at the street level. The Emergency Readiness and Response Plan is progressively being promoted in the local libraries and Citizens Advice Bureau offices.

Promotion of the Emergency Readiness and Response Plan was also undertaken at Sacred Heart College Fair in collaboration with the local board. A Community Civil Defence Emergency Management Forum was also hosted by Auckland Emergency Management on 29 March to bring together key community groups across the region for a session of networking and collaboration, was attended by an Ōrākei Local Board member and some Ōrākei Local Board Resilience Group leaders who contributed very well to group discussions, made quality connections and are already well involved in collaborative discussions with other groups in the region.

18. **ID 310: Remuera-Newmarket Community Centre** This quarter saw the establishment of a children's choir as part of Te wānanga waiata tira mō ngā tamariki o Aotearoa, the New Zealand Children's Choral Academy (NZCCA). A group of 35 children plus teachers and caregivers gather weekly to sing and grow the choir with choral expertise provided by specialist teachers and conductors. The choir is open to all children in the community, and parents/carers are encouraged to help set up and support the activity. Choir participants, their parent/carer helpers, and teachers come from a range of different cultures, increasing likelihood of community and intercultural connection alongside participation. The centre carefully considered any impacts on other hirers, selecting a dedicated space for the choir to reduce noise and disruption. Feedback from centre users on the presence of the choir has been positive. A result of this new initiative is that NZCCA have booked the church venue for a concert in April. To raise awareness of the cost-of-living situation a significant number of community face, the centre is working with Auckland Action Against Poverty on an evening talk and Q&A. In this event, women would speak about the daily challenges of living on a limited income. The centre is also considering fundraising options to replace the roof on the centre to ensure watertightness.

19. **ID 306: Placemaking: Neighbourhood development Ōrākei** Digital Seniors: St. Heliers Community Centre sessions are becoming increasingly busy with seniors coming for help with their technology The Remuera Library Digital Seniors Hub will open on Monday 28th April and we also have another new hub opening at Ōrākei RSA on 1st May.

Age Concern Auckland continues to run their monthly network at Leicester Hall, Ellerslie, with talks from New Zealand Police and Japanese Consul-General. They ran a flax weaving session outside Leicester Hall when they were told about the closure due to flooding one hour before their activities. These are important for the wellbeing.

Oke Charity ran a working bee event at St Thomas' School on Friday 28 March.

Cheekee Hero ran a workshop for whānau with neurodivergent children on Saturday 29 March attended by 20 people, in partnership with Ngāti Whatua Ōrākei, Ōrākei School and Acorn Neurodiversity. This workshop supports whānau with neurodivergent family members.

Neighbourhood Support Tāmaki Makaurau have been involved with a number of community events and also attended the Emergency Management regional meeting by Auckland Emergency Management on Saturday 29 March. They will also be presenting to the Remuera Residents Association on 10th April, stationed at Meadowbank Shopping Centre on 16 - 18 April, and actively working on the Local Hero and Adopt a Drain projects.

Activities with significant issues

20. There are no activities with significant issues.

Activities on hold

21. There are no activities on hold.

Changes to the local board work programme

Deferred activities

22. These activities are deferred from the current work programme into future years:

- **ID 323: Local Civic events Ōrākei - Environmental Forum** The forum is not to be delivered in FY24/25. It will be considered for delivery in FY25/26.
- **ID 3627: Little Rangitoto Reserve: The Scout Association of New Zealand - Saint Aidan's Scout Group** Item deferred to the 2025/2026 work programme due to delays by the group to submit their application on time.

Cancelled activities

23. These activities are cancelled:

- **ID 2874: Legacy Rates Grants - Ōrākei** Fund discontinued.

Activities merged with other activities for delivery

24. No activities have been merged with other activities for efficient delivery.

Tauākī whakaaweawe āhuarangi Climate impact statement

25. Receiving performance monitoring reports will not result in any identifiable changes to greenhouse gas emissions.
26. Work programmes were approved in June 2024 and delivery is already underway. Should significant changes to any projects be required, climate impacts will be assessed as part of the relevant reporting requirements.
27. The local board is currently investing in a number of sustainability projects, which aim to build awareness around individual carbon emissions, and changing behaviour at a local level. These include:
- **ID 715: Sustainable schools moth plant competition - Ōrākei**
The project is on track with Recreation Solutions as the contractor. Registration and documentation are prepared. The project has been shared on social media, with past participants, and key teachers in Ōrākei Local Board Schools. The project launch at St Thomas' School was attended by local board members and 18 others. The competition runs from 27 March to 7 May 2025, with prizegiving in collaboration with Eastern Bays Songbird on 25 May 2025. Pods can be dropped at the skip hosted by Remuera Golf Course. Jacks Coffee has provided coffee sacks to ensure the project is waste-free. This year, students will create a weed guide for five species other than Moth plant, responding to the local board's request to expand the focus on other weeds and gather data for next year.
 - **ID 642: Pourewa Valley Integrated Plan – Programme Management FY25**
Volunteer activity in the valley has been focused on pest plant control and the Field Officer has been hosting weeding bees during the summer. Areas cleared will be prepped for future planting in the winter months. Complementing these volunteer weeding bees is the work being undertaken by the restoration contractor engaged by the kaitiaki to deliver pest plant control, primarily in the NZTA/Waka Kotahi land in the valley. Pest control measures are routinely reviewed and assessed by the kaitiaki, the volunteers and the restoration contractor, with data captured and analysed. Council staff are compiling this information into a report which will be made available to the local board and the community in Q4. This report on the state of progress and restoration activity will include data on water quality monitoring, as well as mapping of the path network throughout the valley.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

28. When developing the work programmes council group impacts and views are presented to the local board.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

29. This report informs the Ōrākei Local Board of the performance for quarter three ending 31 March 2025.

Tauākī whakaaweawe Māori Māori impact statement

30. The Ōrākei Local Board continue to have a close relationship with Ngāti Whātua Ōrākei.:
- Chairperson S Milne attended two Ngāti Whātua Ōrākei Reserve Board hui at the Ōrākei Marae on 17 February and 3 March.
 - Deputy Chairperson S Powrie attended the Ngāti Whātua Ōrākei Regeneration Plan launch on 26 March.
31. The local board is currently investing in the following activities with Mana Whenua or Mataawaka:
- **ID 307: Māori Responsiveness Ōrākei** Working with Ngāti Whātua Ōrākei on
 - Reopening of the Remuera Library
 - Tukutuku Panel at Remuera Library
 - Supporting the Ōrākei School's Kapa Haka team
 - **ID 302: Ōrākei Matariki arts and culture programme** Scoping of the event has begun. Funding Agreement has been administered. Delivery date has been set for June 20th.

Ngā ritenga ā-pūtea Financial implications

32. This report is provided to enable the Ōrākei Local Board to monitor the organisation's progress and performance in delivering the 2024/2025 work programme. There are no financial implications associated with this report.

Financial Performance

33. Operating expenditure of \$14.0 million is \$947,000 above budget for the last nine months. The Asset Based Services (ABS) budget is \$1.3 million above budget, offset by Locally Driven Initiatives (LDI) by \$311,000. The key reasons are:
- \$133,000 increase in staff costs driven by lower than budgeted vacancy rates, council being accredited as a living wage organisation and compliance of new health and safety standards
 - \$140,000 depreciation not budgeted for St Heliers library
 - \$210,000 variance was driven by higher outsourced work costs from arboriculture and ecological contracts
 - \$325,000 driven by increased cost of utilities including price of water, gas and electricity
 - \$435,000 in repair and maintenance (full facilities contract). This was driven by contract variations, living wage, back payments and 0.4 CPI increase.
- Part of the budget is in the regional unit (i.e. shortfall of budget in local board), which will be fixed for budget 2025/2026. Operating revenue of \$888,000 is \$122,000 below budget mainly due to vacancy of a commercial lease at Colin Maiden Park.
34. Capital expenditure of \$4.1 million is \$1.5 million above budget for the last nine months due to accelerated delivery of local asset renewals programme.

35. The financial report for the nine months ended 31 March 2025 for the Ōrākei Local Board area is included as **Attachment B**.



Item 17 Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

36. While the risk of non-delivery of the entire work programme is rare, the likelihood for risk relating to individual activities does vary. Capital projects for instance, are susceptible to more risk as on-time and on-budget delivery is dependent on weather conditions, approvals (e.g. building consents) and is susceptible to market conditions.
37. The approved Customer and Community Services capex work programme include projects identified as part of the Risk Adjusted Programme (RAP). These are projects that the Community Facilities delivery team will progress, if possible, in advance of the programmed delivery year. This flexibility in delivery timing will help to achieve 100 per cent financial delivery for the financial year if projects intended for delivery in the current financial year are delayed due to unforeseen circumstances.
38. Information about any significant risks and how they are being managed and/or mitigated is addressed in the 'Activities with significant issues' section.

Attachment A Ngā koringa ā-muri Next steps

39. The local board will receive the next performance update following the end of quarter four (30 June 2025).

Ngā tāpirihanga Attachments

No.	Title	Page
A 	Ōrākei Local Board Work Programme 2024/2025 Q3 Report	223
B 	Ōrākei Local Board Financial Performance FY24/25 Q3	247

Ngā kaihaina Signatories

Authors	Hannah Gropper - Local Board Advisor
Authorisers	Tristan Coulson - Local Area Manager

Amendments to the 2022-2025 Ōrākei Local Board meeting schedule

File No.: CP2025/09031

Item 18

Te take mō te pūrongo

Purpose of the report

1. To seek approval for one meeting date to be added to the 2022-2025 Ōrākei Local Board meeting schedule to accommodate an additional business meeting on Thursday, 5 June 2025.

Whakarāpopototanga matua

Executive summary

2. The Ōrākei Local Board adopted its 2022-2025 meeting schedule during its Thursday, 24 November 2022 meeting (OR/2022/121).
3. The local board is being asked to approve one meeting date as an addition to the 2022-2025 Ōrākei Local Board meeting schedule.

Ngā tūtohunga

Recommendation/s

That the Ōrākei Local Board:

- a) whakaae / approve the addition of one extraordinary business meeting date to the 2022-2025 Ōrākei Local Board meeting schedule as follows:
 - i) Thursday, 5 June 2025, 4.00pm, Ōrākei Local Board Office, 25 St Johns Road, Meadowbank, Auckland.

Horopaki

Context

4. The Local Government Act 2002 (LGA) and the Local Government Official Information and Meetings Act 1987 (LGOIMA) have requirements regarding local board meeting schedules.
5. In summary, adopting a meeting schedule helps meet the requirements of:
 - clause 19, Schedule 7 of the LGA on general provisions for meetings, which requires the chief executive to give notice in writing to each local board member of the time and place of meetings. Such notification may be provided by the adoption of a schedule of business meetings.
 - sections 46, 46(A) and 47 in Part 7 of the LGOIMA, which requires that meetings are publicly notified, agendas and reports are available at least two working days before a meeting and that local board meetings are open to the public.
6. The Ōrākei Local Board adopted its 2022-2025 business meeting schedule during its Thursday, 24 November 2022 meeting (OR/2022/121).

Tātaritanga me ngā tohutohu

Analysis and advice

7. The local board has two choices:
 - i) Add the meeting as an addition to the meeting scheduleor

- ii) Add the meeting as an extraordinary meeting.
8. For option one, statutory requirements allow enough time for this meeting to be scheduled as an addition to the meeting schedule and other topics may be considered as per any other ordinary meeting.
9. For option two, only one specific topic may be considered for which the meeting is being held.
10. Since there is enough time to meet statutory requirements, staff recommend option one, approving this meeting as an addition to the meeting schedule, as it allows more flexibility for the local board to consider a range of issues. This requires a formal decision of the local board.

Tauākī whakaaweawe āhuarangi **Climate impact statement**

11. This decision is procedural in nature and any climate impacts will be negligible. The decision is unlikely to result in any identifiable changes to greenhouse gas emissions. The effects of climate change will not impact the decision's implementation.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera **Council group impacts and views**

12. There is no specific impact for the council group from this report.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe **Local impacts and local board views**

13. This report requests the local board's decision to schedule an additional meeting and consider whether to approve it as an extraordinary meeting or an addition to the meeting schedule.

Tauākī whakaaweawe Māori **Māori impact statement**

14. There is no specific impact for Māori arising from this report. Local boards work with Māori on projects and initiatives of shared interest.

Ngā ritenga ā-pūtea **Financial implications**

15. There are no financial implications in relation to this report apart from the standard costs associated with servicing a business meeting.

Ngā raru tūpono me ngā whakamaurutanga **Risks and mitigations**

16. If the local board decides not to add this business meeting to their schedule this would result in the input of this local board not being able to be presented to the Governing Body.

Ngā koringa ā-muri **Next steps**

17. Implement the processes associated with preparing for business meetings.

Ngā tāpirihanga **Attachments**

There are no attachments for this report.

Ngā kaihaina Signatories

Authors	Monique Rousseau - Democracy Advisor
Authorisers	Tristan Coulson - Local Area Manager

Governance Forward Work Calendar and Resolutions Pending Action Report

File No.: CP2025/09034

Item 19

Te take mō te pūrongo Purpose of the report

1. To present the Ōrākei Local Board (the local board) with:
 - its governance forward work calendar at 15 May 2025;
 - an opportunity to track reports that have been requested from staff via the Resolutions Pending Action report.

Whakarāpopototanga matua Executive summary

2. This report contains the Governance Forward Work Calendar (Attachment A), a schedule of items that will come before the local board at business meetings over the coming months. The governance forward work calendar for the local board is included in Attachment A to the agenda report.
3. The calendar aims to support local boards' governance role by:
 - ensuring advice on agendas is driven by local board priorities;
 - clarifying what advice is required and when;
 - clarifying the rationale for reports.
4. The calendar is updated every month. Each update will be reported back to business meetings and distributed to relevant council staff. It is recognised that at times items will arise that are not programmed. Local board members are welcome to discuss changes to the calendar.
5. The Resolutions Pending Action report (Attachment B) provides the local board with an opportunity to track requests for reports that have been resolved at a business meeting. Items are updated with comments within the table as matters progress or are completed.

Ngā tūtohunga Recommendation/s

That the Ōrākei Local Board:

- a) note the draft governance forward work calendar at 15 May 2025.
- b) note the Ōrākei Local Board Resolutions Pending Action report at 15 May 2025.

Ngā tāpirihanga Attachments

No.	Title	Page
A 	Governance Forward Work Calendar - May / June 2025	259
B 	Resolutions Pending Action Report - May 2025	261

Ngā kaihaina Signatories

Item 19

Authors	Monique Rousseau - Democracy Advisor
Authorisers	Tristan Coulson - Local Area Manager

Ōrākei Local Board Workshop Records

File No.: CP2025/09035

Item 20

Te take mō te pūrongo Purpose of the report

1. To note the records for the Ōrākei Local Board workshops held following the previous business meeting. These includes workshops held on 3 and 10 April 2025.

Whakarāpopototanga matua

Executive summary



2. Local board workshops are an informal forum held primarily for information or discussion purposes and at which no resolutions or decisions are made.
3. Attached are copies of the records for the Ōrākei Local Board workshops held on 3 and 10 April 2025.

Ngā tūtohunga Recommendation/s

That the Ōrākei Local Board:

- a) note the records for the local board workshops held on 3 and 10 April 2025.

Ngā tāpirihanga Attachments

No.	Title	Page
A 	Workshop Record - 3 April 2025	265
B 	Workshop Record - 10 April 2025	267

Ngā kaihaina Signatories

Authors	Monique Rousseau - Democracy Advisor
Authorisers	Tristan Coulson - Local Area Manager

Chairperson and Board Members' Report

File No.: CP2025/09036

Te take mō te pūrongo Purpose of the report

1. To provide the Ōrākei Local Board chairperson and board members with the opportunity to provide an update on projects, activities, and issues in the local board area.

Ngā tūtohunga Recommendation/s

That the Ōrākei Local Board:

- a) receive the Ōrākei Local Board Chairperson and Board Members' Report for April 2025.

Ngā tāpirihanga Attachments

No.	Title	Page
A 	Chairperson and Board Members' Report - April 2025	271

Ngā kaihaina Signatories

Authors	Monique Rousseau - Democracy Advisor
Authorisers	Tristan Coulson - Local Area Manager

