

Date: Thursday, 15 May 2025
Time: 9:45 am
Meeting Room: Waitākere Ranges Local Board Office
Venue: 39 Glenmall Place
Glen Eden

Waitākere Ranges Local Board Open Workshop AGENDA

MEMBERSHIP

Chairperson	Greg Presland
Deputy Chairperson	Michelle Clayton
Members	Mark Allen
	Sandra Coney, QSO
	Liz Manley
	Linda Potauaine

Salif Sidibe
Democracy Advisor

6 May 2025

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Karakia

Kia hora te Marino

May the peace be widespread

Kia whakapapa pounamu te moana

May the sea be like greenstone

Hei huarahi mā tatou I te rangi nei

A pathway for us all this day

Aroha atu aroha mai

Let us show respect for each other

Tātou ia tatou katoa

For one another

Hui e taikie!

Bind us all together!

Local Board Workshop

File No.: CP2025/08955

Item 1

Te take mō te pūrongo Purpose of the report

1. To present the Waitākere Ranges Local Board workshop agenda for 15 May 2025.

Whakarāpopototanga matua Executive summary

2. Most workshops are open to the public to attend as observers in person.
3. Some sessions may not be open to the public. The staff / chairperson and deputy chairperson decide which sessions are open to the public, depending on the sensitivity of the information being discussed. If a session is not open, a reason will be provided below.
4. Local Board workshops provide an opportunity for local boards to carry out their governance role in the following areas:
 - a) Accountability to the public
 - b) Engagement
 - c) Input to regional decision-making
 - d) Keeping informed
 - e) Local initiative / preparing for specific decisions
 - f) Oversight and monitoring
 - g) Setting direction / priorities / budget.
5. Workshops do not have decision-making authority.
6. Workshops are used to canvass issues, prepare local board members for upcoming decisions and to enable discussion between elected members and staff.
7. Members are respectfully reminded of their Code of Conduct obligations with respect to conflicts of interest and confidentiality.
8. The following will be covered in the workshop:

Item 1 – Local Board Annual Planning workshop 8 - Local Board Work Programmes

9.45am-4.00pm

Presenter/s: Brett Lane, Senior Advisor; David Rose, Lead Financial Advisor; Brad Congdon, Parks & Places Specialist; Greer Clark, Manager Area Operations; Helen Biffin, Work Programme Lead; Jacquelyn Collins, Play Portfolio Lead; Sanjeev Karan, Activation Team Manager; Matthew Johnson, Play Project Manager; Ruth Barraclough, Activation Advisor; Nick FitzHerbert, Team Leader Relationship Advisory; Eryn Shields, Team Leader – Planning; Trish Kirkland-Smith, Volunteering & Programmes Team Manager; Kim Morris, Community Park Ranger; David Stejskal, Urban Forest, Arboriculture and Ecology Manager; Uaita Sialii, Manager Event Facilitation; Naomi Thomas, Manager Community Programme Delivery; Cara Cantwell, Senior Event Organiser; Anthea Holmes, Senior Event Organiser (Civic); Blair Morrow, Local Programming Lead; Jo Cocker, Specialist Advisor; Lisa Howard-Smith, Community Broker, Waitākere Ranges Local Board; Jamie Adkins, Place & Partner Specialist.

Purpose:	Finalise local board work programmes and related local board annual targets for performance measures prior to approval.
Proposed Outcome/s:	Finalise local board work programmes and balance budgets prior to approval of work programmes at business meetings in June 2025.