
Papakura Local Board Workshop

OPEN MINUTES

Minutes of a meeting of the Papakura Local Board Workshop held in the Local Board Chambers, 35 Coles Crescent, Papakura, Auckland on Wednesday, 11 June 2025 at 10:15am.

TE HUNGA KUA TAE MAI | PRESENT

Chairperson	Brent Catchpole
Deputy Chairperson	Jan Robinson
Members	Felicity Auva'a
	George Hawkins
	Kelvin Hieatt
	Andrew Webster

1 Ngā Tamōtanga | Apologies

There were no apologies.

2 Te Whakapuaki i te Whai Pānga | Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

There were no declarations of interest.

3 Local Board Workshop

Item 1 – 10.15-11.00am

Takanini Station Access and Road Rail Crossings (CONFIDENTIAL)

Presenter/s: Andrew Bell
(Head of Level Crossings)

Bruce Thomas
(Elected Member Relationship Manager)

Steph Hill
(Principal Comms & Engagement, Major Projects Comms and Engagement, Auckland Transport)

Jane Small
(Group Manager Rail Infrastructure, Auckland Transport)
(Via Microsoft Teams)

Darren Leech
(Principal PM - Level Crossings, Auckland Transport)
(Via Microsoft Teams)

Paul Nicholls
(Consultant to AT, Auckland Transport)
(Via Microsoft Teams)

Arwa Al-Bahadly
(Senior Transportation Engineer, Road Network Optimisation, Auckland Transport)
(Via Microsoft Teams)

Governance Role: Keeping informed

Proposed Outcomes: To update the board on the station pedestrian access and the project for the four road crossing projects

This session is excluding the public under Section 7 (2) (i) - enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

Summary of discussions

Staff provided an update to the board on the station pedestrian access and the project for the four road crossing projects.

Lunch Break (12:00-12:30pm)

Item 2 – 12:30-1:00pm

Direction Setting Part One

Presenter/s: Lee Manaia
(Papakura Local Board Advisor, Governance & Engagement)

Victoria Hutt
(Papakura Local Board Senior Advisor, Governance & Engagement)

Governance role: Setting direction / priorities / budget

Proposed Outcome/s: To inform the board on upcoming events/meetings and seek board's feedback.

For members to provide strategic updates related to meetings/briefings they have attended, highlighting opportunities for board decision making or advocacy.

Attachment/s: Material unavailable at the time of agenda build.

Summary of discussions

- Resolve testing – no members put their hand up to help test the new system
- Awhi House – **Action:** Local board staff have requested Parks and Community Facilities staff to confirm ownership of Awhi house and advise at 25 June 2025 workshop.
Secretarial note: Staff provided confirmation of Awhi house ownership at the 25 June 2025 workshop.
- Kirks Bush morning tea date options – happy with 30 July 2025 in the morning.
- Tree planning on berms
- Workshop – 18 June 2025
- Reminder upcoming events
- Member updates

Item 3 – 1:00-1:45pm

Multi-board Services Options

Presenter/s: Jestine Joseph
(Programme Lead)

Governance role: Setting direction/priorities/budgets

Proposed Outcome/s: To discuss the options to manage multi-board services and seek former feedback through a business meeting.

Attachment/s:

D – Multi-board services presentation

E - Discussion paper on multi-board services

F - Draft List of multi-board services

G -Governance options

H - Funding options

Summary of discussions

Staff discussed the options to manage multi-board services and will seek former feedback through July business meeting.

Kelvin Hieatt declared conflict of interest with Bruce Pullman Park.

The members were provided with four options for funding source.

Local board feedback:

- The local board are perceived to be at the same level as the Governing Body so therefore they should be part of the model.
- There was a feeling that this is complex and will just go around in circles.
- Struggle to see how McLean Memorial Park fits into the multi-board structure.

Item 5 – 1:45-2:01pm

Direction Setting Part Two

Presenter/s: Lee Manaia
(Papakura Local Board Advisor, Governance & Engagement)

Victoria Hutt
(Papakura Local Board Senior Advisor, Governance & Engagement)

Governance role: Setting direction / priorities / budget

Proposed Outcome/s: To inform the board on upcoming events/meetings and seek board's feedback.

For members to provide strategic updates related to meetings/ briefings they have attended, highlighting opportunities for board decision making or advocacy.

Attachment/s: Material unavailable at the time of agenda build.

Summary of discussions

- Member Updates continued
- Action – Jan Robinson to specify the location on the map which areas on Beaumaris requires no parking line (yellow line) for DA, Sital to forward the information to Auckland Transport for consideration.
Secretarial Note: Jan Robinson has provided the information and the DA has passed the information onto Auckland Transport staff for consideration.

Attachments

A Direction Setting

The workshop finished at 2.01pm